



<NAME RTPO/MPO>
T/LPA PROJECT FEASIBILITY FORM (PFF)
For assistance, contact XXXXX, RTPO/MPO Planner, at phone number or email

GENERAL INFORMATION

Preparation Date: _____ Project Title: _____
Requesting T/LPA: _____ Governing Body Approval:
YES __ NO __ PENDING __
Person in Responsible Charge: _____ Phone: _____

PROJECT DESCRIPTION

Project Type (Circle/boldface/underline all that apply):
ROADWAY TRANSPORTATION ALTERNATIVE BRIDGE SAFETY OTHER
If you chose "OTHER" please clarify here:

Route Number and/or Street Name: _____
Project Termini: _____ Beginning Mile point ____ Ending Mile point ____
Total length of proposed project: _____

Project Phases to be included in request (Circle/boldface/underline all that apply):
PRELIMINARY ENGINEERING CONSTRUCTION CONSTRUCTION MANAGEMENT & TESTING

PLANNING FACTORS

National Planning Factors

Goals to be addressed (circle/boldface/underline all that apply):
*Support Economic Vitality | Increase Safety for Motorized and Non-Motorized Users |
Increase Security for Motorized and Non-Motorized Users | Increase Accessibility and Mobility for People and
Freight | Protect and Enhance Environment, Energy Conservation, Quality of Life |
Enhance Integration and Connectivity | Promote System Management and Operation |
Emphasize System Preservation | Enhance Travel and Tourism |
Improve System Resiliency, Reliability and Reduce or Mitigate Stormwater Impacts*

Justification of how this project meets or addresses the goals circled above (use additional pages if necessary):

Begin typing here. Box will expand as needed.

New Mexico Climate Change Goals

Goals to be addressed (circle/boldface/underline all that apply):

Reduction in Greenhouse Gas (GHG) emissions | Reduction in Vehicle Miles Traveled (VMT) | Increased Adoption of Cleaner Vehicles

Please describe how this project addresses the goals selected above (use additional pages if necessary):

Begin typing here. Box will expand as needed.

PROJECT COSTS

Column A			Column B	
If project is <u>not</u> phased, complete column A only.			Total Phases No. (1, 2, 3, I, II, III, etc.):	
If project is phased, list the amount of funding being currently requested in Column A and complete Column B.			The amount below represents the cost of the entire project and will be greater than Column A.	
Project Cost: \$			Total Project Cost: \$	
Percentage Estimates:			Phased projects are usually large and divided into parts or phases. If you wish to supply any additional information, list comments here:	
Total Local Match	%	\$		
Total Federal Share	%	\$		
	100%			

DISTRICT REVIEW:				
By:	Date:	Recommended:	Yes	No
T/LPA REVIEW:				
By:	Date:	Recommended:	Yes	No

Type district comments here. Box will expand as needed.

Topics to discuss during PFF meetings:

- Is the Tribal/Local Public Agency (T/LPA) familiar with the NMDOT T/LPA Handbook? Has the person in responsible charge attended one of the T/LPA Handbook trainings?
- The Americans with Disabilities Act of 1990 requires public agencies with more than 50 employees to create a transition plan to achieve program accessibility requirements. (Except tribal entities)
 - Does the LPA have an approved plan on file with the NMDOT?

- If the LPA has fewer than 50 employees, has NMDOT received an official letter listing employee names and positions (to include part time employees but not elected officials)?
- LPAs with fewer than 50 employees still need an ADA policy. Does the LPA have an ADA policy?
- Does the LPA have an approved Title VI plan on file with the NMDOT? (Tribal entities are not required to have a Title VI plan).
- Is this project included in any other planning documents? (Comprehensive Plan, ICIP, etc.)
- Is the project within NMDOT ROW? If so, does the district support the project?
 - Are agreements necessary for maintenance and operations? (Lighting agreements, landscaping, etc.)
- Is there a need for proprietary items or brand-specific items on this project? If so, Public Interest Finding/certification is required and should be discussed.
- Does the T/LPA have the minimum match required for the project? Is the T/LPA using in kind match: entity furnished items/labor/materials/equipment? This needs to be approved up front and written into the agreement.
- The T/LPA needs to understand the reimbursement process and be prepared to pay all costs up front. The T/LPA must follow district instructions for submitting invoices for reimbursement.
 - Does the T/LPA have the capability to pay all costs up front?
 - Does the T/LPA have the capability to adhere to 90 day project closeout process?
- Certified testing is required during construction and is eligible for reimbursement.
 - Has the T/LPA included funding for testing in the consultant management estimate above or does the T/LPA have certified employees that can provide materials testing?
- Does the T/LPA know the Buy America requirements for steel and iron?
 - **NOT the same as Buy American, this is not reimbursable or allowed on federal projects**
- The T/LPA must follow the NMDOT specifications as outlined in the “Specs for Highway and Bridge Construction” unless the appropriate NMDOT Design Center grants permission prior to design for the T/LPA to use other specs.
- Does the T/LPA have maintenance and operations costs accounted for?

- Does the T/LPA have a good track record for responsible use/tracking of federal funds? Have they met closeout deadlines? Have they successfully completed other federally funded projects in a timely manner?
- Has the T/LPA had any issues with design/construction in the past?
- Does the T/LPA have major audit findings that would prevent them from being a responsible fiscal agent?