
NWRTPO | Northwest Regional Transportation Planning Organization

Joint Policy & Technical Committee

NWRTPO Meeting Minutes

Wednesday November 8, 2017

10:00 a.m. – 2:00 p.m.

Parks & Recreation Department

409 Airport Road, Village of Milan, NM

ATTENDANCE:

Local & Tribal Governments:

Pueblo of Acoma	Dave Deutsawe – Vice Chair, Monica Felipe
Pueblo of Laguna	Ray Lucero
Pueblo of Zuni	Royce Gchachu, (Roxanne Hughte – absent)
Navajo Nation	Eastern Navajo: Rosilyn Smith - absent Northern Navajo: Larry Joe - absent
Ramah Navajo	Joe Sanchez, Shane Lewis
Farmington MPO	Vacant at this time
City of Grants	Don Jaramillo (Les Gaines – absent)
City of Gallup	Stan Henderson, Alicia Santiago - absent
Village of Milan	Jack Moleris
Cibola County	Anna Larson, Judy Horacek
McKinley County	Jeff Irving – Chair
San Juan County	Nick Porell - absent

Technical Agencies:

New Mexico Department of Transportation:	G-2-G Unit: Wade Patterson – absent / excused
	DOT District 5: Stephen Lopez
	DOT District 6: JoAnn Garcia, Bill Santiago
	DOT Tribal Liaison: Ron Shutiva absent / excused
	DOT – LTAP:
	DOT Admin:
Bureau of Indian Affairs	TTP:

NWRTPO Administration:

Northwest Regional Planning Organization	Robert Kuipers, Angelina Grey
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Guests: David Silversmith – NDOT, Jane Lucero & Dan Moran – NMDOT Aviation

TOTAL ATTENDANCE: 8 Members, 3 alternate members, 3 NMDOT, 2 RTPO Staff,
3 guests – TOTAL: 19

- I. **Call to Order and Introductions:**.....Jeff Irving, NWRTPO Chair
 - Jeff Irving called the meeting to order at 10:21AM, welcomed those in attendance, and proceeded with introductions and approval of agenda and minutes. The meeting was hosted by Village of Milan with special thanks for coffee, pastries and lunch items provided.

- II. **Review & Approval of Agenda:**.....Jeff Irving
 - No discussion or changes to the agenda were made.
 - Motion to approve agenda made by Don Jaramillo, Grants; seconded by Ray Lucero, Laguna, all in favor, none opposed.

- III. **Approval and Review of Minutes for October 11, 2017 Meeting:**.....Jeff Irving
 - There were no changes recommended by RTPO members.
 - Motion to accept meeting minutes made by Dave Deutsawe, Acoma, seconded by Anna Larson, Cibola, all in favor, none opposed.

ACTION ITEMS: No action required for this time

DISCUSSION / PRESENTATION ITEMS:

- IV. **Federal Aviation Airport Improvement Program Presentation**.....Jane Lucero, NMDOT Aviation Division (505) 277-1788 ext. 9111, Jane.Lucero@state.nm.us | Dan Moran, State Aviation *NMDOT Aviation Division Overview* handouts. Aerial Map of NWNM Airports attached.

BACKGROUND
<ul style="list-style-type: none"> • Why? While NWRTPO members have a lot of focus on multi-modal surface transportation development, another transportation element that the RTPO supports and serves is aviation. The NWRTPO has a total of eight (8) airports in our region, with six (6) under the management of our participating jurisdictions. • Purpose. Help better familiarize our RTPO members with their respective airports, their current condition / status, and how we can help support maintenance and improvements. • Discussion/Finalization. Jane Lucero of the NMDOT Aviation Dept. will provide a presentation on the maintenance / upkeep, and improvement of our regional airport facilities.

WORK TO DATE
<ul style="list-style-type: none"> • Unknown – though our local RTPO Representatives should stay informed on aviation infrastructure within their respective jurisdictions, and contribute to improvements as / when appropriate.

ANTICIPATED WORK
<ul style="list-style-type: none"> • None, other than becoming informed, and participating in aviation infrastructure upkeep or improvement.

ATTACHMENTS
<ul style="list-style-type: none"> • None at this time, but will request copy of Ms. Lucero’s presentation.

BUDGET IMPACT
<ul style="list-style-type: none"> • None at this time

ACTION ITEM
<ul style="list-style-type: none"> • Informational item only

- a. Aviation Division (founded in 1963)
 - Coordinates state/federal funds for public airports (only advise private airports)
 - Federal funds do not go through their office, goes straight to grantees (i.e. municipalities)
 - Utilizes state/federal funds for the development/improvement/maintenance of aviation infrastructure statewide
 - Provides planning and technical support, conducts pilot seminars
 - 54 public-use airports in the state, receiving funding
 - Private-use airports do not receive federal funding through the state
 - ABQ SunPort does not receive funding from the state; by statute, cannot offer funding for airports with commercial aircrafts with more than 100-passenger seats, but still include in system planning. ABQ is an international airport and receives funding directly from the federal govt., and is not managed from the State.
- b. State Aviation Fund
 - 4.79% of GRT comes from attributable to fuel sales; 0.26% of fuel tax collected pursuant to the Gasoline Tax Act; FY2016-2021
 - 0.046% of net receipts (GRT) goes to general fund (ASAP Program)
 - Monthly GRT net receipts of \$250,000 since July 2009
 - 4 different revenue sources that go into 1 funding source
 - Air Service Assistance Program are for airports with air service and marketing grants
 - State aviation grant: matching state & federal funds/grants; historically, remains within the \$5.5M marker
 - In general, FAA pays 90% of annual airport funding; state pays 5%, and local airports (to the greatest extent that they're able) pay in a 5% match
- c. Airport Improvement Program (AIP)
 - Airports must be part of the National Plan of Integrated Airport Systems (NPIAS) to be included in AIP programs to receive funding
 - Allocated through airline sales tax (FAA)
 - (1970) development of a more comprehensive program in which funding was distributed by the Airport & Airway Trust Fund, expired in September 1981;
 - AIP is the current program est. by the 1982 Airport & Airway Improvement Act that is authorized through September 2017
 - There are two state owned airports including Conchas Lake and Navajo Lake (Navajo Lake in San Juan County)
 -
- d. Farmington Four-Corners Regional Airport
 - Owned by city, *non-primary commercial service* classification; (SSPC) Non-Primary GA Commercial capacity but lost commercial air service due to airline backing out
 - 139 FAA Certificated airport: commercial air service of > 9-passenger seats, ATC-tower
 - 2 runways: 1.231 x 0.028-mile (76K SWG/100K DWG); 1.269 x 0.018-mile (76K SWG/100K DWG) both runways are in good pavement condition
 - (2001-2017) \$23.7M in grant funds; (2018-2022) \$2.4M CIP funds
- e. Shiprock Airstrip
 - Owned by NN; *Basic NPIAS* classification; (SSPC) Low-Activity General Aviation
 - 1 runway: 0.986 x 0.014-mile (11K SWG) pavement in poor condition; NMDOT will be collaborating with Navajo Nation to rehabilitate the runway this year
 - (2002-2017) \$6.1M in grant funds; (2018-2021) \$1.1M CIP funds
 - Street lights on HWY 491 effects the runway, imagine a football field with stadium seats, the height is a visual of type of airspace needed for airports
- f. Aztec Municipal Airport

- Owned by City of Aztec; *Local NPAIS* classification; (SSPC) Community General Aviation
- 2 runways: 0.817 x 0.011-mile (12.5K SWG); 0.539 x 1.515-mile (8K SWG)
- (1998-2017) \$2.9M in grant funds; (2018-2022) \$4M CIP funds
- Rehabbed 2 years ago; hangars too close to HWY 422, no ATC-tower
- g. Navajo Lake Airport
 - Owned by NMDOT; *Unclassified NPAIS* classification; (SSPC) Low-Activity General Aviation – one of the best small airports in the state
 - 1 runway: 0.951 x 0.113-mile (500 SWG)
 - (2000-2010) \$600K in grant funds; (?) \$1.3M CIP funds
 - Issues with fencing and area livestock; talks about relocating due to crosswinds
 - Originally owned by NPS, transferred to GFW
- h. Gallup Municipal Airport
 - Owned by City of Gallup; *Local NPAIS* classification; (SSPC) Community General Aviation
 - 1 runway: 1.385 x 0.018-mile (100K SWG/139K DWG)
 - (2000-2017) \$15.6M grant funds; (2018-2028) \$58.3M CIP funds
 - Runway rehabbed in 2016; airport located in floodplain so drainage infrastructure improved as well; CIP high due to mobile-home park at the end of the runway, talks about relocating MHP
 - Not an EAS due to low population and ridership
- i. Zuni Airport
 - Owned by Pueblo of Zuni; currently unclassified – newest paved airport in the state
 - Opened in April 2017, replaces the old Black Rock Airport, Black Rock hospital is requesting development of a helipad (IHS) using the old Black Rock airport
 - 1 runway: 1.136 x 0.014-mile: ?
 - (2003-2016) \$8M grant funds; (2018-2023) \$5.1M CIP funds
- j. Crownpoint Airport
 - Owned by NN; *Basic NPAIS* classification; (SSPC) Low-Activity General Aviation
 - 1 runway: 1.102 x 0.011-mile; ?
 - (2002-2017) \$480K in grant funds; (2018-2020) \$3.6M CIP funds
 - Received grants to improve services to Shiprock; for Crownpoint leasing and improvement project snagged by allotment land issues (need signatures from all stakeholders)
 - Cultural site at the end of runway, cannot relocate airport, too costly and time-consuming
- k. Grants-Milan Municipal Airport
 - Owned by City of Grants; *Basic NPAIS* classification; (SSPC) Community General Aviation
 - 1 runway: 1.358 x 0.014-mile (12.5K SWG)
 - (2003-2017) \$8.7M grant funds; (2018-2022) \$1.9M CIP funds
 - Runway being rehabbed at this time; ribbon-cutting 11-07-17; \$1.9M runway upgrade with LED lighting
 - Issue: expand their apron, tails block taxiway when planes are parked

V. NWRTPO Regional Work Program Status Report:.....Robert Kuipers, NWRTPO Staff

BACKGROUND

Why? Due to a NMDOT Office of Inspector General (OIG) Audit and subsequent findings, NWRTPO staff met with NMDOT Planning Bureau staff to develop a corrective action plan (CAP).

Purpose. As part of our CAP RTPO staff will provide monthly reports showing line item budget expenditures and staff hours in comparison with the approved Regional Work Program (RWP) Budget.

Discussion/Finalization. Based on this monthly analysis and report, staff will better manage time and funding investment, and assess where and when to seek a RWP amendment if needed.

WORK TO DATE

- RTPO staff met with NMDOT staff on 12/7/16 to review a draft corrective action plan, detailing specific actions and controls in a number of areas to assure stronger compliance to the RWP budgeted time and financial allocations.
- The Corrective Action Plan has been finalized and is now being executed.
- RTPO staff have provided reports at monthly meetings: January – November 2017
- In Quarter 2, RTPO staff submitted Amendment #1 to modify our hours per function and annual RTPO FFY17 budget, as approved by the RTPO Committee (February 2017). A copy of the FHWA/NMDOT approval of this amendment was attached. RTPO staff are preparing to submit amendment #2 to the NMDOT Planning Dept. for our biennial work program approved at our August RTPO meeting, adjusting hours based on our experience and expectations.

ANTICIPATED WORK

- Ongoing reports to the NWRTPO members at monthly meetings.
- RWP amendment requests may be anticipated, as time and budget demands may vary as the fiscal year progresses.
- Our annual Quality Assurance Review (QAR) occurred on April 12th, which provided a good check-up on how the RTPO is performing.

ATTACHMENTS

- RWP & Budget Monthly Report

BUDGET IMPACT

- None.

ACTION ITEM

- This is a monthly report item only.

Discussion: Bob handed out report status. No discussion except the following points.

Amendment 1 in FY17 increased Function 5 General Services to 600 hours, and for FY18 increasing this function to 700 hours due to FY17 experience, and anticipated needs for FY18. Decreased Function 6 – RTPO Admin. from 300 to 200 hours – to accommodate Function 5 increase – approved by NWRTPO policy committee at our August 2017 meeting in Laguna.

RTPO Regional Work Program	FY18 Staff hours (per amendment #2)	FY17 1 st Quarter Hours Used	FY17 2 nd Quarter Hours Used	FY17 3 rd Quarter Hours Used	FY17 4 th Quarter Hours Used	Total Hours FFY17:	October 2017	FFY-18 Q-1 Totals:
Function 1 – 12% (Long Range Planning & Implementation)	250.0	82.75	59.5	72	36	250.25	0	0
Function 2 – 10% (Technical Support & Data Management)	200.0	64.5	8.25	14.5	78.25	165.5	6.5	6.5
Function 3 – 19% (Project Development & Monitoring) (uses more hours in the first 2 quarters – related to new RTIPR development)	400.0	209.75	30.25	25.75	145	410.75	9.5	9.5
Function 4 – 12% (Other Activities & Projects)	250.0	64.25	71	104.5	48.5	288.25	13.5	13.5
Function 5 – 33% (General RTPO Support)	700.0	196	221.5	194.5	102.25	714.25	60	60
Function 6 – 14% (RTPO Administration)	200.0	80.5	46	48.25	157.5	332.25	28.5	28.5
PROGRAM TOTAL	2000.0	697.75	436.5	459.5	567.5	2,161.25	118	118

VI. ROUTINE ITEMS:

BACKGROUND
<ul style="list-style-type: none"> • Why? Update RTPO members on news, training, funding, and other items of special interest • Purpose. Keep RTPO members up to date on critical information from NWRTPO and NMDOT sources

Informational Items
Regional News & Updates <ul style="list-style-type: none"> • RTPO Report • Member Reports
Member Special Reports: <ul style="list-style-type: none"> • None submitted prior to the meeting
NMDOT Reports: <ul style="list-style-type: none"> • G to G Liaison: Wade Patterson • Tribal Liaison: Ron Shutiva • District 6: JoAnn Garcia & staff; District 5: Steve Lopez • DOT Planning Unit – Govt. to Govt. Weekly Updates
Training & Funding Opportunities <ul style="list-style-type: none"> • America Walks Community Challenge Grant – applications due Nov. 10, 2017 • CMAQ (<i>Congestion Mitigation & Air Quality</i>) grant / funding opportunity anticipated for the Spring of 2018 (reference agenda citation).
New Business / Open Floor: <ul style="list-style-type: none"> • No formal requests submitted

VI. REPORTS, UPDATES and ANNOUNCEMENTS:

A) RTPO Report – October 2017

- Membership Updates: After further review of our electronic files, the only membership appointment form needing updates are Eastern and Northern Navajo; and McKinley as soon as Jeff identifies a new Alternative Member representative for the County.
- 10/24/17 RTPO Statewide Roundtable Report (attached)
- Need member feedback on interest in Liberty Mobility services for our region.

Report covered the following items:

- NWTPO Regional Work Program & Budget update
- 4 Corners Counties Collaborative meetings (seeking cost and time efficiencies in navigating multi-jurisdictional transportation projects on the Navajo Nation)
- Regional GIS data and mapping: finished mapping McKinley Recreational Trails in Zuni Mountains in October. Need follow up with our three Pueblos to include their roads and data in our regional portfolio.
- 2018 NMDOT Rail Plan update
- Concern regarding NMDOT Transit & Rail – new electronic submission process for FY-18 annual 5310 & 5311 application evaluative ranking; many statewide RTPO staff were not able to log in for the training; then DOT Transit and Rail did not show up at the statewide RTPO Roundtable in Santa Fe, to cover the new electronic submission process. (Might wind up delaying this year's funding application cycle if not mitigated soon!)
- RTPO Quarterly Roundtable took place 10/24/17 in Santa Fe; a report is included for distribution at this meeting.
- Four Corners Future Forum – focused on economic development opportunities took place in Farmington Nov. 1-2; strong attendance from all four states. Transportation infrastructure and services was part of the workshop discussion.

B) Local Member Reports & Updates:

1. Pueblo of Acoma:
 - CMGC: All projects have been completed, Phases A/B for SP32 Pinsbaari Dr. final inspections from FHWA anticipated in 1 – 2 weeks
 - BIA Legacy Projects: 2 sections of SP302, Pino Road are under review – design at BIA SWRO, and ROW at BIA Land Title Records Office
 - INFRA grant : applied for 2 construction ready projects: SP36 Mesa Hill Bridge/Road and SP38 Haaku Road, awaiting funding
 - LGRF: disbursement documentation for 2 roads submitted to NMDOT Dist. 6 – SP32 Pinsbaari Drive and SP130 – Veteran's Blvd.
 - Sand & Gravel Study: completed, waiting on closeout from NM Energy & Mineral Dev.
 - FEMA: closing 2 projects; some sites damaged from recent flooding, need reassessment, possible new declaration
 - TTAP national centers closed; Mountain-West was privatized, continues with tribal planning work, efforts to bring tribal nations together nationwide, be aware of this
2. Pueblo of Zuni:
 - Mahkee Drive project on a fast track: traffic signs, curve/gutter in progress for ingress / egress to the new Halona Shopping Center
 - Ongoing maintenance projects
 - 1 small project to construct a heliport near Black Rock Hospital, awaiting FAA approval
3. McKinley County:
 - Johnson Road Project: \$800 K NMDOT funding, 3 phases of construction; first two miles base coursed and working on next section at this time. Will complete chipseal in the Spring of 2018
 - Closing out 2 LGRF projects: signage/fog seal needed

- CR 19: right-of-way completed incl. allotment and trust lands (18 miles), awaiting funding, approval from BIA; 3 Phases (\$3.9 million for chipseal)
 - Manuelito Road & Bridge: right-of-way completed, bridge in design, \$2M anticipated need for construction
 - Deer Springs Rd: ROW in Navajo 164 process, awaiting RDC consent. 10 miles of road anticipating 3 miles of chipseal and basecourse the rest for around \$2 million
4. Milan:
- Sand Street phase 3 just started for reconstruction (water, storm drain, curb/gutter, repave); complete by early January 2018
 - Motel Dr. out to bid soon for phase 5 work
5. Ramah:
- TTIP recently approved from the Chapter
 - Contracts and Notice to Proceed recently distributed for 5 projects prioritized on the Ramah Navajo Long Range Transportation Plan; project kick off meetings were held for all five projects – two of which involve realignment studies
 - Analyzing Crash Data from last 3 years, crash records are consistent with MMUCC. Shane Lewis is generating GIS maps and data for crash sites.
 - Ongoing general maintenance for 10 area roads (incl. school bus routes)
 - Continuing development of access turnout guidance for both residential and commercial turnouts
6. Cibola County, Anna Larson (attached)
- 31 road projects total: 11 Blade & Shape; 4 Tree Cutting; 6 Clean Culverts/Cattleguards; 6 Rd signage; 3 washouts; 1 sweep
 - US Forest Road 50 – pursuing private land easements
 - Working on RAC projects
 - Working with Acoma for road maintenance agreements
 - May obtain Navajo YCC help for Zuni Mountains Trails development
7. Grants
- Nov 17th new airport dedication, NM Reps visiting along with US Representative Steve Pearce and Gov. Susana Martinez
 - 2nd St. project at 30%
 - George Hanosh Road and Bridge project complete by January
 - Doing ROW work on Legacy Trail
 - 1st Street – found out that going 8 ft. deep will mitigate past laundromat plume
 - Roosevelt is state-owned, negotiate with District 6 to complete
8. Pueblo of Laguna,
- L22 Casa Blanca Road: will complete project soon
 - L26 Rainfall Road and trail design: 95% complete, awaiting ROW amendment and Tribal Council approval
 - L24 Rainfall Road: design at 40%, PER complete
 - L26 Deer Dancer Road & L243 Acorn Road in design; PER complete
 - L47 Encinal Road Repair Project: completed in October 2017
 - M137 San Jose bridge: contracted for construction; Notice to Proceed pending
 - M154 Paguete Wash Bridge: PER request for engineering services to be published in December, 2017
 - L503 Veterans Memorial Road: mill and overlay / striping project to bid in December: TIF application funded for 50% of cost
 - L243 Acorn Road: PER complete, project at 60% design

- Received planning and design allocations for L248 Bluejay Road and L248 Blue Star Loop to bid in 2018
 - M108 Rio San Jose bridge: PS&E complete, pending ROW amendments, conducting road realignment for better bridge interface (also I-40 exit 108 interchange study in progress)
 - NM 124 & L22 Casa Blanca Road intersection: project in bidding process
 - TAP trails: Bay Tree Road to Casa Blanca Road segments out to bid, proposals under review
 - TPP inventory extended to 2019: data collection, approval process
 - Discord with recent Cibola Citizen article
9. Navajo Nation, Larry Joe not present but submitted written report (emailed to Bob K.)
- 22 road projects total: 1 feasibility study, 2 repaving, 1 ROW (pending), 1 bridge & access, 1 low-water crossing, 2 streetlighting, 1 Arch/EA study (completed), 1 culvert install, 1 rehab, 9 gravel & stabilization (5 completed), 2 UNKNOWN (1 comp/1 pend)

C) State DOT Reports:

1) Planning / Govt. to Govt. Unit Liaison – Wade Patterson: not present

2) NMDOT Tribal Liaison – Ron Shutiva: not present

3) DOT District 5 – Steve Lopez:

- US64 Shiprock School Zone improvements:
 - 2003 opportunity to improve shelved due to lack of ROW agreements
 - Will be looking to completed ROW agreements for the school zone corridor, then RTPO should get project on the next upcoming RTIPR

4) DOT District 6 – JoAnn Garcia, Bill Santiago:

- December 31 completion date for all FY17 funded projects – turn in extension amendment request if necessary
- Have noticed many utility certification delays – if these are slowing your projects down, please report to your NMDOT District Office, so we can address with the utility companies
- We have a new District 6 Transportation Commissioner – Mr. Billy Moore

5) Central Regional Design / FHWA / Other: not present

VII. New Business / Open Floor – Members & Guests

- **Orientations** – need to schedule orientation for Pueblo of Zuni
- **Membership Updates:** need member appointment updates for:
 - A) Navajo – need updates (appointment forms) for both Larry Joe – Northern, and Rosilyn Smith – Eastern, with Karen Benally as alternate.
 - B) McKinley – once new alternate member elected.
- **Annual meeting schedule** – members need to confirm reservations for their respective meeting locations

VIII. Review Calendar & Announcements

- **FHWA Office of Planning, Environment & Realty / Human Environment Digest:** emailed to members 10/16 and 10/23
- **Govt. to Govt. Updates:** Weeks of 10/9, 10/23 – emailed to members as they came out
- **CMAQ (Congestion Mitigation & Air Quality) Funding Opportunity:** within the 10/23 GtG Update there is a funding opportunity coming in the Spring of 2018 for CMAQ projects, which may include such things as multi-modal trails, school bus retrofits, and transition to natural gas for transit fleets.
- **America Walks Community Challenge Grant:** Funding opportunity for bike / pedestrian projects – applications due November 10 – not a lot of money, but every little bit helps!

- What's at Stake for Rural Transit Providers: Oct. 23 webinar emailed on Oct. 12 to members and our regional transit providers, around concerns regarding funding reductions for rural public transit.
- Rail Plan Update reminder: emailed to members 7/24 – reminders at subsequent meetings
- Liberty Mobility Program dropbox link: emailed to members on 7/17; reminder email on 7/25, brought up at subsequent meetings

IX. Next Meetings

- a. December 13: Ramah Chapter, 434 BIA Rt. 125, Ramah, NM
- b. January 10: Cibola Convention Center, 515 High St., Grants, NM
- c. February 14: McKinley Fire Training Center, 413 Bataan Memorial Dr., Gallup, NM

X. Adjournment

At 1:07 PM: Ray Lucero - Laguna motioned for meeting to adjourn, seconded by Anna Larson - Cibola; passed by consensus, none opposed.

MEETING ACTIONS:

RTPO Members:

- Give consideration to the CMAQ grant opportunity – applications coming in Spring of 2018
- America Walks Community Challenge Grant opportunity – applications due Nov. 10 – information forwarded to members as soon as announcement came out
- Consider any projects you may wish to submit for inclusion in the 2018 Rail Plan update; must be relatively construction ready and approved by your leaders; submit to NMDOT Rail Division
- Consider Liberty Mobility Service for your jurisdiction – this service is especially for rural America for low income, elderly or disabled citizens who don't have access to Medicare or Medicaid services. 1225 L Street, Suite 600, Lincoln, NE 68508 / 1-888-785-4237 / info@libertymobilitynow.com

RTPO Staff:

- Engage NMDOT Planning Staff (Wade) for approval of amendment #2 adding 100 hours to General Work Program function, and subtracting 100 hours from RTPO Admin. function.
- Follow up with Royce for Pueblo of Zuni RTPO orientation presentation
- Follow up with members on Liberty Mobility opportunity.
- Continue to update the Reg. Trans. Plan tracker instrument, and pursue relevant information.
- Update appointment forms for members for whom we don't have current copies.
- Undertake RTPO orientation session with Pueblo of Zuni.
- Explore CMAQ (Congestion Mitigation / Air Quality) grant opportunity and inform members
- Keep an eye on federal funding for public transportation, and inform our regional 5310 & 5311 providers and RTPO members of any pending changes
- Continue collaborating with Northern Pueblos RTPO for development of the RISTRA / Panoramic real-time / transparent project development status website.
- Follow through on amendment to Regional Work Program during FY18 Q1 to increase hours in General Work Function category

NMDOT Staff:

- Continue to press for LTAP "cradle to grave" comprehensive project development training.
- Assist in arranging a presentation on the new HSIP process from James Mexia.
- Continue to assist with information on the latest Transportation Bill, and the NMDOT Funding Formula.
- Technical assistance with locating data sets for RTP performance measures.