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**NWRTPO | Northwest Regional Transportation Planning Organization**  
Joint Policy & Technical Committee  
NWRTPO Meeting Minutes

Wednesday September 11, 2019  
10:00 a.m. – 2:00 p.m.  
Acoma Tribal Auditorium  
33 Pinsbaari Drive, Pueblo of Acoma, NM

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**ATTENDANCE:**

**Local & Tribal Governments:**

Pueblo of Acoma	Vice Chair – <b>Dave Deutsawe</b>
Pueblo of Laguna	<b>Gaylord Siow</b>
Pueblo of Zuni	<b>Royce Gchachu,</b>
Navajo Nation	Eastern Navajo: Larry Joe – absent (emailed report) Northern Navajo: Larry Joe – absent (emailed report)
Ramah Navajo	<b>Shane Lewis</b>
Farmington MPO	Vacant at this time
City of Grants	<b>Don Jaramillo</b>
City of Gallup	Stan Henderson, Alicia Santiago - absent
Village of Milan	Jack Molerres, Denise Baca – absent
Cibola County	<b>Judy Horacek</b>
McKinley County	Chair – <b>Jeff Irving</b>
San Juan County	Scott Martin, Nick Porell - absent

**Technical Agencies:**

Govt. to Govt. Liaison: **Neala Krueger**  
DOT District 5: **Steve Lopez**  
DOT District 6: **Marticia Holliday, Bill Santiago**  
DOT Tribal Liaison: **Ron Shutiva**  
DOT – Admin:

**NWRTPO Administration:**

Northwest Regional Planning Organization: **Robert Kuipers**

**Guests:**

- Elouise Johnson, Louise Gleason – Twin Lakes Chapter, Monica Felipe – Acoma, Angeline McCray, Paulene McCabe – Manuelito Chapter, Roselyn John – Chichiltah Chapter, Priscilla Lee – Navajo DOT

**TOTAL ATTENDANCE:** 7 Members, 0 alternate members, 5 NMDOT, 1 RTPO Staff, 7 guests – TOTAL: 20

- I. **Call to Order and Introductions:**.....Jeff Irving – RTPO Chair
  - Mr. Irving called the meeting to order at 10:15 am, welcomed those in attendance, and proceeded with introductions and approval of agenda and minutes. The meeting was hosted by the Pueblo of Acoma with special thanks for coffee, snacks and lunch provided.
- II. **Review & Approval of Agenda:**.....Jeff Irving – RTPO Chair
  - Motion to Approve: Don Jaramillo - Grants; 2<sup>nd</sup>: Gaylord Siow - Laguna; all in favor, none opposed.
- III. **Approval and Review of Minutes for 8/14/19 meeting:**.....Jeff Irving – RTPO Chair
  - Motion to Approve: Dave Deutsawe - Acoma; 2<sup>nd</sup>: Royce Gchachu - Zuni, all in favor, none opposed.

**ACTION ITEMS:** none this meeting

**DISCUSSION ITEMS:**

**IV. Annual Member Survey**.....Robert Kuipers

BACKGROUND
<ul style="list-style-type: none"> <li>• <b>Why?</b> On an annual basis the NWRTPO conducts a survey to gauge the quality of program services and consider new priorities going forward</li> <li>• <b>Purpose.</b> Staff seek to refine and improve RTPO management for local government transportation services and infrastructure development along with supporting cross-jurisdictional collaboration in the NWRTPO three county / four tribe region</li> <li>• <b>Discussion/Finalization.</b> Members will be provided the survey via hard copy and survey monkey</li> </ul>
CURRENT WORK
<ul style="list-style-type: none"> <li>• Provide survey options so members can complete and submit no later than 9/30/19</li> </ul>
ANTICIPATED WORK
<ul style="list-style-type: none"> <li>• Staff will summarize survey results and provide back to members and DOT staff in October</li> </ul>
ATTACHMENTS
<ul style="list-style-type: none"> <li>• FFY2019 Member Survey Form</li> </ul>
BUDGET IMPACT
<ul style="list-style-type: none"> <li>• None.</li> </ul>
ACTION ITEM
<ul style="list-style-type: none"> <li>• N/A. Based on member feedback, staff will consider and develop recommendations for FFY2020</li> </ul>

**Discussion:** RTPO staff provided a summary of annual survey responses from 8 members who submitted out of 14 members / alt. members who regularly attended meetings. Requested that more members who regularly attended meetings respond by the end of September.

**V. LGTPF Funding Awards Process & Schedule:**.....Robert Kuipers

BACKGROUND
<ul style="list-style-type: none"> <li>• <b>Why?</b> Rural areas and small towns in New Mexico are suffering with deteriorating infrastructure, including transportation needs, with inadequate funding to even maintain what they have, never mind developing new infrastructure</li> <li>• <b>Purpose.</b> This fund was established by the state to address rural needs in the area of transportation, to compliment the Local Govt. Road Fund and help ensure that our small towns and rural areas can support local transportation infrastructure including that which does not qualify for federal funding.</li> <li>• <b>Discussion/Finalization.</b> NWRTPO members have pursued this opportunity with a short time frame.</li> </ul>

<b>CURRENT WORK</b>
<ul style="list-style-type: none"> <li>RTPO members have submitted applications to fund local projects thru this source. They can apply the funding to those cited in the RTIPR, or for other / new local roads or infrastructure, with justification for the local need. RTPO and DOT staff will clarify as needed the process going forward.</li> </ul>

<b>ANTICIPATED WORK</b>
<ul style="list-style-type: none"> <li>RTPO members have completed their applications, including PFF and PPF submissions, along with project maps, supporting resolutions or letters from their leadership. These have now been awarded funding based on NMDOT Transportation Commission selection at their August meeting. The statewide MPO's and RTPO's will await guidance for implementing projects as this funding rolls out.</li> </ul>

<b>ATTACHMENTS</b>
<ul style="list-style-type: none"> <li>LGTPF Awarded Projects from the Transportation Commission.</li> </ul>

<b>BUDGET IMPACT</b>
<ul style="list-style-type: none"> <li>This fund will add capacity for local priorities, including those that don't qualify for federal funding</li> </ul>

<b>ACTION ITEM</b>
<ul style="list-style-type: none"> <li>N/A.</li> </ul>

**Discussion:**

- This was a rare occasion where RTPO staff scolded RTPO members for the lack of appreciation expressed in local newspapers or radio media. RTPO staff put out a number of reminders – and a public notice template, urging members to appreciate our state leaders in local media for this funding opportunity which provided two to three times the funding we get from the federal government every two years! Out of 12 member governments only two (Laguna and Grants) got articles into local newspapers, and one other (Cibola County) submitted to their newspaper. Staff recommended that the rest of the members use the public notice template and modify it as they choose, to get a public notice into their newspaper or radio media, thanking our state governor and legislative leaders for creating this fund, which provided just over \$12 million to our northwest region. Our new transportation commissioner Charles Lundstrom did a great job of equitably spreading the funding to most of the RTPO member governments and the Farmington MPO as well.
- Ron Shutiva – NMDOT Tribal Liaison indicated that LGTPF contractual agreement templates are anticipated next week from NMDOT. Ron suggested that many of our member governments need to exercise better communication with the state; Navajo Nation for example has provided no response to state inquiries regarding funded capital outlay projects that have been “sitting on the shelf” for too long. Ron also suggested that tribal leaders should challenge the state for not being eligible to apply for the matching fund waiver on the LGTPF funding, and inform the N.M. Indian Affairs committee of this as well.
- There was also much discussion around the accelerated time frame for this funding – our local governments need to “stay on their toes” to meet deadlines as this funding roles out. There were quite a number of guests at today's meeting from Navajo Chapters with interest in the roll out of this funding.

**VI. Reports, Updates & Announcements:**

<b>BACKGROUND</b>
<ul style="list-style-type: none"> <li><b>Why?</b> Update RTPO members on news, training, funding, and other items of special interest</li> <li><b>Purpose.</b> Keep RTPO members up to date on critical information from NWRTPO and NMDOT sources</li> </ul>

<b>Informational Items</b>
<p><b>Regional News &amp; Updates</b></p> <ul style="list-style-type: none"> <li>Regional Work Program Status Report</li> <li>RTPO Report</li> <li>Member Reports</li> </ul>
<p><b>Member Special Reports:</b></p> <ul style="list-style-type: none"> <li>None submitted prior to the meeting</li> </ul>

**NMDOT Reports:**

- G to G Liaison: Neala Krueger
- Tribal Liaison: Ron Shutiva
- District 6: JoAnn Garcia & staff; District 5: Steve Lopez
- DOT Planning Unit – Govt. to Govt. Weekly Updates

**News, Training & Funding Opportunities:**

- FHWA Office of Planning, Environment & Realty / Human Environment Digest: Weeks of 8/11/19 and 8/25/19 – emailed to members as they came out
- Govt. to Govt. Updates: Week of 8/20/19 – emailed to members as they came out.
- AASHTO Publications Updates: Weeks of 8/15/19, 8/19/19, 8/23/19 and 8/30/19 – emailed as they came out.
- Reference Section VIII – Calendar and Announcements for information on news, training and funding opportunities

**New Business / Open Floor:**

- None requested in advance of this meeting

**A. RTPO Report – August 2019**

- Reports attached for August RTPO report along with RWP Status Report. Of significance in the past month were the LGTPF Call for Projects which resulted in the provision of just over \$12 million in very equitably distributed amounts to most of our applying local governments within the RTPO and FMPO, with much appreciation to our new Transportation Commissioner Charles Lundstrom. Also at our June meeting, for the first time in the history of both organizations the NWRTPO met with the Farmington MPO for a brief period of introductions, and discussion around future opportunities to mutually fund projects that benefit citizens within both the FMPO and NWRTPO regions.
- FHWA Planning, Environment and Realty Reports, NMDOT Planning Govt. to Govt. Reports, and AASHTO Publication Updates are regularly forwarded to members as they come out.

**B. Local Member Reports & Updates:**

1. Pueblo of Acoma:

- CMGC – 2 Projects: (*request for proposals for this new bundle of projects was published 2/10/19*)
  - CMGC2-1 Transportation Office Complex – Design is complete. The old EDA building has been abated and is now 90% demolished, and a new building will be built to take its place.
  - CMGC2-2 SP130 Veterans Blvd. – Design is complete. Ready to issue Notice to Proceed. Have held stakeholder meetings with schools, service providers and the ACL Hospital to inform them of the construction schedule and traffic control plan. Full depth construction has begun with completion anticipated for December.
  - CMGC2- 3 Baseball Fields – Design is complete; waiting on prairie dog removal before Notice to Proceed is approved and issued – now anticipated to delay construction until the Spring of 2020.
  - CMGC2-4 FEMA 4352 Large Projects (39) – 10 projects have been completed; work began in the southern regions of the Pueblo. All projects to be completed by June, 2020.
- The Pueblo is continuing on the update to their Long-Range Transportation Plan; anticipate completion by September, 2019; WH Pacific will do traffic analysis counts to contribute to the Pueblo's LRTP. The Pueblo is also updating their Transportation Safety Plan at this time. Dave Deutsawe attended the recent Tribal Safety Peer Exchange.
- FEMA 4352: Small Projects: Recovery work has begun; the POA Public Works / Utility Authority was awarded the small projects (64) at \$2.2 million capital investment. 25 projects have been completed; 40 projects remain – anticipating completion by March, 2020.
- The Pueblo met with Cibola County on shared corridors needing maintenance and discussed right of way from I40 exit 100 to San Fidel with regard to whether this is Pueblo of County ROW?
- The Pueblo is looking at housing and economic development opportunities along Pinsbaari Drive, as it receives improvements.
- A TTAP survey was recently conducted and is now providing feedback to tribes nationally.
- Sept. 2 is Acoma Feast day – all RTPO members invited.
- LGRF: The Pueblo submitted its Tribal Resolution and signed Cooperative Agreements for the recent funds.

- LGTPF: The Pueblo's to priority project SP130 – Veteran's Blvd. received funding thru the LGTPF.
  - Capital Outlay: The Pueblo signed and returned all IGA's to NM Indian Affairs Dept. Waiting on release of funding to commence the work.
2. Pueblo of Zuni:
- Royce is now also the Airport Manager. Receipt of FAA grant agreement for developing an Airport Master Plan for the Andrew Othole Memorial (AOM) Airport. The master plan will be developed by the Pueblo's airport consultant – Armstrong Consultant's, Inc., and tomorrow is the kickoff for the Master Plan development.
  - August 21 the Pueblo will meet with NMDOT for NM53 MP 16-18 repairs.
  - The Pueblo continues to update its long-range transportation plan.
  - Road crews continue demolishing the Zuni Senior Citizen facility, which was flooded, leading to condemnation of the facility due to mold and an unsafe facility.
  - Contacted the LTAP representative for heavy equipment training to take place October 28 – November 1, 2019
  - The Pueblo held a meeting with Cibola County for County Road 32.
3. McKinley County:
- The County is finishing their Local Govt. Road Fund projects including the Thoreau Town Site project, for which the County has rented a milling machine. Certifications are complete for all LGRF projects and the County is requesting an extension till Spring – 2020 to complete maintenance construction.
  - TIF: \$1.2 million awarded for 10 miles of Deer Springs Road improvement – project on hold until Spring of 2020 for Mexican Springs Chapter. NDOT is contributing Fuel Excise Tax funding. Funding will allow drainage improvements, five miles of gravel base improvement and three miles of chip-seal.
  - TIF: \$1.3 million awarded for 18 miles of CR19 road improvement – multiple Eastern Navajo Chapters; collaborating with NDOT for road repairs and renovation. NDOT is contributing Fuel Excise Tax funding. Project has commenced this month.
  - The County is working on roads stabilization in the McGaffey areas.
  - Jeff has a new cell phone and members / staff can contact him at 505-879-1159.
4. Gallup:
- Veterans Cemetery Access Road: Construction completed 5/17/19; Dedication and Opening Ceremony occurred May 27 - Memorial Day, with attendance from Federal, State, and local dignitaries. The project is in close out with the contractor.
  - NMDOT presented the final Gallup Transportation Safety Plan to the City Council on August 13; where it was approved and authorized for implementation.
  - The East Nizhoni Blvd. Reconstruction project was awarded LGTPF funding.
  - NM118 watershed study – awaiting close out with NMDOT
  - The city approved and signed agreements and resolutions were forwarded to DOT Dist. 6 for execution related to:
    - MAP / COOP – Coal Avenue Commons project – Wilson & Co. has design at 90%; fully executed agreement was issued on July 19, 2019
    - Legislative appropriation: Coal Ave. Commons project and West Aztec Ave. drainage. Fully executed agreements were issued on July 10 for both projects. Wilson & Co. working on design for Coal Ave.
    - COOP Agreement for FFY2020 was forwarded to NMDOT Dist. 6 although the supporting resolution was issued after the 7/23 City Council meeting.
5. Milan: not present this meeting – previous report as follows:
- Motel Drive project continues, obtained extension through October 12 – some blackout failure is under review
  - Coop funded project for drainage behind Allsups – design complete, project out to bid for construction soon
  - Sand Street bridge in design
  - Mirabol Park design complete – Village is pursuing funding for both projects
  - Haystack project – Utility and parking for Elkins Park is out to bid

6. Ramah::

- BIA Projects Update:
  - BIA 125 mp 18 – 24.6 – power line clearances have been obtained along with final plans for design
  - BIA 125 MP O – 4.4 Developing an updated cultural resources report to include a drainage pond and submitted a resolution for easement withdrawal; awaiting approval from NNHPO on the updated cultural report clearances.
  - BIA 195: submitted ROW documents to RN Realty Office
  - BIA 145 and BIA 113; Study reports will be completed soon with proposed alignments and costs to develop design documents; awaiting draft reports for review.
- Submitted a resolution for Coop Agreement for Local Govt. Road Fund support – under legal review from tribal officials.
- Received a new John Deere Tractor and CAT Backhoe for roadway construction and maintenance.
- Assisting with RN Community Dev. Dept. for the Navajo Nation Rural Addressing Project
- Road crew attended the first Heavy Equipment Training hosted by UNM-LTAP in Taos, NM.
- Ongoing general maintenance for area roads, cattle guards and signage, blading and shaping, potholes and base course patching (incl. school bus routes). Cleaning and replacing roadway signs. Field fence repairs, post replacements and gate repairs. Maintenance more demanding this Winter season due to frequent and heavy snow fall.

7. Cibola County: not present this meeting – previous report as follows:

- ZMTP RTP trail project is funded for FFY2019 construction – may have to wait until Spring of 2020.
- CR-18B and CR1 road / bridge projects are current priorities. CR-18B awarded LGTPF funding.
- Still catching up on last year's funded projects with reduced staff, along with past weather delays.
- 60% encumbered on Capital Outlay projects.
- The County is obtaining some additional heavy equipment for transportation at this time.

8. Grants: Not present this meeting previous report as follows:

- Riverwalk trail: Design at 100% from WHPacific, Bids opened May 3 and the project was awarded in June – ground breaking ceremony scheduled for Monday – Sept. 16.
- 1<sup>st</sup> Street phase 2 Washington to Adams underway, design at 90%, working on utility / environmental / ROW and Railroad certifications; out to bid and anticipating phase 3 construction for June – Sept., 2019.
- First Street phase 3 – Adams to Roosevelt: design at 100%, construction starts next week; added a pond and lift station on Geis Street for drainage; allotted \$1.6 million from 2019 state legislature.
- 2<sup>nd</sup> Street phase 4 (Washington to Adams) and phase 5 (Adams to Roosevelt): phase 4 funded at \$1,640,573 from DOT; phase 5 the City is committing around \$1 million. Design at 100%, all cert.s and PS&E complete in May, 2019 – construction is now halfway complete.
- 2<sup>nd</sup> Street Channel and Shared Loop drainage / trail project will include two bridges to the High School; these box culverts are now complete.

9. Pueblo of Laguna:

- The Pueblo is pursuing an FHWA grant to develop a Pueblo-wide (all Villages / roads) Safety Plan and will be seeking data sources identifying various crash incidents, and high crash incident locations; may need assistance from the RTPO or DOT with analyzing crash data. The Pueblo has a number of State Routes, where high speeds impact upon more fatal crashes.
- NM 124 Trail- Paraje to the Kawaika Center, a bike/ped path: Construction is 100% complete. Contractor is completing final punch list items for project close out. NMDOT mistakenly assigned this project to Pueblo of Acoma, causing progress reporting problems to Laguna, which is now mitigated with an extension.
- NM 124 Trail- Encinal Road to St. Rd. 279, a bike/ped path: The Construction Management services firm selected is Bohannon Huston Inc. Contract documents for construction bidding is complete, project was advertised for bids and the Pueblo received concurrence from FHWA on 9/3 to accept its recommendation of award.
- L26 Rainfall Road from Cubero Wash to Seama bridge M108: Notice to proceed was issued to Sierra Valley Construction; construction now in progress at 15% complete.
- M137 bridge at Laguna to Laguna Subdivision: Construction is complete. Closing out project with the BIA.

- Mill, Overlay, Striping & Enhancements Project: for L503 Veterans Memorial Rd, L200 Postal Road and L245 Raindrop Road. Construction is complete and the Pueblo is closing out the project.
- BIA Road Maintenance Striping Project: Routes-L22 Casa Blanca Road, L500 Central Park Rd, L200 Twin Lakes Rd, L200 Old Bridge Rd, L200 Porkchop Hill Rd and L200 Elizabeth Bender Rd. The project was awarded – L500 roads to begin soon; L22 and L200 roads to commence in October.
- NM 124 Roundabout: The repairs to the roundabout are being coordinated by NMDOT, no start date has been determined.
- L24 Rainfall Road: design changed to two phases, Ph-1 Road & Trail and Ph-2 Conc Box Underpass, design is in progress and **construction funded for \$1.9 million from the LGTPF fund!**
- L26 Deer Dancer Road: at 100% design, working on ROW amendments and E.A.
- L243 Acorn Road design: completed 100% design and PS&E review from the BIA. Construction pending funding.
- M154 Paguete Wash Bridge: PER In progress
- M108 San Jose River Bridge-Seama: PS&E complete and ROW amendments approved; pending items include EA, FONSI and NOI. The Engineer of Record will update Estimate, for submission to BIA for construction funding.
- Planning and Design Request for Proposal: RFP for design services published for L248 Bluejay Road and L248 Blue Star Loop, proposals were received and reviewed; recommended award to design firm is complete and will be presented to Tribal Council for approval.
- The Pueblo's Safety Plan is completed.

#### 10. Northern Navajo:

- NMDOT Safety Projects:
  - 1. Hwy 64 Grant BUILD application was submitted on July 15, 2019 for highway reconstruction. Pending on announcement of Awards.
  - 2. Shiprock Chapter/Navajo DOT in coordination with NMDOT on safety project at Hwy 64 west of Hwy 491/64 intersection. Project on NM NWRTPO List. NM STIP 2023.
  - 3. Beclabito Chapter/NDOT on safety project on Hwy 64 at MP 3.0-3.5 for street lighting. In planning stage with NMDOT Dist. 5.
  - 4. TseDaaKaan Chapter/NDOT safety project to improve Hwy 64 & N5031 Intersection. Project on NM NWRTPO list. Application was updated and submitted for HSIP funding. NM STIP 2021.
  - 5. San Juan Chapter Bridge project connecting N36 to Hwy 64 near Hogback. The feasibility studies were completed by contractor, Wilson & Company. This project would involve coordination with NM DOT and NM State Representative State Representative, Anthony Allison and other State Legislatures to obtain additional funding for preliminary engineering studies and clearances and design.
  - 6. Upperfruitland Chapter Safety Project at Hwy 371 & N36 Intersection for improvement. This Project was awarded through NM Capital Outlay fund to start on Design and Construction. Wilson & Company is assigned to complete the design. Navajo Gaming assisted with advocacy of funding request. Assigned San Juan County, NM as lead agency to implement the project.
  - 7. Sheep Springs Chapter is working on safety project to improve intersection at Hwy 491/134, to reduce traffic crashes and pedestrian cross walks. Pending with NMDOT District 6.
- Road Safety Audit funding awarded to Twin Lakes, Mexican Springs and Tohatchi Chapters through the LGTPF funding opportunity from the State of New Mexico.
- Local Govt. Road Fund awards to Navajo Chapter Projects as follows:
  - Sheep Springs Chapter awarded \$50K for improvements to N5002
  - Gadiahii-Tokoi Chapter awarded \$200K for improvements to N571
  - Preliminary planning in progress for a number of school bus routes around Little Water Chapter awarded \$60K for improvements – including TR4925, TR5313, N5016, N5005, and N5092.

#### 11. Eastern Navajo:

- 2019 Road Projects from N.M. Capital Outlay:

- C6193360 D3360 Navajo Nation CR 9 IMPROVE ROCK SPRINGS CHP
  - C6193361 D3361 Navajo Nation NAVAJO RTS 52 & 98 IMPROVE NAHODISHGISH CHP
  - C6193362 D3362 Navajo Nation RED WILLOW RD IMPROVE MARIANO LAKE CHP
  - C6193363 D3363 Navajo Nation W TSAYATOH & SUNSET VALLEY ROADS TSAYATOH CHP
  - C6193372 D3372 Navajo Nation TSE DE TAH SPRING RD SURVEY
  - C6193373 D3373 Navajo Nation RED LAKE CHP ROAD DRAIN & UTLTY IMPROVE
- Bread Springs (Baahaali) Chapter awarded LGTPF funding at \$281.5 K to construct their waste transfer station access road.
  - Ongoing attention from Eastern Navajo for the NM118 corridor between Rehoboth and Church Rock, around both traffic safety, road capacity expansion, economic development opportunities, and multi-modal safety options. Also a watershed study has been conducted for the NM118 corridor between Church Rock and Iyanbito to address and mitigate periodic and costly flooding of I-40 and NM118, leaving up to a foot or more of sediment on the roads, for which the DOT has to take emergency fix measures to clear these roads as quickly as possible. Wilson & Co. is working with NDOT to design roadway lighting along this corridor, and Navajo Gaming Enterprise and Church Rock Chapter have secured capital outlay funding to fund this lighting project
  - Rock Springs Chapter has been awarded capital outlay funding to design improvements to the Chee Dodge School access road and intersection safety improvements.

#### 12) San Juan County: (previous report)

- The Glade Run Trails received funding from the state.

### C) State DOT Reports:

#### 1. Planning / Govt. to Govt. Unit Liaison – Neala Krueger:

- The final RSA report for the 2nd and 3rd Street rail crossings for Gallup is complete. District 6, Planning, and Stakeholders have an electronic copy of the Final RSA.
- Gallup Transportation Safety Plan was approved and adopted by the City Council at their August 13 meeting. NMDOT priorities/study efforts are:
  - I-40 at US-491 (Phase A/B) in approx. FFY 2020.
  - NM-118/Route 66 Corridor (Phase A/B) in approx. FFY 2021.
  - I-40 Pedestrian Deterrent (RSA) in two years.
- RWP amendment requests for Q4 are due by Sept. 15
- The NMDOT Legal Team is in the process of drafting a Rule for the LGTPF funding with the intention to provide more guidance and help streamline the application process should funding be appropriated in future years.
- As statewide RTPOs consider Regional Transportation Plan updates during FFY2019 – 2020, be looking for major opportunities to include in your plans that may incorporate economic, better multi-mobility, traffic congestion, and better planned community benefits.

#### 2. NMDOT Tribal Liaison – Ron Shutiva:

- Ron reported on the NM118 drainage analysis going on around and between the Iyanbito and Ft. Wingate I-40 intersections. Need follow up on NM118 drainage study – Vincent Steiner is the lead Engineer for Bohannon Huston. Ron indicated that stronger participation and response is needed from the Navajo Nation. This is retained from the August report so Navajo Nation members can pay attention / be reminded.
- Ron continues to look for funding opportunities from State and Federal sources. Ron reminded RTPO members that data is increasingly needed to justify transportation funding requests.
- Ron's office is now within the executive state DOT office – no longer at the Planning Division.
- Tribal Safety Summit will take place Nov. 21 – 22, 2019, at the Institute of American Indian Arts – 83 Avan Nu Po Road, Santa Fe, NM. Presently gaining statewide concerns to address from the Tribes. Major foci will include DUI, speeding and cross jurisdictional collaboration around cooperative agreements.
- There was some discussion during Ron's presentation around TIF (*Tribal Infrastructure Fund*) from the Indian Affairs Dept. vs. DOT funding from the Transportation Dept. Ron reminded members that these are two separate departments within the state, and each has its own policy regarding funding disbursement and management.



3. DOT District 5 – Steve Lopez:

- WHPacific is being contracted for a study on needed road and intersection improvements on US 64 – MP 0 – 20 (which includes the Shiprock School Zone). This project will be divided into two phases funded separately and in the Dist. 5 HSIP plan for 2021 including a) primary / major Chapter or community intersections from Shiprock to the Arizona border and b) the Shiprock School Zone.
- The NM371 and N36 intersection near Northern Edge Casino is at 60% design; need ROW clearance / easement from NDOT.
- The District is looking at the need to replace the aging Shiprock San Juan River bridge.

4. DOT District 6 – Marticia Holliday, Bill Santiago:

THIS MEETING:

- For Local Govt. Road Fund projects – the District needs certifications for all projects – many RTPO members are not following LGRF guidance for project development and are trying to close out projects without having reported progress to the DOT or following what the program requires – this could jeopardize funding, and DOT Dist. 6 urges follow up with their staff (!!!!) Have contractors apply to be on the State list as pre-qualified contractors. Using a non-state-qualified contractor could also jeopardize project funding!

**VII. New Business / Open Floor – Members & Guests:**

- None for this meeting

**VIII. Review Calendar & Announcements:**

- NWRTPO / FMPO Coordinated Public Transit Plan: emailed to members 8/2/19; public comment period ended August 30 for the NWRTPO and FMPO region.
- NMDOT / UNM-LTAP: Provides a very robust collection of training opportunities – staff forward news to members as it comes out from this source – reference at [ltap.unm.edu](http://ltap.unm.edu)
- Tribal Safety Summit: November 21-22, 2019; Institute of American Indian Arts–83 Avon Nu Po Rd., Santa Fe.
- Innovation Exchange Webinar – Value Capture for Local Agencies: covering how transportation development can leverage the value of local property thus creating more infrastructure investment appeal to funding agencies – offered August 8; emailed to members 7/31/19
- LGTPF Awards Public Notice: RTPO staff provided a public notice template sent to members on August 20, with another reminder on August 27 – to thank our Governor and State Legislators via newspaper or radio. **Only 3 of our member governments attempted to provide this public notice to date, including Grants, Laguna, and Cibola County.** It's not too late at this point for any of us to still get a public notice appreciating our state leaders, for providing this funding opportunity! Staff also understand that some of you may indeed have gotten out a public notice, but please send staff a copy (via email), so we can have a record of our appreciation for the northwest part of the state in which we all reside!
- Annual RTPO Member Survey: As of September 2, only seven RTPO members have responded to the survey – at least on Survey Monkey; staff are aware of several other members who responded directly via email to the hard copy survey emailed out. Please respond to the survey – even if you're an alternate member who attends meetings once in a while.
- FHWA Change Order Training: Scheduled for September 18 at NMDOT Headquarters – 1120 Cerrillos Road in Santa Fe; correct registration form emailed to members on 8/27/19 with appreciation to Steve Lopez.
- US DOT Intelligent Transportation Systems (ITS) Transportation Technology (T3) Webinar: scheduled for Sept. 5, 11:00 am – 12:30 pm our time (1pm – 2:30 pm Eastern Time) – emailed to members 8/20/19.
- US DOT announces \$321.4 million in “Nationally Significant Federal Lands and Tribal Projects”: (NSFLTP) this funding will support maintenance repair or new construction for roads and bridges serving tribal or federal lands. <https://www.transportation.gov/briefing-room/fhwa1519>
- National Transportation in Indian Country Conference: forwarded from Royce Gchachu on June 12 – emailed to members (with apologies!) from Bob K. on July 2; conference takes place in Big Sky, Montana Sept. 16 – 19.
- Intelligent Transportation Systems Professional Capacity Building Update: emailed to members 8/20/19
- NM Economic Development “Fund It” Announcement: emailed to members 8/20/19 – applications due Sept. 13 – include transportation infrastructure; a potential matching fund from our State, for federal funded projects?

- National Association of Development Organizations (NADO) Impact Award: The NWNMCOG will receive an “Impact Award” from NADO at the 2019 NADO Annual Training Conference, for the ongoing development of recreational trails in the Zuni Mountains of McKinley and Cibola Counties; this is the only award to New Mexico.

**IX. Next Meetings:**

- **Oct. 9:** Shiprock Chapter, US Hwy 64, milepost 23 – Bldg. 5548, Shiprock, NM
- **Nov. 13:** Milan Parks & Recreation Office, 409 Airport Road, Milan, NM
- **Dec. 11:** Ramah Chapter, 434 BIA Rt. 125 off NM53 intersection, Pine Hill, NM

**X. Adjournment**

Meeting adjourned at 2:15pm: motion – Gaylord Siow, Laguna; 2<sup>nd</sup> – Dave Deutsawe, Acoma; all in favor - none opposed. Appreciation to the Pueblo of Acoma for refreshments and lunch!

**MEETING ACTIONS:**

**RTPO Members:**

- With a broad and fair distribution of funding to most of our local governments for the LGTPF *Local Government Transportation Project Fund Grant Opportunity*; **members are requested to: a) credit and thank your jurisdiction’s state legislative representatives (House & Senate) – in writing from your top leaders, b) plan and gear up to execute the projects effectively and efficiently within timelines as funding becomes available, c) issue a press release for each funded project that appreciates the state administration for the funding, and summarizes the transportation and other benefits it will provide to citizens of the surrounding region.**
- **Follow up with your respective NMDOT Districts on LGRF projects, as DOT District 6 is discovering that many of our local governments have serious deficiencies in the required process for executing the projects, which could jeopardize their funding.**

**RTPO Staff:**

- Assist as needed on process, information, or DOT guidance for Local Government Transportation Project Fund (LGTPF); follow up with members on progress, provide Special Call for Projects Guide to RTPO members.
- Ongoing: Distribute the schedule developed that provides annual or multi-year deadlines for all RTPO deliverables including reports – quarterly and annual, RTIPR Call for Projects cycle, Regional Work Program updates or amendments, and governing document updates (*Bylaws, Open Meetings Act Resolution, Title VI Plan, Public Participation Plan, Official Membership Roster*)
- Continue to update the Reg. Trans. Plan tracker instrument and pursue relevant information.
- Maintain appointment forms as members transition.
- Keep an eye on federal funding for public transportation, and inform our regional 5310 & 5311 providers and RTPO members of any pending changes

**NMDOT Staff:**

- Continue to press for LTAP “cradle to grave” comprehensive project development training.
- Assist in arranging a presentation on the new HSIP process.
- Continue to assist with information on the latest Transportation Bill, and the NMDOT Funding Formula.
- Technical assistance with locating data sets for RTP performance measures.



**Thanks to Pueblo of Acoma for hospitality**