

**NWRTPO | Northwest Regional Transportation Planning Organization**  
**Joint Policy & Technical Committee**  
**NWRTPO Meeting Minutes**

Wednesday August 11, 2021  
 10:00 a.m. – 12:00 p.m.  
 Virtual meeting executed via Microsoft Teams  
 Due to COVID-19 Pandemic

**ATTENDANCE:**

<b>Local &amp; Tribal Governments</b>	
<b>Entity</b>	<b>Representative(s)</b>
Pueblo of Acoma	<b>Dave Deutsawe</b> (Chair)
Pueblo of Laguna	<b>Gaylord Siow</b> , Elroy Keetso
Pueblo of Zuni	<b>Royce Gchachu</b> , Roxanne Hughte
Navajo Nation	<b>Larry Joe</b> , <b>Marco Sells</b> , Leanne Roy
Ramah Navajo	<b>Dorothy Claw</b> , Tom Martine
City of Grants	Don Jaramillo, Mark Teshima
City of Gallup	Clyde Strain, <b>Alicia Santiago</b>
Village of Milan	Denise Baca, Felix Gonzales
Cibola County	<b>Edward Salazar</b> , Judy Horacek
McKinley County	<b>Rodney Skersick</b> , Donna Fambrough
San Juan County	Absent (Nick Porell)
Farmington Metropolitan Planning Organization - Ex-officio	Not in attendance

<b>New Mexico Department of Transportation (NMDOT)</b>	
<b>Entity</b>	<b>Representative(s)</b>
RTPO Liaison	<b>Neala Krueger</b>
District 5	<b>Stephanie Medina</b> , James Mexia
District 6	<b>JoAnn Garcia</b> , <b>Bill Santiago</b> , Arif Kazmi, Michael Neely
Tribal Liaison	<b>Ron Shutiva</b>
DOT Central Regional Design Office	James Sanchez
Other NMDOT Staff / Guests	<b>Jason Coffey</b> , NMDOT,

<b>Regional Transportation Planning Organization</b>	
<b>Entity</b>	<b>Representative(s)</b>
Northwest NM Council of Governments	<b>Robert Kuipers</b>

**Tally Sheet – Attendance & Quorum**

<b>Total Full Attendance:</b>	<b>Member Entities:</b>	<b>NMDOT</b>	<b>RTPO</b>	<b>Guests</b>	<b>Full Attendance Norm:</b>	
	<b>12</b>	Normally 4-5: DOT Liaison, Tribal Liaison, District 5 & 6 Representatives	<b>1</b>	<b>varies</b>	<b>17 - 20</b>	
<b>Attendance – this meeting:</b>	<b>Member Attendance:</b>	<b>NMDOT Attendance:</b>	<b>Staff:</b>	<b>Guests:</b>	<b>Attendance % this meeting:</b>	<b>TOTAL:</b>
	<b>9</b>	<b>9</b>	<b>1</b>		<b>100%</b>	<b>19</b>

## ROUTINE ITEMS:

Item #	Item
I.	<b>Call to Order and Introductions.</b> The meeting was called to order at 10:15 am, Bob Kuipers welcomed those in attendance, and Dave Deutsawe proceeded with introductions and approval of agenda and minutes. The virtual meeting was conducted via Microsoft Teams, due to the COVID-19 pandemic.
II.	<p><b>Agenda.</b> RTPO Program Manager provided an overview of the day's agenda topics and RTPO Chair called for a motion:</p> <p><b>ACTION:</b> Larry Joe, Northern Navajo - motioned; Edward Salazar, Cibola County - seconded adoption of the agenda. All in favor – motion carried.</p>
III.	<p><b>Minutes (June 9, 2021).</b> Chairman provided time for review of minutes and there were no revisions requested, except that for September meeting Laguna Reps. will be Gaylord Siow and Elroy Keetso. Ms. Sharon Hausam has moved on.</p> <p><b>ACTION:</b> Gaylord Siow – Pueblo of Laguna motioned; Alicia Santiago – Gallup seconded adoption of the minutes. All in favor – motion carried.</p>

**Discussion:** No discussion

## ACTION ITEMS:

Item #	Item	Presenter
IV.	Formal Amendments to RTPO Budget and Staff Hours	Robert Kuipers – NWRTPO
<b>BACKGROUND</b>		
<ul style="list-style-type: none"> <li><b>Why?</b> Between the Transportation Project Fund and our regular call for projects RTPO staff have exceeded hours in function 3 – Project Dev. &amp; Monitoring – needing to add hours to this function; and staff have exceeded budget in the Personnel category, needing to borrow hours from Supplies and Travel &amp; Training to carry staff hours and budget thru to the end of September for FFY2021.</li> <li><b>Purpose.</b> Assure that staff hours and budget are adequate to complete this fiscal year</li> <li><b>Discussion/Finalization.</b> Members will vote to approve these amendments</li> </ul>		
<b>CURRENT WORK</b>		
<ul style="list-style-type: none"> <li>Members will vote to approve these amendments to carry our RTPO Work Program thru the end of FFY2021 which comes at the end of September</li> </ul>		
<b>ANTICIPATED WORK</b>		
<ul style="list-style-type: none"> <li>Staff will carefully monitor time and budget expenditures through the end of FFY2021</li> </ul>		
<b>ATTACHMENTS</b>		
<ul style="list-style-type: none"> <li>Amendment Request Forms, and documents showing staff hours and expenditures.</li> </ul>		
<b>BUDGET IMPACT</b>		
<ul style="list-style-type: none"> <li>This action will stabilize the RTPO budget and staff hours to carry our work program thru the end of September.</li> </ul>		
<b>ACTION ITEM</b>		
<ul style="list-style-type: none"> <li><b>Members will vote to approve these amendments to carry the NWRTPO Regional Work Program thru the end of September for FFY2021.</b></li> </ul>		

**Discussion:**

- With virtually no discussion, as Robert Kuipers provided a strong explanation for extra hours from staff in the Project Development category due to both our regular call for projects and the transportation project fund call for projects. Mr. Kuipers also provided a strong explanation for the budget amendment around the same extra investment of staff hours in project development – borrowing funding from Travel & Training and Supplies, to cover Personnel thru the end of September.
- Members unanimously supported by vote for these formal amendments to the Regional Work Program staff hours and budget.

## DISCUSSION ITEMS:

Item #	Item	Presenter
V.	NMDOT Highway Safety Improvement Program (HSIP)	Jason Coffey – NMDOT HSIP Coordinator
<b>BACKGROUND</b>		
<ul style="list-style-type: none"> <li>• <b>Why?</b> Jason – the new HSIP Planner for NMDOT will provide information on the NMDOT HSIP Program.</li> <li>• <b>Purpose.</b> Keep our members informed on the HSIP Program and things we can do to prevent accidents and promote safety such as signage, attention to traffic - pedestrian and bicycle interface, consideration around safer intersections, rail crossings, and transportation infrastructure in general.</li> <li>• <b>Discussion/Finalization.</b> Virtual presentation for our August 11 meeting</li> </ul>		
<b>CURRENT WORK</b>		
<ul style="list-style-type: none"> <li>• Mr. Coffey will work up a presentation on HSIP advice for promoting a safer multi-modal interface around traffic corridors.</li> </ul>		
<b>ANTICIPATED WORK</b>		
<ul style="list-style-type: none"> <li>• Members to consider promoting safer multi-modal interface options within their regions based on this presentation.</li> </ul>		
<b>ATTACHMENTS</b>		
<ul style="list-style-type: none"> <li>• Copy of presentation (if available?)</li> </ul>		
<b>BUDGET IMPACT</b>		
<ul style="list-style-type: none"> <li>• None</li> </ul>		
<b>ACTION ITEM</b>		
<ul style="list-style-type: none"> <li>• N/A</li> </ul>		

### Discussion:

- Jason provided a power-point presentation and covered the following highlights:
  - HSIP is a Core Federal Aid Program to reduce injuries and fatalities on public roads.
  - HSIP requires a data-driven, strategic approach performance driven road and highway safety.
  - There are five (5) performance measures that establish safety targets including: 1) number of fatalities, 2) rate of fatalities, 3) number of serious injuries, 4) rate of serious injuries, and 5) number of non-motorized fatalities and serious injuries.
  - There is currently no call for local projects as funding is fully programmed thru FFY2022 with projects identified by RSA's and Transportation Safety Plans.
  - There is a Highway Safety Manual which documents a) roadway network screening, b) diagnosis, c) select countermeasures, d) economic appraisal, e) project prioritization, and f) safety effectiveness evaluation.
  - Network screening for NMDOT maintained roads is complete; network screening for our national interstate corridors will be complete in the fall of this year (2021).
  - A transportation network tool assessing safety is available and training will be provided to help identify locations for further analysis and systemic counter measures.
  - A data update to the NM Strategic Highway Safety Plan is underway.
  - Jason is working on an annual report to FHWA at this time, and a HSIP Implementation Plan was submitted to FHWA last month for not meeting safety targets.
- The HSIP Program is funded thru FFY2022 and executing RSA's from previous year's submissions. Therefore new funding opportunities will not be available until FFY2023.
- Network Screening is a physical analysis of NMDOT maintained roads and highways which helps identify problem areas for accidents.
- Jason is updating data in the HSIP plan, and working on an annual report to FHWA.

- After the presentation there was much discussion and questions around rural N.M. areas related to road safety analysis – and that in many cases rural / small town / tribal areas are significantly under-reported.
- Jason agreed that we need better coordination between state, tribes, and rural community areas for reporting on accidents.
- Many of our members mentioned concerns about some of the roads within their regions.

Item #	Item	Presenter
VI.	Update: Report on updates to the NWRTPO Regional Transportation Plan for FFY2020	Robert Kuipers – NWRTPO Staff
<b>BACKGROUND</b>		
<ul style="list-style-type: none"> <li>• <b>Why?</b> The NWRTPO updates our Regional (long range) Transportation Plan (RTP) on an annual basis but every 4-5 years, in sync. with the NMDOT we make a more major update to many sections of our RTP, which we undertook during the course of FFY2020.</li> <li>• <b>Purpose.</b> Point out and make our RTPO members aware of the major updates to our RTP that occurred during FFY2020.</li> <li>• <b>Discussion/Finalization.</b> Based on discussion and information provided, our members will be more aware of our long range vision within our Regional Transportation Plan.</li> </ul>		
<b>CURRENT WORK</b>		
<ul style="list-style-type: none"> <li>• Review a power point that presents most of the major updates to the RTP for our region, along with any questions or discussion around the RTP vision for future development.</li> </ul>		
<b>ANTICIPATED WORK</b>		
<ul style="list-style-type: none"> <li>• The NWRTPO will continue annual updates to our RTP, especially as new information becomes available from state or federal sources.</li> </ul>		
<b>ATTACHMENTS</b>		
<ul style="list-style-type: none"> <li>• RTP FFY2020 update powerpoint, and an additional summary document on RTP updates.</li> </ul>		
<b>BUDGET IMPACT</b>		
<ul style="list-style-type: none"> <li>• None</li> </ul>		
<b>ACTION ITEM</b>		
<ul style="list-style-type: none"> <li>• N/A</li> </ul>		

**Discussion:**

- Bob Kuipers reported on some of the more major updates that took place during FFY2020 for our Regional Transportation Plan which include:
- The ongoing Coal Avenue Commons project building a more inviting and resilient downtown environment in Gallup.
- The Prewitt / Milan Transportation Master Plan, funded at \$120,000 and engaging Wilson & Co. Engineering Firm to consider and recommend roadway and rail infrastructure improvements needed to leverage these industrial parks to attract new tenants and create job opportunities for our region, after the closure of the Escalante Electric Generating plant at the Prewitt site where around 100 employees lost their jobs.
- The Trail of the Ancients achieved designation as a national scenic byway which runs thru all three of our NWRTPO Counties, which may create a significant tourism economic benefit to our region.
- Ongoing development of almost 200 miles of recreational trails in the Zuni Mountains of McKinley and Cibola Counties, consideration toward 60 miles of rec. trails in the Chuska Mountains, as well as rec. trail development on Mt. Taylor, along with bike and pedestrian trails for the six Pueblo of Laguna villages.
- Added a section on climate change and related impacts on transportation infrastructure, along with planning to generate longer term resilience.

- The Local Govt. Transportation Project Fund (now simply called the Transportation Project Fund) from the State of New Mexico, which in 2019 funded 14 projects in our region at \$12.2 million, with no functional classification limitations; followed by our current FFY2021 cycle where nine (9) of our member governments put in 11 projects for a total of just under \$20 million, with \$120 million available statewide.
- Emerging regional freight opportunities including trucking and rail around the Prewitt and Milan Industrial Parks along with the former Gamero mine area northwest of Gallup where an energy logistics park is in development along with consideration toward an inland port, where rail and trucking freight exchange can serve a multi-state region surrounding our area.
- Ongoing support for a website designed by National Geographic which markets our 4-Corners region internationally with strong potential to strengthen our tourism economies in our 4-Corner Utah, Colorado, Arizona and New Mexico region.

Item #	Item	Presenter
VII.	Update: Members report on Local Leader Orientations	Robert Kuipers - NWRTPO
<b>BACKGROUND</b>		
<ul style="list-style-type: none"> <li>• <b>Why?</b> Every two to three years, related to elections of local municipal, county and tribal leaders the NWRTPO provides an orientation to its function and service to our respective local governments for development and maintenance of transportation infrastructure.</li> <li>• <b>Purpose.</b> To keep our regional leaders informed on the RTPO process and service for maintaining and generating new transportation infrastructure and services.</li> <li>• <b>Discussion/Finalization.</b> Analyze and <u>track local leader orientations</u> to the NWRTPO function and service to our respective municipal, tribal and county governments for development and maintenance of transportation infrastructure and services.</li> </ul>		
<b>CURRENT WORK</b>		
<ul style="list-style-type: none"> <li>• Evaluate and track the provision of RTPO orientation presentations to regional local leaders.</li> <li>• The NWRTPO has provided a virtual RTPO Orientation presentation available on the COG – RTPO website, which is an option our members can offer to their respective leaders</li> </ul>		
<b>ANTICIPATED WORK</b>		
<ul style="list-style-type: none"> <li>• Remind RTPO members who have not yet provided the virtual orientation presentation for the NWRTPO, to complete this in the near future, or request of COG staff an in-person presentation for their respective government leaders, and report back to the NWRTPO manager on completion of this task.</li> </ul>		
<b>ATTACHMENTS</b>		
<ul style="list-style-type: none"> <li>• NWRTPO current Virtual Member Government Orientation to the NWRTPO, and the Virtual Orientation Guide; along with the local leader RTPO Orientation Tracking Instrument.</li> </ul>		
<b>BUDGET IMPACT</b>		
<ul style="list-style-type: none"> <li>• None.</li> </ul>		
<b>ACTION ITEM</b>		
<ul style="list-style-type: none"> <li>• Request that RTPO members provide this virtual orientation to their local leaders at their earliest convenience – most of our presentations for this orientation are past due!</li> </ul>		

**Discussion:**

- Right now our RTPO members are “behind the ball” on executing Orientations to the NWRTPO regarding its function and service to our region for their local elected leaders. RTPO staff are working with our members to execute these orientations whether virtual or by direct presentations at City Council, County Commission, and Tribal Leader meetings during the months of August and September of this year. We have both a virtual orientation available on the COG RTPO website, or staff can provide an in-person orientation at our local governments’ bi-weekly or monthly meetings.

Item #	Topic	Presenter
VIII.	RTPO Staff, Member and DOT Reports	Robert Kuipers - NWRTPO
<b>BACKGROUND</b>		
<ul style="list-style-type: none"> <li>• <b>Why?</b> Update RTPO members on news, training, funding, and other items of special interest</li> <li>• <b>Purpose.</b> Keep RTPO members up to date on critical information from NWRTPO and NMDOT sources</li> </ul>		
<b>Informational Items</b>		
<b>Regional News &amp; Updates</b> <ul style="list-style-type: none"> <li>• Regional Work Program Status Report</li> <li>• RTPO Monthly Report</li> <li>• Member Reports</li> </ul>		
<b>Member Special Reports:</b> <ul style="list-style-type: none"> <li>• Jason Coffey, NMDOT HSIP Planner – report provided under Item V) NMDOT HSIP Presentation</li> </ul>		
<b>NMDOT Reports:</b> <ul style="list-style-type: none"> <li>• G to G Liaison: Neala Krueger</li> <li>• Tribal Liaison: Ron Shutiva</li> <li>• District 6: JoAnn Garcia &amp; staff; District 5: James Mexia, Stephanie Medina</li> </ul>		
<b>News, Training &amp; Funding Opportunities:</b> <ul style="list-style-type: none"> <li>• <u>FHWA Planning, Environment &amp; Realty Reports</u>: none</li> <li>• <u>NMDOT Govt. to Govt. Update</u>: 7/12/21,</li> <li>• <u>AASHTO Publications</u>: none</li> <li>• <u>NMDOT / UNM-LTAP</u>: Provides a very robust collection of training opportunities – staff forward news to members as it comes out from this source – reference at <a href="http://ltap.unm.edu">ltap.unm.edu</a> – <b>Online courses notice</b> forwarded to members as LTAP emails come in.</li> <li>• <u>Title VI Training</u> is available to MPO's and RTPO's from Lisa Neie – Civil Rights Manager for FHWA New Mexico. These trainings can be customized to address member concerns and issues for their regions, if provided to her in advance. Based on training length, we could provide it at one of our meetings.</li> <li>• <u>FHWA Summer 2021 E-Newsletter</u>: 7/15/21</li> <li>• <u>Every Day Counts News</u>: 7/15/21, 7/23/21</li> <li>• <u>Grant Opportunities</u>: 7/15/21</li> <li>• <u>Functional Classification Guidance – Jeanette Bachand</u>: guidance and links to functional classification from Ms. Bachand's presentation at our July 14 virtual meeting. 7/15/21</li> <li>• <u>Outdoor Recreational Trails – etc. Grant funding</u>: 7/21/21</li> <li>• <u>Celebrating 31 Years of ADA (Americans with Disabilities Act)</u>: 7/27/21</li> </ul>		

**Members please note: none of these documents will be included in the full meeting package due to the physical size and the electronic megabyte size going forward** – all of the cited documents have already been emailed in advance of the RTPO monthly meeting to our NWRTPO members. Some of the citations are ongoing from month to month regarding ongoing training or funding opportunities.

#### RTPO Staff Reports:

RTPO staff provided the staff hours for July – the July budget report was not yet available from the COG's contractual financial management organization, and provided the July monthly RTPO report. Of significance in the July monthly report (primarily on June news and activities) are the following:

- The NWRTPO is now executing a full call for projects which extends from April / May of 2021 thru March of 2022.
- The Trail of the Ancients Scenic Byway – portions thru all three counties have now been designated as a National Scenic Byway – anticipated to have significant impacts on tourism to our region!!
- The Navajo Nation is commencing development of 60 miles of recreational trails in the Chuska Mountains, which will complement the 200 miles of rec. trails being developed in the Zuni Mountain Range, along with Pueblo of Laguna's development

of bike / ped trails between all 6 Pueblo Villages. COG staff continue developing recreational trails this Spring thru Fall in the Zuni Mountains, adding Cibola County trails to those already developed in McKinley County – total of 200+ miles of rec. trails!

- The NMDOT Transportation Project Fund has \$120 million available this year, so members worked hard and fast to meet the June 15 deadline for submitting complete application packages for a total of \$19,485,577 for 11 projects on behalf of 9 of our local governments.

**Additional Requests to RTPO Members:**

- **Members are asked to either a) complete the virtual RTPO Orientation with their respective local leaders – available on the COG RTPO website, or b) invite Mr. Kuipers to present the orientation at their respective local government meetings. We would like to complete these in August thru September if possible as we are now considerably past due!**

<b>Local Member Reports (<i>significant news only</i>)</b>	By Entity
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**New news in bold – UP TO HERE completed Zuni & Laguna updates – continue with the rest**

Pueblo of Acoma
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- CMGC2 – 1: Construction of new office for Transportation and other Departments is underway – anticipated completion has been delayed by COVID-19. **At this time building construction is complete.**
- CMGC2-2 SP130 Veterans Blvd. – Project is complete.
- **CMGC2- 3 . Baseball Fields improvement is now complete.**
- **CMGC2 – 4 Projects are now complete:** (*request for proposals for this new bundle of projects was published 2/10/19*)
- The Pueblo is now doing construction to increase its water irrigation system.
- FEMA 4352 Large Projects All FEMA Large projects have been completed (104 projects!) - \$13 million a year ahead of time; the Pueblo is now addressing finishing the small projects and only has one to go.
- **The Pueblo has completed their update to their Long-Range Transportation Plan;** WH Pacific will do traffic analysis counts to contribute to the Pueblo's LRTP. To mitigate COVID 19 delays, the Pueblo has developed a survey for public input which is also available on Survey Monkey.
- **The Pueblo is also updating their Transportation Safety Plan at this time.** Public involvement meetings are postponed due to COVID-19, which will delay completion dates for these plans; **however, thru distributing a survey at the local Food Pantry, the Pueblo has achieved a 41% response rate from the public for both transportation plans!**
- **FEMA 4352:** Small Projects: Recovery work has begun; the POA Public Works / Utility Authority was awarded the small projects (65) at \$2.2 million capital investment. 45 projects have been completed; 22 projects remain. **All projects have been completed at this time.**
- **Arrowhead Drive new construction project is now complete.**
- Capital Outlay: The Pueblo has proposed a restart date of May 18 to resume work.
- Mainstreet Project: The Pueblo will add several projects to the CMGC suite to include projects for housing and economic development. Preparing amendments to conduct engineering studies, land surveys, geotechnical studies, drainage analysis, right of way surveys and proforma.

Pueblo of Zuni
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- The Pueblo is under lock down with little administrative activity due to COVID-19 pandemic; the Pueblo has extended re-opening until sometime in the future, depending on how long COVID-19 persists.
- **Bid packages for Shiwi Ts'ana Elementary School access and Z301 / NM53 intersection improvements were opened July 12 – with one bid submitted. Notice of award offered to Albuquerque Sparling Construction company for both projects combined.**
- **Zuni purchased a dump truck with FHWA Coronavirus funds.**
- The Pueblo is looking to purchase a backup generator for the Andrew Othole Memorial Airport.
- **Zuni Transportation Dept. submitted documents to the Governors Office to fund two historical and cultural sites of significance with related road improvement projects.**
- **US Dept. of Treasury set aside \$20 billion for Native American Tribes under American Rescue Plan. Zuni received it's first distribution – Road Dept. will submit road improvement project that leads to significant historical site for tourism**
- **Road maintenance projects continue related to flooding around the Pueblo.**
- Royce is now also the Airport Manager. Receipt of FAA grant agreement for developing an Airport Master Plan for the Andrew Othole Memorial (AOM) Airport. The master plan will be developed by the Pueblo's airport consultant – Armstrong Consultant's, Inc.

- **Erin Kenley, TTP Director and Brian Allen, TTP Fields Operation Manager – both from the Office of Tribal Transportation visited Zuni on August 10 and met with the Governor and Tribal Council on a number of issues. Discussed the tribal self-governance program within the US DOT and FHWA.**
- The Pueblo continues to update its long-range transportation plan. The plan is now in final draft form and being put out on the Pueblo website and Facebook for public comment. The draft plan is awaiting recommendations for next steps on how to present to the public.
- The pedestrian trail project plan is now 100% complete – will move forward for FHWA approval.
- On-call A/E consultants are working on designs for Ruins Road, North/South Sandy Springs Road, Harker Circle, the intersection of Ojo Caliente/Pia Mesa and pedestrian trails. **Ruins Road is now at 95% completion.**
- Ongoing road maintenance around the Pueblo. This includes crews addressing mowing, culvert repairs, blading gravel or dirt roads, asphalt pothole repairs and vegetation control.
- Virtual Presentation meeting with NMDOT and WHPacific on the NM53 Drainage project being designed by WHPacific to make improvements from MP15.5 to 19, due to undersized culvert pipes and overtopping of flood waters on NM53 (also Zuni Mainstreet). First meeting was held on October 7.
- There are demolition projects in the Pueblo for the Lemon Tree/Zuni Laundromat building and the old Zuni Water Dept. building.
- The Pueblo is undertaking construction of an RV Park.
- The Pueblo has worked with Ashiwi Transit and Gallup Express to extend transit service to the Ramah Navajo area.
- The Pueblo has engaged contractual on call engineering services for future transportation development.
- The Ashiwi transit system received a national award at the 2019 National RTAP (*Rural Transportation Assistance Program*) conference.
- Ashiwi Transit will resume when all safety precautionary measures have been installed on the transit vehicles. Local and Gallup services will resume on a limited basis, but only on demand or appointments. Extension to Ramah / Pinehill is temporarily on hold until further notice around COVID-19 concerns. **Ashiwi Transit is now back in service.**

#### McKinley County

- The County has completed their funded projects for 2019 and has only one project to complete funded for 2020.
- Pending projects for the County include CR-19 and Deer Springs Road, along with Woodview Road (chip seal) in Prewitt to spend down FFY 2020 funds. **Woodview Road 1.5 miles of Chipseal in Prewitt is now complete.** Deer Springs and CR19 improvements are ongoing. **Deer Springs road is almost complete – CR19 comes next.**
- The County is finishing their Local Government Road Fund projects including the Thoreau Town Site project at \$776K for cold mix overlay, for which the County has rented a milling machine. Certifications are complete for all LGRF projects and the County is requesting an extension till Spring – 2020 to complete maintenance construction which will include paving for CR-1 in Mentmore. Brasier Asphalt Co. has completed contract work on Thoreau Townsite roads. The County is waiting to complete this project by fog sealing the roads with the last of this funding.
- Brasier Asphalt Co. has completed contract work on CR1 – Mentmore.
- The County has almost completed chip-sealing CR-1 – Defiance Draw – will complete with fog-sealing remaining.
- Purchase orders for chips (sealing) for Pillowcrest Road have been obtained. Working on getting a list of culverts needed for Bowman Road. Work to progress as weather permits.
- TIF: \$1.2 million awarded for 10 miles of Deer Springs Road improvement – project on hold until Spring of 2020 for Mexican Springs Chapter. NDOT is contributing Fuel Excise Tax funding. Funding will allow drainage improvements, five miles of gravel base improvement and three miles of chip-seal.
- TIF: \$1.3 million awarded for 18 miles of CR19 gravel and chip-seal road improvement – multiple Eastern Navajo Chapters; collaborating with NDOT for road repairs and renovation. NDOT is contributing Fuel Excise Tax funding. Project has commenced, but completion anticipated until this coming summer around weather issues.
- The County will contract out their LGTPF project for Manuelito Canyon bridge replacement and road improvements; **the bridge is now complete and in close-out.**
- The County will benefit with \$23 million for improvements to the Carbon Coal Road intersection in Gamerco with US491, which leads to the developing Energy Logistics Park (and potential Inland Port).
- The County has finished chip sealing Pine Haven road; will use remaining funds to finish improvements on Allison road.
- **Coal Basin Road was completed by the end of June.**
- **County Road 6 – Cousins Road to commence repairs in August.**



- Ongoing county-wide maintenance including blading, patching potholes, cleaning culverts, repairing bridges / guardrails, etc. **The County has completed the ZMTP Milk Ranch Trail Head.**

#### Gallup

- **Gallup Mainstreet Project** – Ground breaking May 13; construction commenced July 1. Coal Avenue Commons both MAP and Legislative Agreements have been executed by the State. The City is working with Wilson & Co. and NMDOT District 6 on the final PS&E. City Council approved Wilson & Co.'s professional engineering proposal for construction management. The Mainstreet grant resolution was approved by City Council for this project. **Between MAP, State Legislative, Economic and City funding the Coal Avenue Commons project phase 1 is now complete with final walk thru executed 7/20/21. Final street lighting is scheduled for completion in mid September. The City is now seeking funding for phase 2 and has submitted an application for the NM Transportation Project Fund.**
- **East Nizhoni and West Aztec improvements are currently in design phase – East Nizhoni design at 75%; West Aztec is at 60% design - received news from NMDOT Dist. 6 that the City was awarded MAP funding for East Nizhoni Ave - \$900,000.** W. Aztec drainage legislative grant has been executed and engineering services have been awarded to begin design; notice of obligation has been submitted and approved by the state. **2<sup>nd</sup> phase for East Nizoni will be the College Drive and Nizhoni intersection.**
- **Local Govt. Road Fund funded projects have commenced mill and overlay for planned roads; received word from NMDOT Dist. 6 that the City was awarded funds for our next project.**
- The City has submitted a Letter of Intent for Coop funding.
- **Federal Aviation Admin. application for \$5 million has been submitted for our airport taxi-way and connectors.**

#### Milan

No report yet for this meeting – as the new village manager just quit.

#### Ramah

- Condolences to the community for the loss of Shane Lewis, who accomplished significant transportation development on behalf of the Ramah Navajo community.
- Ramah Navajo has filled two positions after the departure of Shane Lewis with Dorothy Claw as primary transportation developer and Tom Martine as transportation assistant – these individuals are also the primary and alternative representatives to the NWRTPO.
- **BIA 175 is the next new project for Ramah Navajo – seeking funding at this time.**
- **Working on signage for BIA 125 and 122.**
- **Completed PFF's for NM53 & BIA 125 intersection and Pine Hill school pedestrian ADA improvements.**
- **Some weather related road maintenance and repair going on at this time.**
- Dorothy and Tom are acclimating with ongoing Ramah transportation projects at this time and updating the Ramah Long Range Transportation Plan, completing an annual report, and looking for training opportunities.
- Acting executive director for Ramah Navajo Chapter's 638 Grants & Contract Programs issued a memorandum for employees to return back to work and follow CDC guidelines within each Chapter program RNDOT is back in operation and continues to maintain roadways.
- BIA Projects Update:
  - BIA 125 mp 18 – 24.6 – received approved design exception report for this project from FHWA and will move to finalize the project. BIA 125 MP 0 – 4.4 received approval from NNHPO on the updated Cultural Report document and Categorical Exclusion. Awaiting ROW documents for BIA 195 in Ramah Band Land to RN Realty Office. BIA 113 and 145 received final report and will review final documents with tribal officials
  - BIA 195: submitted ROW documents to RN Realty Office; **more focus on this road going forward.**
  - BIA 145 and BIA 113: Received draft report for BIA 145 and BIA 113. **More focus on BIA 145 going forward.**
- RNDOT Transportation Technician is vacant and will advertise for the position.
- Submitted grant applications for the NOFO on Tribal Transportation Program Safety Funds.
- BIA 125 striping project is complete; **BIA 125 mp 0-4 and mp12 – 24.6 are now construction ready.**
- NMDOT LGRF received all certifications and submitted a letter of disbursement. Awaiting on contractor to return signed Notice of Award for BIA 125 striping project.
- Cancelled Transportation Committee Meetings until COVID-19 Restrictions are lifted.

- Submitted road signs replacement maintenance project for 2021 LGRF cycle.
- NMDOT LGRF received some certifications and will coordinate with Utility providers. Received ROW certification and submitted letter requesting disbursement.
- Assisting with RN Community Development Department for the Navajo Nation Rural Addressing Project.
- Ongoing general maintenance for area roads, cattle guards and signage, blading and shaping, potholes and base course patching (incl. school bus routes). Cleaning and replacing roadway signs. Field fence repairs, post replacements and gate repairs.
- **Ramah Navajo has submitted a BUILD Grant application.**

#### Cibola County

- **Cibola County has hired a new Road Superintendent by the name of Ed Salazar.**
- The County is doing “blade and shape” maintenance on 84.7 miles of 14 County Roads; and a variety of other maintenance (cattle guards / culverts / sign repair / tree trimming & weed control / mowing / pot-hole patching / and minor road repairs) for 24 county roads.
- ZMTP RTP trail project is funded for FFY2020 construction – working with McKinley County for trails development beginning with the Quartz Hill Trail Head. Construction will likely not proceed until FFY2021 Spring & Summer for the Cibola portion of the Zuni Mountain Recreational Trails. **Cibola County has now been cleared to be the fiscal agent for this project and will no longer need McKinley County’s assistance; trail development and construction is commencing. Cibola, COG and NMDOT staff had a virtual internal planning meeting on Jan. 19 at 9am with Arnold from the Forest Service to discuss updated scope of work for this project.**
- CR-18B and CR1 road / bridge projects are current priorities. CR-18B awarded LGTPF funding – LGTPF contract is complete and submitted. CR18-B – RFP closed Friday – 12/4 and are currently reviewing applications – much appreciation to JoAnn Garcia from NMDOT District 6. Two firms responded to the RFP and the Cibola Commission will determine the award at their January 14 meeting.
- Coop projects will begin soon.
- Ongoing County wide maintenance for County and Forest Roads.

#### Grants

- **No new news.**
- The City recently had a ribbon cutting ceremony for the pedestrian bridge on 2<sup>nd</sup> Street.
- Riverwalk trail: Design at 100% from WHPacific, Project is on hold for the time being.
- First Street phase 2 – Adams to Roosevelt: design at 100%; added a pond and lift station on Geis Street for drainage; allotted \$1.8 million from 2019 state legislature for **final phase 3 from Washington to Roosevelt which was recently awarded.** Final PS&E is scheduled for this August and project letting is scheduled for September. Total project stands at \$6.2 million.
- 2<sup>nd</sup> street bridge out to bid for construction to commence in July – delay due to COVID-19 pandemic.
- Washington bridge replacement over 2<sup>nd</sup> Street through LGTPF funding will include a walking opportunity for High School students; project construction is underway – commenced in June.
- Lobo Canyon and Roosevelt intersection improvements are underway

#### Pueblo of Laguna

- **The Pueblo remains closed to the public, and administration is closed until the COVID-19 Pandemic resides.**
- **Gaylord informed COG RTPO staff that the Pueblo has six official villages – not seven – staff will execute this correction going forward.**
- **Gaylord Siow has returned to help manage Transportation Development for the Pueblo; Gaylord will now be the primary RTPO representative and Elroy Keetso will be the alternate. Sharon Hausam will be leaving the Pueblo soon.**
- The Pueblo is pursuing an FHWA grant to develop a Pueblo-wide (all Villages / roads) Safety Plan and will be seeking data sources identifying various crash incidents, and high crash incident locations; may need assistance from the

RTPO or DOT with analyzing crash data. The Pueblo has a number of State Routes, where high speeds impact upon more fatal crashes.

- NM124 Bike and Pedestrian Trail – Paraje to the Kawaika Center project is complete – working with NMDOT for close out.
- NM124 Bike and Pedestrian Trail Encinal Road to State Road 279 is complete and in close out.
- NM124 Rio San Jose to Roundabout bike & ped path: Design is complete. PS&E checklist is complete – project planned to be let February – March, 2021
- L26 Rainfall Road from Cubero Wash to Seama bridge M108: **Construction has been completed**, including a bike & ped. trail. Final audits in progress **and project is in close-out**.
- M137 bridge at Laguna Subdivision: **Construction complete and project in close out with BIA**.
- Mill, Overlay, Striping & Enhancement Projects: Construction is complete for L503 – Veterans Memorial Road, L200 Postal Road and L245 Raindrop Road. **The Pueblo is developing the next phase on four BIA routes: LGRF/BIA Road Maintenance Striping Projects – phase 2 & 3: Phase 2 – L500 Mountain Ash Loop and L500 Central Park Road; Phase 3 – L540 Veterans Memorial Road and L200 Elizabeth Bender Road. No bids were received so the Pueblo is working with NMDOT to sole-source these projects.**
- LGRF / BIA Road Maintenance Mill, Overlay & Striping Projects: Phase 2 & 3: Phase 2 – the Pueblo is working on the next phase for four BIA routes: phase 2 for L500 Mountain Ash Loop and Central Park roads. Phase 3 for L540 – Veterans Memorial Road and L200 Elizabeth Bender Road. **Contract amendments submitted and received. Local Govt. Road Fund and trail projects to commence soon.**
- NM 124 Roundabout: The repairs to the roundabout are being coordinated by NMDOT, no start date has been determined. **NM124 Road Diet has received an extension and is in final design.**
- L24 Rainfall Road: design changed to two phases, **Ph-1 Road & Trail at final 100% design, and Ph-2 Conc Box Underpass at 30% design and moving to 60% design**. Construction funded for \$1.9 million from the LGTPF fund!
- L26 Deer Dancer Road: **at 100% design, working on ROW amendments and E.A.**
- L243 Acorn Road design: completed 100% design and PS&E review from the BIA. Construction pending funding.
- M154 Paguete Wash Bridge: **PER is complete – design phase will commence later this year.**
- M108 San Jose River Bridge-Seama: **PS&E, and ROW complete; EA, FONSI and NOI are in progress. Bridge is now at 100% design.**
- L248 Bluejay Road and L248 Blue Star Loop: **Design is in progress now at 30%. PER report is now in progress to include ROW review.**
- Pueblo's Safety Plan: **Plan is now complete – close out letter sent to BIA.**
- NMDOT I-40 Safety Project: The Pueblo met with NMDOT on March 3. **Design is at 100%; Construction by MSCI is on-going on the east bound lanes from MM112 – 116..**
- The Pueblo has completed L26 Rainfall Road along with two trail projects.

#### Navajo Nation – Northern Agency

- **Local Govt. Road Fund projects will commence implementation soon for both Eastern and Northern Navajo.** Priscilla Lee – NDOT is working on extensions for FFY2019 projects. 2018 projects are complete at this time.
- **2021 LGRF projects include a) Two Grey Hills N-192 repairs – project is finalizing scope of work; b) preliminary engineering for Crown Point Chapter cemetery road.**
- **Larry has put in a PFF for improving with chip seal the Shiprock Farm Road, along with a Transportation Project Fund application to the state for the same project.**
- **Navajo DOT continues development for their Long Range Transportation Plan for 2021.**
- **Two Grey Hills road is getting drainage improvements.**
- Navajo DOT has appointed Marco Sells to fill an administrative position for Eastern Navajo finally bringing Larry Joe some relief! Marco will have his hands full, as he is also the Chinle, AZ Transportation Planner.
- Karen Bedonie has been re-assigned and a new Planning Director by the name of Leanne Roy is on board for NDOT.
- NDOT is working with Sandoval County on inventory to transfer County Roads to the Navajo Nation going forward.
- Shiprock High School Safety corridor project is earmarked for **2023 NMDOT STIP** for three land road widening construction. Will remain on RTIP.

- **TseDaaKaan Chapter (Hogback) N5031/Hwy 64 Safety intersection improvement is earmarked for 2021 NMDOT STIP for construction.**
- **N36/Hwy 371 intersection improvement(Upperfruitland Chapter)-** This project was funded through NM State Capital Outlay. The project is led by San Juan County, NM. The Design layout of the intersection was completed by Wilson & Company. *. NMDOT and Navajo Nation finalizing the MOU, which will allow for the State beginning working on construction of the project. Project needs additional funding to be completed.*
- **Newcomb Chapter-** working on **N5007 Low Water Crossing** using the State, and Tribal match fund to complete this low water crossing project. Project Manager, Donald Jackson, worked on the design and it is determined it would need realignment of the road. Therefore, the realignment of the road was submitted to BIA for review and approval. Pending for final review and approval.
- **Beclabito Chapter-** was awarded of NM Capital Outlay for **Helipad for aircraft landing facility**. Land withdrawal is in the works with Project Manager assigned. Will need to complete the preliminary studies and design before the construction of the project.
- **US 64 Study Improvement Plan-** NMDOT officials recently met with local chapters (Beclabito, Gadihii, TseDaaKaan, Shiprock) on the review and conditions of the highway and improvement plan process is for this 20 plus miles Hogback to AZ Stateline. **Project still Planning stage but improvements anticipated in the near future – executed by NMDOT District 5.** It will need to remain on the RTIP List for future road improvement, which includes road reconstruction, and bridges replacements.
- **Hwy 64 Shiprock Bridge Replacement-** public hearing took place November 14, 2019 at Shiprock Chapter. Design plans has started on this project with NMDOT, it will remain the RTIP.
- **San Juan-Hogback Bridge** has completed the feasibility studies for a new bridge. Road alignment is still pending, and it would full preliminary studies and design of the project. San Juan Chapter is seeking additional funding for this project. Project will remain on the RTIP.
- **Shiprock Chapter-** is seeking **Road Safety Audit on Hwy 491, milepost 89-90.** Navajo DOT staff is working on this project using the Navajo Sihasin Fund for RSA. Updates- NMDOT contracted to complete the survey and assessment of the US Highway 491 North of Shiprock. Project will remain on the RTIP for future improvement planning, designing, and construction.
- **Burnham Chapter-** is seeking funding for RSA and N5/Hwy intersection improvement. Chapter is submitting a Letter of Intent through Local Government Road Fund on March 15, 2020. Project did not any funding but it will remain the RTIP for road studies, design and construction.
- **Beclabito Chapter/Hwy 64 Improvement Plan-** is continuing seeking funding for street lighting along Hwy 64 store, NHA Housing, Chapter house within the corridor.This project is added to NMDOT planning and design with when construction fund becomes available.. Project will remain on the RTIP for future funding.
- **Newcomb Chapter-** is seeking funding for **Street Lighting along Hwy 491 & N5001**, RSA was completed 2017 when the chapter contracted with a company that completed the studies. Project will remain on the RTIP.
- **Sanostee Chapter –** is seeking funding to construct new drainage structure at the intersection of Hwy 491 & N34. Recommending for Transportation Project Fund 2021 list. A studies was completed 2018 by Dibble Engineering. Project will remain on the RTIP List.
- **Sanostee Chapter-** is seeking funding for School Zone safety RSA and maintenance on route N34 on pavement road. Chapter is working on submitting to District 5 for studies and safety improvement at the school zone. Project will remain on the RTIP List.
- **A Road Safety Audit was conducted by Lee Engineering on US491 for Newcomb, Naschitti and Sheep Springs intersections in 2019 – NDOT will be considering recommendations for these intersections based on this RSA.**

Navajo Nation – Eastern Navajo
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- **Marco Sells the new manager for Eastern Navajo indicated that a Virtual Navajo Nation Transportation Summit is in development to be announced sometime in the near future.**
- **Lary Joe indicated that Sandoval County will be transitioning many of rural their roads to Navajo DOT oversight and ownership**
- **Larry is supporting Priscilla Lee of NDOT for the Tsayatoh Road project for the NM TPF fund.**
- **Rock Springs Chapter-** CR-9 road improvement. Will be added to RTIP for future road improvement
- **Nahodishgish Chapter-** N53 & 98 road improvement. Will be added to RTIP for road improvement.
- **Manuelito Chapter-** Sunset Valley road Chip Sealing. Will be added to RTIP
- **Manuelito Chapter-** Tse De Tah Spring road improvement Chip Sealing. Will be addit to RTIP

- Rock Springs Chapter- Chee Dodge Elementary School Access Improvement – Improving turning lanes and street lighting. Will be added to RTIP.
- Church Rock Chapter- NM Highway 118 Improve – Street lighting for safety corridor. Project will be completed with NM Capital Out funds.
- Crownpoint Chapter- street lighting project in progress to complete soon.
- Baahaali Chapter- transfer access road improvement- Project completed.
- Mexican Chapter- Road Safety Audit, project in progress on contracting out to complete the RSA studies. Will be added to RTIP for construction project.
- Twin Lakes Chapter- Road Safety Audit, project in progress on contracting out to complete the RSA studies. Will be added to RTIP for construction project.
- Tohatchi Chapter- Road Safety Audit, project progress on contracting out to complete the RSA studies. Will be added to RTIP for construction project.
- Iyanbito Chapter- Received Local Government Road Fund, it would need more funding to complete the road improvements. Will be added to RTIP for road improvement Chip Sealing.
- Iyanbito Chapter- I-40 -Project is seeking funding for drainage improvement and overpass studies, design and construction to provide safe entering and existing I-40. Will be added to RTIP.
- Mariano Lake Chapter- Red Willow road in progress to complete the road improvement.

Proposed New Roadway Lighting Projects have no Planning, Designing or Construction funding, but the respective Chapters will be seeking funds to begin Road Safety Assessments, Design, and Construction: All these projects will be added to RTIP for future funding of the projects.

- Smith Lake Chapter- Seeking RSA studies and street lighting at Hwy 371 & N49
- Crownpoint Chapter- Seeking RSA studies and street lighting at N9 & Hwy 371 intersection
- Becenti Chapter- Seeking RSA studies & Street lighting at Highway 371 & N9
- Coyote Canyon Chapter- Street lighting at Intersection of jphighway 491 and N9, Milepost 15-15.5
- Whiterock Chapters- Seeking RSA & Street lighting at Highway 371 & store junction, chapter access roads
- Standing Rock Chapter- Seeking RSA & Street lighting at N9 & Chapter access road intersection.
- Little Water Chapter (Eastern)- Seeking RSA & Street lighting at Highway 371 and N7119
- Mexican Springs Chapter- Completing RSA, and seeking street lighting at Highway 491 & N30
- Naschitti Chapter- Completing RSA, and seeking street lighting at Highway 491 & Bus turnaround MP 32
- Tohatchi Chapter- Completing RSA and seeking street lighting at Highway 491 Milepost 22-24
- Twin Lakes Chapter- Completing RSA, and seeking street lighting at Highway 491 & Chapter access road/school access road, Milepost 13 – 13.5 and other lighting at Highway 491 & Giant store/Johnson road, Milepost 9.8 – 10.3

<b>New Mexico Department of Transportation Reports (significant news only)</b>	RTPO Liaison (Neala Krueger) Tribal Liaison (Ron Shutiva) District 5 (James Mexia, Stephanie Medina) District 6 (JoAnn Garcia; Bill Santiago)
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<b>Multimodal Planning &amp; Programs Bureau – Neala Krueger</b>
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- An RSA for the area around the I-40 / US491 intersection and west of this intersection in Gallup RSA is now complete. Numerous pedestrian injuries and fatalities have occurred in recent years. A virtual stakeholder meeting was held on January 28, 2021.
- The Recreational Trails Program (RTP), Transportation Alternatives Program (TAP) and Congestion Mitigation / Air Quality (CMAQ) Call for projects was issued on May 3, 2021.
- **The NMDOT 2045 Long Range Transportation Plan is now finalized and available on the NMDOT website.**
- **A new Pedestrian Safety Action Plan was adopted to commence implementation soon – find it on the NMDOT website.**
- **In September there will be another annual MPO / RTPO meeting which will include discussion on the Transportation Project Fund.**

- **The next RTPO Roundtable will take place on August 26, hosted by the South-central RTPO and COG.**
- The New Mexico LTAP center provides technical assistance and trainings to support workforce development with the aim of helping local governments and municipalities across New Mexico meet their transportation needs.  
<https://ltap.unm.edu/>
- A new Functional Classification Guide update has been completed – now available on the DOT website.

#### NMDOT Tribal Liaison – Ron Shutiva

- Ron is working on updating Tribal contact lists based on recent election related changes at this time – anything that RTPO members can do to help facilitate this will expediate completing these updates. Ron indicated that the tribal list is now complete.
- The Navajo Nation is having issues with development of an industrial park along the NM118 corridor between Rehoboth and Churchrock. The Navajo Economic Development Dept. is now working with NMDOT Dist. 6 toward an industrial park on NM118 between Rehoboth and Churchrock.
- **Ron is now on the LTAP Board.**
- **There's a new Indian Highway Safety Grant out from the BIA.**
- Reminding members to keep on top of deadlines for ICIP, TIF, and LGRF.
- **Due to Chapter turnover it might be good to consider an orientation to the NWRTPO for Navajo Chapters – including transportation funding opportunities – easiest would be at the Eastern, Northern and Ft. Defiance Agency meetings.**
- **There will be another annual State Tribal Leaders Summit to be held virtually on August 18.**
- A national broadband project is establishing a broadband corridor along I-40, and will involve tribal discussion with Pueblos of Laguna and Acoma and Navajo Nation.
- NMDOT needs an update from Pueblo of Laguna for progress on Rainfall Road from the Local Govt. Road Fund.
- NM118 drainage analysis project is finally in progress as the Navajo Council is working on agreements with the local governments in the region of the study between Churchrock and Iyanbito; **need coordination with NDOT.**
- Ron indicated that the Laguna I-40 improvement project is moving forward from Exit 112 to 117.
- Ron is concerned about improvements needed for the US64 Shiprock School Zone corridor – NDOT is non-responsive, and support and input is needed from NDOT before the state moves forward with safety improvements.
- I-40 Safety projects are coming to the Laguna Acoma area, including the exit 114 bridge.
- Ron reported on the NM118 drainage analysis that took place between the Iyanbito and Ft. Wingate I-40 intersections at previous meetings. Ron indicated he feels that NM118 drainage issues remain unresolved to this day (in spite of two studies!) and the Navajo Nation DOT remains non-responsive!
- NMDOT is working with area Chapters for improvements on the US491 corridor from Shiprock to Colorado border.

#### NMDOT District 5 – James Mexia, Stephanie Medina

- **Stephanie reminded of the five certifications required before projects are considered construction ready.**
- WHPacific is being contracted for a study on needed road and intersection improvements on US 64 – MP 0 – 20 (which includes the Shiprock School Zone). This project will be divided into two phases funded separately and referencing the District 5 HSIP plan for 2021 including a) primary / major Chapter or community intersections from Shiprock to the Arizona border and b) the Shiprock School Zone.
- The NM371 and N36 intersection near Northern Edge Casino is at 60% design; need ROW clearance / easement from NDOT.
- The District is looking at the need to replace the aging Shiprock San Juan River bridge.
- D-5 staff are managing project proposals for the 2021 Local Government Road Fund, and have received awards from the DOT General Office in Santa Fe for the next fiscal year.

#### NMDOT District 6 - JoAnn Garcia, Bill Santiago, Arif Kazmi

- **Local Govt. Road Fund – as Stephanie from District 5 mentioned, the 5 certifications are also required before LGRF projects are considered construction ready.**
- **Bill Santiago: for LGRF agreements don't forget to provide cost estimates and a supporting local government resolution.**
- **Mike Neely is on board with NMDOT District 6 to assist the RTPO's participating in the District 6 region.**

- JoAnn Garcia reminded members to check up on their Capital Outlay projects and update them in the CPMS (Capital Project Monitoring System), to make sure their projects are submitted and up to date, with the required minimal 5% match.
- For Local Government Road Fund projects – the District needs certifications for all projects – many RTPO members are not following LGRF guidance for project development and are trying to close out projects without having reported progress to the DOT or following what the program requires – this could jeopardize funding, and DOT District 6 urges follow up with their staff. Have contractors apply to be on the State list as pre-qualified contractors. Using a non-state-qualified contractor could also jeopardize project funding!

#### **NEW BUSINESS/OPEN FLOOR: MEMBERS & GUESTS (5-minute limit)**

- none

**ANNOUNCEMENTS & NEXT MEETING:** No announcements – **next meeting September 8, 2021 – virtual meeting via Microsoft Teams**

**ADJOURNMENT** (12:00 pm) Larry Joe, Navajo Nation moved; and Gaylord Siow, Pueblo of Laguna seconded for adjournment Motion carried by acclamation.

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#### **MEETING ACTIONS:**

##### **Staff**

- **Orientations:** Schedule and conduct RTPO Orientations at Policy Board meetings, in order to stay in compliance with PPM – **in progress for August thru September, 2021**
- **Website:** update all important documents page and update Meeting schedule on Meetings page - **complete**
- **Program Guides:** post to website and circulate - **complete**
- **Review Amendments** (especially Gallup for MAP/Coal Avenue Commons - June 30)
- **Transportation Project Fund Internal Deadlines:** Implementation – **complete** – **waiting on DOT approvals to move forward.**
  - Project Feasibility Form (PFF) (5/14)
  - Internal Review PFF's (5/17-21)
  - Present to NMDOT District 6 / Charles Lundstrom (5/25)
  - Prepare Application Requirements
  - Application (6/9)
  - Internal Review (6/9-11) & corrections
  - Post to FTP website (6/14)

▪ Cover Letter	▪ Map
▪ PFF	▪ Right of way documentation
▪ Resolution of Sponsorship or Supporting Letter with match verification	▪ Match Waiver (if applicable)

##### **MEMBERS:**

- **Orientations:** Assist in scheduling these either in-person or virtual at Policy Board meetings
- **Review Amendments** (especially Gallup for MAP/Coal Avenue Commons - June 30)
- **Statewide Transportation Plan 2045** update – members encouraged to review

##### **NMDOT:**

- District Reviews of PFF/Applications
- Status Reports on Current Transportation Project Fund (TPF) projects from 2018-2019