
NWRTPO | Northwest Regional Transportation Planning Organization
Joint Policy & Technical Committee
NWRTPO Meeting Minutes

Wednesday July 10, 2019
10:00 a.m. – 1:00 p.m.
San Juan Fire Operations Center
209 S. Oliver Drive, Aztec, NM

ATTENDANCE:

Local & Tribal Governments:

Pueblo of Acoma	Vice Chair – Dave Deutsawe
Pueblo of Laguna	Gaylord Siow - absent
Pueblo of Zuni	Royce Gchachu - absent
Navajo Nation	Eastern Navajo: Larry Joe Northern Navajo: Larry Joe
Ramah Navajo	Trina Martine
Farmington MPO	Vacant at this time
City of Grants	Don Jaramillo
City of Gallup	Alicia Santiago
Village of Milan	Jack Moleres, Denise Baca – absent
Cibola County	Gary Porter
McKinley County	Chair – Jeff Irving
San Juan County	Scott Martin

Technical Agencies:

Govt. to Govt. Liaison: **Neala Krueger**
DOT District 5: Steve Lopez - absent
DOT District 6: **JoAnn Garcia, Marticia Holliday**
DOT Tribal Liaison: Ron Shutiva - absent
DOT – Admin:

NWRTPO Administration:

Northwest Regional Planning Organization: **Robert Kuipers**

Guests:

- **Ben Woody Jr.**, Leg. Assistant to Mark Freeland – Navajo Nation Councilman

TOTAL ATTENDANCE:

4 Members, 4 alternate members, 3 NMDOT, 1 RTPO Staff,
1 guest – TOTAL: 13

- I. **Call to Order and Introductions:**.....Jeff Irving – RTPO Chair
 - Mr. Irving called the meeting to order at 10:00 am, welcomed those in attendance, and proceeded with introductions and approval of agenda and minutes. The meeting was hosted by San Juan County with special thanks for coffee, snacks and lunch provided.

- II. **Review & Approval of Agenda:**.....Jeff Irving – RTPO Chair
 - Motion to Approve: Don Jaramillo - Grants; 2nd: Dave Deutsawe - Acoma; all in favor, none opposed.

- III. **Approval and Review of Minutes for 6/12/19 meeting:**.....Jeff Irving – RTPO Chair
 - Motion to Approve: Larry Joe – Northern Navajo; 2nd: **no one available that had attended the 6/12 meeting other than Larry Joe, so the members tabled this action until our August meeting.**

ACTION ITEMS: none this meeting

DISCUSSION ITEMS:

- IV. **Brief Joint meeting with the Farmington MPO**.....RTPO members, staff, DOT staff

BACKGROUND
<ul style="list-style-type: none">• Why? There may be corridors or intersections or other projects of mutual interest where both organizations may desire to mutually complement each other and collaborate in both development and funding – providing better connectivity, mobility and safety across MPO and RTPO boundaries.• Purpose. Introductions between both organizations and commence consideration as to where and how there may be opportunities to mutually support projects, services and initiatives that benefit citizens across MPO and RTPO boundaries.• Discussion/Finalization. This will be a brief meeting for introductions, and to commence consideration toward future opportunities to collaborate across MPO / RTPO boundaries on projects of mutual interest and benefit.

CURRENT WORK
<ul style="list-style-type: none">• Introductions, brief initial discussion, and provide initial RTPO documentation to the MPO.

ANTICIPATED WORK
<ul style="list-style-type: none">• Potential for collaboration on projects of mutual interest which extend across MPO and RTPO boundaries in the future.

ATTACHMENTS
<ul style="list-style-type: none">• No attachments – although some basic informative documentation may be exchanged between both organizations – both at this meeting or in the future

BUDGET IMPACT
<ul style="list-style-type: none">• None.

ACTION ITEM
<ul style="list-style-type: none">• N/A.

Discussion:
(next page)

Just after commencing the meeting, RTPO members, staff, and DOT staff who were present, left our meeting and walked over to the adjacent County Admin. Bldg. to the County Commission Chambers and joined the MPO meeting. We provided introductions to the RTPO members, staff and DOT staff present; Mr. Kuipers then briefly provided two examples of potential future projects upon which the MPO and RTPO might wish to collaborate to mutually fund and/or develop. The MPO members then introduced themselves and appeared pleased about the offer and invitation for future collaboration for projects or services of mutual interest to the MPO and RTPO along with their respective jurisdictions. We look forward to continue consideration toward future opportunities to collaboratively execute and/or finance projects of mutual interest and benefit.

V. Local Govt. Transportation Project Fund (LGTPF):.....Robert Kuipers

BACKGROUND

- **Why?** Rural areas and small towns in New Mexico are suffering with deteriorating infrastructure, including transportation needs, with inadequate funding to even maintain what they have, never mind developing new infrastructure
- **Purpose.** This fund was established by the state to address rural needs in the area of transportation, to compliment the Local Govt. Road Fund and help ensure that our small towns and rural areas can support local transportation infrastructure which does not qualify for federal funding.
- **Discussion/Finalization.** The NWRTPO will present this opportunity with a short application time frame

CURRENT WORK

- RTPO members are encouraged to consider this funding for local projects. They can apply the funding to those cited in the RTIPR, or for other local roads or infrastructure, with justification for the local need.

ANTICIPATED WORK

- RTPO members have completed their application packages, including PFF and PPF submissions, along with supporting resolutions or letters confirming 5% match from their leadership. A total of 22 applications were submitted from the NWRTPO for a total of just under \$27 million; two additional applications were submitted on behalf of Catron County – which though part of the SWRTPO, is located within DOT District 6 jurisdiction. RTPO members will await news of projects selected for funding to be forthcoming sometime between mid-September to mid-October.

ATTACHMENTS

- LGTPF RTIPR listing

BUDGET IMPACT

- This fund will add capacity for local priorities, including those that don't qualify for federal funding

ACTION ITEM

- N/A.

Discussion:

- RTPO members chose not to prioritize projects and leave this to the discretion of the DOT Transportation Commission; nonetheless, our Transportation Commissioner – Charles Lundstrom attended the previous LGTPF Project Feasibility Form review at DOT Dist. 6, and has some perspective on which projects have higher priority for both the local governments and the region. The Transportation Commission will announce which projects are approved for funding sometime between mid-September to mid-October.

VI. Reports, Updates & Announcements:

BACKGROUND
<ul style="list-style-type: none">• Why? Update RTPO members on news, training, funding, and other items of special interest• Purpose. Keep RTPO members up to date on critical information from NWRTPO and NMDOT sources
Informational Items
Regional News & Updates <ul style="list-style-type: none">• Regional Work Program Status Report• RTPO Report• Annual Member Survey time again• Member Reports
Member Special Reports: <ul style="list-style-type: none">• None submitted prior to the meeting
NMDOT Reports: <ul style="list-style-type: none">• G to G Liaison: Neala Krueger• Tribal Liaison: Ron Shutiva• District 6: JoAnn Garcia & staff; District 5: Steve Lopez• DOT Planning Unit – Govt. to Govt. Bi-weekly Updates
Training & Funding Opportunities: <ul style="list-style-type: none">• National Tribal Transportation Safety Peer Exchange: Lakewood, Colorado – August 7-8, 2019.• USDOT announces \$321.4 million for “Nationally Significant Federal Lands and Tribal Projects” – includes support for maintenance or new construction for roads or bridges serving Tribal or federal lands.• National Transportation in Indian Country Conference: Big Sky, Montana – September 16 – 19, 2019.• New BUILD Grant announced with an application deadline of July 15• Title VI Training is available to MPO’s and RTPO’s from Lisa Neie, NM-FHWA Civil Rights Manager. The training can be customized around regional issues or concerns based on consultation. Based on training length, we could possibly host it at one of our monthly meetings.• FHWA Value Capture Webinar Series: commenced in June, completed in November – distributed Series webinar training descriptions and schedule at this 7/10/19 meeting.
New Business / Open Floor: <ul style="list-style-type: none">• None requested in advance of this meeting

Discussion:

A. RTPO Report – June 2019

- Reports attached for June RTPO report along with RWP Status Report. Of significance in the past month were the LGTPF Call for Projects on a very constrained timeline, a new federal BUILD grant, and the National Tribal Technical Assistance Program (TTAP) providing a series of transportation safety trainings June 25 – 28 at the Navajo DOT Facility in TseBonito. RTPO staff attended the National Transportation Conference in Columbus, Ohio June 17-19,
- FHWA Planning, Environment and Realty Reports, NMDOT Planning Govt. to Govt. Reports, and AASHTO Publication Updates are forwarded to members as they come out.

B. Local Member Reports & Updates:

1. Pueblo of Acoma:
 - Ramond Concho Jr. has joined the Pueblo’s Community Development Office as the Transportation Planner, having stepped down in the recent appointments, from his role as 1st Lt. Governor for the Pueblo.
 - CMGC – 2 Projects: (*request for proposals for this new bundle of projects was published 2/10/19*)
 - CMGC2-1 Transportation Office Complex – Design is at 80%. The old EDA building has been abated and is now being demolished, and a new building will be built to take it’s place.

- CMGC2-2 SP130 Veterans Blvd. – Design is complete. Ready to issue Notice to Proceed. Need to hold a stakeholder meeting with schools, service providers and the ACL Hospital to inform them of the construction schedule and traffic control plan.
 - CMGC2- 3 Baseball Fields – Design is complete; waiting on prairie dog removal before Notice to Proceed is approved and issued.
 - CMGC2-4 FEMA 4352 Large Projects (39) – 7 projects have been completed; work began in the southern regions of the Pueblo. All projects to be completed by June, 2020.
 - The Pueblo is continuing on the update to their Long-Range Transportation Plan; anticipate completion by September, 2019. Waiting on a quote for a Traffic Analysis Study from WH Pacific.
 - FEMA 4352: Small Projects: Recovery work has begun; the POA Public Works / Utility Authority was awarded the small projects (64) at \$2.2 million capital investment. 25 projects have been completed; 40 projects remain – anticipating completion by March, 2020.
 - LGRF: The Pueblo submitted it's Tribal Resolution and signed Cooperative Agreements for the recent funds.
 - LGTPF: The Pueblo submitted three projects, with SP130 – Veteran's Blvd. as the top priority project.
 - Capital Outlay: The Pueblo signed and returned all IGA's to NM Indian Affairs Dept. Waiting on release of funding to commence the work.
2. Pueblo of Zuni: Not present this meeting – Royce emailed his report as follows:
- Royce is now also the Airport Manager. Receipt of FAA grant agreement for developing an Airport Master Plan for the Andrew Othole Memorial (AOM) Airport. The master plan will be developed by the Pueblo's airport consultant – Armstrong Consultant's, Inc.
 - Ongoing road maintenance related to a very wet Winter and Spring season.
 - The Pueblo continues to update it's long range transportation plan.
 - Road crews will start demolishing the Zuni Senior Citizen facility, which was flooded, leading to condemnation of the facility due to mold and an unsafe facility.
 - Contacted the LTAP representative for heavy equipment training to take place October 28 – November 1, 2019
3. McKinley County:
- The County is finishing their Local Govt. Road Fund projects
 - TIF: \$1.2 million awarded for 10 miles of Deer Springs Road improvement – ongoing dept. on weather for Mexican Springs Chapter. NDOT is contributing Fuel Excise Tax funding.
 - TIF: \$1.3 million awarded for 18 miles of CR19 road improvement – multiple Eastern Navajo Chapters; collaborating with NDOT for road repairs and renovation. NDOT is contributing Fuel Excise Tax funding.
 - County has had weather delays related to continued construction on most of their projects. Some projects are on hold – waiting for NM-DFA approval and some projects have certification delays.
4. Gallup:
- In close out with NMDOT Dist. 6 for the Allison Bridge Replacement project; and NM118 Pedestrian Safety Project has now been officially closed.
 - Veterans Cemetery Access Road: Construction completed 5/17/19; Dedication and Opening Ceremony occurred May 27 - Memorial Day, with attendance from Federal, State, and local dignitaries. The project is in close out which will be completed once all venders have been paid.
 - Two projects submitted for LGTPF funding – Master Transportation Plan and Nizhoni Blvd. Reconstruction
 - Coop Project certifications have been obtained to rehabilitate a number of city streets – will begin milling and overlay to be completed by the end of this summer. The FFY19 project is now almost complete, and will be forthcoming when all venders have been paid.
 - NM118 watershed study – awaiting close out with NMDOT
 - Alicia attended FHWA 2CFR200 federal funding training in Santa Fe – May 14-15, 2019; B2GNow User Training in Scottsdale, AZ - May 20-23, 2019; and TTAP Safety Training June 27 at NDOT in Tse Bonito.
 - The city approved and signed agreements and resolutions were forwarded to DOT Dist. 6 for execution related to:
 - MAP – Coal Ave. project
 - Legislative appropriation: Coal Ave. project and Aztec Ave. drainage

- COOP Agreement for FFY2020 was forwarded to NMDOT Dist. 6 although the supporting resolution will be forthcoming after the 7/23 City Council meeting.
5. Milan: not present this meeting – report from last meeting as follows:
- Motel Drive project continues, obtained extension through October 12 – some blacktop failure is under review
 - Coop funded project for drainage behind Allsups – design complete, project out to bid for construction soon
 - Sand Street bridge in design
 - Mirabol Park design complete – Village is pursuing funding for both projects
 - Haystack project – Utility and parking for Elkins Park is out to bid
6. Ramah:
- BIA Projects Update:
 - BIA 125 mp 18 – 24.6 – power line clearances have been obtained
 - BIA 125 MP O – 4.4 Developing an updated cultural resources report to include a drainage pond and submitted a resolution for easement withdrawal.
 - BIA 195: submitted a resolution for ROW withdrawal for roadway and drainage structures.
 - BIA 145 and BIA 113; Study reports will be completed soon with proposed alignments and costs to develop design documents.
 - Trina Martine hired as Transportation Technician for Ramah Navajo.
 - Submitted a resolution for Coop Agreement for Local Govt. Road Fund support
 - Attended FHWA - TTAP Consultation Meeting in Oklahoma City.
 - Two temporary laborers will start in July for general road maintenance. Ongoing general maintenance for area roads, cattle guards and signage, blading and shaping, pot holes and base course patching (incl. school bus routes). Cleaning and replacing roadway signs. Field fence repairs, post replacements and gate repairs. Maintenance more demanding this Winter season due to frequent and heavy snow fall.
7. Cibola County:
- ZMTP RTP trail project is funded for FFY2019 construction.
 - CR-18B and CR1 road / bridge projects are current priorities.
 - Still catching up on last year's funded projects with reduced staff, along with past weather delays.
 - Extensive road maintenance ongoing with Transportation Dept. after a long and significant Winter.
8. Grants:
- Riverwalk trail: Design at 100% from WHPacific, Bids opened May 3 and the project was awarded in June – have \$435,000 in TAP funding, and \$95,000 in Main Street funding (which expires June 30, 2019)
 - 1st Street phase 2 Washington to Adams underway, design at 90%, working on utility / environmental / ROW and Railroad certifications; out to bid and anticipating phase 3 construction for June – Sept., 2019.
 - First Street phase 3 – Adams to Roosevelt: design at 100%, construction anticipated for June thru Sept., 2020; added a pond and lift station on Geis Street for drainage; allotted \$1.6 million from 2019 state legislature.
 - 2nd Street phase 4 (Washington to Adams) and phase 5 (Adams to Roosevelt): phase 4 funded at \$1,640,573 from DOT; phase 5 the City is committing around \$1 million. Design at 100%, all cert.s and PS&E complete in May, 2019 – hope to start construction in June – July, 2019
 - 2nd Street Channel and Shared Loop drainage / trail project will include two bridges to the High School; these box culverts are now in construction
 - Washington Bridge project at 75% design.
9. Pueblo of Laguna: not present this meeting – previous report as follows:
- The Pueblo is pursuing an FHWA grant to develop a Pueblo-wide (all Villages / roads) Safety Plan, and will be seeking data sources identifying various crash incidents, and high crash incident locations; may need assistance from the RTPO or DOT with analyzing crash data. The Pueblo has a number of State Routes, where high speeds impact upon more fatal crashes.
 - NM 124 Trail- Paraje to the Kawaika Center, a bike/ped path: Construction is 100% complete.

- NM 124 Trail- Encinal Road to St. Rd. 279, a bike/ped path: The Construction Management services firm selected is Bohannon Huston Inc. Contract documents for construction bidding is almost complete.
- L26 Rainfall Road from Cubero Wash to Seama bridge M108: Tribal Council approved a construction contract award to Sierra Valley Constructors. A pre-construction meeting was held on 5/1/19 with Sierra Valley, BIA, POL and Wilson & Co. Notice to proceed anticipated by the end of May.
- M137 bridge at Laguna to Laguna Subdivision: Construction is complete, with a punch list for a few minor items to be complete when temperatures are above 45 degrees, anticipated in May, 2019.
- Mill, Overlay, Striping & Enhancements Project: for L503 Veterans Memorial Rd, L200 Postal Road and L245 Raindrop Road. Construction has resumed March 1 for L503 and L200; Trail and road paving is complete for L503 and commencing signage and striping. Concrete flatwork on L200 is at 90% and paving should be complete in May.
- BIA Road Maintenance Striping Project: Routes-L22 Casa Blanca Road, L500 Central Park Rd, L200 Twin Lakes Rd, L200 Old Bridge Rd, L200 Porkchop Hill Rd and L200 Elizabeth Bender Rd. The project will be bid in June..
- NM 124 Roundabout: The repairs to the roundabout are being coordinated by NMDOT, no start date has been determined.
- L24 Rainfall Road: design changed to two phases, Ph-1 Road & Trail and Ph-2 Conc Box Underpass, design is in progress.
- L26 Deer Dancer Road: at 90% design, working on ROW amendments
- L243 Acorn Road design: completed 100% design, pending PS&E review from the BIA.
- M154 Paguete Wash Bridge: PER In progress
- M108 San Jose River Bridge-Seama: PS&E complete and ROW amendments approved; pending items include EA, FONSI and NOI. The Engineer of Record will update Estimate, for submission to BIA for construction funding.
- Planning and Design Request for Proposal: RFP for design services for L248 Bluejay Road and L248 Blue Star Loop, will be published May, 2019.
- The Pueblo's Safety Plan is completed.

10. Northern Navajo:

- TIP Public Hearing scheduled for July 18 at Shiprock Chapter
- Conducting Road Safety Audits for Sheep Springs and Naschitti
- New Mexico funding priorities for Northern Navajo include the N36 / NM371 intersection (near Flowing Waters Casino) and the Shiprock School Zone.
- Beclabito Chapter seeking street lighting where Hwy 64 intersects with the main Chapter road.
- TseDaaKaan Chapter submitting for safety project for the Hwy 64 and N5031 intersection
- San Juan Chapter Bridge project connecting N36 to Hwy64 near Hogback completed feasibility studies conducted by Wilson & Co.; PER, clearances and design come next as funding becomes available.
- Upperfruitland Chapter Safety Project for Hwy 371 and N36 intersection – Wilson & Co. contracted and funded for design through NM Capital Outlay funding.
- Sheep Springs Chapter to conduct an RSA on the US491 and N134 intersection.
- Shiprock San Juan River Bridge replacement is in the planning and design stage with NMDOT.
- LGRF funds for transportation projects were awarded to Sheep Springs, Gadiahii-Tokoi Chapter, and Little Water Chapters.
- Many Navajo Chapters in northern Navajo are also benefitting from Navajo Fuel Excise Tax funds, Navajo Shihasin Fund, and Navajo Tribal Transportation Improvement Projects (TTIP)

11. Eastern Navajo:

- TTIP Public Hearing scheduled for July 16 at Crownpoint Chapter
- 2019 Capital Outlay funding to NDOT will benefit transportation infrastructure for Rock Springs, Nahodishgish, Mariano Lake, Tsayatoh, and Red Lake Chapters.
- Ongoing attention from Eastern Navajo for the NM118 corridor between Rehoboth and Church Rock, around both traffic safety, road capacity expansion, economic development opportunities, and multi-modal safety options. Also a watershed study has been conducted for the NM118 corridor between Church Rock and Iyanbito to address and mitigate periodic and costly flooding of I-40 and NM118, leaving up to a foot or more of sediment on the roads, for which the DOT has to take emergency fix measures to clear these roads as quickly as possible.

12) San Juan County:

- The Glade Run Trails received funding from the state.

C) State DOT Reports:

1. Planning / Govt. to Govt. Unit Liaison – Neala Krueger:

- The final RSA report for the 2nd and 3rd Street rail crossings for Gallup is complete but not yet available to the public.
- Gallup Transportation Safety Plan final draft is out to stakeholders for review; anticipated to be approved and adopted by the City Council at their August 13 meeting.
- **RWP amendment requests for Q4 are due by Sept. 15**
- Check on free webinars from the National Highway Institute
- The statewide Bike Plan is now available from NMDOT

2. NMDOT Tribal Liaison – Ron Shutiva: not present this meeting, report from last meeting as follows:

- Ron reported on the NM118 drainage analysis going on around and between the Iyanbito and Ft. Wingate I-40 intersections. Need follow up on NM118 drainage study – Vincent Steiner is the lead Engineer for Bohannon Huston. Ron indicated that stronger participation and response is needed from the Navajo Nation.
- **Check the McKinley O.E.M. office for previous Army Corps of Engineers study.**
- Ron reminded tribal members to get their reports in on time – whether to the BIA or State DOT.
- Tribal Safety Summit – planning committee meeting took place May 17; the summit will take place Nov. 21 – 22, 2019, at the Native American Cultural Center in Albuquerque. Presently gaining statewide concerns to address from the Tribes. Major foci will include DUI, speeding and cross jurisdictional collaboration.
- Ron requests **assistance to push Karen Benally for a new Eastern Navajo RTPO Representative**
- The new N.M. Indian Affairs Dept. Secretary is Lynn Trujillo, from Sandia Pueblo
- Ron would like to promote quarterly meetings to improve coordination between the DOT District and the Tribes.
- Michael Sandoval is the new Transportation Secretary for New Mexico, as Tom Church has retired.

3. DOT District 5 – Steve Lopez: not present this meeting – previous report as follows:

- WHPacific is being contracted for a study on needed road and intersection improvements on US 64 – MP 0 – 20 (which includes the Shiprock School Zone).

4. DOT District 6 – Marticia Holliday, JoAnn Garcia:

THIS MEETING:

- District 6 needs reimbursement requests from Laguna for two projects on the inactive list – the funding could be withdrawn.

PREVIOUS MEETING:

- DOT currently working on closing out LGRF projects statewide – several NWRTPO projects are on the inactive list and will need follow up soon. a) CR6100764 – Laguna, for design and construction of NM124 Bike and Pedestrian facilities; b) Riverwalk Bike & Ped. Trail in Grants
- Laguna Road Diet design project for Exit 114(I-40) is on the non-active list
- Special LGRF funding is asking for a June 14 deadline for disbursement requests
- It appears the Gallup Carbon Coal Intersection project will receive funding to move forward.
- JoAnn Garcia: Don't forget to get your Capital Outlay Agreements in on time!

VII. New Business / Open Floor – Members & Guests:

- None for this meeting

VIII. Review Calendar & Announcements:

- FHWA Office of Planning, Environment & Realty / Human Environment Digest: none this month
- Govt. to Govt. Updates: Week of 6/17/19 – emailed to members as they came out.
- AASHTO Publications Updates: none this month

- NMDOT Tribal & Local Public Agency Handbook Training: Offered 3/26 in Grants and 3/27 in Farmington – members who did not attend will be at a disadvantage
- NMDOT / UNM-LTAP: Transportation Asset Management Training – July 2, 2019 – Las Vegas, NM – email forwarded from Ron Shutiva to members on June 26. Find the UNM-LTAP program and the robust training they offer on the web by simply entering the name.
- National Tribal Transportation Safety Peer Exchange: Lakewood Colorado, August 7-8 – both tribal and state employees are invited – emailed to members June 13
- US DOT announces \$321.4 million in “Nationally Significant Federal Lands and Tribal Projects”: (NSFLTP) this funding will support maintenance repair or new construction for roads and bridges serving tribal or federal lands. <https://www.transportation.gov/briefing-room/fhwa1519>
- NMDOT Coordinated Transit Plan Update for NWNM Presentation: provided at our June meeting – emailed to members on 7/2/19; draft plan to be distributed August 1; public comments due by Sept. 1, 2019.
- National Transportation in Indian Country Conference: forwarded from Royce Gchachu on June 12 – emailed to members (with apologies!) from Bob K. on July 2; conference takes place in Big Sky, Montana Sept. 16 – 19.

X. Next Meetings:

- **August 14**: Laguna Public Works Dept., I-40 Exit 114 to NM124 Roundabout, then east on old Rt. 66 and left on L55 Rodeo Road, Laguna, NM
- **Sept. 11**: Pueblo of Acoma – Tribal Auditorium, 33 Pinsbaari Drive, Acoma, NM
- **Oct. 9**: Shiprock Chapter, US Hwy 64, milepost 23 – Bldg. 5548, Shiprock, N.M.

XI. Adjournment

At 12:30 PM the meeting was adjourned: motion – Dave Deutsawe, Pueblo of Acoma; 2nd – Don Jaramillo, Grants; all in favor none opposed. Lunch was served before members left the meeting.

MEETING ACTIONS:

RTPO Members:

- Double check that your projects packages are complete – PFF, PPF, all other relevant documents.
- Pursue LGTPF *Local Government Transportation Project Fund* Grant Opportunity on behalf of interested local governments – utilize Special Call For Projects Guide provided for this grant to stay on track with a limited time frame.

RTPO Staff:

- Assist as needed on process, information, or DOT guidance for Local Government Transportation Project Fund (LGTPF); follow up with members on progress, provide Special Call for Projects Guide to RTPO members.
- Ongoing: Distribute the schedule developed that provides annual or multi-year deadlines for all RTPO **deliverables including reports – quarterly and annual, RTIPR Call for Projects cycle, Regional Work Program** updates or amendments, and governing document updates (*Bylaws, Open Meetings Act Resolution, Title VI Plan, Public Participation Plan, Official Membership Roster*)
- Continue to update the Reg. Trans. Plan tracker instrument and pursue relevant information.
- Maintain appointment forms as members transition.
- Keep an eye on federal funding for public transportation, and inform our regional 5310 & 5311 providers and RTPO members of any pending changes

NMDOT Staff:

- Continue to press for LTAP “cradle to grave” comprehensive project development training.
- Assist in arranging a presentation on the new HSIP process.
- Continue to assist with information on the latest Transportation Bill, and the NMDOT Funding Formula.
- Technical assistance with locating data sets for RTP performance measures.



Thanks to San Juan County for hospitality