

**NWRTPO | Northwest Regional Transportation Planning Organization**  
Joint Policy & Technical Committee  
NWRTPO Meeting Minutes

Wednesday June 12, 2019  
10:00 a.m. – 2:30 p.m.  
Ashiwi College & Career Center  
67 Rt. 301 North – off NM Hwy 53, Pueblo of Zuni, NM

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**ATTENDANCE:**

**Local & Tribal Governments:**

Pueblo of Acoma	Vice Chair – absent
Pueblo of Laguna	<b>Gaylord Siow</b>
Pueblo of Zuni	<b>Royce Gchachu</b>
Navajo Nation	Eastern Navajo: <b>Larry Joe</b> Northern Navajo: <b>Larry Joe</b>
Ramah Navajo	<b>Shane Lewis, Trina Martine</b>
Farmington MPO	Vacant at this time
City of Grants	Don Jaramillo - absent
City of Gallup	<b>Alicia Santiago</b>
Village of Milan	Jack Moleres, Denise Baca – absent
Cibola County	<b>Judy Horacek</b>
McKinley County	Chair – Jeff Irving – absent
San Juan County	Nick Porell - Absent

**Technical Agencies:**

Govt. to Govt. Liaison: **Neala Krueger**  
DOT District 5: **Steve Lopez**  
DOT District 6: **JoAnn Garcia, Marticia Holliday**  
DOT Tribal Liaison: **Ron Shutiva**  
DOT – Admin: **Gabrielle Chavez**, NMDOT Transit & Rail

**NWRTPO Administration:**

Northwest Regional Planning Organization: Robert Kuipers

**Guests:**

- Mark Freeland – Navajo Nation Councilman
- Margie Begay – Navajo DOT
- Julie Badonie – President, Tohatchi Chapter
- Joe and Charlene Smart - Shiprock Chapter
- Todd Naktewa - Zuni Ashiwi Transit
- Callie Thomason French – NMDOT LTAP Presenter
- Claudine Abeita - Zuni Entrepreneurial Enterprise, Inc.
- Martha Garcia - Ramah Chapter
- Carol Bowman Muskett - Mexican Springs Chapter
- Pauline McCabe – Manuelito Chapter
- Anna Larson – Cibola County
- Carissa Wood – Naschitti Chapter

- Christine Sam – Manager, Mexican Springs Chapter
- Elouise Johnson – Twin Lakes Chapter
- Tom Begay – Twin Lakes Chapter
- Tommy Mims – Director, Gallup Express Transit
- Jamie Henio – Navajo Nation Councilman
- Rhonda Herbert – Naschitti Chapter
- Chancey Martinez – Legislative District Assistant to Navajo Councilman for Alamo, Ramah, Tohajiilee

**TOTAL ATTENDANCE:** 5 Members, 2 alternate members, 6 NMDOT, 1 RTPO Staff,  
19 guests – TOTAL: 33

- I. **Call to Order and Introductions:**....., NWRTPO Staff – Robert Kuipers
- Mr. Kuipers called the meeting to order at 10:15 am, welcomed those in attendance, and proceeded with introductions and approval of agenda and minutes. The meeting was hosted by the Pueblo of Zuni with special thanks for coffee, snacks and lunch provided.
- II. **Review & Approval of Agenda:**.....Robert Kuipers
- Motion to Approve: Gaylord Siow - Laguna; 2<sup>nd</sup>: Alicia Santiago - Gallup; all in favor, none opposed.
- III. **Approval and Review of Minutes for July 11, 2018 meeting:**.....Robert Kuipers
- Motion to Approve: Judy Horacek - Cibola; 2<sup>nd</sup>: Shane Lewis - Ramah; all in favor, none opposed.

**ACTION ITEMS:** none this meeting

**DISCUSSION ITEMS:**

- IV. **Local Govt. Transportation Project Fund (LGTPF):**.....Robert Kuipers

BACKGROUND
<ul style="list-style-type: none"><li>• <b>Why?</b> Rural areas and small towns in New Mexico are suffering with deteriorating infrastructure, including transportation needs, with inadequate funding to even maintain what they have, never mind developing new infrastructure</li><li>• <b>Purpose.</b> This fund was established by the state to address rural needs in the area of transportation, to compliment the Local Govt. Road Fund and help ensure that our small towns and rural areas can support local transportation infrastructure which does not qualify for federal funding.</li><li>• <b>Discussion/Finalization.</b> The NWRTPO will present this opportunity with a short application time frame</li></ul>

CURRENT WORK
<ul style="list-style-type: none"><li>• RTPO members are encouraged to consider this funding for local projects. They can apply the funding to those cited in the RTIPR, or for other local roads or infrastructure, with justification for the local need.</li></ul>

ANTICIPATED WORK
<ul style="list-style-type: none"><li>• RTPO members have completed their application packages, including PFF and PPF submissions, along with supporting resolutions or letters confirming 5% match from their leadership. A few members have a few documents to submit yet against a June 14 – 5pm deadline for complete application packages.</li></ul>

ATTACHMENTS
<ul style="list-style-type: none"><li>• Document Progress Checklist for the LGTPF Call for Projects.</li></ul>

BUDGET IMPACT
<ul style="list-style-type: none"><li>• This fund will add capacity for local priorities, including those that don't qualify for federal funding</li></ul>

ACTION ITEM
<ul style="list-style-type: none"><li>• N/A.</li></ul>

**Discussion:**

- A few members have a few more documents to submit to complete their application packages and have until the morning of June 14 to submit these.
- RTPO members chose not to prioritize projects and leave this to the discretion of the DOT Transportation Commission.

**V. Public Transit Transportation Plans:**.....Gabrielle Chavez, NMDOT Transit & Rail

**BACKGROUND**

- **Why?** Periodically the NMDOT Transit and Rail Division updates their statewide plan for providing and coordinating public transportation services.
- **Purpose.** Engage the NWRTPO in the DOT's efforts to inform and gain public perspective for their statewide public transit plan update.
- **Discussion/Finalization.** Presentation will take place at the June 12 NWRTPO meeting in Zuni.

**CURRENT WORK**

- None

**ANTICIPATED WORK**

- NWRTPO members are encouraged to share the information provided with their local transportation providers and department officials.

**ATTACHMENTS**

- Power-point presentation from NMDOT Transit and Rail for the NWRTPO / FMPO Region.

**BUDGET IMPACT**

- None.

**ACTION ITEM**

- N/A. This plan will help guide public transportation services development for our region and the state going forward.

**Discussion:**

- This agenda item and the previous LGTPF funding opportunity drew some strong attendance from the public. The NWRTPO is working to develop agendas that go beyond monthly reporting, to include news on innovative methods, new funding sources, and anticipated national trends within transportation services and infrastructure. Not much discussion after this presentation, as a lot of discussion occurred during the presentation, and paper versions of the very thorough power point were distributed from NMDOT Transit and Rail and RTPO staff, along with a time constrained meeting today, making room for a 90 minute LTAP Grant Writing Training after lunch.
- The Shiprock Chapter team and NDOT staff were able to meet with Gabrielle Chavez – NMDOT Transit & Rail presenter during the lunch break, to discuss support and advice for developing their local transportation service in Shiprock, a first for the Navajo Nation.

## VI. Reports, Updates & Announcements:

BACKGROUND
<ul style="list-style-type: none"><li>• <b>Why?</b> Update RTPO members on news, training, funding, and other items of special interest</li><li>• <b>Purpose.</b> Keep RTPO members up to date on critical information from NWRTPO and NMDOT sources</li></ul>
Informational Items
<b>Regional News &amp; Updates</b> <ul style="list-style-type: none"><li>• Regional Work Program Status Report</li><li>• RTPO Report</li><li>• The 2019 TLPA Handbook Training from DOT took place 3/26 in Grants and 3/27 in Farmington. Most of our RTPO members or alternate local government representatives were able to attend; staff need to follow up with a few more members on attendance.</li><li>• Annual Member Survey time again</li><li>• Member Reports</li></ul>
<b>Member Special Reports:</b> <ul style="list-style-type: none"><li>• None submitted prior to the meeting</li></ul>
<b>NMDOT Reports:</b> <ul style="list-style-type: none"><li>• G to G Liaison: Neala Krueger</li><li>• Tribal Liaison: Ron Shutiva</li><li>• District 6: JoAnn Garcia &amp; staff; District 5: Steve Lopez</li><li>• DOT Planning Unit – Govt. to Govt. Bi-weekly Updates</li></ul>
<b>Training &amp; Funding Opportunities</b> <ul style="list-style-type: none"><li>• Members have completed submitting project application packages for the state funded Local Govt. Transportation Project Fund (LGTPF) and anticipate hearing back on awards in August or September.</li><li>• Upcoming LTAP training opportunities (grant writing basics at June 12 NWRTPO meeting in Zuni)</li><li>• National Regional Transportation Conference – June 17-19, 2019, Columbus, Ohio</li><li>• National Tribal Technical Assistance Program (TTAP) will conduct a series of transportation safety trainings at the NDOT facility in Tse Bonito June 25 – 28.</li><li>• New BUILD Grant announced with an application deadline of July 15</li></ul>
<b>New Business / Open Floor:</b> <ul style="list-style-type: none"><li>• None requested in advance of this meeting</li></ul>

Discussion:

### A. RTPO Report – May 2019

- Reports attached for May RTPO report along with RWP Status Report. Of significance in the past month were the LGTPF Call for Projects on a very constrained timeline, a new federal BUILD grant, and the National Tribal Technical Assistance Program (TTAP) providing a series of transportation safety trainings June 25 – 28 at the Navajo DOT Facility in Tse Bonito.
- FHWA Planning, Environment and Realty Reports, NMDOT Planning Govt. to Govt. Reports, and AASHTO Publication Updates are forwarded to members as they come out.

### B. Local Member Reports & Updates:

1. Pueblo of Acoma: (not present this meeting due to conflicting commitment – previous report follows)
  - Ramond Concho Jr. has joined the Pueblo's Community Development Office as the Transportation Planner, having stepped down in the recent appointments, from his role as 1<sup>st</sup> Lt. Governor for the Pueblo.
  - The Pueblo of Acoma has been named a case study of the Federal Highway Administration (FHWA) for its successful application of the CMGC process (*Construction Management / General Contractor*). Mr. Deutsawe

was part of a national webinar on 2/7/19 for the “Every Day Counts 5” national initiative on the subject of project bundling which is a new innovation of EDC5.

- CMGC – 2 Projects: (*request for proposals for this new bundle of projects was published 2/10/19*)
- CMGC-10 Transportation Office Complex – NEPA work is completed; categorical exclusion received. Request for proposals received. POA selection team completed its scoring and will have interviews 3/14/19; Notice of Award anticipated for 3/22/19.
- CMGC-11 SP130 Veterans Blvd. – NEPA work is completed; categorical exclusion received. Request for proposals received. POA selection team completed its scoring and will have interviews 3/14/19; Notice of Award anticipated for 3/22/19.
- CMGC-12 Baseball Fields - NEPA work is completed; categorical exclusion received. CDO working with Realty to complete the Grant of Easements and ROW. POA selection team completed its scoring and will have interviews 3/14/19; Notice of Award anticipated for 3/22/19.
- CMGC-14 FEMA 4352 Large Projects (39) – Ready for recovery; all NEPA documents have been completed by FEMA’s Environmental Historic Preservation Office. Request for proposals received. POA selection team completed its scoring and will have interviews 3/14/19; Notice of Award anticipated for 3/22/19.
- BIA Legacy Projects:
  - SP302, GE Pino Roads – all documentation has been submitted to the BIA SWRO Division of Transportation for their PS&E review. Received 100% PS&E on 3/6/19. Ready to present to the Governor for his signature.
  - Mesa Hill Road and Bridge Project: PS&E completed. Applied to several federal and other funding mechanisms for construction; still waiting for a response from the US DOT whether we have been awarded.
- The Pueblo is continuing on the update to their Long-Range Transportation Plan; anticipate completion by September, 2019
- Pinsbaari Drive Corridor Development Study: Possible funds have been identified through the Capital Outlay Process; these funds would help create a Mainstreet Project for economic development.
- FEMA 4352: Small Projects: Recovery work has begun; the POA Public Works / Utility Authority was awarded the small projects (64) at \$2.2 million capital investment.
- TTP: Received approved 2019-2023 Tribal Transportation Improvement Plan from FHWA.

## 2. Pueblo of Zuni:

- Royce is now also the Airport Manager.
- All shovel ready projects have been completed.
- Mainly ongoing road maintenance related to a very wet Winter and Spring season
- Royce will be attending an Aviation Conference in the near future.

## 3. McKinley County:

- The County is finishing their Local Govt. Road Fund projects
- Johnson Road Project: Complete: Chip Seal 4.2 miles; Base Course 6.3 miles
- TIF: \$1.2 million awarded for 10 miles of Deer Springs Road improvement – ongoing dept. on weather for Mexican Springs Chapter. NDOT is contributing Fuel Excise Tax funding.
- TIF: \$1.3 million awarded for 18 miles of CR19 road improvement – multiple Eastern Navajo Chapters; collaborating with NDOT for road repairs and renovation. NDOT is contributing Fuel Excise Tax funding.
- County has had weather delays related to continued construction on most of their projects.

## 4. Gallup:

- In close out with NMDOT Dist. 6 for the Allison Bridge Replacement project and NM118 Pedestrian Safety Project.
- Veterans Cemetery Access Road: Construction completed 5/17/19; Dedication and Opening Ceremony occurred May 27 - Memorial Day, with attendance from Federal, State, and local dignitaries.
- Coal Ave. and W. Aztec Drainage project to be presented at 6/25/19 City Council meeting.
- Two projects submitted for LGTPF funding – Master Transportation Plan and Nizhoni Blvd. Reconstruction
- Coop Project certifications have been obtained to rehabilitate a number of city streets – will begin milling and overlay to be completed by the end of this summer

- Sky City CDBG project is complete and in close out with NM-Dept. of Finance Admin.; fiscal audit completed in December, 2018
- NM118 watershed study – awaiting close out with NMDOT
- Alicia attended FHWA 2CFR200 federal funding training in Santa Fe – May 14-15, 2019; B2GNow User Training in Scottsdale, AZ - May 20-23, 2019; and TTAP Safety Training June 27 at NDOT in Tse Bonito.
- Working on LGRF and MAP Applications for next fiscal year, to be forwarded to DOT Dist. 6
- Coal Avenue Event Street: design at 60% at this time.

5. Milan:

- Motel Drive project continues, obtained extension through October 12 – some blacktop failure is under review
- Coop funded project for drainage behind Allsups – design complete, project out to bid for construction soon
- Sand Street bridge in design
- Mirabol Park design complete – Village is pursuing funding for both projects
- Haystack project – Utility and parking for Elkins Park is out to bid

6. Ramah:

- BIA Projects Update:
  - BIA 125 mp 18 – 24.6 – awaiting power line clearances
  - BIA 125 MP O – 4.4 Received Cultural Resources Report and forwarded to FHWA and NNHPO for review; developing consultation letter to NNHPO for clearances.
  - BIA 195: received ROW documents and developed a supporting resolution
  - BIA 145 and BIA 113; received consent forms from allotment owners for proposed alignments; coordinating with Ramah Navajo BIA Realty Offices for processing new ROW.
- Trina Martine hired as Transportation Technician for Ramah Navajo.
- Received proposals for Pine Hill ADA Compliance Study – will select consultant in May. ADA Compliance Study was awarded and will commence in August.
- Selected Vendors for a new backhoe and tractor for O&M of Ramah Navajo's roadways.
- Ongoing general maintenance for area roads, cattle guards and signage, blading and shaping, potholes and base course patching (incl. school bus routes). Cleaning and replacing roadway signs. Field fence repairs, post replacements and gate repairs. Maintenance more demanding this Winter season due to frequent and heavy snow fall.

7. Cibola County:

- ZMTP RTP trail project is funded for FFY2019 construction.
- Received RAC funding
- Using Coop funding for the Cubero Loop
- Extensive road maintenance ongoing with Transportation Dept. after a long and significant Winter.
- Capital Outlay awarded for road maintenance equipment and new Sheriff vehicles - \$175,000
- WH Pacific helping to identify data gaps

8. Grants: (absent – previous report follows)

- Riverwalk trail: Design at 100% from WHPacific, Bids opened May 3, hoping to start construction in June – have \$435,000 in TAP funding, and \$95,000 in Main Street funding (which expires June 30, 2019)
- 1<sup>st</sup> Street phase 2 Washington to Adams underway, design at 90%, working on utility / environmental / ROW and Railroad certifications; anticipating phase 3 construction for June – Sept., 2019.
- First Street phase 3 – Adams to Roosevelt: design at 100%, construction anticipated for June thru Sept., 2020; added a pond and lift station on Geis Street for drainage; allotted \$1.6 million from 2019 state legislature.
- 2<sup>nd</sup> Street phase 4 (Washington to Adams) and phase 5 (Adams to Roosevelt): phase 4 funded at \$1,640,573 from DOT; phase 5 the City is committing around \$1 million. Design at 100%, all cert.s and PS&E complete in May, 2019 – hope to start construction in June – July, 2019
- 2<sup>nd</sup> Street Channel and Shared Loop drainage / trail project will include two bridges to the High School; design at 100%, certs and PS&E to complete in May, and hope to start construction in June, 2019

9. Pueblo of Laguna:

- The Pueblo is pursuing an FHWA grant to develop a Pueblo-wide (all Villages / roads) Safety Plan, and will be seeking data sources identifying various crash incidents, and high crash incident locations; may need assistance from the RTPPO or DOT with analyzing crash data. The Pueblo has a number of State Routes, where high speeds impact upon more fatal crashes.
- NM 124 Trail- Paraje to the Kawaika Center, a bike/ped path: Construction is 100% complete.
- NM 124 Trail- Encinal Road to St. Rd. 279, a bike/ped path: The Construction Management services firm selected is Bohannon Huston Inc. Contract documents for construction bidding is almost complete.
- L26 Rainfall Road from Cubero Wash to Seama bridge M108: Tribal Council approved a construction contract award to Sierra Valley Constructors. A pre-construction meeting was held on 5/1/19 with Sierra Valley, BIA, POL and Wilson & Co. Notice to proceed anticipated by the end of May.
- M137 bridge at Laguna to Laguna Subdivision: Construction is complete, with a punch list for a few minor items to be complete when temperatures are above 45 degrees, anticipated in May, 2019.
- Mill, Overlay, Striping & Enhancements Project: for L503 Veterans Memorial Rd, L200 Postal Road and L245 Raindrop Road. Construction has resumed March 1 for L503 and L200; Trail and road paving is complete for L503 and commencing signage and striping. Concrete flatwork on L200 is at 90% and paving should be complete in May.
- BIA Road Maintenance Striping Project: Routes-L22 Casa Blanca Road, L500 Central Park Rd, L200 Twin Lakes Rd, L200 Old Bridge Rd, L200 Porkchop Hill Rd and L200 Elizabeth Bender Rd. The project will be bid in June..
- NM 124 Roundabout: The repairs to the roundabout are being coordinated by NMDOT, no start date has been determined.
- L24 Rainfall Road: design changed to two phases, Ph-1 Road & Trail and Ph-2 Conc Box Underpass, design is in progress.
- L26 Deer Dancer Road: at 90% design, working on ROW amendments
- L243 Acorn Road design: completed 100% design, pending PS&E review from the BIA.
- M154 Paguete Wash Bridge: PER In progress
- M108 San Jose River Bridge-Seama: PS&E complete and ROW amendments approved; pending items include EA, FONSI and NOI. The Engineer of Record will update Estimate, for submission to BIA for construction funding.
- Planning and Design Request for Proposal: RFP for design services for L248 Bluejay Road and L248 Blue Star Loop, will be published May, 2019.
- The Pueblo's Safety Plan is completed.

9. Northern Navajo:

- LGRF application submitted for Sanostee Chapter road
- Conducting Road Safety Audits for Sheep Springs and Naschitti
- New Mexico funding priorities for Northern Navajo include the N36 / NM371 intersection (near Flowing Waters Casino) and the Shiprock School Zone.
- Beclabito Chapter seeking street lighting where Hwy 64 intersects with the main Chapter road.
- TseDaaKaan Chapter submitting for safety project for the Hwy 64 and N5031 intersection
- San Juan Chapter Bridge project connecting N36 to Hwy64 near Hogback completed feasibility studies conducted by Wilson & Co.; PER, clearances and design come next as funding becomes available.
- Upperfruitland Chapter Safety Project for Hwy 371 and N36 intersection – Wilson & Co. contracted for design.
- Sheep Springs Chapter to conduct an RSA on the US491 and N134 intersection.
- Shiprock San Juan River Bridge replacement is in the planning and design stage with NMDOT.
- LGRF funds for transportation projects were awarded to Sheep Springs, Gadihii-Tokoi Chapter, and Little Water Chapters.
- Many Navajo Chapters in northern Navajo are also benefitting from Navajo Fuel Excise Tax funds, Navajo Shihasin Fund, and Navajo Tribal Transportation Improvement Projects (TTIP)

10. Eastern Navajo:

- 2019 Capital Outlay funding to NDOT will benefit transportation infrastructure for Rock Springs, Nahodishgish, Mariano Lake, Tsayatoh, and Red Lake Chapters.



- Ongoing attention from Eastern Navajo for the NM118 corridor between Rehoboth and Church Rock, around both traffic safety, road capacity expansion, economic development opportunities, and multi-modal safety options. Also a watershed study has been conducted for the NM118 corridor between Church Rock and Iyanbito to address and mitigate periodic and costly flooding of I-40 and NM118, leaving up to a foot or more of sediment on the roads, for which the DOT has to take emergency fix measures to clear these roads as quickly as possible.

### C) State DOT Reports:

#### 1. Planning / Govt. to Govt. Unit Liaison – Neala Krueger:

- A Pedestrian Safety Action Plan training is forthcoming June 25-26
- FHWA has developed an accelerated safety program for more efficient project development
- The final RSA report for the 2<sup>nd</sup> and 3<sup>rd</sup> Street rail crossings for Gallup is complete and available
- Gallup Transportation Safety Plan final draft is out to stakeholders for review
- **RWP amendment requests for Q4 are due by Sept. 15**
- Check on free webinars from the National Highway Institute
- The statewide Bike Plan is now available from NMDOT

#### 2. NMDOT Tribal Liaison – Ron Shutiva:

- Ron reported on the NM118 drainage analysis going on around and between the Iyanbito and Ft. Wingate I-40 intersections. Need follow up on NM118 drainage study – Vincent Steiner is the lead Engineer for Bohannon Huston. Ron indicated that stronger participation and response is needed from the Navajo Nation.
- **Check the McKinley O.E.M. office for previous Army Corps of Engineers study.**
- Ron reminded tribal members to get their reports in on time – whether to the BIA or State DOT.
- Tribal Safety Summit – planning committee meeting took place May 17; the summit will take place Nov. 21 – 22, 2019, at the Native American Cultural Center in Albuquerque. Presently gaining statewide concerns to address from the Tribes. Major foci will include DUI, speeding and cross jurisdictional collaboration.
- Ron requests **assistance to push Karen Benally for a new Eastern Navajo RTPO Representative**
- The new N.M. Indian Affairs Dept. Secretary is Lynn Trujillo, from Sandia Pueblo
- Ron would like to promote quarterly meetings to improve coordination between the DOT District and the Tribes. (Julie Badonie – Tohatchi Chapter, commented that it appears the Navajo Nation Administration is non-responsive / supportive of Chapters.)
- Michael Sandoval is the new Transportation Secretary for New Mexico, as Tom Church has retired.

#### 3. DOT District 5 – Steve Lopez:

- WHPacific is being contracted for a study on needed road and intersection improvements on US 64 – MP 0 – 20 (which includes the Shiprock School Zone).

#### 4. DOT District 6 – Marticia Holliday, JoAnn Garcia:

- DOT currently working on closing out LGRF projects statewide – several NWRTPO projects are on the inactive list and will need follow up soon. a) CR6100764 – Laguna, for design and construction of NM124 Bike and Pedestrian facilities; b) Riverwalk Bike & Ped. Trail in Grants
- Laguna Road Diet design project for Exit 114(I-40) is on the non-active list
- Special LGRF funding is asking for a June 14 deadline for disbursement requests
- It appears the Gallup Carbon Coal Intersection project will receive funding to move forward.
- JoAnn Garcia: Don't forget to get your Capital Outlay Agreements in on time!

### VIII. New Business / Open Floor – Members & Guests:

- LTAP Grant Writing Training provided by UNM-LTAP Program Manager – Callie French, from 1:00pm (right after lunch) to 2:30 pm. Training covered all the basics of grant writing – concise writing, strong data support, the typical sections of a standard grant application, gathering public and stakeholder support, citations in local plans, leverage with in-kind or matching funds, and concise clarity on projecting project intent, actions and outcomes, correlated to accurate cost estimates. The training was well received by both RTPO members and the visiting public, with extensive discussion throughout the training.

**IX. Review Calendar & Announcements:**

- FHWA Office of Planning, Environment & Realty / Human Environment Digest: week of 6/3/19.
- Govt. to Govt. Updates: Weeks of 6/3/19 – emailed to members as they came out.
- AASHTO Publications Updates: weeks of 5/31/19 - emailed as they came out
- NMDOT Tribal & Local Public Agency Handbook Training: Offered 3/26 in Grants and 3/27 in Farmington – members who did not attend will be at a disadvantage
- NMDOT / UNM-LTAP: Summer Training opportunities and locations – emailed to members 5/28/19
- TTAP Tribal Consultation meetings: emailed to NWRTPO Tribal Members 6/3/19

**X. Next Meetings:**

- **July 10:** San Juan County Fire Operations Center – 209 South Oliver Drive, Aztec, NM (**We will meet with the Farmington MPO at some point during our meetings which are occurring at the same time, and in close proximity in Aztec. The purpose is simply to get acquainted and briefly discuss any opportunities for mutually supporting projects that benefit both MPO and RTPO regional connectivity and mobility.**)
- **August 14:** Laguna Public Works Dept., I-40 Exit 114 to NM124 Roundabout, then east on old Rt. 66 and left on L55 Rodeo Road, Laguna, NM
- **Sept. 11:** Pueblo of Acoma – Tribal Auditorium, 33 Pinsbaari Drive, Acoma, NM

**XI. Adjournment**

At 2:45 PM the meeting was adjourned by consensus without motion and 2<sup>nd</sup>, related to the training which took place after the meeting. Lunch and snacks provided by the Pueblo of Zuni.

**MEETING ACTIONS:**

**RTPO Members:**

- Double check that your projects packages are complete – PFF, PPF, all other relevant documents.
- Pursue LGTPF *Local Government Transportation Project Fund* Grant Opportunity on behalf of interested local governments – utilize Special Call For Projects Guide provided for this grant to stay on track with a limited time frame.

**RTPO Staff:**

- Assist as needed on process, information, or DOT guidance for Local Government Transportation Project Fund (LGTPF); follow up with members on progress, provide Special Call for Projects Guide to RTPO members.
- Ongoing: Distribute the schedule developed that provides annual or multi-year deadlines for all RTPO deliverables including reports – quarterly and annual, RTIPR Call for Projects cycle, Regional Work Program updates or amendments, and governing document updates (*Bylaws, Open Meetings Act Resolution, Title VI Plan, Public Participation Plan, Official Membership Roster*)
- Continue to update the Reg. Trans. Plan tracker instrument and pursue relevant information.
- Maintain appointment forms as members transition.
- Keep an eye on federal funding for public transportation, and inform our regional 5310 & 5311 providers and RTPO members of any pending changes

**NMDOT Staff:**

- Continue to press for LTAP “cradle to grave” comprehensive project development training.
- Assist in arranging a presentation on the new HSIP process.
- Continue to assist with information on the latest Transportation Bill, and the NMDOT Funding Formula.
- Technical assistance with locating data sets for RTP performance measures.

**Thanks to the Pueblo of Zuni for hospitality**

