

NWRTPO | Northwest Regional Transportation Planning Organization
Joint Policy & Technical Committee
NWRTPO Meeting Minutes

Wednesday May 8, 2019
10:00 a.m. – 2:30 p.m.
Grants Public Library
1101 N. First Street, Grants, NM

ATTENDANCE:

Local & Tribal Governments:

Pueblo of Acoma	Vice Chair – absent
Pueblo of Laguna	Gaylord Siow
Pueblo of Zuni	Royce Gchachu
Navajo Nation	Eastern Navajo: absent Northern Navajo: absent
Ramah Navajo	Jonathan Henio
Farmington MPO	Vacant at this time
City of Grants	Don Jaramillo
City of Gallup	Alicia Santiago
Village of Milan	Jack Molerés, Denise Baca
Cibola County	Judy Horacek
McKinley County	Chair – Jeff Irving
San Juan County	Absent

Technical Agencies:

Govt. to Govt. Liaison: Neala Krueger
DOT District 5: Steve Lopez
DOT District 6: JoAnn Garcia, Marticia Holliday, Bill Santiago
DOT Tribal Liaison: Ron Shutiva
DOT – Admin:

NWRTPO Administration:

Northwest Regional Planning Organization: Robert Kuipers

Guests: Bill Green – Catron County Manager, Carol Bowman-Muskett – Mexican Springs Chapter

TOTAL ATTENDANCE: 6 Members, 3 alternate member, 6 NMDOT, 1 RTPO Staff, 2 guests – TOTAL: 18

- I. **Call to Order and Introductions:**....., NWRTPO Chair – Jeff Irving
 - Jeff Irving called the meeting to order at 10:20 am, welcomed those in attendance, and proceeded with introductions and approval of agenda and minutes. The meeting was hosted by City of Grants with special thanks for coffee, snacks and lunch provided.
- II. **Review & Approval of Agenda:**.....Jeff Irving, Chair
 - Motion to Approve: Jack Moleris - Milan; 2nd: Royce Gchachu - Zuni; all in favor, none opposed.
- III. **Approval and Review of Minutes for July 11, 2018 meeting:**.....Jeff Irving
 - Motion to Approve: Alicia Santiago - Gallup; 2nd: Gaylord Siow - Laguna; all in favor, none opposed. Some discussion occurred around resurrecting the DOT Cradle to Grave project development training, which details steps for each phase of project development for transportation infrastructure.

ACTION ITEMS: none this meeting

DISCUSSION ITEMS:

- IV. **Local Govt. Transportation Project Fund (LGTPF):**.....Robert Kuipers

BACKGROUND
<ul style="list-style-type: none"> • Why? Rural areas and small towns in New Mexico are suffering with deteriorating infrastructure, including transportation needs, with inadequate funding to even maintain what they have, never mind developing new infrastructure • Purpose. This fund was established by the state to address rural needs in the area of transportation, to compliment the Local Govt. Road Fund and help ensure that our small towns and rural areas can support local transportation infrastructure which does not qualify for federal funding. • Discussion/Finalization. The NWRTPO will present this opportunity with a short application time frame

CURRENT WORK
<ul style="list-style-type: none"> • RTPO members are encouraged to consider this funding for local projects. They can apply the funding to those cited in the RTIPR, or for other local roads or infrastructure, with justification for the local need.

ANTICIPATED WORK
<ul style="list-style-type: none"> • RTPO members about one month to complete their applications, including PFF and PPF submissions, along with supporting resolutions from their leadership.

ATTACHMENTS
<ul style="list-style-type: none"> • Guidance on this funding from NMDOT, along with a summary of this guidance from the NWRTPO staff related to application requirements

BUDGET IMPACT
<ul style="list-style-type: none"> • This fund will add capacity for local priorities, including those that don't qualify for federal funding

ACTION ITEM
<ul style="list-style-type: none"> • N/A.

Discussion:

- Concern was expressed about Tribes not allowed the match waiver per D.F.A.; nonetheless the Tribes appreciate NMDOT for including them in this opportunity.
- There was much discussion around time constraints for this funding – especially relevant to resolutions of sponsorship and Right of Way clearances; the option around resolutions for a letter from the local

govt. Chief Executive expressing local match commitment was appreciated. Discussion also questioned whether since the projects have until 2024 for completion, whether the funding source would allow extra time, if ROW clearances become difficult.

- RTPO members chose not to prioritize projects, and leave this to the discretion of the DOT Commission.
- Members unanimously approved / supported (not as an action item) the LGTPF Call for Projects, pending double checking that the inherent PFF and PPF examples are consistent with the latest NMDOT updated versions.

V. RTP/TAP/CMAQ Awards:.....Robert Kuipers

BACKGROUND
<ul style="list-style-type: none"> • Why? Discussion will cover who was awarded, implementation plans going forward, and any perspective on application strengths or weaknesses. • Purpose. RTPO member awareness of funding awards to our region, plans for development, and application competitive performance issues for future calls for projects. • Discussion/Finalization. RTPO members will share and discuss application process and plans for projects going forward.

CURRENT WORK
<ul style="list-style-type: none"> • Members awarded funding to begin preparing for project implementation

ANTICIPATED WORK
<ul style="list-style-type: none"> • Project implementation once awarded funding

ATTACHMENTS
<ul style="list-style-type: none"> • Memo from Maggie Moore – NMDOT Planning on TAP and RTP awards

BUDGET IMPACT
<ul style="list-style-type: none"> • None.

ACTION ITEM
<ul style="list-style-type: none"> • N/A.

Discussion:

- Awards to our region as follows:
 - **Recreational Trails:**
 - **McKinley County:** McKenzie Ridge Trail Connector which will connect Zuni Mountain McKinley Trails to Cibola Trails – Total Award FFY 20-21: \$180,400 / state funds - \$154,134 / local match - \$26,266 (*McKinley received \$807,980 / \$137,690 local match for 36 miles of rec. trails in FFY2018, and Cibola received \$710,472 / \$121,073 local match for 30 miles of rec. trails in FFY2019*).
 - San Juan County received MPO awards for “Glade Run” trails in two phases – Total Award FFY 20-21: \$1,025,000 / state funds - \$875,760 / local match - \$149,240.
 - **Transportation Alternatives Program:**
 - **Laguna Pueblo:** NM124 Bike and Ped. Facilities – Total Award FFY2021 - \$1,150,000 / state funds - \$1,150,000 / state funds - \$982,560 / local match \$167,440
 - City of Farmington received MPO awards for 20th Street Phase 3 – total \$832,930 / state funds - \$711,655 / local match \$121,275 in FFY2021, and Foothills Drive Enhancement phase 2 – total \$351,179 / state funds - \$300,047 / local match - \$51,132 in FFY2020

- San Juan County received MPO award for Kirtland School Path Extension – total award \$795,000 – state funds FFY2020 - \$55,536 / local match \$9,464 for design; state funds FFY2021 – \$623,712 / local match - \$106,288 for construction
- **Congestion Mitigation / Air Quality (CMAQ):** Most of the funding as might be anticipated went to MPO areas of the state; with the exception of a) the NPRTPO which received FFY2020 and FFY2022 funding for “Urban Trail phase 2 – Spruce Street to Aquatic Center on Canyon Rd.” – Los Alamos - total - \$3,605,000 and b) MRRTPPO which received FFY2020 – FFY 2023 funding for NM Hwy 4 Multi Use Pedestrian Trail – Pueblo of Jemez – total - \$5,496,912.
- McKinley acknowledged getting the McKenzie Ridge Trail award, and Laguna acknowledged getting the NM124 Bike & Ped Facility award.

VI. Reports, Updates & Announcements:

BACKGROUND
<ul style="list-style-type: none"> ● Why? Update RTPO members on news, training, funding, and other items of special interest ● Purpose. Keep RTPO members up to date on critical information from NWRTPPO and NMDOT sources

Informational Items
<p>Regional News & Updates</p> <ul style="list-style-type: none"> ● Regional Work Program Status Report ● RTPO Report ● 2019 TLPA Handbook Training: who attended the trainings: 3/26 in Grants, 3/27 in Farmington ● Meeting schedule: members to confirm location & date/time reservations along with ADA compliance ● Annual Member Survey time again ● Member Reports
<p>Member Special Reports:</p> <ul style="list-style-type: none"> ● None submitted prior to the meeting
<p>NMDOT Reports:</p> <ul style="list-style-type: none"> ● G to G Liaison: Neala Krueger ● Tribal Liaison: Ron Shutiva ● District 6: JoAnn Garcia & staff; District 5: Steve Lopez ● DOT Planning Unit – Govt. to Govt. Bi-weekly Updates
<p>Training & Funding Opportunities</p> <ul style="list-style-type: none"> ● New BUILD Grant – Tribal & Rural Introductory Webinar occurred May 2; Preparing Benefit Cost Analysis webinars coming May 7 and May 14; 2nd Introductory Webinar coming May 9 ● Upcoming LTAP training opportunities (grant writing basics at June 12 NWRTPPO meeting in Zuni) ● National Regional Transportation Conference – June 17-19, 2019, Columbus, Ohio
<p>New Business / Open Floor:</p> <ul style="list-style-type: none"> ● None requested in advance of this meeting

Discussion:

A. RTPO Report – April 2019

- Reports attached for April RTPO report along with RWP Status Report.
- FHWA Planning, Environment and Realty Reports, NMDOT Planning Govt. to Govt. Reports, and AASHTO Publication Updates are forwarded to members as they come out.

B. Local Member Reports & Updates:

1. Pueblo of Acoma: (not present this meeting or April – report from March meeting follows)
 - Ramond Concho Jr. has joined the Pueblo's Community Development Office as the Transportation Planner, having stepped down in the recent appointments, from his role as 1st Lt. Governor for the Pueblo.
 - The Pueblo of Acoma has been named a case study of the Federal Highway Administration (FHWA) for its successful application of the CMGC process (*Construction Management / General Contractor*). Mr. Deutsawe was part of a national webinar on 2/7/19 for the "Every Day Counts 5" national initiative on the subject of project bundling which is a new innovation of EDC5.
 - CMGC – 2 Projects: (*request for proposals for this new bundle of projects was published 2/10/19*)
 - CMGC-10 Transportation Office Complex – NEPA work is completed; categorical exclusion received. Request for proposals received. POA selection team completed its scoring and will have interviews 3/14/19; Notice of Award anticipated for 3/22/19.
 - CMGC-11 SP130 Veterans Blvd. – NEPA work is completed; categorical exclusion received. Request for proposals received. POA selection team completed its scoring and will have interviews 3/14/19; Notice of Award anticipated for 3/22/19.
 - CMGC-12 Baseball Fields - NEPA work is completed; categorical exclusion received. CDO working with Realty to complete the Grant of Easements and ROW. POA selection team completed its scoring and will have interviews 3/14/19; Notice of Award anticipated for 3/22/19.
 - CMGC-14 FEMA 4352 Large Projects (39) – Ready for recovery; all NEPA documents have been completed by FEMA's Environmental Historic Preservation Office. Request for proposals received. POA selection team completed its scoring and will have interviews 3/14/19; Notice of Award anticipated for 3/22/19.
 - BIA Legacy Projects:
 - SP302, GE Pino Roads – all documentation has been submitted to the BIA SWRO Division of Transportation for their PS&E review. Received 100% PS&E on 3/6/19. Ready to present to the Governor for his signature.
 - Mesa Hill Road and Bridge Project: PS&E completed. Applied to several federal and other funding mechanisms for construction; still waiting for a response from the US DOT whether we have been awarded.
 - The Pueblo is continuing on the update to their Long-Range Transportation Plan; anticipate completion by September, 2019
 - Pinsbaari Drive Corridor Development Study: Possible funds have been identified through the Capital Outlay Process; these funds would help create a Mainstreet Project for economic development.
 - FEMA 4352: Small Projects: Recovery work has begun; the POA Public Works / Utility Authority was awarded the small projects (64) at \$2.2 million capital investment.
 - TTP: Received approved 2019-2023 Tribal Transportation Improvement Plan from FHWA.
2. Pueblo of Zuni:
 - Royce is now also the Airport Manager.
 - All shovel ready projects have been completed.
 - Mainly ongoing road maintenance related to a very wet Winter and Spring season thus far
 - Royce will be attending an Aviation Conference in the near future.
3. McKinley County:
 - The County is finishing their Local Govt. Road Fund projects
 - Johnson Road Project: Complete: Chip Seal 4.2 miles; Base Course 6.3 miles
 - TIF: \$1.2 million awarded for 10 miles of Deer Springs Road improvement – ongoing dept. on weather for Mexican Springs Chapter. NDOT is contributing Fuel Excise Tax funding.
 - TIF: \$1.3 million awarded for 18 miles of CR19 road improvement – multiple Eastern Navajo Chapters; collaborating with NDOT for road repairs and renovation. NDOT is contributing Fuel Excise Tax funding.
 - County has had weather delays related to continued construction on most of their projects.
 - Some member discussion on the **ongoing problems with Utility Company delays for transportation projects; possible solutions that came up in discussion included:**

- Provide the Utility Company as much information as possible, so they understand any impacts upon their infrastructure
- Offer them deadlines for response, or the project will move forward anyway

4. Gallup:

- In close out with NMDOT Dist. 6 for the Allison Bridge Replacement project and NM118 Pedestrian Safety Project
- Veterans Cemetery Access Road: Construction in progress – completion scheduled for May 20; Dedication and Opening scheduled for May 27 - Memorial Day, with attendance from N.M. Governor and other dignitaries.
- Coop Project certifications have been obtained to rehabilitate a number of city streets – will begin milling and overlay
- Sky City CDBG project is complete and in close out with NM-Dept. of Finance Admin.; fiscal audit completed in December, 2018
- Design of Taxiway is in progress for the Gallup Airport.
- Working on LGRF and MAP Applications for next fiscal year, to be forwarded to DOT Dist. 6
- Coal Avenue Event Street: design at 60% at this time.

5. Milan:

- Motel Drive project continues, obtained extension through October 12 – some blacktop failure is under review
- Coop funded project for drainage behind Allsups – design complete, project out to bid for construction soon
- Sand Street bridge in design
- Mirabol Park design complete – Village is pursuing funding for both projects
- Haystack project – Utility and parking for Elkins Park is out to bid

6. Ramah:

- BIA Projects Update:
 - BIA 125 mp 18 – 24.6 – PS&E underway and held technical review with stakeholders
 - BIA 125 MP O – 4.4 Received Cultural Resources Report and forwarded to FHWA and NNHPO for review.
 - BIA 195: received ROW documents
 - BIA 145 and BIA 113; received consent forms from allotment owners for proposed alignments; coordinating with Ramah Navajo BIA Realty Offices for processing new ROW.
- Transportation Committee beginning to update their Plan of Operations
- Attended the TLPA Handbook training.
- Shane was appointed a committee member for the Ramah BIA Health & Safety Committee
- Received proposals for Pine Hill ADA Compliance Study – will select consultant in May.
- Advertising for a new backhoe and tractor for O&M of Ramah Navajo's roadways.
- Ongoing general maintenance for area roads, cattle guards and signage, blading and shaping, pot holes and base course patching (incl. school bus routes). Cleaning and replacing roadway signs. Field fence repairs, post replacements and gate repairs. Maintenance more demanding this Winter season due to frequent and heavy snow fall.

7. Cibola County:

- ZMTP RTP trail project is funded for FFY2019 construction.
- ICIP approved for the County
- Capital Outlay awarded for road maintenance equipment and new Sherriff vehicles - \$175,000
- WH Pacific helping to identify data gaps

8. Grants:

- Riverwalk trail: Design at 100% from WHPacific, Bids opened May 3, hoping to start construction in June – have \$435,000 in TAP funding, and \$95,000 in Main Street funding (which expires June 30, 2019)
- 1st Street phase 2 Washington to Adams underway, design at 90%, working on utility / environmental / ROW and Railroad certifications; anticipating phase 3 construction for June – Sept., 2019.

- First Street phase 3 – Adams to Roosevelt: design at 100%, construction anticipated for June thru Sept., 2020; added a pond and lift station on Geis Street for drainage; allotted \$1.6 million from 2019 state legislature.
- 2nd Street phase 4 (Washington to Adams) and phase 5 (Adams to Roosevelt): phase 4 funded at \$1,640,573 from DOT; phase 5 the City is committing around \$1 million. Design at 100%, all cert.s and PS&E complete in May, 2019 – hope to start construction in June – July, 2019
- 2nd Street Channel and Shared Loop drainage / trail project will include two bridges to the High School; design at 100%, certs and PS&E to complete in May, and hope to start construction in June, 2019

9. Pueblo of Laguna:

- The Pueblo is pursuing an FHWA grant to develop a Pueblo-wide (all Villages / roads) Safety Plan, and will be seeking data sources identifying various crash incidents, and high crash incident locations; may need assistance from the RTPO or DOT with analyzing crash data. The Pueblo has a number of State Routes, where high speeds impact upon more fatal crashes.
- NM 124 Trail- Paraje to the Kawaika Center, a bike/ped path: Construction is 100% complete.
- NM 124 Trail- Encinal Road to St. Rd. 279, a bike/ped path: The Construction Management services firm selected is Bohannon Huston Inc. Contract documents for construction bidding is almost complete.
- L26 Rainfall Road from Cubero Wash to Seama bridge M108: Tribal Council approved a construction contract award to Sierra Valley Constructors. A pre-construction meeting was held on 5/1/19 with Sierra Valley, BIA, POL and Wilson & Co. Notice to proceed anticipated by the end of May.
- M137 bridge at Laguna to Laguna Subdivision: Construction is complete, with a punch list for a few minor items to be complete when temperatures are above 45 degrees, anticipated in May, 2019.
- Mill, Overlay, Striping & Enhancements Project: for L503 Veterans Memorial Rd, L200 Postal Road and L245 Raindrop Road. Construction has resumed March 1 for L503 and L200; Trail and road paving is complete for L503 and commencing signage and striping. Concrete flatwork on L200 is at 90% and paving should be complete in May.
- BIA Road Maintenance Striping Project: Routes-L22 Casa Blanca Road, L500 Central Park Rd, L200 Twin Lakes Rd, L200 Old Bridge Rd, L200 Porkchop Hill Rd and L200 Elizabeth Bender Rd. The project will be bid in June..
- NM 124 Roundabout: The repairs to the roundabout are being coordinated by NMDOT, no start date has been determined.
- L24 Rainfall Road: design changed to two phases, Ph-1 Road & Trail and Ph-2 Conc Box Underpass, design is in progress.
- L26 Deer Dancer Road: at 90% design, working on ROW amendments
- L243 Acorn Road design: completed 100% design, pending PS&E review from the BIA.
- M154 Paguate Wash Bridge: PER In progress
- M108 San Jose River Bridge-Seama: PS&E complete and ROW amendments approved; pending items include EA, FONSI and NOI. The Engineer of Record will update Estimate, for submission to BIA for construction funding.
- Planning and Design Request for Proposal: RFP for design services for L248 Bluejay Road and L248 Blue Star Loop, will be published May, 2019.
- The Pueblo's Safety Plan is completed.

9. Northern Navajo: not present – report from previous month

- LGRF application submitted for Sanostee Chapter road
- Annual NDOT Transportation Symposium took place April 2-4 at Twin Arrows Casino, east of Flagstaff.
- TTIP funding cycle is coming up
- New Mexico funding priorities for Northern Navajo include the N36 / NM371 intersection (near Flowing Waters Casino) and the Shiprock School Zone.

10. Eastern Navajo (Rosilyn has left her position, Larry Joe filling in – previous report follows):

- Right of Way has been a challenge for Chapters to address related to road development
- BIA is assisting with maintenance work for N474 from Hwy 197 to Sandoval County line on behalf of Ojo Encino
- Assisting area Chapters with project development from state or NDOT sources
- Eastern Navajo has six projects proposed for the 2019 RTIPR

C) State DOT Reports:

1. Planning / Govt. to Govt. Unit Liaison – Neala Krueger:

- A Pedestrian Safety Action Plan training is forthcoming June 25-26 – reference Rosa Kozub’s latest govt. to govt. report
- May 14-15: FHWA mandatory training for local govt. funding requirements – RTPO/MPO staff only
- TAP, RTP and CMAQ funded projects are now available in Rosa Kozuh’s most recent Govt. to Govt. report – **check if your projects got funded**
- FHWA has developed an accelerated safety program for more efficient project development
- The final RSA report for the 2nd and 3rd Street rail crossings for Gallup is complete and available
- Gallup Transportation Safety Plan – final report in progress
- Check on free webinars from the National Highway Institute
- The statewide Bike Plan is now available from NMDOT

2. NMDOT Tribal Liaison – Ron Shutiva: (not present; report from previous meeting follows)

- NMDOT looking at installing median wall barriers at “dead man’s curve” just east of the main Laguna Village and Administration in I-40
- Ron reported on the NM118 drainage analysis going on around and between the Iyanbito and Ft. Wingate I-40 intersections. Need follow up on NM118 drainage study – Vincent Steiner is the lead Engineer for Bohannon Huston; **check the McKinley O.E.M. office for previous Army Corps of Engineers study**
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- NMDOT has a meeting scheduled for May 28 to discuss area roads with Navajo DOT
- Tribal Safety Summit – next planning committee meeting is scheduled for May 17; Ron will forward the call number to Mr. Kuipers to distribute to RTPO members. The summit will take place Nov. 2 – 22, 2019, at the Native American Cultural Center in Albuquerque. Presently gaining statewide concerns to address from the Tribes.
- Ron requests **assistance to push Karen Benally for a new Eastern Navajo RTPO Representative**
- The new N.M. Indian Affairs Dept. Secretary is Lynn Trujillo, from Sandia Pueblo
- Ron would like to promote quarterly meetings to improve coordination between the DOT District and the Tribes
- Michael Sandoval is the new Transportation Secretary for New Mexico, as Tom Church has retired
- Anticipate the statewide Tribal Safety Summit for around mid-November, 2019 – will emphasize DUI, speeding, and jurisdictional collaboration

3. DOT District 5 – Steve Lopez:

- The DOT is currently figuring out the next round of LGRF funding, to better report opportunities to the tribes.

4. DOT District 6 – JoAnn Garcia:

- DOT currently working on closing out LGRF projects statewide – several NWRTPO projects are on the inactive list and will need follow up soon. a) CR6100764 – Laguna, for design and construction of NM124 Bike and Pedestrian facilities; b) Riverwalk Bike & Ped. Trail in Grants
- Consider attending the State Veterans Memorial Park Grand Opening located off Hassler Valley Road in Gallup, scheduled for May 27.
- Bill Santiago: LGRF – all MAP projects have requested extensions as needed. Need certifications by June 30 from local governments for FFY2019 LGRF special appropriation funding.
- DOT/Member discussion: Laguna needs RSA for NM124 related to bike and pedestrian trail and driver cell phone accidents.

VIII. New Business / Open Floor – Members & Guests: No new business presented.

IX. Review Calendar & Announcements:

- FHWA Office of Planning, Environment & Realty / Human Environment Digest: week of 4/7/19.
- Govt. to Govt. Updates: Weeks of 4/12/19 – emailed to members as they came out.
- AASHTO Publications Updates: weeks of 4/12/19 and 4/22/19 - emailed as they came out
- NMDOT Tribal & Local Public Agency Handbook Training: Offered 3/26 in Grants and 3/27 in Farmington – members who did not attend will be at a disadvantage
- NADO Rural Transportation News: emailed to members 5/1/19 (**BUILD GRANT Tribal & Rural guidance webinar scheduled for May 2 – 12 noon our time!**) 2nd round of grant guidance on May 9, 12 noon; Benefit Cost Analysis scheduled for May 7 – 12 noon, and 2nd BCA scheduled for May 14 – 1pm.
- NM - ICIP Workshop Training: coming to Farmington, 8:00 am – 5:00 pm on May 22, 2019.
- 5310 / 5311 Statewide Budget Awards Meeting: announcing meetings for our public transportation providers in Santa Fe, to announce funding awards for the 2020 cycle. (5310 – 5/15/19; 5311 – 5/16/19)

X. Next Meetings:

- **June 12:** Ashiwi College & Career Center – 67 Rt. 301 North of Hwy 53, Zuni, NM
- **July 10:** San Juan County Fire Operations Center – 209 South Oliver Drive, Aztec, NM (We may commence at the County Commission Chambers – large County Complex on north side of Oliver Drive – just before the Fire Ops. Center on the south side; in order to briefly meet with the Farmington MPO.)
- **August 14:** Laguna Public Works Dept., I-40 Exit 114 to NM124 Roundabout, then east on old Rt. 66 and left on L55 Rodeo Road, Laguna, NM

XI. Adjournment

At 2:30 PM, motion for meeting to adjourn by Jack Moleres - Milan, seconded by Don Jaramillo - Grants; passed by consensus, none opposed. Lunch and snacks provided by City of Grants.

MEETING ACTIONS:

RTPO Members:

- Double check that your projects packages are complete – PFF, PPF, all other relevant documents.
- Pursue LGTPF *Local Government Transportation Project Fund* Grant Opportunity on behalf of interested local governments – utilize Special Call For Projects Guide provided for this grant to stay on track with a limited time frame.

RTPO Staff:

- Assist as needed on process, information, or DOT guidance for Local Government Transportation Project Fund (LGTPF); follow up with members on progress, provide Special Call for Projects Guide to RTPO members.
- Ongoing: Distribute the schedule developed that provides annual or multi-year deadlines for all RTPO deliverables including reports – quarterly and annual, RTIPR Call for Projects cycle, Regional Work Program updates or amendments, and governing document updates (*Bylaws, Open Meetings Act Resolution, Title VI Plan, Public Participation Plan, Official Membership Roster*)
- Continue to update the Reg. Trans. Plan tracker instrument and pursue relevant information.
- Maintain appointment forms as members transition.
- Keep an eye on federal funding for public transportation, and inform our regional 5310 & 5311 providers and RTPO members of any pending changes
- Continue collaborating with Northern Pueblos RTPO for development of the RISTRA / Panoramic real-time / transparent project development status website. **Need status check – still alive?**

NMDOT Staff:

- Continue to press for LTAP “cradle to grave” comprehensive project development training.
- Assist in arranging a presentation on the new HSIP process.
- Continue to assist with information on the latest Transportation Bill, and the NMDOT Funding Formula.
- Technical assistance with locating data sets for RTP performance measures.



Thanks to City of Grants for hospitality