
NWRTPO | Northwest Regional Transportation Planning Organization

Joint Policy & Technical Committee

NWRTPO Meeting Minutes

Wednesday December 13, 2017

10:00 a.m. – 2:00 p.m.

Ramah Navajo Chapter

434 BIA Route 125, south from NM53, Ramah, NM

ATTENDANCE:

Local & Tribal Governments:

Pueblo of Acoma	Dave Deutsawe – Vice Chair, Monica Felipe (absent)
Pueblo of Laguna	Ray Lucero
Pueblo of Zuni	Royce Gchachu
Navajo Nation	Eastern Navajo: Rosilyn Smith Northern Navajo: Larry Joe
Ramah Navajo	Shane Lewis
Farmington MPO	Vacant at this time
City of Grants	Don Jaramillo
City of Gallup	Stan Henderson, Alicia Santiago (absent)
Village of Milan	Jack Moleris
Cibola County	Anna Larson
McKinley County	Jeff Irving – Chair
San Juan County	Nick Porell - absent

Technical Agencies:

New Mexico Department of Transportation:	G-2-G Unit: Wade Patterson – excused; represented by new NWRTPO Liaison – Neala Krueger DOT District 5: Stephen Lopez DOT District 6: JoAnn Garcia DOT Tribal Liaison: Ron Shutiva DOT – LTAP: DOT Admin:
Bureau of Indian Affairs	TTP:

NWRTPO Administration:

Northwest Regional Planning Organization: Robert Kuipers

Guests: 9 guests registered (not all pub. trans. providers signed in)

TOTAL ATTENDANCE: 8 Members, 1 alternate members, 4 NMDOT, 1 RTPO Staff, 9 guests – TOTAL: 23

- I. **Call to Order and Introductions:**.....Jeff Irving, NWRTPO Chair
 - Jeff Irving called the meeting to order at 10:20 am, welcomed those in attendance, and proceeded with introductions and approval of agenda and minutes. The meeting was hosted by Ramah Navajo Chapter with special thanks for coffee, pastries and lunch items provided.
- II. **Review & Approval of Agenda:**.....Jeff Irving
 - No discussion or changes to the agenda were made.
 - Motion to approve agenda made by Jack Molerres, Milan; seconded by Royce Gchachu, Zuni; all in favor, none opposed.
- III. **Approval and Review of Minutes for November 8, 2017 Meeting:**.....Jeff Irving
 - There were no changes recommended by RTPO members.
 - Motion to accept meeting minutes made by Ray Lucero, Laguna; seconded by Jack Molerres, Milan; all in favor, none opposed.

ACTION ITEMS:

IV. Annual 5310 & 5311 Public Transportation Application Evaluations.....Jeff Irving, Robert Kuipers

BACKGROUND
<ul style="list-style-type: none"> • Why? The NMDOT Transit & Rail Division has established an annual evaluation process for 5310 (elderly / handicapped) and 5311 (public transit) public transportation applications, with standardized evaluation templates, for RTPO members to evaluate and rank. • Purpose. The statewide RTPO’s present the opportunity for a fair evaluative process for annual regional public transportation funding applications, representing regional stakeholders and the public. Evaluative ranking of proposed services has a minor impact upon the amount of funding each provider may receive. • Discussion/Finalization. RTPO members will evaluatively rank this years 5310 and 5311 public transportation funding applications, based on review of applications and provider presentations at the 12/13/17 NWRTPO meeting.
WORK TO DATE
<ul style="list-style-type: none"> • 5310 and 5311 public trans. applications along with evaluative templates were emailed with a drop box to RTPO members one month in advance of the 12/13/17 meeting. • RTPO members will a) review applications from the drop box in advance of the meeting and b) hear the presentations from providers at the meeting, and submit evaluations on the templates provided.
ANTICIPATED WORK
<ul style="list-style-type: none"> • 5310 and 5311 public trans. application presentations at the 12/13/17 meeting • Submission of evaluations from RTPO members at the 12/13/17 meeting. • Electronic submission of evaluations to NMDOT Transit and Rail by RTPO staff after 12/13/17 meeting
ATTACHMENTS
<ul style="list-style-type: none"> • Email / drop box for FFY19 Public Transportation application evaluation process
BUDGET IMPACT
<ul style="list-style-type: none"> • No impact upon NWRTPO budget

ACTION ITEM

- This represents the formal evaluation of annual public transportation funding applications for the NWRTPO region. Members submitted their evaluations based on review of the applications over the past month, and presentations at today's meeting.

Discussion:

a) Pueblo of Zuni – Ashiwi Transit, 5311 – Todd Naktewa:

- Emphasis on customer service and safety
- Management and driver training
- Interest for participation in regional connectivity
- Cited funding sources
- Four (4) round trip commutes to Gallup each day
- Get / document feedback from customers – most common: earlier and later routes for employment. Have feedback cards on the buses.
- Service contributes to quality of life and mobility for those without private vehicles for mobility and access to employment and other services

b) Pueblo of Zuni: Zuni Entrepreneurial Enterprise (ZEE) Inc., 5310 – Claudine Abieta

- Training for all drivers
- MOU with Zuni Senior Center
- Considering expanding related to anticipated demand increases
- 36 regular clients at this time
- Nine (9) vehicles
- Daily vehicle inspections

c) Milan: Carrot Express – 5311:

- Local ridership is steadily rising
- Four (4) drivers – hope to double route service this year
- Provide access to employment and services
- Expanding their marketing for the transit service

d) Coyote Canyon Rehab. Center (CCRC), 5310:

- Six (6) vehicles including wheel chair lifts
- Trips to Gallup and Albuquerque for services and dialysis
- Employment transportation for some clients
- Drivers are trained
- Daily maintenance review of vehicles
- Certified mechanic

e) Tohatchi Area of Opportunity & Service (TAOS), Inc., 5310 – Herman Plummer:

- Eighteen (18) vehicles in fleet
- 2 certified mechanics
- No longer from institution – now serving clients from their individual homes
- Transport clients to services and jobs
- Training in defensive driving, safety, CPR, wheel chair tie down, etc.
- 43 clients (14 are children)

f) Gallup: Gallup Express, 5311 – Tommy Mimms:

- Interested in networking for Gallup to Albuquerque
- Expanded routes north to Yatahey and considering east to Iyanbito and west to Manuelito
- Ridership for Gallup averaging in the mid 60K range 66,000 riders last year
- Passed out ridership documentation
- Coordinate routes / schedule with Ashiwi and Navajo Transit
- Experimenting with free services to veterans

- High ridership recently – marketing and consistency paying off
 - Expanding hours for college students
 - Anticipating 70 – 75K ridership this year
- g) Pueblo of Laguna – Shaa’srk’a Transit, 5311 – Richard Smith:**
- Interested in regional connectivity to Albuquerque via Rt. 66 Casino
 - Considering support and participation with other transit providers for better regional connectivity
 - Looking to expand current service area
 - Provide fixed route and on-demand services
 - Fixed route has 14 stops from east to west villages
 - Working on share passes rather than daily fees
 - Provide training with certified trainers
 - Serve six Pueblo Villages
 - Demand – response service also to two outlying communities
 - Working on improving outreach – especially to inform on delays or cancellation of services due to inclement weather
 - Respond to area opportunities – ie free health shots at clinics, etc.
 - Six (6) vehicles – all with wheel chair lifts
 - Tribal garage for maintenance
 - Ridership at 9K per year, anticipating increase
- h) Navajo Transit - 5311: no show**

V. Regional Work Program Amendment 2.....Jeff Irving, Robert Kuipers

BACKGROUND
<ul style="list-style-type: none"> • Why? Each year the NWRTPPO Tech. & Policy Committee must review, discuss and approve the annual Regional Work Program that governs the services provided by RTPO staff. • Purpose. Insure that the work program categories and allotted time commitments best serve the work and interests of the NWRTPPO for the federal fiscal year ahead (October 2017 – September 2018) • Discussion/Finalization. RTPO members will review, discuss, edit if necessary through discussion, and approve / authorize the work categories and time allocations for the forthcoming year.
WORK TO DATE
<ul style="list-style-type: none"> • RTPO staff have reported work activities on a monthly basis, and are proposing a RWP with adjusted work program time allocations for FFY-18, based on experience with time demands for the six program function categories.
ANTICIPATED WORK
<ul style="list-style-type: none"> • RTPO members will review and discuss the proposed RWP and work function time allocations to authorize the RWP for FFY-18 (Oct., 2017 – Sept., 2018)
ATTACHMENTS
<ul style="list-style-type: none"> • RTPO Amendment Request Form with proposed new staff time allocations for the RWP work function categories for FFY-18.
BUDGET IMPACT
<ul style="list-style-type: none"> • No impact on final budget other than changes to time and funding allocated to support the various work program function categories for the upcoming FFY-18.

ACTION ITEM

- Policy action to approve and authorize amendment 2 for the NWRTPO Regional Work Program for FFY-18.

Discussion:

- little discussion, members already familiar with amendment for shuffling hours from August meeting, but for today’s meeting we are also approving the infusion of \$15,104 into the FFY18 budget from FFY17 carry over funds
- related to the carry over funds, and anticipated needs for FFY18, a number of the RTPO functions were changed at today’s meeting by a 20% or greater margin
- **Motion to approve: Don Jaramillo – Grants, 2nd: Ray Lucero – Laguna, members approved with all in favor and none opposed** (9 in total; 8 primary members and one alternative member) – now it will be submitted to NMDOT and then FHWA-NM Office for approval and authorization.

DISCUSSION / PRESENTATION ITEMS:

VI. NWRTPO Regional Work Program Status Report:.....Robert Kuipers, NWRTPO Staff

BACKGROUND

Why? Due to a NMDOT Office of Inspector General (OIG) Audit and subsequent findings, NWRTPO staff met with NMDOT Planning Bureau staff to develop a corrective action plan (CAP).

Purpose. As part of our CAP RTPO staff will provide monthly reports showing line item budget expenditures and staff hours in comparison with the approved Regional Work Program (RWP) Budget.

Discussion/Finalization. Based on this monthly analysis and report, staff will better manage time and funding investment, and assess where and when to seek a RWP amendment if needed.

WORK TO DATE

- RTPO staff met with NMDOT staff on 12/7/16 to review a draft corrective action plan, detailing specific actions and controls in a number of areas to assure stronger compliance to the RWP budgeted time and financial allocations.
- The Corrective Action Plan has been finalized and is now being executed.
- RTPO staff have provided reports at monthly meetings: January – November 2017
- In Quarter 2, RTPO staff submitted Amendment #1 to modify our hours per function and annual RTPO FFY17 budget, as approved by the RTPO Committee (February 2017). A copy of the FHWA/NMDOT approval of this amendment was attached. RTPO staff are preparing to submit amendment #2 to the NMDOT Planning Dept. for our biennial work program approved at our August RTPO meeting, adjusting hours based on our experience and expectations.

ANTICIPATED WORK

- Ongoing reports to the NWRTPO members at monthly meetings.
- RWP amendment requests may be anticipated, as time and budget demands may vary as the fiscal year progresses.
- Our annual Quality Assurance Review (QAR) occurred on April 12th, which provided a good check-up on how the RTPO is performing.

ATTACHMENTS

- RWP & Budget Monthly Report

BUDGET IMPACT
<ul style="list-style-type: none"> None.

ACTION ITEM
<ul style="list-style-type: none"> This is a monthly report item only.

Discussion: Bob handed out report status. No discussion except the following points.

Amendment 1 in FY17 increased Function 5 General Services to 600 hours, and for FY18 amendment 2 is increasing this function to 700 hours due to FY17 experience, and anticipated needs for FY18. Decreased Function 6 – RTPO Admin. from 300 to 200 hours – to accommodate Function 5 increase at our August 2017 meeting in Laguna. Increased Function 6 back to 300 hours at today’s meeting related to incorporation of FY17 carry over funds into the FY18 budget in the amount of \$15,104.

RTPO Regional Work Program	Original FFY17-18 Staff hours	FY17 1 st Quarter Hours Used	FY17 2 nd Quarter Hours Used	FY17 3 rd Quarter Hours Used	FY17 4 th Quarter Hours Used	Total Hours FFY17:	FY18 Staff hours Amend #2	Oct. 2017	Nov. 2017	FFY-18 Q-1 Totals:
Function 1 – 12% (Long Range Planning & Implementation)	300	82.75	59.5	72	36	250.25	250.0	0	4	4
Function 2 – 10% (Technical Support & Data Management)	100	64.5	8.25	14.5	78.25	165.5	200.0	6.5	36	42.5
Function 3 – 19% (Project Development & Monitoring) (uses more hours in the first 2 quarters – related to new RTIPR development)	400	209.75	30.25	25.75	145	410.75	400.0	9.5	5.75	15.25
Function 4 – 12% (Other Activities & Projects)	400	64.25	71	104.5	48.5	288.25	250.0	13.5	27.25	40.75
Function 5 – 33% (General RTPO Support)	400	196	221.5	194.5	102.25	714.25	700.0	60	48.75	108.75
Function 6 – 14% (RTPO Administration)	400	80.5	46	48.25	157.5	332.25	300.0	28.5	43.75	72.25
PROGRAM TOTAL	2000.0	697.75	436.5	459.5	567.5	2,161.25	2100.0	118	165.5	283.5

VII. Reports, Updates & Announcements:

BACKGROUND
<ul style="list-style-type: none"> Why? Update RTPO members on news, training, funding, and other items of special interest Purpose. Keep RTPO members up to date on critical information from NWRTPO and NMDOT sources

Informational Items
Regional News & Updates <ul style="list-style-type: none"> RTPO Report Member Reports
Member Special Reports: <ul style="list-style-type: none"> None submitted prior to the meeting

NMDOT Reports: <ul style="list-style-type: none">• G to G Liaison: Wade Patterson• Tribal Liaison: Ron Shutiva• District 6: JoAnn Garcia & staff; District 5: Steve Lopez• DOT Planning Unit – Govt. to Govt. Weekly Updates
Training & Funding Opportunities <ul style="list-style-type: none">• America Walks Community Challenge Grant – applications due Nov. 10, 2017• CMAQ (<i>Congestion Mitigation & Air Quality</i>) grant / funding opportunity anticipated for the Spring of 2018 (reference agenda citation).
New Business / Open Floor: <ul style="list-style-type: none">• No formal requests submitted

VI. **REPORTS, UPDATES and ANNOUNCEMENTS:**

A) RTPO Report – December 2017

- Membership Updates: After further review of our files, the only membership appointment forms needing updates are McKinley and Laguna as soon as Jeff and Ray identify a new Alternative Member representative for their respective jurisdictions.
- Need member feedback on interest in Liberty Mobility services for our region.

Report covered the following items:

- NWTPO Regional Work Program & Budget update
- 4 Corners Counties Collaborative meetings (seeking cost and time efficiencies in navigating multi-jurisdictional transportation projects on the Navajo Nation)
- Regional GIS data and mapping: finished mapping McKinley Recreational Trails in Zuni Mountains in October. Need follow up with our three Pueblos to include their roads and data in our regional portfolio.
- 2018 NMDOT Rail Plan update
- Concern regarding NMDOT Transit & Rail – new electronic submission process for FY-18 annual 5310 & 5311 application evaluative ranking; many statewide RTPO staff were not able to log in for the training; then DOT Transit and Rail did not show up at the statewide RTPO Roundtable in Santa Fe, to cover the new electronic submission process. (Might wind up delaying this year’s funding application cycle if not mitigated soon!) RTPO staff will follow up with DOT Transit & Rail staff on electronic submission process after this meeting.
- CMAQ (Congestion Mitigation & Air Quality) Funding: an opportunity for CMAQ funding will be available to rural regions of New Mexico in the Spring of 2018. This funding will be less restricted for air quality mitigation, and can be used for air pollution prevention initiatives such as multi-modal trails, school bus retrofits, and transition to natural gas for transit fleets, etc.
- Four Corners Future Forum – focused on economic development opportunities took place in Farmington Nov. 1-2; strong attendance from all four states. Transportation infrastructure and services were part of the workshop discussion.
- Mr. Kuipers also provided copies and covered the FFY17 NWRTPPO Annual Performance & Expenditure Report to the NMDOT with the members.

B) Local Member Reports & Updates:

1. Pueblo of Acoma:
 - Not present today
 - Relevant reports from last month:
 - INFRA grant : applied for 2 construction ready projects: SP36 Mesa Hill Bridge/Road and SP38 Haaku Road, awaiting news on funding

2. Pueblo of Zuni:
 - Mahkee Drive project on a fast track: traffic signs, curb & gutter, concrete sidewalks and base course in progress for ingress / egress to the new Halona Shopping Center (grand opening 12/9/17)
 - Ongoing maintenance projects
 - In the process of purchasing two new motor-graders through TTP agreement and Tribal general fund.

3. McKinley County:
 - Johnson Road Project: \$800 K NMDOT funding, 3 phases of construction; first two miles base coursed and working on next section at this time. Will complete chipseal in the Spring of 2018
 - Superman Canyon road – installing multi-plate culvert provided by NMDOT
 - CR 19: right-of-way completed incl. allotment and trust lands (18 miles), awaiting funding, approval from BIA; 3 Phases (\$3.9 million for chipseal)
 - Manuelito Road & Bridge: right-of-way completed, bridge in design, \$2M anticipated need for construction
 - Deer Springs Rd: ROW is complete. Now seeking funding for 10 miles of road anticipating 3 miles of chipseal and basecourse the rest for around \$2 million
 - Closing out LGRF projects

4. Milan:
 - Sand Street phase 3 just started for reconstruction (water, storm drainage, curb/gutter, sidewalks, will repave with asphalt soon); complete by early January 2018
 - Pre-bid meeting for Motel Dr. phase 5 work – drainage and drainage pond, utilities, concrete additions to road base to accommodate heavy commercial traffic.

5. Ramah:
 - BIA projects have completed aerial mapping and geotechnical studies
 - Doing core sampling on BIA 125
 - Completed Crash Maps and Data from last 3 years 2014 – 2017.
 - Ongoing general maintenance for area roads, cattle guards and signage, pot holes and base course patching (incl. school bus routes)
 - Continuing development of access turnout design guidance for commercial turnouts
 - Repairs to some heavy equipment
 - **Tribal Transportation Unity Caucus Meeting Jan. 17-18, 2018 in Chandler, AZ**
 - **55th annual paving & transportation conference Jan. 3-4, 2018 in Albuquerque**

6. Cibola County, Anna Larson (attached)
 - Maintenance: 31 road projects total: Blade & Shape; Tree Cutting; Clean Culverts/Cattleguards; Rd signage; washouts; sweep
 - US Forest Road 50 – pursuing private land easements not going well; may have to re-route this road
 - Met with private land owners who want the County to vacate C-47 through their lands
 - Preliminary work with Ramah Navajo on JPA road agreement
 - Meeting upcoming with USFS regarding MOU road maintenance agreements
 - Completed meeting with on-call engineers to conduct a road asset / inventory audit and then work on maintenance and construction planning documents.
 - Continuing to consider paving the road to the La Mosca peak on Mt. Taylor

7. Grants
 - Nov 17th new airport dedication, NM Reps visiting along with US Representative Steve Pearce and Gov. Susana Martinez – construction now complete
 - 2nd St. project at 60% design – construction in May
 - George Hanosh Road and Bridge deck done; asphalt next week weather permitting
 - 1st Street – contract for design awarded Monday (12/11)

8. Pueblo of Laguna,

- L22 Casa Blanca Road: project complete – finish punchlist by end of December
- L26 Rainfall Road and trail design: almost complete – pending BIA review meeting next week, and ROW amendments awaiting Tribal Council approval late January.
- L24 Rainfall Road: design at 40%; PER complete
- L26 Deer Dancer Road & L243 Acorn Road: PERs are complete, moving to 60% design
- M137 San Jose Bridge Replacement project: site reviews with USACE complete for 404 Permits, awaiting pending NTP authorization from BIA.
- M154 Paguete Wash Bridge: PER request for engineering services to be published this month.
- L503 Veterans Road: mill, overlay and striping to be bid this month; awaiting IGA from NMTIF, and kick-off meeting Dec. 15
- L243 Acorn Road: PER complete, project at 60% design
- M108 San Jose bridge - Seama: PS&E complete, pending ROW amendments approval from Tribal Council in January.
- Planning & design RFP for L248 Bluejay Road, and L248 Blue Star Loop to be issued in January
- NMDOT projects within the Pueblo lands:
 - NM124 & L22 Casa Blanca Road intersection PER and Interstate 40-108 interchange corridor study were published – proposals received and awarded
 - NM 6 reconstruction at 90% and should be open for traffic by the holiday
 - TAP trails – Bay Tree Rd to L22 Casa Blanca Road had been bid – proposals under review
 - Interstate 40 108 bridge interchange corridor study in progress

9. Northern Navajo: Larry Joe present, but now new news to report

10. Eastern Navajo: Rosilyn Smith

- NDOT will be taking over a number of BIA roads in the near future
- NDOT is transitioning to FHWA funding and updating road inventories in this regard
- TTIP – funding to improve N7054 in Pinedale with chipseal, and the Little Water Chapter access road
- Mariano Lake – preparing for maintenance on N-11 (over the mesa from Mariano Lake to Crownpoint)
- Counselor – N46 to N474 corridor design at 50% for 7.6 miles
- FET \$ being applied to design for Whitehorse Lake maintenance yard
- NDOT Transportation Symposium for all New Mexico Chapters in Eastern, Northern, and Ft. Defiance Agencies, to be held Jan. 16 – 17 at San Juan College in Farmington

C) State DOT Reports:

1) Planning / Govt. to Govt. Unit Liaison – Wade Patterson:

- Wade was not able to attend, but the meeting was attended by our new NMDOT Planning Dept. Liaison to the NWRTPPO – Ms. Neala Krueger. Ms. Krueger did not have anything to report as she is brand new to the department.

2) NMDOT Tribal Liaison – Ron Shutiva:

- NM-IAD had a reconciliation meeting session with Navajo Nation at Twin Lakes regarding infrastructure projects
- Ron met with Priscilla Lee and Arlando Teller, Deputy Director for NDOT last week at DOT District 6 – meeting included Steve Lopez, Paul Brasher from D-5. They discussed the DOT reimbursement process via TLPA Manual and helped NDOT staff better understand NMDOT process. Anticipate quarterly meetings with NDOT going forward.
- Tribal Transportation Unity Caucus Meeting Jan. 17-18, 2018 in Chandler, AZ to inform Washington DC on tribal needs
- National Tribal Transportation Program Coordinating Committee meets Jan. 27 – Feb. 2 at NDOT

- DOT is updating the TLPA manual – addressing ROW issues on tribal lands and problems with BIA regulatory delays
- Ron is looking to create a subcommittee of Tribal Transportation Planners

3) DOT District 5 – Steve Lopez:

- US64 Shiprock School Zone improvements: Need Chapter resolution supporting project for Shiprock School zone safety improvements
- also need resolutions for Flowing Waters Casino Intersection – Hogback
- check federal regulations for safety improvements on the NMDOT website

4) DOT District 6 – JoAnn Garcia, Bill Santiago:

- December 31 completion date for all FY17 funded projects – turn in extension amendment request if necessary
- LGRF extension requests are due tomorrow – Dec. 14!
- New LGRF letter of intent will be issued on January 15, and due March 15, 2018

5) Central Regional Design / FHWA / Other: not present

VII. New Business / Open Floor – Members & Guests

- **Orientations** – need to schedule orientation for Pueblo of Zuni
- **Membership Updates:** need member appointment updates for:
 - A) Laguna – once new alternative member elected.
 - B) McKinley – once new alternate member elected.
- **Annual meeting schedule** – members need to confirm reservations for their respective meeting locations

VIII. Review Calendar & Announcements

- **FHWA Office of Planning, Environment & Realty / Human Environment Digest:** emailed to members 11/6, 11/20, 11/27 and 12/4
- **Govt. to Govt. Updates:** Weeks of 11/6, 11/21 – emailed to members as they came out
- **NMDOT ADA Transition Plan for Public Review:** emailed to members 11/6 requesting to display locally through November 30, so public is able to submit comments.
- **CMAQ (Congestion Mitigation & Air Quality) Funding Opportunity:** within the 10/23 GtG Update there is a funding opportunity coming in the Spring of 2018 for CMAQ projects, which may include such things as multi-modal trails, school bus retrofits, and transition to natural gas for transit fleets.
- **NADO Rural Transportation News:** emailed to members 11/27
- **Tribal Technical Assistance Program (TTAP):** December 6 / 7 webinars – emailed to members 11/29
- **Updated ARF to include DUNS number:** emailed to members 11/30
- **Census 2020 information:** emailed to members 21/1
- **RTPO Peer Exchange Summary from National Regional Transportation Conf. June 28-30, Denver:** hard copies distributed today
- **Rail Plan Update reminder:** emailed to members 7/24 – reminders at subsequent meetings
- **Liberty Mobility Program dropbox link:** emailed to members on 7/17; reminder email on 7/25, brought up at subsequent meetings

IX. Next Meetings:

- a. January 10: Cibola Convention Center, 515 High St., Grants, NM
- b. February 14: McKinley Fire Training Center, 413 Bataan Memorial Dr., Gallup, NM
- c. March 14: NMDOT District 6 – 1919 Pinon Drive, Milan, NM

X. Adjournment

At 2:45 PM: Anna Larson – Cibola, motioned for meeting to adjourn, seconded by Don Jaramillo - Grants; passed by consensus, none opposed.

MEETING ACTIONS:

RTPO Members:

- Give consideration to the CMAQ grant opportunity – applications coming in Spring of 2018
- Consider any projects you may wish to submit for inclusion in the 2018 Rail Plan update; must be relatively construction ready and approved by your leaders; submit to NMDOT Rail Division
- Consider Liberty Mobility Service for your jurisdiction – this service is especially for rural America for low income, elderly or disabled citizens who don't have access to Medicare or Medicaid services. 1225 L Street, Suite 600, Lincoln, NE 68508 / 1-888-785-4237 / info@libertymobilitynow.com
- Members not in attendance, should also review and submit evaluations for our 5310 and 5311 public transportation providers

RTPO Staff:

- Engage NMDOT Planning Staff (Wade) for approval of amendment #2 adding 100 hours to General Work Program function, and subtracting 100 hours from RTPO Admin. function.
- Follow up with Royce for Pueblo of Zuni RTPO orientation presentation
- Follow up with members on Liberty Mobility opportunity.
- Continue to update the Reg. Trans. Plan tracker instrument, and pursue relevant information.
- Update appointment forms for members for whom we don't have current copies.
- Undertake RTPO orientation session with Pueblo of Zuni.
- Explore CMAQ (Congestion Mitigation / Air Quality) grant opportunity and inform members
- Keep an eye on federal funding for public transportation, and inform our regional 5310 & 5311 providers and RTPO members of any pending changes
- Continue collaborating with Northern Pueblos RTPO for development of the RISTRA / Panoramic real-time / transparent project development status website.

NMDOT Staff:

- Continue to press for LTAP "cradle to grave" comprehensive project development training.
- Assist in arranging a presentation on the new HSIP process from James Mexia.
- Continue to assist with information on the latest Transportation Bill, and the NMDOT Funding Formula.
- Technical assistance with locating data sets for RTP performance measures.