
NWRTPO | Northwest Regional Transportation Planning Organization

Joint Policy & Technical Committee

NWRTPO Meeting Minutes

Wednesday January 10, 2018

10:00 a.m. – 2:00 p.m.

Cibola Convention Center

515 High Street, Grants, NM

ATTENDANCE:

Local & Tribal Governments:

Pueblo of Acoma	Dave Deutsawe – Vice Chair, Monica Felipe
Pueblo of Laguna	Ray Lucero
Pueblo of Zuni	absent (Royce Gchachu, Roxann Hughte)
Navajo Nation	Eastern Navajo: absent (Rosilyn Smith) Northern Navajo: absent (Larry Joe)
Ramah Navajo	Shane Lewis
Farmington MPO	Vacant at this time
City of Grants	Don Jaramillo
City of Gallup	absent
Village of Milan	absent
Cibola County	Anna Larson, Judy Horacek
McKinley County	Jeff Irving – Chair
San Juan County	Nick Porell - absent

Technical Agencies:

New Mexico Department of Transportation:	G-2-G Unit: Neala Krueger
	DOT District 5: Stephen Lopez
	DOT District 6: JoAnn Garcia
	DOT Tribal Liaison: Ron Shutiva
	DOT – LTAP:
	DOT Admin:
Bureau of Indian Affairs	TTP:

NWRTPO Administration:

Northwest Regional Planning Organization	Robert Kuipers
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Guests: Joe Sanchez

TOTAL ATTENDANCE: 6 Members, 2 alternate members, 4 NMDOT, 1 RTPO Staff, 1 guests – TOTAL: 14

- I. **Call to Order and Introductions:**.....Jeff Irving, NWRTPO Chair
 - Jeff Irving called the meeting to order at 10:30 am, welcomed those in attendance, and proceeded with introductions and approval of agenda and minutes. The meeting was hosted by Cibola County with special thanks for coffee, snacks and lunch provided.

- II. **Review & Approval of Agenda:**.....Jeff Irving
 - No discussion or changes to the agenda were made.
 - Motion to approve agenda made by Don Jaramillo, Grants; seconded by Anna Larson, Cibola; all in favor, none opposed.

- III. **Approval and Review of Minutes for November 8, 2017 Meeting:**.....Jeff Irving
 - One minor clarification change recommended by Ron Shutiva, NMDOT Tribal Liaison, regarding NMDOT meeting with NDOT staff.
 - Motion to accept meeting minutes with Ron Shutiva’s edit made by Ray Lucero, Laguna; seconded by Don Jaramillo, Grants; all in favor, none opposed.

ACTION ITEMS:

IV. Approval & Authorization of Annual NWRTPO Governing Documents.....Jeff Irving, Robert Kuipers

BACKGROUND
<ul style="list-style-type: none"> • Why? The NWRTPO is an organization of transportation representatives from rural tribal, community and county governments, who formally represent the interests and intent of their respective jurisdictions for transportation development in collaboration with the NMDOT. These documents govern the function of the NWRTPO, to assure proper procedure and protocol, adequate public involvement, consideration toward multi-modal / equal access for all citizens, and fair representation of local rural governments in the pursuit of transportation resources and development of infrastructure. • Purpose. Members will vote to approve and authorize these documents for the year ahead. • Discussion/Finalization. These governing documents will guide the function and service of the NWRTPO going forward.
WORK TO DATE
<ul style="list-style-type: none"> • Most of these documents were updated during the course of FY17, so members are already familiar with them.
ANTICIPATED WORK
<ul style="list-style-type: none"> • Members will consider approval and authorization of these governing documents for ongoing RTPO function and service at today’s meeting.
ATTACHMENTS
<ul style="list-style-type: none"> • No hard copy attachments – documents were sent to members by email, and are available on the COG – RTPO website (incl. bylaws, Open Meetings Act Resolution, Title VI Plan, Public Participation Plan, Official Membership Roster)
BUDGET IMPACT
<ul style="list-style-type: none"> • none
ACTION ITEM
<ul style="list-style-type: none"> • action for approval and authorization of RTPO Governing Documents

Discussion: motion to approve: Dave Deutsawe - Acoma, 2nd: Anna Larson – Cibola, all in favor. Neala Krueger – our new DOT Govt. to Govt. Planning Liaison provided updates to the DOT staff cited on the Membership Roster.

DISCUSSION / PRESENTATION ITEMS:

V. Annual RTPO Member Survey, and Trainings Attended by Members.....Jeff Irving, Robert Kuipers

BACKGROUND
<ul style="list-style-type: none"> • Why? On an annual basis, the NWRTPO issues a member survey to enable members to assess the RTPO’s performance, and make recommendations; this includes tracking the trainings and webinars that RTPO members have participated in. • Purpose. This annual exercise helps assess, track and fine tune the RTPO’s service and performance, along with staff and member training and professional development. It also provides RTPO members an opportunity to recommend regional priorities going forward. • Discussion/Finalization. Members are asked to complete and submit the survey (which has a section for reporting training) emailed from Survey Monkey 12/29/17. Please report both trainings <u>and webinars</u>.

WORK TO DATE
<ul style="list-style-type: none"> • Staff updated the survey to include RTPO quality of staff service feedback, ideas for generating resources in rural, and recommendations for advancing our five Regional Transportation Plan goals.

ANTICIPATED WORK
<ul style="list-style-type: none"> • Members are requested to complete and submit the survey (reference 12/29/17 email from Survey Monkey) and report on trainings and webinars attended during FY17 (10/16 – 9/17) • Members can also report training / webinars attended between Oct. – Dec., 2017

ATTACHMENTS
<ul style="list-style-type: none"> • Hard Copy – Member Satisfaction Survey for FY17

BUDGET IMPACT
<ul style="list-style-type: none"> • none

ACTION ITEM
<ul style="list-style-type: none"> • no policy action – members are requested to complete and submit the survey, and report trainings attended over the past fiscal year (Oct. 2016 – Sept. 2017) can also report training attended Oct. – Dec. 2017.

Discussion:

- Bob K. emailed “Survey Monkey” survey template to all RTPO members on 12/29/17; requesting members to complete and submit the survey which assesses their satisfaction with RTPO services, and recommendations for the year ahead, along with trainings they have attended over the past year. Training sources can include: LTAP/TTAP, NHI, FHWA, FTA, BIA, and other.

VI. NWRTPO Regional Work Program Status Report:.....Robert Kuipers, NWRTPO Staff

BACKGROUND
<p>Why? Due to a NMDOT Office of Inspector General (OIG) Audit and subsequent findings, NWRTPO staff met with NMDOT Planning Bureau staff to develop a corrective action plan (CAP).</p> <p>Purpose. As part of our CAP RTPO staff will provide monthly reports showing line item budget expenditures and staff hours in comparison with the approved Regional Work Program (RWP) Budget.</p> <p>Discussion/Finalization. Based on this monthly analysis and report, staff will better manage time and funding investment, and assess where and when to seek a RWP amendment if needed.</p>

WORK TO DATE

- RTPO staff met with NMDOT staff on 12/7/16 to review a draft corrective action plan, detailing specific actions and controls in a number of areas to assure stronger compliance to the RWP budgeted time and financial allocations.
- The Corrective Action Plan has been finalized and is now being executed.
- RTPO staff have provided reports at monthly meetings: January – December 2017
- In Quarter 2, RTPO staff submitted Amendment #1 to modify our hours per function and annual RTPO FFY17 budget, as approved by the RTPO Committee (February 2017). A copy of the FHWA/NMDOT approval of this amendment was attached. RTPO staff submitted amendment #2 to the NMDOT Planning Dept. for our biennial work program in Quarter 4 approved at our August, 2017 and December, 2017 RTPO meetings, adjusting hours based on our experience and expectations.

ANTICIPATED WORK

- Ongoing reports to the NWRTPO members at monthly meetings.
- RWP amendment requests may be anticipated, as time and budget demands may vary as the fiscal year progresses.
- Our annual Quality Assurance Review (QAR) occurred on April 12th, which provided a good check-up on how the RTPO is performing.

ATTACHMENTS

- RWP & Budget Monthly Report

BUDGET IMPACT

- None.

ACTION ITEM

- This is a monthly report item only.

Discussion: Bob handed out report status. No discussion except the following points.

Amendment 1 in FY17 increased Function 5 General Services to 600 hours, and for FY18 amendment 2 increased this function to 700 hours due to FY17 experience, and anticipated needs for FY18. Decreased Function 6 – RTPO Admin. from 300 to 200 hours – to accommodate Function 5 increase at our August 2017 meeting in Laguna. Increased Function 6 back to 300 hours at December 2017 meeting related to incorporation of FY17 carry over funds into the FY18 budget in the amount of \$15,104.

RTPO Regional Work Program	Original FFY17-18 Staff hours	FY17 1 st Quarter Hours Used	FY17 2 nd Quarter Hours Used	FY17 3 rd Quarter Hours Used	FY17 4 th Quarter Hours Used	Total Hours FFY17:	FY18 Staff hours Amend #2	Oct. 2017	Nov. 2017	Dec. 2017	FFY-18 Q-1 Totals:
Function 1 – 12% (Long Range Planning & Implementation)	300	82.75	59.5	72	36	250.25	250.0	0	4	0	4
Function 2 – 10% (Technical Support & Data Management)	100	64.5	8.25	14.5	78.25	165.5	200.0	6.5	36	29.5	72
Function 3 – 19% (Project Development & Monitoring) (uses more hours in the first 2 quarters – related to new RTIPR)	400	209.75	30.25	25.75	145	410.75	400.0	9.5	5.75	16.5	31.75

development)											
Function 4 – 12% (Other Activities & Projects)	400	64.25	71	104.5	48.5	288.25	250.0	13.5	27.25	20	60.75
Function 5 – 33% (General RTPO Support)	400	196	221.5	194.5	102.25	714.25	700.0	60	48.75	43.5	152.25
Function 6 – 14% (RTPO Administration)	400	80.5	46	48.25	157.5	332.25	300.0	28.5	43.75	61.5	133.75
PROGRAM TOTAL	2000.0	697.75	436.5	459.5	567.5	2,161.25	2100.0	118	165.5	171	454.5

Discussion: no discussion, members are accustomed to these reports.

VII. Reports, Updates & Announcements:

BACKGROUND
<ul style="list-style-type: none"> • Why? Update RTPO members on news, training, funding, and other items of special interest • Purpose. Keep RTPO members up to date on critical information from NWRTPPO and NMDOT sources

Informational Items
Regional News & Updates <ul style="list-style-type: none"> • RTPO Report • Member Reports
Member Special Reports: <ul style="list-style-type: none"> • None submitted prior to the meeting
NMDOT Reports: <ul style="list-style-type: none"> • G to G Liaison: Wade Patterson • Tribal Liaison: Ron Shutiva • District 6: JoAnn Garcia & staff; District 5: Steve Lopez • DOT Planning Unit – Govt. to Govt. Weekly Updates
Training & Funding Opportunities <ul style="list-style-type: none"> • America Walks Community Challenge Grant – applications due Nov. 10, 2017 • CMAQ (<i>Congestion Mitigation & Air Quality</i>) grant / funding opportunity anticipated for the Spring of 2018 (reference agenda citation).
New Business / Open Floor: <ul style="list-style-type: none"> • No formal requests submitted

VI. REPORTS, UPDATES and ANNOUNCEMENTS:

A) RTPO Report – December 2017

- Membership Updates: After further review of our files, the only membership appointment forms needing updates are McKinley and Laguna as soon as Jeff and Ray identify a new Alternative Member representative for their respective jurisdictions.
- Need member feedback on interest in Liberty Mobility services for our region.

Report covered the following items:

- NWTPO Regional Work Program & Budget update – approved / authorized at December meeting making adjustments to work function hours based on FY17 experience and expectations for FY18; including the incorporation of \$15,104 in carry over funds from FY17 into the FY18 work program and budget.

- Update on 4 Corners Counties Collaborative meetings (seeking cost and time efficiencies in navigating multi-jurisdictional transportation projects on the Navajo Nation)
- Regional GIS data and mapping: finished mapping McKinley Recreational Trails in Zuni Mountains in November. Need follow up with our three Pueblos to include their roads and data in our regional portfolio.
- 2018 NMDOT Rail Plan update
- Concern regarding NMDOT Transit & Rail – new electronic submission process for FY-18 annual 5310 & 5311 application evaluative ranking; many statewide RTPO staff were not able to log in for the training; then DOT Transit and Rail did not show up at the statewide RTPO Roundtable in Santa Fe, to cover the new electronic submission process. (Might wind up delaying this year’s funding application cycle if not mitigated soon!) RTPO staff will follow up with DOT Transit & Rail staff on electronic submission process after this meeting.
- CMAQ (Congestion Mitigation & Air Quality) Funding: an opportunity for CMAQ funding will be available to rural regions of New Mexico in the Spring of 2018. This funding will be less restricted for air quality mitigation, and can be used for air pollution prevention initiatives such as multi-modal trails, school bus retrofits, and transition to natural gas for transit fleets, etc.
- FHWA National Safety Council Funding Opportunity: applications due 1/26/18
- NMIFC Award: Congratulations to Dave Deutsawe, Monica Felipe, and the Acoma team for receiving the award for outstanding achievement in transportation development at the NM Infrastructure Finance Conference held Oct. 25-27, 2017, related to their successful CMGC multi-project development process. (9 projects in 2 years, with just under \$1 million in savings applied to additional projects.)
- New Annual Meeting schedule: Need to develop a new annual meeting schedule for May, 2018 – April 2019 by or before our April 2018 meeting.

B) Local Member Reports & Updates:

1. Pueblo of Acoma:
 - CMGC projects are all complete with final close out at the end of this month
 - There will be a kick-off meeting soon for Pinsbaari Drive Corridor Development Plan, for multi-modal enhancements to this corridor
 - Acoma is now the second Native American Tribe in the nation to achieve “Self-declaration” for FEMA assistance, related to 181 FEMA sites resulting from October 2016 major flooding for the Pueblo. FEMA is now in Acoma assessing all these sites, with \$6.5 million available for restoration.
 - The Pueblo is closing out their BIA Legacy Projects
 - Exit 96 – McCarty Bridge is almost complete (NMDOT project)
 - Waiting to hear on INFRA funds for Mesa Hill Bridge and Haaku Road to the old Pueblo.
2. Pueblo of Zuni:
 - Not present this meeting
3. McKinley County:
 - Johnson Road Project: \$800 K NMDOT funding + \$200 K NDOT match, 3 phases of construction; first two miles graveled and working on next section at this time. Will complete chipseal in the Spring of 2018
 - Superman Canyon road – installing multi-plate culvert provided by NMDOT
 - CR 19: right-of-way completed incl. allotment and trust lands (18 miles), awaiting funding, approval from BIA; 3 Phases (\$3.9 million for chipseal), seeking \$1.2 – 1.8 million possibly from NDOT to match state funds allocated for this corridor
 - Manuelito Road & Bridge: right-of-way completed, bridge in design, \$2M anticipated need for construction
 - Carbon Coal Road – RFP out for \$241 K (likely design & clearances)
4. Milan:
 - Not present this meeting

5. Ramah:
 - BIA projects have completed aerial mapping and geotechnical studies; a draft for public involvement has been reviewed, letter to THPO (?) was submitted for environmental study, and monthly project update meeting has occurred.
 - Submitted annual report to FHWA TTP.
 - Purchased maintenance plan for Infrastructure Design Suite (IDSP) to operate AutoCAD Civil 3D and Map 3D.
 - Ongoing general maintenance for area roads, cattle guards and signage, pot holes and base course patching (incl. school bus routes)
 - Continuing development of access turnout design guidance for commercial turnouts.
 - Submitted 2 tribal safety grants
 - Tribal Transportation Unity Caucus Meeting Jan. 17-18, 2018 in Chandler, AZ
 - Road Inventory Field Data System (RIFDS) Update Jan. 24-25, 2018 in Albuquerque.

6. Cibola County, Anna Larson (attached)
 - Maintenance: Fence Lake, Candy Kitchen, Marquez – CR1: blade and shape road surface; Broadview, Murry Acres, RalphCard Road: dirt removal from ditches
 - Preliminary MOU with Forest Service for road maintenance on Forest lands
 - RAC \$ @ \$74K: some road sections are Forest Service and some are County – exploring which type of agreement form they need. Considering three roads: Zuni Canyon (FR49 & 50 / CR49) Lobo Canyon Road, and CR19-B.

7. Grants
 - 2nd St. project at 60% design – phase 4 construction in May
 - George Hanosh Road and Bridge deck at 90% design for construction
 - 1st Street phase 3 and 2nd Street phase 5 at 90% design; looking for construction \$.
 - Riverwalk Trail – started property acquisition process – hope to construct later this year.

8. Pueblo of Laguna,
 - L22 Casa Blanca Road: project complete – final punch-list pending
 - L26 Rainfall Road and trail design: almost 100% complete – pending BIA review meeting, and ROW amendments awaiting Tribal Council approval late January.
 - L24 Rainfall Road: design at 40%; PER complete
 - L26 Deer Dancer Road & L243 Acorn Road: PERs are complete, moving to 60% design
 - M137 San Jose Bridge Replacement project: site reviews with USACE complete for 404 Permits, awaiting pending NTP authorization from BIA.
 - M154 Paguete Wash Bridge: PER request for engineering services to be published this month.
 - L503 Veterans Road: mill, overlay and striping to be bid in February; awaiting IGA from NMTIF, and kick-off meeting Dec. 15
 - M108 San Jose bridge - Seama: PS&E complete, pending ROW amendments approval from Tribal Council in January.
 - Planning & design RFP for L248 Bluejay Road, and L248 Blue Star Loop to be issued in January
 - NMDOT projects within the Pueblo lands:
 - NM124 & L22 Casa Blanca Road intersection PER kick off meeting today 1/10/18 (TIF project)
 - Interstate 40-108 interchange corridor study were published – proposals received and will be awarded at Tribal Council meeting – Jan. 13 (TIF project)
 - NM 6 reconstruction at 90% and should be open for traffic by the holidays
 - TAP trails – Bay Tree Rd to L22 Casa Blanca Road had been bid – proposals under review
 - Interstate 40 108 bridge interchange corridor study in progress

9. Northern Navajo: not present this meeting
10. Eastern Navajo: not present this meeting

C) State DOT Reports:

1) Planning / Govt. to Govt. Unit Liaison – Neala Krueger:

- TLPA Handbook is being updated at this time
- LTAP will try to resurrect the “Cradle to Grave” project development training that was very popular with the statewide RTPPO’s in the past, as it covered in detail, every phase of a road (and other transportation infrastructure) project from planning through construction.
- HSIP update coming in about 3 months
 - Steve Lopez (Dist. 5): helps for local governments to provide the scope for each project to DOT; can reduce environmental requirements
 - Joe Sanchez (guest and former Ramah Navajo member): in the design stage, the regulations are the same for MPO’s / metro and RTPPO’s / rural.

2) NMDOT Tribal Liaison – Ron Shutiva:

- Concerns have been expressed about safety on US-550 – Ron brought to Governor’s attention; still awaiting supportive feedback from NDOT
- Global Lighting Agreement complete now with Navajo Nation
- Tribal Transportation Unity Caucus Meeting Jan. 17-18, 2018 in Chandler, AZ to inform Washington DC on tribal needs – Ron will attend.
- National Tribal Transportation Program Coordinating Committee meets Jan. 27 – Feb. 2 at NDOT
- Ron is looking to create a subcommittee of Tribal Transportation Planners to meet on a quarterly basis; will try to commence with Tribal Quarterly Roundtable on Feb. 9
- Concerns on US64 for Shiprock School Zone safety issues
- Safety projects on N34 by Northern Edge Casino
- Sanostee has \$50K for US491 intersection improvements
- Shiprock got funding for lighting; requesting RSA for US491 around Shiprock Hospital
- Ron is considering a Tribal Safety Summit in the Spring of 2018.
- Christy VanBuren is the new TTPCC representative for New Mexico (*Tribal Transportation Program Coordinating Committee*)
- NM Indian Day at the Legislature is scheduled for Feb. 2 at the Roundhouse
- Feb. 3-4 is the Governor’s Feast Day for Acoma

3) DOT District 5 – Steve Lopez:

- US64 Shiprock School Zone improvements: Need Chapter resolution supporting project for Shiprock School zone safety improvements; also need resolution for Flowing Waters Casino Intersection – Hogback
- Working on US64 lighting now that the global agreement is executed
- Will present at Jan. 16-17 NDOT Symposium at San Juan College

4) DOT District 6 – JoAnn Garcia, Bill Santiago:

- Monthly reports on CPMS (*Capital Projects Monitoring System*) – don’t forget to submit these for transportation projects each month – any problems, contact JoAnn
- New LGRF letter of intent will be issued on January 15, and due March 15, 2018

5) Central Regional Design / FHWA / Other: not present

VII. New Business / Open Floor – Members & Guests

- **Orientations** – need to schedule orientation for Pueblo of Zuni
- **Membership Updates:** need member appointment updates for:
 - A) Laguna – once new alternative member elected.
 - B) McKinley – once new alternate member elected.
- **Annual meeting schedule** – members need to **start planning for our next annual schedule: May, 2018 – April, 2019; need to publish this in March or early April.** I’ve constantly reminded members to verify and confirm their respective meeting locations each month; the last two meetings for March and April have required a new date, or new location, due to not confirming these reservations.

VIII. Review Calendar & Announcements

- FHWA Office of Planning, Environment & Realty / Human Environment Digest: emailed to members 12/11, 12/18 and 12/27
- Govt. to Govt. Updates: Weeks of 12/4 and 12/18 – emailed to members as they came out. **12/18 Update announced a funding opportunity from FHWA – National Safety Council, applications due 1/26/18.**
- CMAQ (Congestion Mitigation & Air Quality) Funding Opportunity: within the 10/23 GtG Update there is a funding opportunity coming in the Spring of 2018 for CMAQ projects, which may include such things as multi-modal trails, school bus retrofits, and transition to natural gas for transit fleets.
- Northern and Eastern Navajo Agency Transportation Symposium: 1/16-17/18 at San Juan College – Farmington
- Updated ARF to include DUNS number: emailed to members 11/30
- Rail Plan Update reminder: emailed to members 7/24 – reminders at subsequent meetings

IX. Next Meetings:

- February 14: McKinley Fire Training Center, 413 Bataan Memorial Dr., Gallup, NM
- March 15: NMDOT District 6 – 1919 Pinon Drive, Milan, NM
- April 11: Gallup Eastside Fire Station, 3700 Churchrock Street, Gallup, N.M.

X. Adjournment

At 1:00 PM: Dave Deutsawe - Acoma, motioned for meeting to adjourn, seconded by Anna Larson - Cibola; passed by consensus, none opposed.

MEETING ACTIONS:

RTPO Members:

- Members are requested to report training / webinars attended in FY17 (*incl. LTAP / TTAP, NHI, FHWA, FTA, BIA and Other*) – members are also requested to complete and submit the annual member survey emailed via Survey Monkey on 12/29/17 – the survey includes a page on which to report trainings.
- Give consideration toward our annual meeting schedule, and which meeting your government could host; need to finalize an annual meeting schedule May, 2018 – April, 2019, by our March or at latest – April, 2018 meeting.
- Give consideration to the CMAQ grant opportunity – applications coming in Spring of 2018
- FHWA National Safety Council funding application opportunity – due January 26, 2018 (reference 12/18/17 NMDOT Govt. to Govt. Update).
- Consider any projects you may wish to submit for inclusion in the 2018 Rail Plan update; must be relatively construction ready and approved by your leaders; submit to NMDOT Rail Division

RTPO Staff:

- Follow up with RTPO members for FY17 training attended and annual NWRTPO member survey.
- Develop a schedule that provides annual or multi-year deadlines for all RTPO deliverables including reports – quarterly and annual, RTIPR Call for Projects cycle, Regional Work Program updates or amendments, and governing document updates (*Bylaws, Open Meetings Act Resolution, Title VI Plan, Public Participation Plan, Official Membership Roster*)
- Further research on Liberty Mobility opportunity for clarity on operational costs to sponsoring organization or community.
- Continue to update the Reg. Trans. Plan tracker instrument, and pursue relevant information.
- Maintain appointment forms as members transition.

- Undertake RTPO orientation session with Pueblo of Zuni – follow up with Royce.
- Explore CMAQ (Congestion Mitigation / Air Quality) grant opportunity and inform members
- Keep an eye on federal funding for public transportation, and inform our regional 5310 & 5311 providers and RTPO members of any pending changes
- Continue collaborating with Northern Pueblos RTPO for development of the RISTRA / Panoramic real-time / transparent project development status website.

NMDOT Staff:

- Continue to press for LTAP “cradle to grave” comprehensive project development training.
- Assist in arranging a presentation on the new HSIP process from James Mexia.
- Continue to assist with information on the latest Transportation Bill, and the NMDOT Funding Formula.
- Technical assistance with locating data sets for RTP performance measures.