

**NWRTPO | Northwest Regional Transportation Planning Organization**  
Joint Policy & Technical Committee  
NWRTPO Meeting Minutes

Wednesday May 9, 2018  
10:00 a.m. – 2:00 p.m.  
Grants Public Library  
1101 N. First Street, Grants, NM

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**ATTENDANCE:**

**Local & Tribal Governments:**

Pueblo of Acoma	Curtis Paytimo (representing Acoma)
Pueblo of Laguna	Ray Lucero
Pueblo of Zuni	Royce Gchachu – absent
Navajo Nation	Eastern Navajo: Rosilyn Smith – absent Northern Navajo: Larry Joe – absent
Ramah Navajo	Shane Lewis
Farmington MPO	Vacant at this time
City of Grants	Don Jaramillo
City of Gallup	Alicia Santiago
Village of Milan	Jack Moleres – absent
Cibola County	Judy Horacek – absent
McKinley County	Jeff Irving– <b>Chair</b>
San Juan County	Nick Porell – absent

**Technical Agencies:**

New Mexico Department of Transportation:	G-2-G Unit: Neala Krueger – absent DOT District 5: Stephen Lopez – absent DOT District 6: JoAnn Garcia DOT Tribal Liaison: Ron Shutiva - absent DOT – LTAP: DOT Admin:
Bureau of Indian Affairs	TTP:

**NWRTPO Administration:**

Northwest Regional Planning Organization	Robert Kuipers; Evan Williams
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**Guests:**

<b><u>TOTAL ATTENDANCE:</u></b>	4 Members, 2 alternate members, 1 NMDOT, 2 RTPO Staff, 0 guests – TOTAL: 9
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- I. **Call to Order and Introductions:**.....Jeff Irving, NWRTPO Chair
- Jeff Irving called the meeting to order at 10:12 am, welcomed those in attendance, and proceeded with introductions and approval of agenda and minutes. The meeting was hosted by City of Grants with special thanks for coffee, snacks and lunch provided. Laura Jaramillo, City Manager, provided a welcome address and the story of the library.
- II. **Review & Approval of Agenda:**.....Jeff Irving
- Due to lack of quorum at the start of the meeting, Mr. Irving started with Item #5.
  - Motion to approve agenda made by Don Jaramillo, Grants; seconded by Ray Lucero, Laguna; all in favor, none opposed.
- III. **Approval and Review of Minutes for April 11, 2018 meeting:**.....Jeff Irving
- Motion to accept meeting minutes made by Alicia Santiago, Gallup; seconded by Don Jaramillo, Grants; all in favor, none opposed.

**ACTION ITEMS:**

- IV. **NWRTPO Regional Work Program Amendment #3:**.....Robert Kuipers, RTPO Staff

BACKGROUND
<ul style="list-style-type: none"><li>• <b>Why?</b> Each year the NWRTPO Tech. &amp; Policy Committee must review, discuss and approve the annual Regional Work Program that governs the services provided by RTPO staff.</li><li>• <b>Purpose.</b> Insure that the work program categories and allotted time commitments best serve the work and interests of the NWRTPO for the federal fiscal year ahead (October 2017 – September 2018)</li><li>• <b>Discussion/Finalization.</b> RTPO members will review, discuss, edit if necessary through discussion, and approve / authorize the work categories and time allocations for the forthcoming year.</li></ul>
WORK TO DATE
RTPO staff have reported work activities on a monthly basis, and are proposing a RWP with adjusted work program time allocations for FFY-18, based on experience with time demands for the six program function categories.
ANTICIPATED WORK
RTPO members will review and discuss the proposed RWP and work function time allocations to authorize the RWP for FFY-18 (Oct., 2017 – Sept., 2018)
ATTACHMENTS
RTPO Amendment Request Form with proposed new staff time allocations for the RWP work function categories for FFY-18.
BUDGET IMPACT
No impact on final budget other than changes to time and funding allocated to support the various work program function categories for the upcoming FFY-18.
ACTION ITEM
Policy action to approve and authorize amendment 3 for the NWRTPO Regional Work Program for FFY-18.

Robert Kuipers presented this item and provided an overview of the changes that are being requested in terms of a formal amendment.

Discussion:

- When is the next two-year period deadlines in terms of approving our next two-year work program and budget? Bob will follow-up on finding out from the PPM how to line this out with the upcoming meetings.
- This will take us through the remaining fiscal year? Correct, this will get us through September 30<sup>th</sup>.

**ACTION:** Motion to approve NWRTPO Amendment #3 made by Ray Lucero, Laguna; seconded by Alicia Santiago, all in favor, none opposed.

**DISCUSSION / PRESENTATION ITEMS:**

**V. Annual RTPO Member Survey Presentation:.....Robert Kuipers**

BACKGROUND
<ul style="list-style-type: none"><li>• <b>Why?</b> On an annual basis, the NWRTPO issues a member survey to enable members to assess the RTPO's performance, and make recommendations; this includes tracking the trainings and webinars that RTPO members have participated in.</li><li>• <b>Purpose.</b> This annual exercise helps assess, track and fine tune the RTPO's service and performance, along with staff and member training and professional development. It also provides RTPO members an opportunity to recommend regional priorities going forward.</li><li>• <b>Discussion/Finalization.</b> Members were asked to complete and submit the survey (which has a section for reporting training) emailed from Survey Monkey 12/29/17. Please report both trainings <u>and webinars</u>.</li></ul>
WORK TO DATE
Staff updated the survey to include RTPO quality of staff service feedback, ideas for generating resources in rural, and recommendations for advancing our five Regional Transportation Plan goals.
ANTICIPATED WORK
Members are requested to complete and submit the survey and report on trainings and webinars attended during FY17 (10/16 – 9/17)
ATTACHMENTS
<ul style="list-style-type: none"><li>• Hard Copy – Member Satisfaction Survey for FY17</li><li>• Survey Results Presentation</li></ul>
BUDGET IMPACT
None
ACTION ITEM
No policy action – members were requested to complete the survey at the 4/11 meeting; or complete and submit no later than 4/25/18 to <a href="mailto:rkuipers@nwnmcog.org">rkuipers@nwnmcog.org</a> / or directly to Mr. Kuipers at the COG office – 106 W. Aztec – just east of Gallup City Hall.

Bob Kuipers presented the results from the survey including improvement recommendations.

**Discussion:**

- BIA re-organization added to the list of needed presentations.

**VI. Northwest Regional Transportation Plan:.....Robert Kuipers**

BACKGROUND
<p><b>Why?</b> One of the major functions of the Northwest RTPO is to develop, coordinate, and evaluate our regional long-range transportation plan (RTP). All projects need to be aligned with this plan in order to advance the strategies, goals, and performance measures outlined within the RTP. More specifically, Function #1: "Long-Range Planning and Implementation", includes the following tasks:</p> <ul style="list-style-type: none"><li>• Review and update the RTP, including tasks and goals, at least once every four years in coordination with the NMDOT Long Range Plan update.</li><li>• Implement performance measures developed in RTPO RTP. Create and implement a strategic plan for implementation of the action items identified by RTPO members and stakeholders as part of the RTP development process.</li></ul>

<p><b>Purpose.</b> This discussion will continue an annual process of updating and evaluating our RTP, including:</p> <ul style="list-style-type: none"> <li>• Provide an overhaul of our current RTP at least once every 4 years,</li> <li>• Review staff recommendations for an RTP update which occur on an annual – ongoing basis,</li> <li>• Continue the conversation on updating or adding performance measures, and</li> <li>• Review staff's Implementation Evaluation spreadsheet/report.</li> </ul> <p><b>Discussion/Finalization.</b> Staff will provide a presentation on this information and engage members in a discussion on how to move forward.</p>
<b>WORK TO DATE</b>
<ul style="list-style-type: none"> <li>• RTPO staff are reviewing the RTP and compiling a report of recommendations to update it.</li> <li>• RTPO staff created an Implementation Evaluating spreadsheet to track and evaluate goals, strategies, tasks, and performance measures.</li> <li>• RTPO staff researched other RTPs and Federal guidance.</li> </ul>
<b>ANTICIPATED WORK</b>
<ul style="list-style-type: none"> <li>• Complete revision updates to the RTP;</li> <li>• Continue research and work on performance measures, data, and evaluation.</li> </ul>
<b>ATTACHMENTS</b>
<ul style="list-style-type: none"> <li>• NWRTPO Long Range Transportation Plan – available at NWNM-COG / RTPO website</li> <li>• RTP Review &amp; Update Recommendations Report – forthcoming in advance of June meeting</li> <li>• Implementation Evaluation – forthcoming in advance of June meeting</li> </ul>
<b>BUDGET IMPACT</b>
<ul style="list-style-type: none"> <li>• None.</li> </ul>
<b>ACTION ITEM</b>
<ul style="list-style-type: none"> <li>• This is a discussion item only, unless the Committee provides direction to staff.</li> </ul>

Robert Kuipers discussed this item and the annual update process that the RTPO goes through with regards to our 5-year Northwest Regional Transportation Plan.

Mr. Kuipers will send out the current RTP and asked members to look at the RTP and provide any comments prior to the next meeting. This item will be revisited at the next meeting, along with recommended changes, comments, and discussion.

**VII. NWRTPO Call for Projects:.....Robert Kuipers**

<b>BACKGROUND</b>
<ul style="list-style-type: none"> <li>• <b>Why:</b> The NMDOT distributes federal funding for transportation maintenance and development to metropolitan and rural regions of the state. With limited funding available to rural areas, it is important to have a prioritized list of viable (qualified) projects for funding.</li> <li>• <b>Purpose.</b> The NWRTPO undertakes a new Regional Transportation Improvement Program Recommendations (RTIPR) list of projects that qualify for federal funding in two year cycles.</li> <li>• <b>Discussion/Finalization.</b> The NWRTPO will undertake this project qualification / prioritization process commencing in June, 2018 and completing in March, 2019 with an updated RTIPR.</li> </ul>
<b>WORK TO DATE</b>
<ul style="list-style-type: none"> <li>• An updated Call for Projects Guide has been developed to guide the NWRTPO members through the process for identifying qualified projects, and assessing their readiness for phased development, as well as competitiveness for funding.</li> <li>• In previous cycles, the NWRTPO has trimmed it's RTIPR from \$350 million, with many projects that did not qualify for federal funding, down to \$65 million, with all projects listed qualifying for federal funding through the state. The actual documented need for our three-county region of New Mexico is cited at \$777 million.</li> </ul>

ANTICIPATED WORK
<ul style="list-style-type: none"> <li>The NWRTPO will commence the RTIPR update in June of 2018. The process will run through March of 2019, with a) submission of Project Feasibility Forms (PFF) due July 31, which if approved as viable for federal \$, will follow with b) submission of Project Identification Forms (PIF) due Oct. 26. c) For projects that compete for prioritization, the NWRTPO hears and scores presentations on project need and readiness from each jurisdictional representative. d) The NWRTPO then drafts the RTIPR update, and approve / authorize it in collaboration with the DOT Districts 2/13/19 at DOT-6. e) From there, each DOT District prioritizes projects from their participating RTPO's for the DOT District RTIP – referred to as the "Zipper" because it blends projects from several RTPO's – DOT Dist. 6 at 3/13/19 meeting; DOT Dist. 5 sometime thereafter.</li> <li>Once projects are cited in the DOT District RTIP, they are within 4-5 years of getting funded, or may need to be re-authorized by the RTPO and DOT District for future funding.</li> </ul>
ATTACHMENTS
FFY 18 – 19 NWNM Call for Transportation Projects Guide (and schedule)
BUDGET IMPACT
None
ACTION ITEM
No action now. Members are anticipated to work through their respective governments, to prepare PFF submissions during the summer of 2018, according to the Call for Projects schedule.

Robert Kuipers presented the Call for Transportation Projects. Bob will re-send this to all members for review and any final comments. If members have any additional information, please let us know in the next couple weeks to make changes ahead of the official call. Mr. Kuipers discussed some of the meetings that will be key to the process including:

Project Presentations, December – Ramah meeting for presentations.  
RTIPR Meeting, February – Tohatchi Chapter

Mr. Jeff Irving encouraged staff to begin locking down the schedule the Project Feasibility Form (PFF) Consultations now to coordinate calendars with members, staff, and NMDOT Planning Liaisons.

June 6<sup>th</sup> is the official date for the Call.

**VIII. RTP / TAP / CMAQ Update:.....Robert Kuipers, Neala Krueger – DOT Planning Liaison to NWRTPO**

BACKGROUND
<ul style="list-style-type: none"> <li><b>Why?</b> While TAP, RTP and CMAQ projects have generally the same timeframe as all other RTIPR projects, each has it's own separate application, related to multi-modal issues and characteristics. At this time NMDOT staff are updating PFF's and Applications for these three categories, which is anticipated for completion by the end of April.</li> <li><b>Purpose.</b> Prepare RTPO members with an interest in multimodal transportation development and related economic opportunities to submit project applications and related "Call for Projects" required documents in a proper and timely fashion.</li> <li><b>Discussion/Finalization.</b> RTPO staff and DOT Liaisons will cover the process based on what we are aware of at this time, anticipating minor edits / additions before DOT finalizes the applications and process by the end of this month.</li> </ul>
WORK TO DATE
<ul style="list-style-type: none"> <li>NMDOT Planning Bureau staff are finalizing the application and PFF forms and process.</li> <li>The CMAQ opportunity will include multimodal preventive strategies, as opposed to strictly air quality mitigation, since there are now surplus funds available to / through the state.</li> </ul>
ANTICIPATED WORK
<ul style="list-style-type: none"> <li>RTPO staff will keep members informed as the PFF's and applications along with process are finalized.</li> <li>RTPO members may anticipate developing proposals, with finalized forms and process by the early part</li> </ul>

of May.
<b>ATTACHMENTS</b>
<ul style="list-style-type: none"> <li>TAP / RTP / CMAQ Guidance from NMDOT to date.</li> </ul>
<b>BUDGET IMPACT</b>
<ul style="list-style-type: none"> <li>No impact for the RTPO budget; potential funding for member governments.</li> </ul>
<b>ACTION ITEM</b>
<ul style="list-style-type: none"> <li>Information item only</li> </ul>

Robert Kuipers provided an overview on the guidance. He will send names of the Planning Coordinators for each of these three programs, and continue to work to get the final guides and a presentation from NMDOT staff.

**VIII. NWRTPO Regional Work Program Status Report.....Robert Kuipers, NWRTPO Staff**

<b>BACKGROUND</b>
<p><b>Why?</b> Due to a NMDOT Office of Inspector General (OIG) Audit and subsequent findings, NWRTPO staff met with NMDOT Planning Bureau staff to develop a corrective action plan (CAP).</p> <p><b>Purpose.</b> As part of our CAP RTPO staff will provide monthly reports showing line item budget expenditures and staff hours in comparison with the approved Regional Work Program (RWP) Budget.</p> <p><b>Discussion/Finalization.</b> Based on this monthly analysis and report, staff will better manage time and funding investment, and assess where and when to seek a RWP amendment if needed.</p>
<b>WORK TO DATE</b>
<ul style="list-style-type: none"> <li>RTPO staff met with NMDOT staff on 12/7/16 to review a draft corrective action plan, detailing specific actions and controls in a number of areas to assure stronger compliance to the RWP budgeted time and financial allocations.</li> <li>The Corrective Action Plan has been finalized and is now being executed.</li> <li>RTPO staff have provided reports at monthly meetings: January – December 2017</li> <li>In Quarter 2, RTPO staff submitted Amendment #1 to modify our hours per function and annual RTPO FFY17 budget, as approved by the RTPO Committee (February 2017). A copy of the FHWA/NMDOT approval of this amendment was attached. RTPO members approved amendment #2 for our biennial work program at our 12/13/17 mtng; adjusting hours based on FY17 experience and expectations for FY18, which is now approved from the NMDOT Planning Dept. and the NM FHWA Office.</li> </ul>
<b>ANTICIPATED WORK</b>
<ul style="list-style-type: none"> <li>Ongoing reports to the NWRTPO members at monthly meetings.</li> <li>RWP amendment requests may be anticipated, as time and budget demands may vary as the fiscal year progresses.</li> <li>Our annual Quality Assurance Review (QAR) occurred on April 12<sup>th</sup>, 2017; which provided a good check-up on how the RTPO is performing.</li> </ul>
<b>ATTACHMENTS</b>
<ul style="list-style-type: none"> <li>RWP &amp; Budget Monthly Report</li> </ul>
<b>BUDGET IMPACT</b>
<ul style="list-style-type: none"> <li>None.</li> </ul>
<b>ACTION ITEM</b>
<ul style="list-style-type: none"> <li>This is a monthly report item only.</li> </ul>

Robert Kuipers presented this routine item and explained the hours worked and the budget to date.

**IX. Reports, Updates & Announcements:**

<b>BACKGROUND</b>	
<ul style="list-style-type: none"> <li>• <b>Why?</b> Update RTPO members on news, training, funding, and other items of special interest</li> <li>• <b>Purpose.</b> Keep RTPO members up to date on critical information from NWRTPO and NMDOT sources.</li> </ul>	
<b>Informational Items</b>	
<b>Regional News &amp; Updates</b>	
<ul style="list-style-type: none"> <li>• RTPO Report</li> <li>• Member Reports</li> </ul>	
<b>Member Special Reports:</b>	
<ul style="list-style-type: none"> <li>• None submitted prior to the meeting</li> </ul>	
<b>NMDOT Reports:</b>	
<ul style="list-style-type: none"> <li>• G to G Liaison: Neala Krueger</li> <li>• Tribal Liaison: Ron Shutiva</li> <li>• District 6: JoAnn Garcia &amp; staff; District 5: Steve Lopez</li> <li>• DOT Planning Unit – Govt. to Govt. Weekly Updates</li> </ul>	
<b>Training &amp; Funding Opportunities</b>	
<ul style="list-style-type: none"> <li>• Funding Opportunities: BUILD, NPS Rt. 66 Cost Share Grant, NM-FUNDIT, Rural Community Development Initiative</li> <li>• Training: Open Meetings Act / IPRA Compliance – 8/24/18 – El Morro Event Center, Gallup; 2018 NM ICIP Training: 5/17/18 – San Juan College, Farmington; 5/24/18 - Albuquerque</li> </ul>	
<b>New Business / Open Floor:</b>	
<ul style="list-style-type: none"> <li>• GGEDC requesting NWRTPO support letter for N.M. S.P.R. (<i>State Planning &amp; Research</i>) funds through the NMDOT, supporting planning toward a Super Freight Center.</li> </ul>	

**IX. REPORTS, UPDATES and ANNOUNCEMENTS:**

**A. RTPO Report – April 2018**

- **Local Plan Development:** RTPO staff are assisting the City of Gallup, along with Wilson & Co. Engineering, for development of a Community Transportation Safety Plan. RTPO staff assisted the City of Grants, along with Wilson & Co. Engineering, for development of a Thoroughfare Plan along with mid to long range transportation planning.
- **Statewide Annual Joint Meeting of RTPO's MPO's and NMDOT:** This meeting took place at MR-COG in Albuquerque on 3/29/18; a report will be provided at this meeting.
- **FFY 19 -20 NWRTPO Call For Projects Cycle Begins:** The NWRTPO will commence another Call for Projects cycle that runs from June, 2018 through March, 2019. Members have been informed and provided initial Call for Projects guidance for updating the RTIPR for both new and existing projects. Further discussion is anticipated for this May 9 meeting.
- **TAP/ RTP / CMAQ (Congestion Mitigation & Air Quality) Funding:** An opportunity for CMAQ funding is now available for rural regions and RTPO's in the Spring of 2018. This funding will be less restricted by air quality mitigation, and will support preventive options such as multi-modal trails, school bus retrofits, and transition to natural gas for transit fleets - etc. CMAQ, TAP (*Transportation Alternatives Program*) and RTP (*Recreational Trails Program*) funding opportunities and application process will be discussed at our 5/9/18 meeting.
- **NWRTPO Annual Member Survey:** RTPO members were encouraged to access the annual survey; The survey link was emailed to members via Survey Monkey on 12/29/17. Eight (8) of our 12 members responded to the survey – some members were excused as they are new to the RTPO this year. This

survey allowed members to provide feedback and recommendations regarding RTPO function, process and services, and collected information about trainings members have attended over the past federal fiscal year (Oct. 2016 – Sept. 2017). This survey is a contractual requirement for the NWRTPO; results will be shared at our 5/9/18 meeting in Grants.

- **New Annual Mtng. Schedule:** The new annual meeting schedule for May, 2018 – April 2019 has been completed and submitted to area newspapers for publication; it will be shared and discussed as needed at our 5/9/18 meeting.
- **4 Corners Counties Collaborative Meetings:** RTPO staff continue to support meetings that include all interested / participating counties within Arizona, New Mexico, and Utah, that are part of Navajo Nation lands, along with BIA and Navajo Nation representatives. This group continues to seek ways to find more cost and time efficient transportation development and maintenance through cross-jurisdictional agreements.
- **GIS Data Gathering, Mapping and Compiling Work:** RTPO staff will continue to reach out to our three Pueblos – Laguna, Acoma and Zuni regarding the opportunity to include their transportation mapping and data into our regional portfolio, based on what each Pueblo is willing to share. COG staff continue to provide technical assistance and GIS mapping for development of 66 new miles of recreational trails in the Zuni Mountains in McKinley and Cibola Counties during the course of FFY18 – FFY19; and continue contributing GIS mapping for regional transportation infrastructure.

## **B. Local Member Reports & Updates:**

### **1. Pueblo of Acoma:**

- CMGC projects are all complete with final close-out at the end of January; FHWA would like to present a “case study” on Acoma’s CMGC success. A preliminary proposal for CMGC 2.0 Request-for-Proposals will be submitted to FHWA in July, 2018. The Pueblo has been asked by FHWA to assist other tribes in their development of CMGC proposals.
- The Pueblo will commence an update to their Long Range Transportation Plan in June, 2018.
- BIA Legacy Projects:
  - SP302 GE Pino Roads – BIA requested additional design work at the 100% review – awaiting contract modification to begin new work
  - Mesa Hill Road – ready to construct
  - SP27 San Jose River Bridge – BIA approved additional \$12K for drainage improvements – RFQ will go out in June.
- Turnout Overlook Project – project is complete and in close-out. Contractor may no longer be in business – which has made close out more difficult.
- TTAP trainings will be attended.
- FEMA: The Pueblo is completing worksheets in June. (102 worksheets for 180 sites)
- There will be a kick-off meeting soon for Pinsbaari Drive Corridor Development Plan, for multi-modal enhancements to this corridor
- Acoma is now the second Native American Tribe in the nation to achieve “Self-declaration” for FEMA assistance, related to 181 FEMA sites resulting from October 2016 major flooding for the Pueblo. FEMA is now in Acoma assessing all these sites with 102 project worksheets for the 181 sites, and \$6.5 million available for restoration.
- Exit 96 – McCarty Bridge is almost complete (NMDOT project)
- Waiting to hear on INFRA funds for Mesa Hill Bridge and Haaku Road to the old Pueblo.

### **2. Pueblo of Zuni: Report provided via email**

- Pueblo has engaged a consultant to perform traffic data collection, traffic counts, and some infrastructure design work.
- “Old Gallup Road” project is in full road reconstruction at this time – finishing asphalt pavement milling, and starting on subgrade preparation and installation of turnout pipes.



3. McKinley County:

- Johnson Road Project: On hold with some issues to work out with Navajo Nation to move forward and complete construction this season.
- TIF: several applications pending for road projects in McKinley County in partnership with local Chapters.
- LGRF: improvement to six County roads; working on Right of Way certifications at this time and submitted applications
- Superman Canyon: trying hard to re-open this community route after a washout.

4. Gallup:

- COOP program and bond projects are under construction for mill and overlay of City streets, including West Jefferson.
- In close-out on Allison and NM118 projects with NMDOT.
- Capital outlay was received for State Veterans Cemetery road.
- Gallup Transportation Safety Plan kick-off meeting completed with DOT and engineering staff to take place right after this meeting
- LTAP – May 30 – ADA compliance training at the El Morro Event Center

5. Milan: No report this meeting

6. Ramah:

- BIA Projects Update: BIA125 MP 0 – 4.4, BIA125 MP 18 – 24.5, BIA 195 @ 30% design. BIA145 and BIA113 are pending public involvement meeting to determine proposed alignment. BIA125 MP 18 – 24.5 Public Involvement Meeting completed on May 2 at Ramah Chapter. Completed design review and modified with input.
- ADA Compliance reports work for Mt. View and Pine Hill ADA have been completed.
- Operations & Maintenance side modified hours to start earlier and maintenance schedule established.
- Working toward MOA's with McKinley County and Cibola County for road responsibilities.
- Ongoing general maintenance for area roads, cattle guards and signage, pot holes and base course patching (incl. school bus routes). Cleaning and replacing roadway signs.
- Ramah RTPD Rep. Shane Lewis attended TTP Training April 10-11 at Isleta Golf Course, Albuquerque

7. Cibola County: No report this meeting.

8. Grants:

- Airport Runaway: the lights are now fixed
- George Hanosh: is completed and in close-out
- Riverwalk trail: almost done with Right of Way; construction to follow
- 2<sup>nd</sup> St. project – 90% review completed in April and a couple items to address. Looking at construction for 2019.
- 1<sup>st</sup> Street phase 3 and 2<sup>nd</sup> Street phase 5 at 90% design; aggressively seeking construction funding.
- The next major project will Roosevelt Road and Bridge.
- 2<sup>nd</sup> Street Channel: working with the School District on a flood prevention project, including improving the channel.

9. Pueblo of Laguna:

- L26 Rainfall Road and trail design: 100% complete – PS&E meeting is being scheduled with construction this season.
- L24 Rainfall Road: design being changed to two phases, to focus on a) road improvements; and b) concrete box culvert under I-40 separately.
- L26 Deer Dancer Road & L243 Acorn Road: moving into 90% design – this project will need a better ROW description.

- M137 San Jose Bridge Replacement project: construction phasing will improve one lane at a time to allow uninterrupted access. The first lane has been complete.
- M154 Paguate Wash Bridge: Award pending for engineering services to complete PER.
- L503 Veterans Road: mill, overlay and striping to be bid in May; added two additional routes
- M108 San Jose bridge - Seama: PS&E complete, pending ROW amendments approval from Tribal Council.
- Planning & design RFP for L248 Bluejay Road, and L248 Blue Star Loop; project planned to commence in June, 2018.
- Two NMDOT-related projects within the Pueblo lands NM124 and L26 intersection was funded by TIF. TIF Projects:
  - NM124 & L22 Casa Blanca Road intersection PER completed @ 30%; progress and options to be presented to NMDOT Dist. 6.
  - I-40 108 Interchange corridor study in progress, will be completing 30% review.
- Safety Plan meeting is being scheduled, hoping to include Cibola County in this process as a stakeholder.
- NMDOT projects within the Pueblo lands:
  - Interstate 40-108 interchange corridor study were published – proposals received and will be awarded at Tribal Council meeting – Jan. 13 (TIF project)
  - NM State Road 6 – CN6100910 & CN6100911 OGFC and punchlist planned for April, 2018.
  - TAP trails – Bay Tree Rd to L22 Casa Blanca Road has been bid and awarded. Working on a project addendum – the design of a wash crossing.

10. Northern Navajo: No report this meeting.

11. Eastern Navajo: no report this meeting.

### **C) State DOT Reports:**

1. Planning / Govt. to Govt. Unit Liaison – Neala Krueger: No report this meeting.

2. NMDOT Tribal Liaison – Ron Shutiva: No report this meeting.

3. DOT District 5 – Steve Lopez: No report this meeting.

4. DOT District 6 – JoAnn Garcia:

- LGRF: waiting for State Transportation Commission approval this month of project.
- Certifications: working with POD to eliminate certifications for maintenance in exiting prism of the road.
- Capital Outlay: two reauthorizations for North Chapel Hill Road were approved and processed.
  - Need to make sure all projects that end June 30<sup>th</sup> are complete, spent, and closed-out.
- FHWA funding: closing out projects with the City of Gallup and Village of Cuba;
- Training: sending staff to LTAP training coming up.
- Staff Transitions: includes Bryan Peters, Gloria Gonzalez, Roy Wagner, Richard Ramoso, and Tommy Mirabal.

5) Central Regional Design / FHWA / Other: No report this meeting.

### **X. New Business / Open Floor – Members & Guests**

- Super Center Truck Stop – Evan Williams provided a presentation on the proposal and requested a letter of support to be sent by the RTPO to Secretary Church. There were no objections so RTPO staff will work on scripting a letter for Mr. Irving signature.

## **XI. Review Calendar & Announcements**

- FHWA Office of Planning, Environment & Realty / Human Environment Digest: no news this month
- Govt. to Govt. Updates: Week of 4/23 – emailed to members as they came out.
- ADA Compliance Training – NMDOT LTAP Center (UNM): coming to Gallup 5/30/18 and Farmington 5/31/18 – review at the new NMDOT LTAP Center at UNM Albuquerque: <http://ltap.unm.edu/training/index.html>
- BUILD (Better Utilizing Investments to Leverage Development) Grant opportunity: emailed to members 4/20 and 4/25.
- Training and Funding Opportunities: emailed to members 4/24/18 (*Indian Hwy. Safety Program due 5/1, Nat. Park Service Rt. 66 Cost Share Preservation Grant due 5/10, NM FUNDIT due May 18, BUILD Grant due July 19 / Open Meetings Act / IPRA Compliance Training – 8/24/18 Gallup Event Center – 210 S. Second St.*)
- 2018 NM ICIP Training Registration opportunity: May 17 8am – 5pm, San Juan College – Farmington, NM; May 24, Albuquerque, NM.
- Rural Community Development Initiative (RCDI) Grant opportunity & webinar: **Webinar May 10** (tomorrow!!); application due June 25.
- Applying for National Park Service Assistance: emailed this April 12 webinar opportunity to members 4/2, providing guidance to applying for NPS support / assistance with outdoor recreation and natural resource conservation under the “Rivers, Trails and Conservation Assistance Program”, as it may apply to our Recreational Trails projects.
- AARP Challenge Grants: emailed to members 4/2 regarding potential funding for multi-modal projects supporting senior citizen mobility, access and quality of life.
- Funding Opportunities: forwarded news of a variety of funding opportunities to members on 3/19, to share with their colleagues; along with news of an “American Indian Tourism Conference” to be held at Isleta Resort / Casino Sept. 17-20, 2018
- USDOT Infrastructure Booklet: link to the “President’s Initiative for Rebuilding Infrastructure in America” emailed to members 3/15 so we can anticipate what opportunities may be coming down the pipe.
- CMAQ (Congestion Mitigation & Air Quality) Funding Opportunity: This funding opportunity is currently available; and may include such things as multi-modal trails, school bus retrofits, and transition to natural gas for transit fleets. Anticipating application guidance from Wade Patterson at NMDOT early May – possibly by this meeting.
- Open Meetings Act / Inspection of Public Records Act Training: this Training hosted by NM Attorney General to occur 8/24 in Gallup – emailed to members on 2/22
- Updated Agreement Request Forms to include DUNS number: emailed to members 11/30/17

## **XII. Next Meetings:**

- **June 13:** San Juan County Fire Operations Center, 209 S. Oliver Drive, Aztec, NM
- **July 11:** Ashiwi College & Career Center, 67 Rt. 301 North – off NM53, Zuni, NM
- **August 8:** Laguna Public Works Department Office, Laguna, NM

## **XIII. Adjournment**

At 12:20PM, motioned for meeting to adjourn by Don Jaramillo, City of Grants, seconded by Ray Lucero, Pueblo of Laguna; passed by consensus, none opposed.

## **MEETING ACTIONS:**

### **RTPO Members:**

- Give consideration to the CMAQ grant opportunity – applications coming in Spring of 2018.
- Prepare for the upcoming Call for Projects cycle: **members will be required to submit new PFF’s for all projects already cited in the RTIPR, along with any new projects they are interested in.**

**RTPO Staff:**

- Distribute the schedule developed that provides annual or multi-year deadlines for all RTPO deliverables including reports – quarterly and annual, RTIPR Call for Projects cycle, Regional Work Program updates or amendments, and governing document updates (*Bylaws, Open Meetings Act Resolution, Title VI Plan, Public Participation Plan, Official Membership Roster*)
- Continue to update the Reg. Trans. Plan tracker instrument and pursue relevant information.
- Maintain appointment forms as members transition.
- Keep members informed on CMAQ (Congestion Mitigation / Air Quality) grant opportunity
- Keep an eye on federal funding for public transportation, and inform our regional 5310 & 5311 providers and RTPO members of any pending changes
- Continue collaborating with Northern Pueblos RTPO for development of the RISTRA / Panoramic real-time / transparent project development status website.

**NMDOT Staff:**

- Continue to press for LTAP “cradle to grave” comprehensive project development training.
- Assist in arranging a presentation on the new HSIP process from James Mexia.
- Continue to assist with information on the latest Transportation Bill, and the NMDOT Funding Formula.
- Technical assistance with locating data sets for RTP performance measures.