



How to Submit a Reauthorization Request 2025

- Reauthorization request forms are available online at https://www.nmlegis.gov/Publications/Capital_Outlay/capital_outlay_reauth_form.pdf.
- The deadline to submit a reauthorization request is 3:00 p.m. on Thursday, February 13, 2025.
- Hard copies of the reauthorization request form are available from the Legislative Council Service (LCS) office.
- Reauthorization request forms require a sponsor's signature and must be submitted to the LCS office by the deadline.
- Bring two copies of the signed reauthorization request form to the LCS office. The forms will be date-stamped, and one copy of the form will be returned to you.
- For assistance in completing the reauthorization request form, contact the LCS Capital Outlay Division at (505) 986-4600.

Reauthorization requests may be submitted for appropriations made in previous years in order to extend the time of expenditure; change, clarify or expand the scope of the project; or change the administering agency.