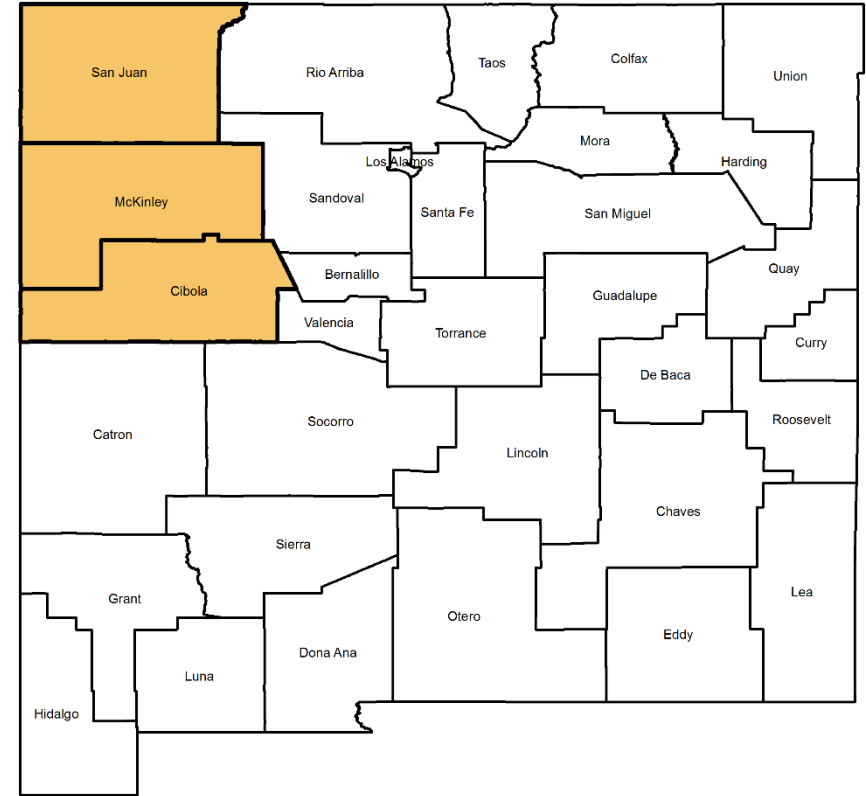




NORTHWEST NEW MEXICO COUNCIL OF GOVERNMENTS

“Leading the field to empower communities and move the region”



OUR REGION

NORTHWEST NEW MEXICO

SNAPSHOT OF OUR REGION

Just a Glimpse

San Juan

McKinley

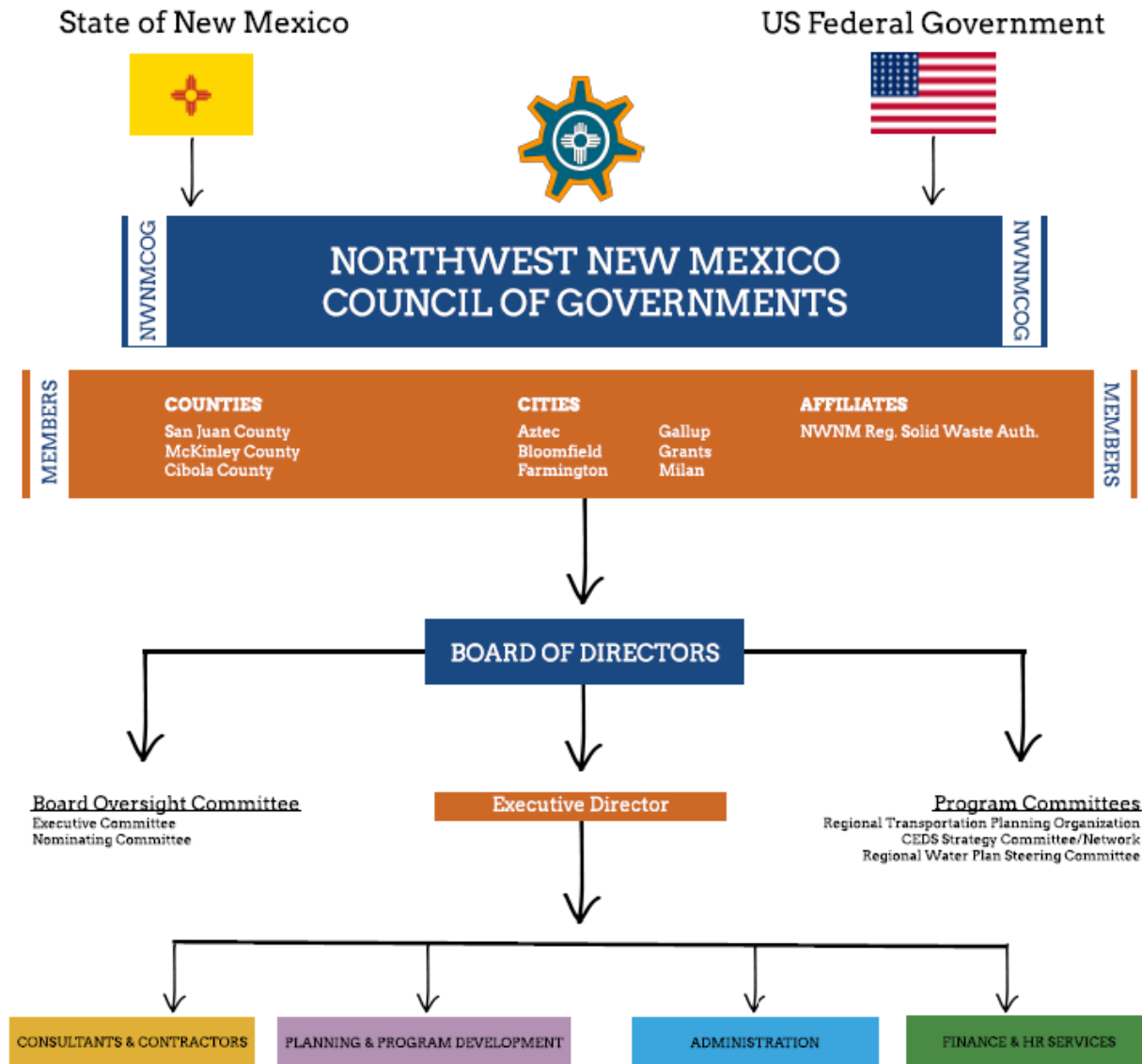
Cibola

Catron

Socorro

- Cover a 3-County Area (*San Juan, McKinley, Cibola*)
- Cover 15,000 square miles
(*which if it were a state, it would rank 42nd behind West Virginia*)
- Serve over 235,000 people
- Serve a rural Population with a density of 11 persons per sq. mile

ORGANIZATIONAL CHART



COG Structure

The COG has supported the planning and development needs of Northwest New Mexico for over 50+ years. The COG has a dual designation as a quasi-governmental and regional planning agency for the State of New Mexico Local Government Division and the US Economic Development Administration as a Planning & Development and Economic Development district.

GRO: What is it?

- In 2024, the NM Legislature created a new process called “Government Results and Opportunity” or GRO
- Similar to House Bill 2 Jr. appropriations of previous years
- Different in that funding is for two years (FY 2025 and 2026)
- Different in that funding for public entities and non-profits flows through the councils of governments (COGs):
 - ✓ DFA issues contracts to the COGs:
 - ✓ COGs issue contracts to recipients
 - ✓ COGs are responsible for tracking and reporting on each appropriation
- Reason for changing the process is to ensure accountability and efficient expenditure of the funding.
- Please note that our process for Northwest (NWNMEDD) will differ from that of other COGs.

Government Results & Opportunity (GRO) Overview Fiscal Year 2025-2026



GRO Appropriations - NWNMCOG

Legislator	ID#	Title	Description	Amount	Entity/Contractor	Procurement
SSANCHEZ	24-ID113	Cibola County Sheriff's Department	for programmatic costs and resources for Cibola County sheriff's department	\$200,000	Cibola County	ISA
SMUNOZ	24-ID114	Domestic Violence Services	for sexual assault services in Grants	\$200,000	Roberta's Place	RFP
RALCON	24-ID115	Milan Parks	to support program services for parks in the Village of Milan	\$320,000	Village of Milan	ISA#24-ID115
RJOHNSON	24-ID116	McKinley County Hospital Services	to support healthcare and hospital services, and resources in McKinley County	\$480,000	McKinley County	ISA
SSANCHEZ	24-ID117	McKinley County Sheriff's Department	for programmatic costs and resources for McKinley County sheriff's department	\$200,000	McKinley County	ISA
RLUNDSTROM	24-ID118	Bi-County Fair	to support program services and resources for the bi-county fair in McKinley and Cibola counties	\$160,000	McKinley County	ISA
RMONTOYA	24-ID119	Behavioral Health Services	to fund behavioral health services in San Juan County	\$480,000	San Juan County	ISA#COG-SJC-24-ID
RLANE	24-ID120	Bloomfield Library Services	to provide programmatic resources to the City of Bloomfield for public library, reading, and literacy	\$160,000	City of Bloomfield	ISA
SNEVILLE/ SSHARER	24-ID121	Behavioral Health Services	For San Juan County behavioral health services	\$500,000	San Juan County	ISA#COG-SJC-24-ID
SNEVILLE	24-ID122	Mental Health Services	for mental health teletherapy at San Juan College.	\$200,000	San Juan College	ISA
RALLISON	24-ID123	Behavioral Health Services	for behavioral health program services and resources in San Juan County	\$160,000	San Juan County	ISA#COG-SJC-24-ID
RDUNCAN	24-ID124	Behavioral Health Services	to fund behavioral health services in San Juan County	\$480,000	San Juan County	ISA#COG-SJC-24-ID
SNEVILLE	24-ID125	Truancy Services	for San Juan County truancy court	\$300,000	San Juan County	ISA

Public vs. Non-Profit Entities

NWNMCOG is a public entity and special district. As such, we can contract directly with other public entities such as counties, cities, and other special districts.

- NWNMCOG has drafted and sent out contracts for most appropriations intended for public entities. Of which, almost all were executed on and before August 1, 2024.
- The contract instrument we are using for public entities is an *Inter-governmental Service Agreement (ISA)*.

Non-profit entities cannot receive state money directly. Therefore, they are not named in HB 2. Generally, an open and competitive process is required to award state funds to non-profits.

- NWNMCOG Board directed us not to certify any non-profit projects, only projects for COG members following our Fiscal Agency Policy with no allowable administrative fees.
- One appropriation did end up coming to the NWNMCOG, which has been procured properly.
- The contract instrument we are using for non-profit entities is a *Professional Services Agreement*.

Government Results &
Opportunity (GRO) Overview
Fiscal Year 2025-2026



Who will you be working with?

Evan Williams, Executive Director

ewilliams@nwnmcog.org

(505) 722-4327

GRO Program Administrator

Muriel Plummer, Compliance Officer (Contractor)

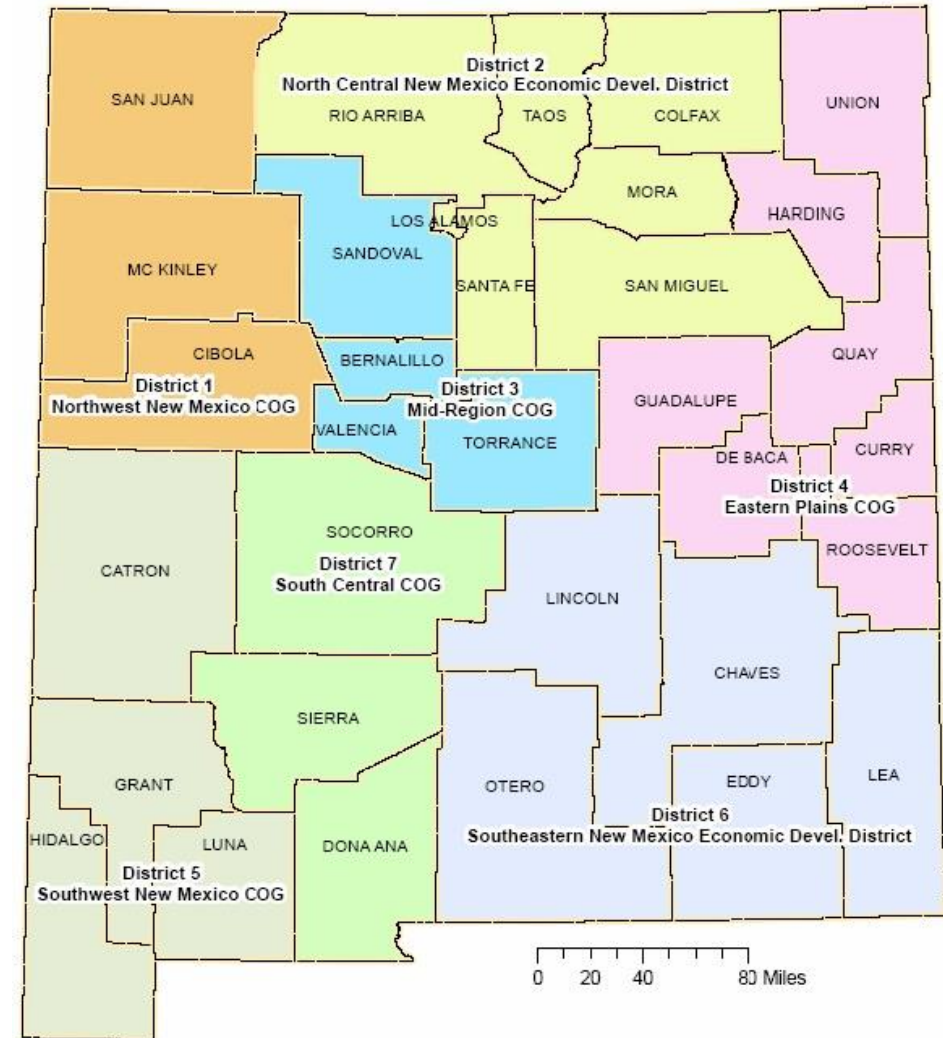
23plummer@gmail.com

Our GRO Team also includes:

Armando Sanchez, CPA

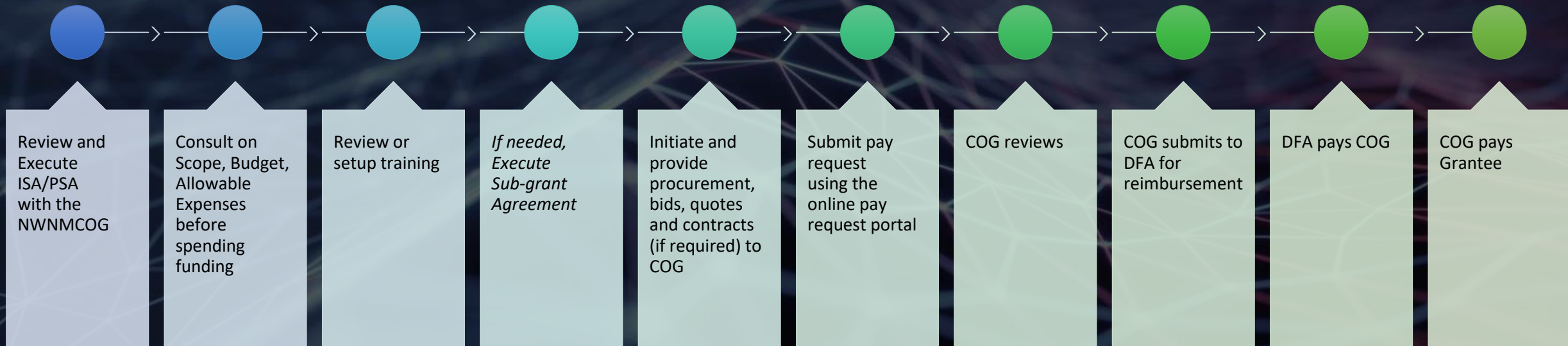
Brandon Howe, Planning Director

Martina Whitmore, Office Manager



State Planning and Development Districts
in New Mexico

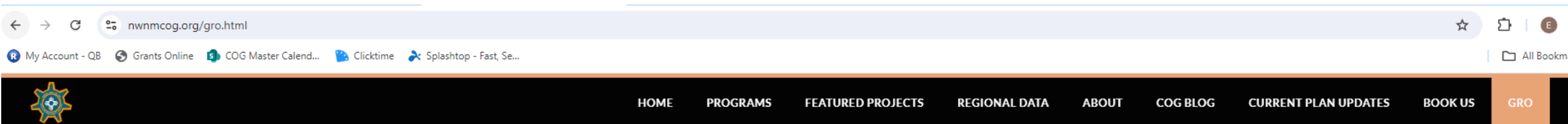
Public Entity Contracts: Next Steps



<https://www.nwnmcog.org/gro.html>

Reimbursements and Pay Requests

- If you have worked with Department of Finance & Administration, all requirements should be the same.
- The only difference is that NWNMCOG has created an online portal (via SurveyMonkey) to submit pay request.
- GRO webpage tab: <https://www.nwnmcog.org/gro.html>
 - Public and non-profit entities receiving their GRO funding through NWNMCOG will be required to use our portal.
 - Please ensure at least one person from your organization is trained at all times. We can schedule a training with you at any time.
 - There is no registration, login, or password needed at this time.



Government Results & Opportunity (GRO) Overview Fiscal Year 2025-2026





Pay Request Training

This portion of the training will walk through the pay request form and describe information required for submission.

GRO Reimbursement

Grantee Information

* 1. Grantee:

* 2. Name of Authorized Submitter

First name

Last name

* 3. Email

Email address

1. Grantee – find and select your entity in the pull-down list.

2. Name of Authorized Submitter – please enter first and last name of the person submitting this pay request that is authorized by the Grantee to do so.

3. Email – please enter email of the person submitting this pay request that is authorized by the Grantee to do so.

Pay Request Training

This portion of the training will walk through the pay request form and describe information required for submission.

* 4. Grant #:

* 5. Project Title

* 6. Period of Performance

1. **Grantee** – find and select your entity in the pull-down list.
2. **Grant #** – insert the Grant Number related to your appropriation and ISA/PSA. Numbers should look like 24-ID###.
3. **Project Title** – insert the Project Title related to your appropriation and ISA/PSA. Titles are typically your entity name, plus type of services – example: Bloomfield Library Services
4. **Period of Performance** – insert the period of time you are billing on, so if billing monthly (Month-Date or July 2024) and if Quarterly (Month-Month Date of July – September 2024)

Remember no expenses will be reimbursed before effective date of the contract.

Payment Computation

* 5. Payment Request #:

* 6. Total Grant Amount:

* 7. Funds Requested to Date:

* 8. Amount Requested this Period:

Prev

Next

Pay Request Training

This portion of the training will walk through the pay request form and describe information required for submission.

- 5. Payment Request #** – to help us keep track please insert the number of draw requests (1, 2, 3, etc.)
- 6. Total Grant Amount** – this is the starting amount based on appropriation and stated in your grant agreement and will be the same for every pay request.
- 7. Funds Requested to Date** –total the amounts previously requested for reimbursement, so for example this is PR#3 and PR #1 was \$50,000 and PR#2 was \$100,000, then you would add PR#1 and PR#2 together and enter \$150,000.
- 8. Amount Requested this Period** – insert the amount you are requesting for the period of performance and supported by documentation.



Northwest New Mexico Council of Governments

INTERGOVERNMENTAL SERVICES AGREEMENT
with 11th Judicial District Attorney's Office

"Truancy Court Services"

SPECIAL APPROPRIATIONS PROJECT #24-ID125 (\$300,000)
For San Juan County truancy court
(210#: 24SNEVI001)

ISA#24-ID125

Using Agreement to Answer Pay Request Questions

2. Grant # - 24-ID125

3. Project Title – 11th Judicial District Truancy Court Services

6. Total Grant Amount - \$300,000

A. **PURPOSE:** The purpose of this Agreement shall be for 11th Judicial District Attorney's Office work to manage, implement, procure, deliver, report, and be reimbursed for truancy court and juvenile accountability services in San Juan County.

C. **TIMEFRAME:** Work pursuant to this agreement shall be effective no sooner than July 1, 2024 and be completed by June 15, 2026, except as amended and mutually agreed upon in writing.

D. **COMPENSATION:**

1. Total compensation under this agreement shall not exceed \$300,000.00. This must include all taxes, fees, and other costs. It is understood that it will be reimbursement based on completion of the above tasks.
2. All costs will be limited to personnel costs including salary support and fringe benefits.

*Total Period of Performance

**Total Compensation and Limitation to Personnel Costs

GRO Reimbursement

Documentation

Please submit invoice(s), proof of payment, pay stubs, and all other required documentation.

* 9. Documentation

Please upload documentation packet

Choose File

No file chosen

This section will allow you to upload one .pdf document with all supporting documentation. This should match what is required by DFA.

So, in a single .pdf document please compile:

- (1) Your Invoice – requesting the amount matching Question #8 (Amount Requested this Period)
- (2) Any pay stubs to showcase personnel and fringe costs (please blackout any SSN or protected information)
- (3) Other expense documentation or invoices from sub-contractors or items procured from vendors
- (4) Proof of Payments like cancelled checks that you paid for these expenses as this is reimbursement.
- (5) *Optional: Any reporting you want to provide and performance metrics that you collect and want the Legislature to know.*

Pay Request Training

This portion of the training will walk through the pay request form and describe information required for submission.

GRO Reimbursement

Project Status & Certification

10. Please provide project details, issues, milestones, and performance measures.

11. How many beneficiaries did your project serve this period?

* 12. Compliance Certification: Under penalty of law, I hereby certify to the best of my knowledge and belief, the information provided is correct, expenditures are properly documented, and are valid expenditures and actual receipts; and that the grant activity is in full compliance with Article (X, Sec. 14 of the New Mexico Constitution known as the anti-donation clause.

Yes

No

Pay Request Training

This portion of the training will walk through the pay request form and describe information required for submission.

* 13. Date of Submission: (by a fixing the date/time, you are effectively signing off that you are the Grantee Representative approved and authorized to do so.

Date / Time

Date

MM/DD/YYYY



Time

hh

:

mm

AM/PM

-



Prev

Done

Time-around Goals & Questions?

The COG understands that turn-around times to get reimbursed are needed by most entities for cashflow purposes as is our case as a public body. Our goals are from the day after a pay request is submitted:

- *COG Internal Review – 1 day*
- *COG Submission to DFA – 1 day*
- *DFA Review, Approval, and Payment – ?*
- *COG Payment – within 14 days*



About 30-45 days

FAQs: Frequently Asked Questions

Can I get money advanced to my entity? No, these funds are all reimbursement based.

Can I buy equipment, supplies, or expend on capital outlay? NWNMCOG have not received written approval from DFA that this will be reimbursed or allowed as these appropriations were focused on operational costs only. With that said, the NWNMCOG would prefer to use funding for personnel costs.

Can I expend the amount sooner than the two-year period ending June 30, 2026? Yes, we actually encourage entities to use this money as needed and front load if possible.

When is the last day I can submit my final pay requests? While expenses can be incurred up to June 30, 2026, NWNMCOG would prefer these by June 11, 2026 in order to close-out projects by June 30, 2026, but absolutely by July 10, 2026. Please note submitting on July 10, 2026 will delay payment as NWNMCOG/DFA will be closing out our Fiscal Years.