

Northwest Regional Transportation Planning Organization (NWRTPO)

RTPO Technical/Policy Committee Meeting

Wednesday, January 8, 2020

10AM – 2PM

Cibola Convention Center

515 High Street

Grants, NIMH

AGENDA

- I. **Call to Order and Introductions**..... Jeff Irving, *NWRTPO Chair, or Dave Deutsawe, Vice Chair*
- II. **Agenda – Review & Approval**..... Jeff Irving / Dave Deutsawe
- III. **Minutes of 12/11/19 – Review & Approval**..... Jeff Irving / Dave Deutsawe

ACTION ITEMS:

IV. Annual Evaluative Ranking of Public Transportation Funding Applications.....Robert Kuipers

There are five 5311 – Public Transit, and three 5310 – limited mobility providers applying for public transportation funding this year.

V. Annual Review and Authorization of Governing Documents...Robert Kuipers, Jeff Irving / Dave Deutsawe

Open Mtn'gs Act Resolution, Title VI Plan, Public Participation Plan, Member Roster, Elected Leaders

DISCUSSION / PRESENTATION ITEMS:

VI. LGTPF Funding Awards Process & Schedule.....Robert Kuipers, NMDOT Staff

Members are reminded that they had until December 31 to execute signed agreements for this funding from the State; thereafter members can protect their funding by providing updates every 2 weeks on progress with getting these funding agreements signed!

VII. Reports, Updates & Announcements:

- **RTPO Report: Regional News & Updates.....**Robert Kuipers
 - NWRTPO Regional Work Program Status Report / Monthly RTPO Staff Report / APER Report - 2019
 - **Requesting members submit reports to staff for any and all training attended during 2019.**
- **Local Member Issues, Reports & Updates.....**NWRTPO Members
- **State DOT Reports**
 - 1. Planning/Government-to-Government Unit (Neala Krueger)
 - 2. Tribal Liaison (Ron Shutiva)
 - 3. District 5 (District 5 Staff)
 - 4. District 6 (District 6 Staff – JoAnn Garcia)

VIII. New Business/Open Floor – Members & Guests

No requests in advance of this meeting.

IX. Review Calendar & Announcements / Training & Funding Opportunities:

- FHWA Office of Planning, Environment & Realty / Human Environment Digest: Weeks of 12/8/19 and 12/15/19 – emailed to members as they came out
- Govt. to Govt. Updates: Week of 12/16/19 – emailed to members as they came out.
- AASHTO Publications Updates: Weeks of 12/20/19 – emailed as they came out.

X. Next Meetings:

- February 12: McKinley Office of Emergency Management, 2221 Boyd Ave., Gallup, N.M.
- March 11: NMDOT Dist. 6 Office 1919 Pinon Drive, Milan, N.M. Meeting at District relevant to RTIPR process although RTIPR finalization will actually take place at the March 2021 meeting.
- April 8: Gallup Eastside Fire Station, 3700 Church Rock Street, Gallup, N.M.

XI. Adjournment:

Motion:

Second:



NWRTPO | Northwest Regional Transportation Planning Organization

Joint Policy & Technical Committee
NWRTPO Meeting Minutes

Wednesday December 11, 2019
10:00 a.m. – 2:00 p.m.
Ramah Navajo Chapter
434 BIA Rt. 125 off NM53
Pine Hill, N.M.

ATTENDANCE:

Local & Tribal Governments:

- Pueblo of Acoma
Vice Chair – Dave Deutsawe; Raymond Concho – absent
- Pueblo of Laguna
Gaylord Slow – absent
- Pueblo of Zuni
Royce Gchachu ; Roxann Hughte - absent
- Navajo Nation
Eastern Navajo: Karen Bedonie
- Northern Navajo: Karen Bedonie
- Ramah Navajo
Shane Lewis, Trina Martine
- Farmington MPO
Vacant at this time
- City of Grants
Don Jaramillo
- City of Gallup
Stan Henderson – absent, Alicia Santiago
- Village of Milan
Jack Moleres, Denise Baca - absent
- Cibola County
Judy Horacek
- McKinley County
Chair – Jeff Irving
- San Juan County
Scott Martin, Nick Porell - absent

Technical Agencies:

- Govt. to Govt. Liaison: Neala Krueger
- DOT District 5: absent
- DOT District 6: JoAnn Garcia, Marticia Holliday
- DOT Tribal Liaison: Ron Shutiva absent
- DOT – Admin:

NWRTPO Administration:

Northwest Regional Planning Organization:

Robert Kuipers

Guests:

- Rodney Skersic – McKinley Roads; Christine Sam, Richard Bowman – Mex. Springs Chapter; Roselyn John – Chichiltah Chapter, Gloria Eskeet de Cruz – Baahaali Chapter;
- Ramah Chapter: Tanisha Littleman, Vicky Coho, Debbie Islam, Michael Eriacho, Oreos Eriacho, Earnest Pino, Jonathan Henio, Doreen Muskett

TOTAL ATTENDANCE:

4 Members, 3 alternate members, 3 NMDOT, 1 RTPo Staff, 13 guests – TOTAL: 24

- I. Call to Order and Introductions:.....Jeff Irving – RTPO Chair
- Mr. Irving called the meeting to order at 10:30 am, welcomed those in attendance, and proceeded with introductions and approval of agenda and minutes. The meeting was hosted by Ramah Navajo Chapter, with special thanks for coffee, snacks and lunch provided.
- II. Review & Approval of Agenda:.....Jeff Irving – RTPO Chair
- Motion to Approve: Don Jaramillo - Grants; 2nd Shane Lewis - Ramah; all in favor none opposed
- III. Approval and Review of Minutes for 8/14/19 meeting:.....Jeff Irving – RTPO Chair
- Motion to Approve: Shane Lewis - Ramah; 2nd Don Jaramillo - Grants, all in favor, none opposed.

ACTION ITEMS:

IV) Annual Review and Authorization of Governing Documents.....Robert Kuipers

BACKGROUND	
<ul style="list-style-type: none">Why? The NWRTPO is an organization of transportation representatives from rural tribal, community and county governments, who formally represent the interests and intent of their respective jurisdictions for transportation development in collaboration with the NMDOT. These documents govern the function of the NWRTPO, to assure proper procedure and protocol, adequate public involvement, consideration toward multi-modal / equal access for all citizens, and fair representation of local rural governments in the pursuit of transportation resources and development of infrastructure.Purpose. Members will vote to approve and authorize these documents for the year ahead.Discussion/Finalization. These governing documents will guide the function and service of the NWRTPO going forward.	
WORK TO DATE	
<ul style="list-style-type: none">Most of these documents were updated during the course of FFY2017 - 2018, so members are already familiar with them.	
ANTICIPATED WORK	
<ul style="list-style-type: none">Members will consider approval and authorization of these governing documents for ongoing RTPO function and service at today's meeting. ***(see discussion below)	
ATTACHMENTS	
<ul style="list-style-type: none">No hard copy attachments – documents were sent to members by email, and are available on the COG – RTPO website	
BUDGET IMPACT	
<ul style="list-style-type: none">none	
ACTION ITEM	
<ul style="list-style-type: none">action for approval and authorization of RTPO Governing Documents ***(see discussion below)	

Discussion:

** Note that at the recommendation from staff, members agreed to review the three documents presented today – Open Meetings Act Resolution, Title VI Plan, and Public Participation Plan and share as appropriate with their respective leaders over the next month, and come to the next (January 8) meeting at the Cibola Convention Center in Grants a) with any recommended changes or updates, and b) vote to approve and authorize these documents for 2020. Therefore these three documents will be authorized at our January meeting, rather than today.

Mr. Kuipers will email the Title VI document to Neala Krueger for an internal NMDOT check, after which Ms. Krueger will get back to Mr. Kuipers on any DOT recommendations (nothing major anticipated).

V. **Formal RTPO Regional Work Program Budget Amendment.....Robert Kuipers**

BACKGROUND
<ul style="list-style-type: none">• Why? On a biennial basis the NWRTPO Tech. & Policy Committee must review, discuss and approve the Regional Work Program that governs the services provided by RTPO staff.• Purpose. Insure that the work program categories and allotted time and budget commitments which best serve the work and interests of the NWRTPO for the federal fiscal period ahead (October 2019 – September 2020)• Discussion/Finalization. RTPO members will review the proposed RWP edit # 1 to the FFY2020 budget and approve / authorize the proposed budget changes for FFY2020.

WORK TO DATE
<ul style="list-style-type: none">• RTPO staff are proposing a formal RWP budget adjustment with some budget categories that exceed a 20% change due to anticipated demands on the RTPO budget for the year ahead. This approval will include the programing of FFY-2019 carry over funds for anticipated facility expenses for needed repairs and improvements which will benefit the RTPO administration. No changes to the RWP staff hours are being proposed at this time.

ANTICIPATED WORK
<ul style="list-style-type: none">• RTPO members will review and discuss the proposed RWP budget allocation changes to authorize the RWP amendment #1 for FFY-2020 (Oct. 2019 – Sept. 2020)

ATTACHMENTS
<ul style="list-style-type: none">• RTPO Amendment Request Form with proposed new budget allocations for the RWP work function categories for FFY-2020.

BUDGET IMPACT
<ul style="list-style-type: none">• No impact on final budget total other than changes to funding allocations in the line items to support the various work program function categories for the upcoming FFY-2020.

ACTION ITEM
<ul style="list-style-type: none">• Policy action to approve and authorize amendment 1 for the NWRTPO Regional Work Program for FFY-2020.

Discussion:

There was some discussion on the Regional Work Program and proposed expense changes. Mr. Kuipers explained that some of these changes were related to the fact that the upcoming year will be in between the biennial update to the RTIPR – although it will commence around April – June of 2020; and that the RTPO shares a percentage of expense for audit and other COG expenses, which are also supported from our other regular annually funded programs and services. A question came up about what was covered under the Other category, and by bringing up the RTPO RWP on a lap top, Ms. Krueger was able to cover what the Other category in the budget covers for the statewide RTPO's to all the members' satisfaction.

Motion to approve: Judy Horacek – Cibola County
Second: Alicia Santiago – City of Gallup
All in favor, none opposed

DISCUSSION ITEMS:

VI. Annual 5311 / 5310 Public Transportation Application Ranking – 1/8/20Robert Kuipers

BACKGROUND	
	<ul style="list-style-type: none">• Why? The NMDOT Transit & Rail Division has established an annual evaluation process for 5310 (elderly / handicapped) and 5311 (public transit) public transportation application, with standardized evaluation templates, for RTPO members to evaluate and rank.• Purpose. The statewide RTPO's present the opportunity for a fair evaluative process for annual regional public transportation funding applications, representing regional stakeholders and the public. Evaluative ranking of proposed services has a minor impact upon the amount of funding each provider may receive.• Discussion/Finalization. RTPO members will evaluatively rank this years 5310 and 5311 public transportation funding applications, based on advance review of applications and provider presentations at the 1/08/20 meeting.
WORK TO DATE	
	<ul style="list-style-type: none">• 5310 and 5311 public trans. applications along with evaluative templates were emailed to RTPO members at least one to two months in advance of the 1/08/20 meeting based on when they were forwarded from NMDOT Transit & Rail Division and are available on the COG-RTPO website.• RTPO members will a) review applications in advance of the meeting and b) hear the presentations from providers at the meeting, and submit evaluations on the templates provided.
ANTICIPATED WORK	
	<ul style="list-style-type: none">• 5310 and 5311 public trans. application presentations at the 1/08/20 meeting• Submission of evaluations from RTPO members at the 1/08/20 meeting.• Electronic submission of evaluations to NMDOT Transit and Rail by RTPO staff after 1/08/20 meeting
ATTACHMENTS	
	<ul style="list-style-type: none">• 5310 and 5311 evaluative templates
BUDGET IMPACT	
	<ul style="list-style-type: none">• No impact upon NWRTPO budget
ACTION ITEM	
	<ul style="list-style-type: none">• This represents the formal evaluation of annual public transportation funding applications for the NWRTPO region.

Discussion:

- Note that after the 11/13 meeting, at NMDOT Transit and Rail Division's request, the NWRTPO has delayed the annual evaluative ranking of 5310 and 5311 public transportation funding applications until their January 8, 2020 meeting at the Cibola Convention Center – 515 High Street in Grants.
- RTPO members have been instructed to review 5310 and 5311 annual funding applications in advance of our 1/8/20 meeting in Grants. Due to the large size of some applications – making them unable to send by email, all applications are available for review on the **NWNMCOG – RTPO website page; go to NWNMCOG on any search engine, (www.nwnmcof.com); go to programs on the top menu; then to Regional Transportation Planning Organization; then to FTA Transit Applications to access and review the applications.** Note that two additional 5310 applications have come in and been added since the initial posting – these include the Coyote Canyon Rehabilitation Center (CCRC) – McKinley County / Navajo Nation; and Capacity Builders out of Farmington. **RTPO members are reminded to review these applications well in advance of our 1/08/20 meeting – it is unfair and unethical to base scoring of funding applications simply based on presentations from our public transportation providers at the 1/08/20 meeting – members should review the details of the written applications in advance of this meeting!**

VII. LGTPE Funding Awards Process & Schedule:.....Robert Kuipers

BACKGROUND
<ul style="list-style-type: none">• Why? Rural areas and small towns in New Mexico are suffering with deteriorating infrastructure, including transportation needs, with inadequate funding to even maintain what they have, never mind developing new infrastructure• Purpose. This fund was established by the state to address rural needs in the area of transportation, to compliment the Local Govt. Road Fund and help ensure that our small towns and rural areas can support local transportation infrastructure including that which does not qualify for federal funding.• Discussion/Finalization. The NWRTPO members have pursued this opportunity with a short application time frame

CURRENT WORK
<ul style="list-style-type: none">• RTPO members have submitted applications to fund local projects thru this source. They can apply the funding to those cited in the RTPR, or for other / new local roads or infrastructure, with justification for the local need. RTPO and DOT staff will clarify as needed the process going forward.

ANTICIPATED WORK
<ul style="list-style-type: none">• RTPO members have completed their applications, including PFF and PPF submissions, along with project maps, supporting resolutions or letters from their leadership. These have now been awarded funding based on NMDOT Transportation Commission selection at their August meeting. The statewide MPO's and RTPO's will await guidance for implementing projects as this funding rolls out.• The NMDOT Admin. requested public hearings on LGTPE awards; the NWRTPO / DOT District 6 conducted the public hearing for our region at the Dist. 6 Auditorium on November 20. These hearings were to establish the rules and process for LGTPE funding going forward.• Funding having been awarded, members have till end of December to sign & return contracts.

ATTACHMENTS
<ul style="list-style-type: none">• LGTPE Awarded Projects from the Transportation Commission.

BUDGET IMPACT
<ul style="list-style-type: none">• This fund will add capacity for local priorities, including those that don't qualify for federal funding

ACTION ITEM
<ul style="list-style-type: none">• N/A.

Discussion:

- There was considerable discussion on this year's anticipated roll out, with many Chapter recipients in the audience; it was announced that funding agreement contracts are now out to the local governments, and that the **deadline to get them back to NMDOT would be the end of December, 2019. If members (especially Navajo Chapters) will need more time to execute the contracts – as long as they keep DOT staff informed on a bi-weekly (every two weeks) basis, they will be able to retain their funding.** Chapters were encouraged to assist NDOT in pushing these agreements through the 164 review process in Window Rock, along with keeping the NMDOT informed – **primary point of contact JoAnn Garcia – Dist. 6: JoAnn.Garcia2@state.nm.us / 505-240-1669.**
- RTPO staff and DOT staff encouraged members to start considering and preparing for identification of projects for next year's LGTPE Call for Projects. In the future – project prioritization will be required of requesting local governments and the RTPO's.

VIII. Reports, Updates & Announcements:

BACKGROUND
<ul style="list-style-type: none">• Why? Update RTPO members on news, training, funding, and other items of special interest• Purpose. Keep RTPO members up to date on critical information from NWRTPO and NMDOT sources

Informational Items
Regional News & Updates <ul style="list-style-type: none">• Regional Work Program Status Report• RTPO Report• Member Reports
Member Special Reports: <ul style="list-style-type: none">• None submitted prior to the meeting
NMDOT Reports: <ul style="list-style-type: none">• G to G Liaison: Neala Krueger• Tribal Liaison: Ron Shutva• District 6: JoAnn Garcia & staff; District 5: vacant at this time• DOT Planning Unit – Govt. to Govt. Weekly Updates
News, Training & Funding Opportunities: <ul style="list-style-type: none">• NMDOT / UNM-LTAP: Provides a very robust collection of training opportunities – staff forward news to members as it comes out from this source – reference at ltap.unm.edu• Regional ITAP Consultation Workshops: emailed to tribal members 11/12/19; ITAP in Brief Newsletter: emailed to members 11/18/19; ITAP Planning & Procurement Trng. Registration Flyer – Dec. 2-5 Southwest Region: emailed to members 11/26/19• Intelligent Transportation Systems Professional Capacity Building Update: emailed to members 11/12/19• USDOT T3 Webinar – Impacts of Automation: emailed to members 11/22/19• NADO's Rural Transportation News: emailed to members 11/26/19• ROUTES – "Rural Opportunities to Use Transportation for Economic Success: USDOT Secretary Elaine Chao announced this new funding source supporting rural transportation needs in America – emailed to members• 49 CFR Part 29 – Tribal Transportation Self Governance Program: New federal legislation supporting tribal self-governance – emailed to members as news came out• LGRF Expiring Contracts: RTPO staff emailed this notification from Bill Santiago – NMDOT Dist. 6 on 10/24• US DOT announces \$321.4 million in "Nationally Significant Federal Lands and Tribal Projects": (NSFLTP) this funding will support maintenance repair or new construction for roads and bridges serving tribal or federal lands.

A. RTPO Report – November 2019

- Reports attached for November RTPO report along with RWP Status Report. Of significance in the past month were the LGTF Call for Projects which resulted in the provision of just over \$12 million in very equitably distributed amounts to most of our applying local governments within the RTPO and FMPO, with much appreciation to our new Transportation Commissioner Charles Lundstrom.
- FHWA Planning, Environment and Realty Reports, NMDOT Planning Govt. to Govt. Reports, and AASHTO Publication Updates are regularly forwarded to members as they come out.

B. Local Member Reports & Updates:

1. Pueblo of Acoma – not present this meeting: report from previous meeting follows:
 - CMGC – 4 Projects: *(request for proposals for this new bundle of projects was published 2/10/19)*
 - CMGC2-1 Transportation Office Complex – Design is complete. The old EDA building has been abated and demolished, and a new building will commence construction by the end of this month.

- CMGC2-2 SP130 Veterans Blvd. – Design is complete. Have held stakeholder meetings with schools, service providers and the ACL Hospital to inform them of the construction schedule and traffic control plan.
- Construction is now complete with a ribbon cutting ceremony anticipated for November 19.
- CMGC2-3 Baseball Fields – Design is complete; waiting on prairie dog removal before Notice to Proceed is approved and issued – now anticipated to delay construction until the Spring of 2020.
- CMGC2-4 FEMA 4352 Large Projects (39) – 14 projects have been completed; work began in the southern regions of the Pueblo. All projects to be completed by June, 2020.
- The Pueblo is continuing on the update to their Long-Range Transportation Plan; anticipate completion by September, 2019; WH Pacific will do traffic analysis counts to contribute to the Pueblo's LRTP. The Pueblo is also updating their Transportation Safety Plan at this time.
- FEMA 4352: Small Projects: Recovery work has begun; the POA Public Works / Utility Authority was awarded the small projects (64) at \$2.2 million capital investment. 35 projects have been completed; 70 projects remain – anticipating completion by March, 2020.
- LGRF: The Pueblo has received its fully executed Cooperative Agreement.
- LGTF: The Pueblo received its cooperative agreements on Oct. 8 for the Veterans Blvd. project; a supporting resolution of local sponsorship will be undertaken in the Oct. 25 Tribal Council.
- Capital Outlay: The Pueblo signed and returned all IGA's to NM Indian Affairs Dept. Waiting on release of funding to commence the work; the Pueblo will obligate it's 5% by the end of October.
- BIA: The USDOT announced a Notice of Proposed Rulemaking to establish a Tribal Transportation Self-governance Program; the Pueblo will read, review and provide comments. The Pueblo will send representatives to the first consultation meeting in Albuquerque scheduled for October 21.

2. Pueblo of Zuni – not present this meeting; report from previous meeting follows:

- Royce is now also the Airport Manager. Receipt of FAA grant agreement for developing an Airport Master Plan for the Andrew Othole Memorial (AOM) Airport. The master plan will be developed by the Pueblo's airport consultant – Armstrong Consultant's, Inc.
- The Pueblo continues to update its long-range transportation plan.
- The Pueblo is providing base course around the Zuni Headstart facility for parking.
- The Pueblo received LTAP heavy equipment training October 28 – November 1, 2019; and are planning for another round of H.E. training next year.
- Ongoing road maintenance around the Pueblo.
- The Pueblo is working with Ashiwi Transit and Gallup Express to extend transit service to the Ramah Navajo area.
- The Pueblo has engaged contractual on call engineering services for future transportation development.
- **The Ashiwi transit system received a national award at the 2019 National RTAP (*Rural Transportation Assistance Program*) conference.**

3. McKinley County:

- The County is finishing their Local Govt. Road Fund projects including the Thoreau Town Site project for cold mix overlay, for which the County has rented a milling machine. Certifications are complete for all LGRF projects and the County is requesting an extension till Spring – 2020 to complete maintenance construction which will include paving for CR-1.
- TIF: \$1.2 million awarded for 10 miles of Deer Springs Road improvement – project on hold until Spring of 2020 for Mexican Springs Chapter. NDOT is contributing Fuel Excise Tax funding. Funding will allow drainage improvements, five miles of gravel base improvement and three miles of chip-seal. The County is trying to install drainage infrastructure before the winter sets in.
- TIF: \$1.3 million awarded for 18 miles of CR19 gravel and chip-seal road improvement – multiple Eastern Navajo Chapters; collaborating with NDOT for road repairs and renovation. NDOT is contributing Fuel Excise Tax funding. Project has commenced last month – hope to complete shaping and base course before this winter sets in.
- The County is doing some chipseal maintenance on Allison Road and in Pine Haven.
- The County will contract out their LGTF project for Manuelito Canyon bridge replacement and road improvements.

- The County will benefit with \$23 million for improvements to the Carbon Coal Road intersection in Gammerco with US491, which leads to the developing Energy Logistics Park (and potential Inland Port).
- Jeff has a new cell phone and members / staff can contact him at 505-879-1159.

4. Gallup:

- Coal Avenue Commons both MAP and Legislative Agreements have been executed by the State. The City is working with Wilson & Co. and NMDOT Dist. 6 on the final PS&E. City Council approved Wilson & Co.'s professional engineering proposal for construction management. The Mainstreet grant resolution was approved by City Council for this project.
- The East Nizhoni Blvd. Reconstruction project was awarded LGTPF funding – the contract with NMDOT was executed by the City and the State, with the electronic copy received; awaiting the original signature.
- W. Aztec drainage legislative grant has been executed and engineering services have been awarded to begin design; notice of obligation has been submitted and approved by the state.
- Working to close out COOP and Legislative agreement for the Veterans Cemetery access road by next week.
- CDBG project Sky City IV project has been officially closed. Working with the COG on submitting a new application. Public meeting is scheduled for January 7, 2020 at 5pm in the City Council Chambers.
- Staff attended FHWA Change Order training in Santa Fe; NMIFC Conference in Las Cruces – where the City of Gallup was awarded for the Veterans Cemetery; ROW Residential Relocation for Federal Projects training in Santa Fe; and CDBG application training in Albuquerque.

5. Milan – not present this meeting; report from previous meeting follows:

- Coop funded project for drainage behind Allsup's – design complete, project out to bid for construction soon
- Uranium and East Street drainage project will utilize LGRF funds.
- Mirabol Park design complete – Village is pursuing funding for construction.
- Berry Hill and Haystack streets Elkins Park project – Utilities, roads, parking and drainage for Elkins Park is out to bid

6. Ramah:

- BIA Projects Update:
 - BIA 125 mp 18 – 24.6 – received 100% design plans – submitting concurrence letter to FHWA.
 - BIA 125 MP O – 4.4 Received approval for updated cultural resources report to include a drainage pond and submitted a resolution for easement withdrawal; received approval from NNHPD on the updated cultural report clearances; will submit concurrence letter to FHWA for design acceptance.
 - BIA 195: submitted ROW documents to RN Realty Office
 - BIA 145 and BIA 113; Study reports will be completed soon with proposed alignments and costs to develop design documents; awaiting draft reports for review.
- Attended Proposed Rule-making for LGTPR funding on Nov. 20 at NMDOT Dist. 6.
- Submitted a resolution for Coop Agreement for Local Govt. Road Fund support – legal review from tribal officials completed; received signed documents from NMDOT Dist. 6 and will begin certification letters.
- ADA Compliance Study received final report and submitting reimbursement documents to NMDOT – TAP program.
- Assisting with RN Community Dev. Dept. for the Navajo Nation Rural Addressing Project.
- RNDOT staff attended the NM Tribal Transportation Safety Summit in Santa Fe Nov. 21-22, and TTAP Asset and Data Management training in Gallup Nov. 12-15; and 2019 National Tribal GIS Conference Nov. 19-22 in Albuquerque.
- Ongoing general maintenance for area roads, cattle guards and signage, blading and shaping, potholes and base course patching (incl. school bus routes). Cleaning and replacing roadway signs. Field fence repairs, post replacements and gate repairs.

7. Cibola County:

- ZMTP RTP trail project is funded for FFY2019 construction – may have to wait until Spring of 2020 – working with McKinley County for trails development.
- CR-188 and CR1 road / bridge projects are current priorities. CR-188 awarded LGTPF funding – LGTPF contract is complete and submitted.

- Still catching up on last year’s funded projects with reduced staff, along with past weather delays.
- The County is obtaining some additional heavy equipment for transportation at this time.

8. Grants:

- Riverwalk trail: Design at 100% from WHPacific. Bids opened May 3 and the project was awarded in June – and construction is getting started.
- First Street phase 3 – Adams to Roosevelt: design at 100%; added a pond and lift station on Geis Street for drainage; allotted \$1.6 million from 2019 state legislature. Construction is now out to bid.
- 2nd Street phase 4 (Washington to Adams) and phase 5 (Adams to Roosevelt): phase 4 funded at \$1,640,573 from DOT; phase 5 the City is committing around \$1 million. Design at 100%, all certs and PS&E complete in May, 2019 – **construction is now complete.**
- Jefferson Drainage project and Washington bridge is at 90% design.
- Lobo Canyon and Roosevelt intersection improvements are underway

9. Pueblo of Laguna: not present this meeting; report from previous meeting follows:

- The Pueblo is pursuing an FHWA grant to develop a Pueblo-wide (all Villages / roads) Safety Plan and will be seeking data sources identifying various crash incidents, and high crash incident locations; may need assistance from the RTPO or DOT with analyzing crash data. The Pueblo has a number of State Routes, where high speeds impact upon more fatal crashes.
- NM 124 Trail- Parale to the Kawalka Center, a bike/ped path: Construction is 100% complete. Contractor is completing final punch list items for project close out. NMDOT mistakenly assigned this project to Pueblo of Acoma, causing progress reporting problems to Laguna, which is now mitigated with an extension. The construction contractor is completing additional punch list items FHWA and NMDOT want addressed around safety issues to complete the project.
- NM 124 Trail- Encinal Road to St. Rd. 279, a bike/ped path: The Construction Management services firm selected is Bohannan Huston Inc. Contract documents for construction bidding is complete, project was advertised for bids and the Pueblo received concurrence from FHWA on 9/3 to accept its recommendation of award. Upon final approval from the Tribal Council, the contract can be awarded.
- L26 Rainfall Road from Cubero Wash to Seama bridge M108: Notice to proceed was issued to Sierra Valley Construction; construction now in progress at 20% complete – will include a bike & ped. trail.
- BIA Road Maintenance Striping Project: Routes-L22 Casa Blanca Road, L500 Central Park Rd, L200 Twin Lakes Rd, L200 Old Bridge Rd, L200 Porkchop Hill Rd and L200 Elizabeth Bender Rd. The project was awarded – L500 roads to begin soon; L22 and L200 roads commenced in October.
- NM 124 Roundabout: The repairs to the roundabout are being coordinated by NMDOT, no start date has been determined.
- L24 Rainfall Road: design changed to two phases, Ph-1 Road & Trail and Ph-2 Conc Box Underpass, design is in progress and **construction funded for \$1.9 million from the LGTF fund!**
- L26 Deer Dancer Road: at 100% design, working on ROW amendments and E.A.
- L243 Acorn Road design: completed 100% design and PS&E review from the BIA. Construction pending funding.
- M154 Paguate Wash Bridge: PER in progress
- M108 San Jose River Bridge-Seama: PS&E complete and ROW amendments approved; pending items include EA, FONSI and NOI. The Engineer of Record will update Estimate, for submission to BIA for construction funding.
- L248 Bluejay Road and L248 Blue Star Loop: RFP published, proposals received and reviewed. Award recommendation will be presented to the Tribal Council for approval.
- Planning and Design Request for Proposal: RFP for design services published for L248 Bluejay Road and L248 Blue Star Loop, proposals were received and reviewed; recommended award to design firm is complete and will be presented to Tribal Council for approval.
- LGRF: The Pueblo has submitted extension requests to Bill Santiago at NMDOT District 6.
- The Pueblo is pursuing bi-monthly meetings with NMDOT Dist. 3, and quarterly meetings with NMDOT Dist. 6.

10. Northern Navajo – Larry Joe not present; previous report follows:

• NMDOT Safety Projects:

- Shiprock Chapter/Navajo DOT in coordination with NMDOT on safety project at Hwy 64 west of Hwy 491/64 intersection. Project on NM NWRTPO List – programmed for funding on NM STIP for construction in 2023. Beyond this, DOT Dist. 5 is working for intersection safety improvements with Beclabito, Gadiahi, Tseedaakaan and Shiprock chapters for US64 up to the Arizona state line.
- Beclabito Chapter/MDOT on safety project on Hwy 64 at MP 3.0-3.5 for street lighting. In planning stage with NMDOT Dist. 5. The Chapter was awarded NM Capital Outlay funding for a helipad landing facility.
- Tseedaakaan Chapter/NDOT safety project to improve Hwy 64 & N5031 intersection. Project on NM NWRTPO list. Application was updated and submitted for HSIP funding. Earmarked for construction in NM STIP 2021.
- San Juan Chapter Bridge project connecting N36 to Hwy 64 near Hogback. The feasibility studies were completed by contractor, Wilson & Company. This project would involve coordination with NM DOT and NM State Representative, Anthony Allison and other State Legislatures to obtain additional funding for preliminary engineering studies and clearances and design.
- Upperfruitland Chapter Safety Project at Hwy 371 & N36 Intersection for improvement. This Project was awarded through NM Capital Outlay fund to start on Design and Construction. Wilson & Company is assigned to complete the design which Navajo Nation will fund as match. Navajo Gaming assisted with advocacy of funding request. Assigned San Juan County, NM as lead agency to implement the project – construction to begin in summer - 2020.
- Sheep Springs Chapter is working on safety project to improve intersection at Hwy 491/134, to reduce traffic crashes and pedestrian cross walks. Pending with NMDOT District 6.
- Lee Engineering is providing a safety audit for Newcomb, Naschitti and Sheep Springs.

- Hwy 64 Shiprock Bridge replacement – a public hearing is set for Nov. 14 at the Shiprock Chapter
- Burnham Chapter is proposing for N5 hwy. intersection improvements.
- Newcomb Chapter is working on a low water crossing project funded thru state and tribal funds – needing BIA approval for a road realignment; and pushing for street lighting along Hwy 491.
- Sanostee Chapter is also pushing for street lighting along US491.
- Road Safety Audit funding awarded to Twin Lakes, Mexican Springs and Tohatchi Chapters through the LGTF funding opportunity from the State of New Mexico.
- Local Govt. Road Fund awards to Navajo Chapter Projects as follows:
 - Sheep Springs Chapter awarded \$50K for improvements to N5002
 - Gadiahi-Tokoi Chapter awarded \$200K for improvements to N571
 - Preliminary planning in progress for a number of school bus routes around Little Water Chapter awarded \$60K for improvements – including TR4925, TR5313, N5016, N5005, and N5092.

11. Eastern Navajo – Larry Joe not present; previous report follows:

- Bread Springs (Baahaail) Chapter awarded LGTF funding at \$281.5 K to construct their waste transfer station access road.
- Twin Lakes, Tohatchi and Mexican Springs Chapters were awarded LGTF funding for Road Safety Audits on US491 intersections serving these chapters.
- McKinley County has an MOU in place with the Navajo Nation (who contribute \$400,000 annually to the county for maintenance of primary Navajo Chapter roads.
- Ongoing attention from Eastern Navajo for the NM118 corridor between Rehoboth and Church Rock, around both traffic safety, road capacity expansion, economic development opportunities, and multi-modal safety options. Also a watershed study has been conducted for the NM118 corridor between Church Rock and Iyanbito to address and mitigate periodic and costly flooding of I-40 and NM118, leaving up to a foot or more of sediment on the roads, for which the DOT has to take emergency fix measures to clear these roads as quickly as possible. Wilson & Co. is working with NDOT to design roadway lighting along this corridor, and Navajo Gaming Enterprise and Church Rock Chapter have secured capital outlay funding on behalf of this lighting project
- Rock Springs Chapter has been awarded capital outlay funding to design improvements to the Chee Dodge School access road and intersection safety improvements.

12) Navajo Nation report (Eastern and Northern) provided by Karen Bedonie:

- Navajo DOT looking at another Transportation Symposium coming up March 31 thru April 2, 2020 at the Farmington Convention Center; the Tribe is looking for trainers from the New Mexico side, with focus on best practices and safety.
- Navajo DOT is also considering providing quarterly TTAP trainings at the NDOT facility in Tse Bonito.
- NDOT is having meetings with Eastern Navajo Chapter areas for transportation needs
- NDOT is updating their agreements with Counties in NM, AZ and Utah at this time.
- NDOT completed a safety plan for the Arizona Counties side of the Navajo Nation – hope to do the same on the N.M. side for Northern Navajo, Eastern Navajo, and the New Mexico side of Ft. Defiance Agency.

13) San Juan County: (previous report)

- The Glade Run Trails received funding from the state.

c) State DOT Reports:

1. Planning / Govt. to Govt. Unit Liaison – Neala Krueger:

- The Road Safety Audit funded through HSIP for Naschititi, Newcomb and Sheep Springs went really well on Nov. 4-5; the final report is anticipated to be forthcoming sometime this month.
- The NMDOT Long Range Transportation Plan update will provide a website to report on four meetings to be held across the state.
- Whether or not the Recreational Trails program will be managed by the N.M. Econ. Dev. Dept. is on hold for the time being, as state officials consider which dept. (Transportation or Econ. Dev.) should take the lead.

2. NMDOT Tribal Liaison – Ron Shutiva not present this meeting; previous report follows:

- Ron reported on the NM118 drainage analysis going on around and between the Iyanbito and Ft. Wingate I-40 intersections. Need follow up on NM118 drainage study – Vincent Steiner is the lead Engineer for Bohannan Huston. Ron indicated that stronger participation and response is needed from the Navajo Nation. This is retained from the August report so Navajo Nation members can pay attention / be reminded. Ron indicated he feels that NM118 drainage issues remain unresolved to this day (in spite of two studies!).
- Ron indicated that the DOT is looking for new sites for the LTAP Heavy Equipment Training and reminded RTPO members that this training remains available at any time from UNM-LTAP.
- Ron reported that TTAP is now on hold for direct trainings for the next year. None the less there will be a TTAP procurement training series December 2-5 at the Haaku Museum and Cultural Center in Acoma.
- Ron is working with LTAP for more tribal training opportunities; including GIS training.
- The Mid-region MPO is also willing to provide a variety of standard transportation development trainings for tribes around the state.
- Ron's office is now within the executive state DOT office – no longer at the Planning Division.
- Tribal Safety Summit will take place Nov. 21 – 22, 2019, at the Institute of American Indian Arts – 83 Avian Nu Po Road, Santa Fe, NM. Presently gaining statewide concerns to address from the Tribes. Major foci will include DUI, speeding and cross jurisdictional collaboration around cooperative agreements. After this summit, UNM-LTAP will assist with future Tribal Transportation Safety Summits.
- In the DOT Dist. 5 review for safety improvements on the US64 corridor, Ron feels they also need to look at the US64 intersection with US491 in Shiprock – beside the school zone corridor.
- Ron shared concern regarding the lack of an NDOT Eastern Navajo representative – they are putting a lot of pressure on Larry Joel
- Ron is trying to set up quarterly meetings between NMDOT and the statewide tribes.
- Ron shared that Mr. Steve Lopez has retired from DOT District 5 – he will be missed!
- Ron also suggested that our Legislators and DOT Commissioners should be invited to LGTPF related meetings.

3. DOT District 5 – Steve Lopez (having retired - not present this meeting, previous report as follows):

- WHPacific is being contracted for a study on needed road and intersection improvements on US 64 – MP 0 – 20 (which includes the Shiprock School Zone). This project will be divided into two phases funded separately and in the Dist. 5 HSIP plan for 2021 including a) primary / major Chapter or community intersections from Shiprock to the Arizona border and b) the Shiprock School Zone.

- The NM371 and N36 intersection near Northern Edge Casino is at 60% design; need ROW clearance / easement from NDOT.
- The District is looking at the need to replace the aging Shiprock San Juan River bridge.

4. DOT District 6 – JoAnn Garcia, Marticia Holliday:

- For Local Govt. Road Fund projects – the District needs certifications for all projects – many RTPO members are not following LGRF guidance for project development and are trying to close out projects without having reported progress to the DOT or following what the program requires – this could jeopardize funding, and DOT Dist. 6 urges follow up with their staff (!!!!) Have contractors apply to be on the State list as pre-qualified contractors. Using a non-state-qualified contractor could also jeopardize project funding! **Members should bear in mind LGRF projects are due for completion by December 31; extension requests are already past due, so if you have not requested an extension and need one, do so as quickly as possible!!!!**
- Members are encouraged to follow up with NMDOT District 6 – JoAnn Garcia regarding their LGTFP projects.

VIII. New Business / Open Floor – Members & Guests:

- Nothing to report

IX. Review Calendar & Announcements:

- FHWA Office of Planning, Environment & Realty / Human Environment Digest: Week of 11/14 19 – emailed to members as they came out
- Govt. to Govt. Updates: Week of 11/25/19 – emailed to members as they came out.
- AASHTO Publications Updates: Weeks of 11/12/19, 11/18/19, 11/22/19, and 11/26/19 – emailed as they came out.
- LGTFP Awards Public Notice: RTPO staff provided a public notice template sent to members on August 20, with another reminder on August 27 – to thank our Governor and State Legislators via newspaper or radio. **it's not too late at this point for any of us to still get a public notice appreciating our state leaders, for providing this funding opportunity!** Staff also understand that some of you may indeed have gotten out a public notice, but please send staff a copy (via email), so we can have a record of our appreciation for the northwest part of the state in which we all reside!
- NMDOT / UNM-LTAP: Provides a very robust collection of training opportunities – staff forward news to members as it comes out from this source – reference at tap.unm.edu
- Regional ITAP Consultation Workshops: emailed to tribal members 11/12/19; ITAP in Brief Newsletter: emailed to members 11/18/19; ITAP Planning & Procurement Trng. Registration Flyer – Dec. 2-5 Southwest Region: emailed to members 11/26/19
- Intelligent Transportation Systems Professional Capacity Building Update: emailed to members 11/12/19
- USDOT T3 Webinar – Impacts of Automation: emailed to members 11/22/19
- NADO's Rural Transportation News: emailed to members 11/26/19
- ROUTES – "Rural Opportunities to Use Transportation for Economic Success: USDOT Secretary Elaine Chao announced this new funding source supporting rural transportation needs in America – emailed to members 49 CFR Part 29 – Tribal Transportation Self Governance Program: New federal legislation supporting tribal self-governance – emailed to members as news came out
- LGRF Expiring Contracts: RTPO staff emailed this notification from Bill Santiago – NMDOT Dist. 6 on 10/24
- US DOT announces \$321.4 million in "Nationally Significant Federal Lands and Tribal Projects": (NSFLTTP) this funding will support maintenance repair or new construction for roads and bridges serving tribal or federal lands. <https://www.transportation.gov/briefing-room/fhwa1519>
- National Association of Development Organizations (NADO) Impact Award: The NWNMCOG will receive an "Impact Award" from NADO at the 2019 NADO Annual Training Conference, for the ongoing development of recreational trails in the Zuni Mountains of McKinley and Cibola Counties; this is the only award to New Mexico.

X. Next Meetings:

- Jan. 8: Cibola Convention Center, 515 High Street, Grants, NM
- Feb. 12: McKinley Office of Emergency Management, 2221 Boyd Ave., Gallup, NM
- March 11: NMDOT Dist. 6 Office, 1919 Pinon Drive, Milan, NM

X. Adjournment

Meeting adjourned at 2:30pm; motion: Shane Lewis - Ramah, 2nd; Alicia Santiago - Gallup; all in favor - none opposed. Appreciation to Ramah Navajo Chapter for refreshments and lunch!

MEETING ACTIONS:

RTPO Members:

- With a broad and fair distribution of funding to most of our local governments for the LGTFE Local Government *Transportation Project Fund Grant Opportunity*; members are requested to: a) credit and thank your jurisdiction’s state legislative representatives (House & Senate) – in writing from your top leaders, b) plan and gear up to execute the projects effectively and efficiently within timelines as funding becomes available, c) issue a press release for each funded project that appreciates the state administration for the funding, and summarizes the transportation and other benefits it will provide to citizens of the surrounding region.
- Follow up with your respective NMDOT Districts on LGTFE projects, as DOT District 6 is discovering that many of our local governments have serious deficiencies in the required process for executing the projects, which could jeopardize their funding:

RTPO Staff:

- Assist as needed on process, information, or DOT guidance for Local Government Transportation Project Fund (LGTFE); follow up with members on progress, provide Special Call for Projects Guide to RTPO members.
- Ongoing: Distribute the schedule developed that provides annual or multi-year deadlines for all RTPO deliverables including reports – quarterly and annual, RTPR Call for Projects cycle, Regional Work Program updates or amendments, and governing document updates (*Bylaws, Open Meetings Act Resolution, Title VI Plan, Public Participation Plan, Official Membership Roster*)
- Continue to update the Reg. Trans. Plan tracker instrument and pursue relevant information.
- Maintain appointment forms as members transition.
- Keep an eye on federal funding for public transportation, and inform our regional 5310 & 5311 providers and RTPO members of any pending changes.

NMDOT Staff:

- Continue to press for LTAP “cradle to grave” comprehensive project development training.
- Assist in arranging a presentation on the new HSIP process.
- Continue to assist with information on the latest Transportation Bill, and the NMDOT Funding Formula.
- Technical assistance with locating data sets for RTP performance measures.



Thanks to Ramah Navajo Chapter for hospitality



Northwest Council of Governments
a program of
NORTHWEST NEW MEXICO COUNCIL OF GOVERNMENTS

Northwest Regional Transportation Planning Organization
(NWRTPO)

Agenda Item #IV: Annual 5310 / 5311 Public
Transportation Funding Application Evaluations

Subject: Annual Evaluative Ranking of public transportation provider
funding applications by the NWRTPO

Prepared by: Robert Kuipers

Date: 12/17/19

BACKGROUND
<ul style="list-style-type: none">• Why? The NMDOT Transit & Rail Division has established an annual evaluation process for 5310 (limited mobility) and 5311 (public transit) public transportation applications, with standardized evaluation templates, for RTPO members to evaluate and rank.• Purpose. The statewide RTPO's present the opportunity for a fair evaluative process for annual regional public transportation funding applications, representing regional stakeholders and the public. Evaluative ranking of proposed services has a minor impact upon the amount of funding each provider may receive.• Discussion/Finalization. RTPO members will evaluatively rank this year's 5310 and 5311 public transportation funding applications, based on advance review of applications and provider presentations at the 1/08/20 meeting.
WORK TO DATE
<ul style="list-style-type: none">• 5310 and 5311 public trans. applications along with evaluative templates were emailed to RTPO members at least one to two months in advance of the 1/08/20 meeting based on when they were forwarded from NMDOT Transit & Rail Division and are available on the COG-RTPO website.• RTPO members have reviewed applications in advance of today's meeting and will hear the presentations from providers at this meeting, and submit evaluations on the templates provided.
ANTICIPATED WORK
<ul style="list-style-type: none">• 5310 and 5311 public trans. application presentations at the 1/08/20 meeting• Submission of evaluations from RTPO members at the 1/08/20 meeting.• Electronic submission of evaluations to NMDOT Transit and Rail by RTPO staff after 1/08/20 meeting
ATTACHMENTS
<ul style="list-style-type: none">• 5310 and 5311 evaluative templates
BUDGET IMPACT
<ul style="list-style-type: none">• No impact upon NWRTPO budget
ACTION ITEM
<ul style="list-style-type: none">• This represents the formal evaluation of annual public transportation funding applications for the NWRTPO region for FFY2021 funding.

RE: NWRTPO Public Transportation evaluative ranking of 2021 funding applications

Ummadi, Vijay K, NMDOT <VijayK.Ummadi@state.nm.us>

Tue 11/26/2019 2:57 PM

To: Robert Kuipers <rkuipers@nwmnmcog.org>

Cc: Bach, Deborah, NMDOT <Deborah.Bach@state.nm.us>; Park, Jason, NMDOT <Jason.Park@state.nm.us>

Robert,

Here is the contact information for the NWRTPO sub-recipients as requested:

Coyote Canyon:

Walter	Jones	Facilities Manager	Wjones@cccrnm.org	(505) 735-2001	
Angelee	James	Executive Director	ajames@cccrnm.org	(505) 735-2006	

Gallup Rural Transit

Tommy	Mims	Director / DER	director@gallupexpress.com	(505) 722-0777	
-------	------	----------------	----------------------------	----------------	--

Capacity Builders

Jamie	Robertson	Transit Manager	jrobertson@lou-egus.taxi	(505) 325-3409	
-------	-----------	-----------------	--------------------------	----------------	--

Navajo Nation

Florinda	Lynch	Senior Accountant/DER/DAPM	fllynch@navajo-nsn.gov	(928) 729-4108	
----------	-------	----------------------------	------------------------	----------------	--

Marcus	Tulley	Delegated Transit Manager	marcustulley@navajo-nsn.gov	(928) 729-4002	
--------	--------	---------------------------	-----------------------------	----------------	--

Pueblo of Laguna

Ramona	Dillard	Director of Community Health and Wellness / DER	rdillard@pol-nsn.gov	(505) 552-5741	
--------	---------	---	----------------------	----------------	--

Pueblo of Zuni

Todd	Nakewa	Transit Manager / DER	Todd.Nakewa@ashlwi.org	(505) 782-7288	
------	--------	-----------------------	------------------------	----------------	--

Tohatchi - did not apply for FFY 2021 \$					
Annette	Eisity	Administrative Assistant	Annette.Eisity@taos-inc.org	(505) 722-9287	

Village of Milan

Sarah	Austin	Transit Manager	rockin66@villageofmilan.com	(505) 290-2469	
-------	--------	-----------------	-----------------------------	----------------	--

Zuni Entrepreneurial Enterprises

Claudine	Abetia	Executive Director	clbetia@zeeinc.org	(505) 863-7444	
----------	--------	--------------------	--------------------	----------------	--

Sincerely,

Vijay

Vijay Ummadi
Rural Transit Program Manager
Transit and Rail Division
New Mexico Department of Transportation

**REGIONAL PRIORITIZATION EVALUATION MEASURES/CRITERIA TO BE USED BY REGIONAL
PLANNING ORGANIZATIONS AND APPLICANTS
FOR 49 U.S.C. §5310 APPLICATIONS ONLY
FY 2019**

§5310: Enhanced Mobility of Seniors and Individuals with Disabilities

1. Planning and Coordination:

- Does Applicant coordinate services with other disabled and elderly providers?
- Do they have a plan for anticipated disabled and elderly growth in the community?
- Is the project included in the RPO/MPO Coordinated Public Transit Human Services Transportation Plan?

2. Regional Need and Justification:

- Does applicant serve regional market demands?
- Is there a clear and defined need for this service?

3. Maintenance, Safety, and ADA:

- Does the applicant have a comprehensive maintenance plan?
- Do they have someone trained to recognize maintenance concerns?
- Are applicants drivers trained in passenger safety and sensitivity?
Wheelchair lift operations?

REGIONAL PRIORITIZATION EVALUATION MEASURES/CRITERIA TO BE USED BY REGIONAL
PLANNING ORGANIZATIONS AND APPLICANTS
FOR 49 U.S.C. §5310 APPLICATIONS ONLY
FY 2019

Name of Applicant: _____

Please circle score as applicable: _____

1. Planning and Coordination:	HIGH
	Medium high
	MEDIUM
	Medium Low
	LOW

2. Regional Need and Justification:	HIGH
	Medium high
	MEDIUM
	Medium Low
	LOW

3. Maintenance, Safety, and ADA:	HIGH
	Medium high
	MEDIUM
	Medium Low
	LOW

**FY 2019 REGIONAL PRIORITIZATION EVALUATION MEASURES/CRITERIA TO BE USED
BY REGIONAL PLANNING ORGANIZATIONS AND APPLICANTS
FOR 49 U.S.C. §5311 APPLICATIONS ONLY**

§5311: Rural Public Transit

1. Rural Public Transportation Planning and Regional Coordination:

- Does the applicant have a short/long term transit plan?
- Is this plan adopted by the applicants governing body?
- Is there coordination with other transit systems and other modes of transportation, including tribal entities?
- Is ongoing funding part of the plan?
- Has a formal process been established for public input?

2. Regional Need and Justification for the System:

- Does a regional transit/transportation plan exist that includes this service? If not, what is the basis for the need for this service?
- Does a regional need exist to serve the demand in this area?
- How strong is the need to continue/begin this system?

3. Level of marketing of the Transit System - Public Served (ridership):

- Does the transit system have a marketing plan?
- Has it been implemented?
- Is there a clear direction to increase ridership?
Including paratransit?

FY 2019 REGIONAL PRIORITIZATION EVALUATION MEASURES/CRITERIA TO BE USED
BY REGIONAL PLANNING ORGANIZATIONS AND APPLICANTS
FOR 49 U.S.C. §5311 APPLICATIONS ONLY

Name of Applicant: _____

1. Rural Public Transportation Planning and Regional Coordination:

- HIGH
- Medium high
- MEDIUM
- Medium Low
- LOW

2. Regional Need and Justification for the System:

- HIGH
- Medium high
- MEDIUM
- Medium Low
- LOW

3. Level of marketing of the Transit System - Public Served (ridership):

- HIGH
- Medium high
- MEDIUM
- Medium Low
- LOW



Northwest Regional Transportation Planning Organization
(NWRTPO)

Agenda Item V: Approval / Authorization of Annual
NWRTPO Governing Documents

Subject: Authorization of Governing Documents and RTPO Leaders – most of which were updated in FFY17-18, incl. Open Meetings Act Resolution, Title VI Plan, Public Participation Plan, Member Roster and Elected Leaders. These governing documents were updated in 2018; there are no updates proposed at this time; we are simply undertaking re-authorization for the upcoming year. Authorization for Bylaws and Regional Work Program is ongoing and conducted every two to four years.

Prepared by: Robert Kuipers

Date: 12/17/19

BACKGROUND	
<ul style="list-style-type: none">Why? The NWRTPO is an organization of transportation representatives from rural tribal, community and county governments, who formally represent the interests and intent of their respective jurisdictions for transportation development in collaboration with the NMDOT. These documents govern the function of the NWRTPO, to assure proper procedure and protocol, adequate public involvement, consideration toward multi-modal / equal access for all citizens, and fair representation of local rural governments in the pursuit of transportation resources and development of infrastructure.Purpose. Members will vote to approve and authorize these documents for the year ahead.Discussion/Finalization. These governing documents will guide the function and service of the NWRTPO going forward.	
WORK TO DATE	
<ul style="list-style-type: none">Most of these documents were updated during the course of FFY2017 - 2018, so members are already familiar with them.	
ANTICIPATED WORK	
<ul style="list-style-type: none">Members will consider approval and authorization of these governing documents and elected leaders for ongoing RTPO function and service for the year ahead at today's meeting.	
ATTACHMENTS	
<ul style="list-style-type: none">Open Meetings Act Resolution, Title VI Plan, Public Participation Plan, Member Roster	
BUDGET IMPACT	
<ul style="list-style-type: none">none	
ACTION ITEM	
<ul style="list-style-type: none">action for approval and authorization of RTPO Governing Documents and Leaders	

Northwest RTPO

NORTHWEST NEW MEXICO REGIONAL TRANSPORTATION PLANNING ORGANIZATION
designated by the New Mexico Department of Transportation

<i>administered by</i> NORTHWEST NEW MEXICO COUNCIL OF GOVERNMENTS 106 West Aztec Avenue Gallup, NM 87301 (505) 722-4327 www.nwrtpo.org	JEFF IRVING, RTPO COMMITTEE CHAIRMAN DAVE DEUTSAWE, RTPO COMMITTEE VICE-CHAIRMAN
--	---

RESOLUTION NO. 2018-01
of the Joint Technical/Policy Committee
of the Northwest RTPO

Adopting an *Open Meetings Act* Protocol for the Northwest RTPO

WHEREAS, the Northwest Regional Transportation Planning Organization (NWRTPO) Bylaws state that all meetings shall be conducted according to the *Open Meetings Act* (NMSA 10-15-4 and according to procedures adopted by NWRTPO Joint Technical/Policy Committee; and

WHEREAS, Section 10-15-1(B) of the *Open Meetings Act* (1978, Sections 10-15-1 to 10-15-4 NMSA 1978) states that, except as may be otherwise provided in the *Constitution* or the provisions of the *Open Meetings Act*, all meetings of a quorum of members of any board, council, commission, administrative adjudicatory body or other policymaking body of any state or local public agency held for the purpose of formulating public policy, discussing public business, or for the purpose of taking any action within the authority of such body, are declared to be public meetings open to the public at all times; and

WHEREAS, any meetings held by NWRTPO at which the discussion or adoption of any proposed resolution, rule, regulation, or formal motion occurs will be held only after reasonable notice to the public; and

WHEREAS, the Northwest Regional Transportation Planning Organization will determine annually what constitutes reasonable notice of the public in accordance with NWRTPO Bylaws;

NOW, THEREFORE, BE IT RESOLVED THAT:

1. All meetings of the Joint Technical/Policy Committee of the NWRTPO shall be held in accordance with the NWRTPO Bylaws as duly adopted and with the *Open Meetings Act* as applicable.
2. The agenda for each regular meeting shall be made available by NWRTPO staff at least seven days prior to the meeting by email and by request in a hard copy form. The agenda will also be available to the public at least twenty-four hours before a special meeting is held.
3. The NWRTPO staff shall notify the public by newspaper advertisement of the time and place of Regular meetings at least ten days in advance, Special meetings three days in

MEMBERS OF THE REGIONAL TRANSPORTATION PLANNING ORGANIZATION FOR NORTHWEST NEW MEXICO				
Cibola County	McKinley County	City of Grants	Navajo Nation	Pueblo of Acoma
San Juan County	City of Gallup	Village of Milan	Pueblo of Zuni	Pueblo of Laguna

advance, and Emergency meetings as far in advance as possible. Emergency meetings will be called only under unforeseen circumstances that demand immediate action to protect the health, safety and property of citizens or to protect the public body from substantial financial loss. Emergency and Special meetings may be called by the Chairperson or a majority of the voting members. Local government entities shall post public notices for special or emergency meetings within their communities at their respective municipal and county offices. Meeting information will also be made available on the NWRTPO website.

4. NWRTPO voting members may close a meeting to the public only if the subject matter of such discussion or motion is exempted from the open meeting requirement under Section 10-15-1(H) of the *Open Meetings Act*.
5. NWRTPO staff shall keep written minutes of all open meetings. The minutes shall include the date, time and place of the meeting, names of the members in attendance and those absent, the substance of proposals or actions considered and a record of any decisions and votes taken. Draft minutes shall be prepared at least 7 days in advance of the next regular meeting and shall be approved, amended or disapproved at the next meeting where a quorum of NWRTPO voting members are present. Draft Minutes from special or emergency meetings shall be prepared within 10 days following such meetings for RTPO Member review. Minutes shall not become official until approved by the NWRTPO voting members. Recordings of open meetings may be made by NWRTPO staff but only for the purpose of preparing the official minutes. NWRTPO meeting minutes shall be made available to the public on the NWRTPO website and upon written request.

PASSED, APPROVED AND ADOPTED by the Joint Technical/Policy Committee of the Northwest Regional Transportation Planning Organization at a duly called regular meeting of the Committee held at Cibola Convention Center, Cibola County, New Mexico on January 10, 2018.

Approved and Reauthorized by the Joint Technical/Policy Committee of the Northwest Regional Transportation Planning Organization for FFY2020 at the January 08, 2020 meeting held at the Cibola County Convention Center in Grants, NM.

SIGNED: _____
Jeff Irving, Chairman
RTPO Joint Technical/Policy Committee

ATTEST: _____
Evan Williams, Executive Director
Northwest RTPO Program
Northwest New Mexico Council of Governments

MEMBERS OF THE REGIONAL TRANSPORTATION PLANNING ORGANIZATION FOR NORTHWEST NEW MEXICO				
Cibola County San Juan County	McKinley County City of Gallup	City of Grants Village of Millan	Navajo Nation Pueblo of Zuni	Pueblo of Acoma Pueblo of Laguna

Northwest Regional Transportation Planning Organization (NWRTPO)



Title VI Plan

2018 Update

2020 Reauthorization

Table of Contents

I. Statements of Policy	1
II. Title VI Assurances	2
III. Title VI and Environment Justice – RTPD Planning Requirements	5
IV. Title VI and Environmental Justice – the Public Participation Process	7
V. Organization and Staff Responsibilities	9
VI. Primary Program Area and Review Procedures.....	10
VII. Title VI Coordinator and Complaint Process	11
VIII. Limited English Proficiency Plan	13
IX. External Communication.....	15
X. Notice of Rights.....	15
Appendix A: Contractor Assurances	
Appendix B: Clauses for Transfer or Lease of Real Property	
Appendix C: Organizational Chart	
Appendix D: Title VI Complaint Form	

I. **STATEMENTS OF POLICY**

Introduction

The Northwest Regional Transportation Planning Organization (NWRTPO) is the rural/non-metro transportation planning agency for the counties of San Juan, Cibola and McKinley including the cities of Gallup and Grants, the Village of Milán, the Navajo Nation, the Pueblo of Acoma, the Pueblo of Laguna, the Pueblo of Zuni, and the non-urbanized area of San Juan County in New Mexico. Federal regulations require that an RTPO be designated to carry out a comprehensive, continuing and coordinated transportation planning process for our non-urbanized region. The Northwest New Mexico Council of Governments (NWNMCOG) is the fiscal and administrative agent for the NWRTPO.

Title VI Nondiscrimination Statement of Policy

The NWRTPO is committed to compliance with Title VI of the Civil Rights Act of 1964, 49 CFR, part 2, and all related regulations and directives. The NWRTPO assures that no person shall on the grounds of race, color, national origin, gender, age, or disability be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity under any NWRTPO program, activity, or service.

Environmental Justice and Limited English Proficiency Policy Statement

The NWRTPO is also committed to assure every effort will be made to prevent the discrimination of low-income and minority populations, as a result of any impact of its programs or activities in accordance with Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and in Low-Income Populations.

In addition, the NWRTPO also assures every effort will be made to provide meaningful access to persons that have Limited English Proficiency (LEP), in accordance with Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency.

Definition of Federal financial assistance and recipients affected

Federal financial assistance is defined as any Federal dollars that are assigned to the NWRTPO to support any program and activity, by way of grant, loan or contract, other than a contract of insurance or guaranty. The NWRTPO typically receives planning funds from the New Mexico Department of Transportation via Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA) to carry out the transportation planning requirements as set forth by the federal law Moving Ahead for Progress in the 21st Century (MAP-21) and Fixing America's Surface Transportation Act (FAST Act).

II. **TITLE VI ASSURANCES**

Specific Forms of Discrimination Prohibited

The NWRTPO efforts to prevent discrimination must address, but are not limited to:

- The denial of services, financial aid, or other benefits provided under a program.
- Distinctions in the quality, quantity, or manner in which the benefit is provided.
- Segregation or separation in any part of the program.
- Restriction in the enjoyment of any advantages, privileges, or other benefits provided to others.
- Different standards or requirements for participation.
- Methods of administration which directly or indirectly or through contractual relationships would defeat or impair the accomplishment of effective nondiscrimination.
- Discrimination in any activities related to a highway, infrastructure or facility built or repaired in whole or in part with Federal funds.
- Discrimination in any employment resulting from a program, the primary purpose of which is to provide employment.

Programs and services covered by Title VI

The NWRTPO Title VI Plan applies to all of its programs, activities and services, regardless of funding source. Some sections deal with specific requirements (e.g. FTA funded programs).

Authorities

1. Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d *et seq.*, 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin);
2. Federal-Aid Highway Act of 1973 (23 U.S.C. §324 *et seq.*), (prohibits discrimination on the basis of sex);
3. The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 *et seq.*), (prohibits discrimination on the basis of age);
4. Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 *et seq.*) as amended, (prohibits discrimination on the basis of disability);
5. Americans with Disabilities Act of 1990, as amended, (42 U.S.C. § 12101 *et seq.*), (prohibits discrimination on the basis of disability)
6. The Uniform Relocation Assistance and Real Property Acquisitions Policies Act of 1970, as amended, 42 U.S.C. § 4601
7. The National Environmental Policy Act of 1969, 42 U.S.C. § 4321;
8. 49 C.F.R. Part 21 (entitled *Nondiscrimination In Federally-Assisted Programs Of The Department of Transportation-Effectuation of Title VI Of The Civil Rights Act of 1964*);

- 9. 49 C.F.R. Part 27 (entitled *Nondiscrimination On The Basis Of Disability In Programs Or Activities Receiving Federal Financial Assistance*);
- 10. 49 C.F.R. Part 28 (entitled *Enforcement Of Nondiscrimination On the Basis Of Handicap In Program Or Activities Conducted By The Department Of Transportation*);
- 11. 49 C.F.R. Part 37 (entitled *Transportation Services For Individuals With Disabilities (ADA)*);
- 12. 23 C.F.R. Part 200 (FHWA's Title VI/Nondiscrimination Regulation);
- 13. 28 C.F.R. Part 35 (entitled *Discrimination On The Basis Of Disability In State And Local Government Services*);
- 14. 28 C.F.R. Part 50.3 (DOJ Guidelines for Enforcement of Title VI of the Civil Rights Act of 1964).

FHWA Assurances for Title VI and Other Nondiscriminatory Statutes

In keeping with its policy of nondiscrimination, and as a condition to receiving Federal financial assistance from the Department of Transportation, the NWRTPO (hereafter referred to as the "Recipient") hereby agrees that as a condition to receiving Federal financial assistance from the Department of Transportation, it will comply with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d - 42 U.S.C. 2000d-4 (hereinafter referred to as the Act) and all requirements imposed by or pursuant to: Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, nondiscrimination in Federally-assisted programs of the Department of Transportation, Effectuation of Title VI of the Civil Rights Act of 1964 (hereinafter referred to as the Regulations) and other pertinent directives, to that end in accordance with the Act, Regulations, and other pertinent directives, no person in the United States shall, on the grounds of race, color, sex, national origin, or age be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the Recipient receives Federal financial assistance from the Department of Transportation, including the Federal Transit Administration (FTA), and HEREBY GIVES ASSURANCE THAT it will promptly take any measures necessary to effectuate this agreement. This Assurance is required by Subsection 21.7 (a)(1) of the Regulations.

More specifically and without limiting the above general assurance, the Recipient hereby gives the following specific assurances with respect to operating assistance projects:

- 1) As defined in Subsections 21.23(b) and 21.23 (e) of the Regulations, the Recipient agrees that each "program" will be conducted and each "facility", will be operated in compliance with all requirements imposed by, or pursuant to, the Regulations; and
- 2) The Recipient shall insert the following notification in all solicitations for bids for work or material subject to the Regulations and made in connection with the Federal Aid Highway Program, and in adapted form in all proposals for negotiated agreements:

In accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and 49, of the Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the

Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively insure that in regard to any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, sex, national origin, income status or age in consideration for an award.

- 3) The Recipient shall insert the clauses of Appendix A in every contract or agreement subject to the Act and Regulations
- 4) The Recipient shall insert the clauses of Appendix B in any deed from the United States effecting or recording a transfer or lease to the Recipient of real property, structures, use or improvements thereon or interest therein.
- 5) The Recipient shall provide for such methods of administration for the program as are found by the Secretary of Transportation or the officials to whom he delegates specific authority to give reasonable guarantee that it, other recipients, sub grantees, contractors, subcontractors, transferees, successors in interest, and other participants of Federal financial assistance under such program will comply with all requirements imposed or pursuant to the Act, the Regulations and this Assurance;
- 6) The Recipient agrees that the United States has a right to seek judicial enforcement with regard to any matter arising under the Act, the Regulations, and this Assurance; and
- 7) This Assurance is given in consideration of and for the purpose of obtaining any and all Federal grants, loans, contracts, property, discounts or other Federal financial assistance extended after the date hereof to the Recipient by the Department of Transportation under Federal-Aid Highway Program and is binding on it, other recipients, sub-grantees, contractors, subcontractors, transferees, successors in interest and other participants in the Federal-Aid Highway Program. The person whose signature appears below is authorized to sign this Assurance on behalf of the Recipient.

Signed by Chief Administrative Officer or Designee

Date

III. TITLE VI AND ENVIRONMENT JUSTICE – RTPO PLANNING REQUIREMENTS

The NWRTPO is responsible for ensuring Title VI compliance for the following planning activities:

Data Collection

Census and other statistical data will be collected by the RTPO as a means of identifying low income and minority populations within the RTPO. The data will be maintained for the purpose of planning projects and programs that serve various population groups. The data collection process will be reviewed biennially to ensure sufficiency in meeting Title VI requirements.

- RTPO Actions:
 - Collect, maintain, and update databases of low income and minority concentrations within the RTPO
 - Utilize the data when developing plans and studies
 - Develop demographic profile maps to help identify neighborhoods with high concentrations of low income and minority populations
 - Use these maps in various planning documents

Regional Work Program

The NWRTPO Regional Work Program (RWP) is the annual list of projects and activities that are expected to be completed by staff and the two NWRTPO committees. In this document, the NWRTPO will identify projects, studies, and other activities that will provide more transportation options to disadvantaged populations.

- RTPO Actions:
 - Identify planning activities that will encourage involvement by all populations
 - Analyze the benefits and impacts that planning studies might have on low income and minority populations
 - Create maps highlighting socio-economic groups and their geographical relationship to jobs, housing, and transportation options for all modes

Regional Transportation Improvement Program Recommendations (RTIPR)

The Regional Transportation Improvement Program – with identified project citations listed within the Regional Transportation Improvement Program Recommendations (RTIPR) document is the short term program of projects that are expected to be designed, engineered, and constructed within the next four to ten years. Projects should be reviewed to assess the benefits and impacts they might have on various aspects of the population.

- RTPO Actions:

- Work with the entities to identify transportation projects that serve areas of the RTPO with low income and minority populations
- Provide opportunity for all populations to provide input into project identification
- Develop a performance target for a percent of projects that serve Title VI populations

Regional Transportation Plan

The Regional Transportation Plan (RTP) is the long range, comprehensive plan that identifies the projects, programs, and policies needed in the next 20 years to meet the transportation needs of this area. The NWRTPO – RTP is coordinated in its development with the NMDOT statewide Long Range Multimodal Transportation Plan in order to provide consistency with other regions of the state, in its responsiveness to federal guidance for transportation maintenance and development as outlined in the current MAP-21 and/or FAST Act Transportation Bill. Using various data collected by the RTPO, the RTP can estimate growth patterns of disadvantaged populations and address the benefits and burdens that future transportation projects might have.

- RTPO Actions:
 - Develop demographic profile maps that project growth in disadvantaged populations over at least a 20 year planning horizon
 - Give all populations opportunity to provide input into project identification
 - Assess the effects that future land use decisions and transportation projects might have on the neighborhoods, the environment, and the economy
 - Ensure that the benefits and impacts of future transportation systems are equally distributed among all areas of the RTPO
 - Develop a performance target for a percent of projects that serve Title VI populations

Transit Planning

Current Public Transportation Services in the NWRTPO Region of San Juan, Cibola and McKinley Counties include five Public Transit (5311) Providers: Pueblo of Zuni, Navajo Transit, Gallup Express, Cibola Transit Authority, and Pueblo of Laguna – Shaa’srk’a Transit. There is also a Public Transit (5311) service – Red Apple Express – serving the Farmington metropolitan areas in San Juan County under the Farmington MPO. There are also three Elderly & Disabled (5310) transportation services including Presbyterian Medical Services in San Juan County, and Zuni Entrepreneurial Enterprises and Coyote Canyon Rehabilitation Center in McKinley County. Our Public Transit providers collaborate to provide route coordination, to help accommodate regional travel needs for our populations in need of public transportation services.

- RTPO Actions:
 - Using demographic profile maps, ensure that transit routes and stops fully serve those neighborhoods with high concentrations of low income and minority populations.

- Work with Navajo Transit, Gallup Express, Cibola Area Transit and Laguna Shaa'srk'a Transit to identify necessary changes to routes
- Ensure bus stop locations are fully accessible for all users, both at the site and in the vicinity

IV. TITLE VI AND ENVIRONMENTAL JUSTICE – THE PUBLIC PARTICIPATION PROCESS

Public Participation Plan (PPP)

The NWRTPO Public Participation Plan (PPP) describes how the RTPO communicates and distributes information to the public as well as how the public can interact and provide comments to the RTPO. The needs of those traditionally underserved by the existing system will be sought and considered by the NWRTPO.

Through its public involvement efforts, the NWRTPO will strive to achieve the following Title VI and Environmental Justice (EJ) goals:

- To avoid, minimize, or mitigate disproportionately high and adverse human health and environmental effects, including social and economic effects, on minority populations and low-income populations.
- To ensure the full and fair participation by all potentially affected communities in the transportation decision-making process.
- To prevent the denial of, reduction in, or significant delay in the receipt of benefits by minority and low-income populations.

Title VI states that no person shall, on the ground of race, color, or national origin, be excluded from participation in, denied benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance. The RTPO will ensure that the input and feedback from all people will be considered in the development of RTPO planning documents and activities.

EJ concerns and goals should be considered throughout all public engagement efforts, from project planning through construction and operation. This includes public outreach conducted during transportation planning and during the environmental reviews required by the National Environmental Policy Act (NEPA).

The following actions relating to Environmental Justice and Title VI are meant to reduce the barriers for participation in the decision-making process by low income, minority or disabled individuals.

1. When possible, public meetings will be held in locations that are convenient to low and moderate income neighborhoods and accessible to disabled populations. Such locations

include community centers, senior centers and schools. Where possible, RTPO staff will meet at the locations of businesses, neighborhood groups, stakeholders, and other agencies.

2. Upon request, all RTPO work products and documents will be made available in alternative formats, including Braille, large type and languages other than English.
3. The following statement will be included in all RTPO documents: The NWRTPO does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in the provision of services. This document can be made available in alternative formats by calling the RTPO Office at 505-722-4327 (voice) or 505-722-9211 (fax).
4. The following statement will be included in all meeting announcements:
Pursuant to the Americans with Disabilities Act of 1990 and Title VI of the Civil Rights Act of 1964, unless compelling reasons dictate otherwise, public meetings and hearings conducted by the RTPO in conjunction with the NMDOT will be held in accessible buildings and are open to the public. Given reasonable notice, interpreters and readers will be available to the hearing and visually impaired, and to those with limited English proficiency. Contact ADA Coordinator Damian Segura, at NMDOT (505) 827-1778.
5. Agencies and organizations that represent low income, minority and disabled populations will be identified and included in RTPO mailings. Staff will maintain an active listing of contacts for these organizations.
6. The RTPO will evaluate Environmental Justice actions and Title VI requirements on an annual basis to ensure effectiveness of public involvement. This document will be reviewed and updated in conjunction with the Public Participation Plan.

Communication and Notification to the Public

All members of the public are ensured protections against discrimination which are afforded to them by Title VI. To ensure open communication with the public, the NWRTPO will adhere to the following requirements:

- The NWRTPO will disseminate agenda and public meeting information to members of the public via accessible printed and electronic media, including postings on the NWRTPO website and in the Farmington Daily Times, Gallup Independent and Cibola Beacon. Documents and agendas will be available at the RTPO office (NWNM Council of Governments – 106 West Aztec Avenue, Gallup) and at other locations identified in the Public Participation Plan (see Appendix D of the PPP).
- Public notices of RTPO meetings will be posted at the location of the meeting site.
- In appropriate documents, the NWRTPO will include a statement that the organization complies with Title VI by assuring that no person shall on the grounds of race, color, national origin, gender, age, or disability be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity under any NWRTPO program, activity, or service.

Section VI of this plan describes the procedures on how members of the public can request additional information regarding the NWRTPPO Title VI obligation. This section also identifies the procedures to be followed by members of the public to file a discrimination complaint against the NWRTPPO.

V. ORGANIZATION AND STAFF RESPONSIBILITIES

Organization Overview

The NWRTPPO was established in 1993 by the Northwest New Mexico Council of Governments under the mandate, authority and recognition of the New Mexico Department of Transportation (NMDOT) as an interagency regional collaborative to assist the State of New Mexico in meeting federal requirements for consultation and cooperation with local and tribal elected officials and their communities in planning, prioritizing and funding transportation projects and initiatives. The NWRTPPO geographic area was established as Cibola, McKinley and San Juan Counties.

The NWRTPPO consists of member representatives from the Cities of Gallup and Grants, Village of Milan, Counties of Cibola, McKinley and San Juan, Pueblos of Acoma, Laguna and Zuni, and the Navajo Nation. [It should be noted that the northwest New Mexico Cities of Aztec, Bloomfield and Farmington are part of the Farmington Metropolitan Planning Organization (FMPO).]

The NWRTPPO Policy and Technical Committee meets monthly, in consultation with NMDOT representatives, to plan and coordinate maintenance and development for a variety of multimodal transportation projects serving the mobility and transportation needs of the citizens and communities of the region. The NWRTPPO Policy Committee reports as needed to the Board of Directors of the Northwest New Mexico Council of Governments, consults with their respective local elected leaders, and obtains approvals as appropriate on policy actions.

The Northwest New Mexico Council of Governments serves as fiscal agent for the NWRTPPO, administering annually renewed NMDOT contracts for RTPPO services, and manages the NWRTPPO annual work program. The NWNMCOG is an association of governments formed under several State and Federal executive and legislative instruments as the State's regional planning agency for northwestern New Mexico. The COG provides planning and technical assistance services in regional transportation, regional water, infrastructure capital improvement, economic development, community empowerment, statistical data support, and on priority tasks and projects as assigned by the local member governments.

In collaboration with and under the auspices of the NMDOT and the New Mexico office of the Federal Highway Administration (FHWA), the NWRTPPO facilitates consultation, planning, technical assistance and implementation activities in support of the equitable, efficient and effective development of multimodal transportation funding, services and infrastructure development and maintenance on behalf of the ten participating member governments. It serves

as a forum for sharing information and technical resources from NMDOT, FHWA, FTA and other sources on trends, opportunities, funding and training; provides consultation on compliance with State and Federal rules, regulations, requirements and deadlines, and support for project development, tracking and reporting. It provides a consultative avenue for member governments to partner in developing safe, efficient, effective and affordable multimodal transportation systems, collect data and identify transportation needs, develop sound projects that are appropriate and affordable, and leverage resources and provide a voice on behalf of small communities and rural counties to facilitate and accelerate transportation funding and infrastructure development.

VI. Primary Program Area & Review Procedures

The NWRTPO engages in the following program areas.

Program Area	General Description	Title VI Non-discrimination Concerns and Responsibilities	Review Procedures for Ensuring Non-discrimination
Planning	Planning for development or maintenance of multi-modal transportation infrastructure	Assure equal access for all citizens	Engage guidance from Title VI regulation, and professionals in the field of disabilities management and accommodation.
Right of Way	Right of Way consideration for equal access concerns for all transportation infrastructure	Assure equal access for all citizens	Engage guidance from Title VI regulation, and professionals in the field of disabilities management and accommodation.
Environmental	Multi-modal access and mobility consideration thru the environmental review process	Assure equal access for all citizens	Engage guidance from Title VI regulation, and professionals in the field of disabilities management and accommodation.
Research	Consideration of equal access and mobility accommodation for all citizens regardless of age, or mobility constraints	Assure equal access and mobility accommodation for all citizens regardless of age or other limiting constraints	Engage guidance from Title VI regulation, and professionals in the field of disabilities management and accommodation.

VII. TITLE VI COORDINATOR AND COMPLAINT PROCESS

Title VI Coordinator Responsibilities

The NWRTPO Planner serves as the Title VI Coordinator for NWRTPO activities and will be responsible for the following:

- Ensuring that the transportation planning process fully complies with the requirements of Title VI.
- Monitoring the transportation planning process and overall strategies and goals and ensuring compliance with Title VI requirements.
- Reviewing operational policies and procedures to ensure Title VI compliance.

- Monitoring the service equities of planning data collection and analysis for potential impacts on social, economic, and/or ethnic groups.
- Ensuring the planning organizational membership attempts to reflect the makeup of the population served. This would include periodically reporting the RTPD racial, ethnic, and gender composition of public involvement organizations or groups.
- Ensuring the opinions and views of all groups within their populations are solicited and considered in the planning of transportation projects.
- Monitoring compliance with Environmental Justice issues to identify low-income and minority populations that may be impacted by transportation planning process.
- Providing evidence that input from minority groups/persons has been considered in the transportation planning process. Evidence could include but is not limited to the participation level and composition of participants in public information settings and reporting any follow-up and conclusions to issues communicated throughout the planning process.
- Monitoring the gathering and utilization of demographic data used to identify and locate low-income and minority populations in order to investigate the possible benefits and detriments of transportation plans on these populations.
- Monitor compliance with Limited English Proficiency populations to improve access and comprehension of the transportation planning process for LEP individuals.

Title VI Complaint Procedures

The NWRTPO is committed to ensuring that all citizens have equal access to all transportation services. It is further the intent of the NWRTPO that all citizens are aware of their rights to such access. Any person believing he or she has been excluded from, denied participation in, denied the benefits of, or otherwise has been subjected to discrimination under any transportation service, program or activity (whether Federally funded or not) due to that person's race, color, national origin, gender, age, disability, economic status, or limited English proficiency has the right to file a complaint.

The complaint procedures cover the following:

- Title VI of the Civil Rights Act of 1964
- Section 504 of the Rehabilitation Act of 1973
- Civil Rights Restoration Act of 1973
- Civil Rights Restoration Act of 1987
- Americans with Disabilities Act of 1990
- Executive Order 12898
- Executive Order 13166

Reporting a Title VI Complaint

An individual, group of individuals or entity may file a formal Title VI complaint. If you believe that you have received discriminatory treatment by the NWRTPO on the basis of your race, color or national origin, you have the right to file a complaint with the NWRTPO Planner (who serves as the Title VI Coordinator). The complaint must be filed no later than 180 calendar days of the alleged discriminatory incident.

Title VI complaints may be submitted to the NWRTPO Planner via phone, email, mail, or direct visit (*please call to set an appointment first for a direct visit if possible*). The NWRTPO Planner may be contacted as follows:

NWRTPO Planner/Title VI Coordinator
Northwest New Mexico Council of Governments
106 W. Aztec Avenue
Gallup, NM 87301
505-722-4327

Citizens also have the right to file a complaint with an external entity such as the New Mexico Department of Transportation (DOT), a federal or state agency, or a federal or state court. Complaints to NMDOT must be submitted to the NMDOT Title VI Coordinator in writing, signed and dated, within 180 days of the alleged discriminatory act (or latest occurrence). The complaint should be submitted to the following address:

Attn: Title VI Coordinator
Office of Equal Opportunity Programs
1596 Pacheco St., Suite 107
Santa Fe, NM 87505

The complaint you are submitting to the entity should include the name, address, phone number and signature of complainant. The formal complaint should describe the alleged discriminatory act that violates Title VI in detail.

Title VI complaints may also be filed directly with the United States Department of Transportation (USDOT), Federal Highway Administration (FHWA), Federal Transit Administration (FTA), Federal Aviation Administration (FAA) or the Federal Railroad Administration (FRA) within the 180 day period of the alleged discriminatory act (or latest occurrence).

Should a complaint be filed with the NWRTPO and an external entity simultaneously, the external complaint shall supersede the NWRTPO complaint and the NWRTPO complaint procedures will be suspended pending the external entity's findings.

Filing a Title VI Complaint

Within 10 working days of receipt of the formal complaint, the Title VI Coordinator and NWNMCOG Human Resources Director will notify the complainant and begin an investigation (unless the complaint is filed with an external entity first or simultaneously). The investigation will address complaints against the NWRTPQ. The investigation will be conducted in conjunction with and under the advice of the NWNMCOG Human Resources Department.

The investigation may include discussion(s) of the complaint with all affected parties to determine the problem. The complainant may be represented by an attorney or other representative of his/her own choosing and may bring witnesses and present testimony and evidence in the course of the investigation. The investigation will be conducted and completed within 60 days of the receipt of the formal complaint.

Based upon all the information received, an investigation report will be written by the Human Resources Director for submittal to the NWNMCOG Executive Director. The complainant will receive a letter stating the final decision of the Executive Director by the end of the 60-day time limit. The complainant shall be notified of his/her right to appeal the decision. Appeals may be made to NMDOT, the Equal Employment Opportunity Commission (EEOC) or the Department of Fair Employment and Housing (DFEH).

Title VI Complaint Form

Completion of a Title VI Complaint form is required when filing a complaint (copy included in Appendix B). These forms are also available from the Finance/Human Resources office at the Northwest New Mexico Council of Governments.

Title VI Related Training

The Title VI Coordinator shall ensure that staff are trained and familiar with related policies and procedures on at least a biennial basis. Related Title VI training can be provided by the NMDOT Title VI Coordinator upon request to senior management and others to discuss practical situations and how Title VI applies to the planning and public participation processes. Training may also be provided through FHWA-sponsored webinars and training resources. The NMDOT Office of Equal Opportunities can be contacted to provide on-site Title VI training.

VIII. LIMITED ENGLISH PROFICIENCY (LEP) PLAN

Overview of LEP Plan

Executive Order 13166, *Improving Access to Services for Persons with Limited English Proficiency*, indicates that differing treatment based upon a person's inability to speak, read, write, or understand English is a type of national origin discrimination. Any agency receiving federal funds needs to develop a Limited English Proficiency (LEP) Plan.

The primary element of the LEP Plan is the Four Factor Analysis that considers the following factors:

- Number or Proportion of LEP Individuals: a summary of LEP persons in the service area and a description of efforts to provide meaningful opportunities for the LEP population to be involved in programs and services.
- Frequency of Contact with the Program: a record of how often LEP persons access or come into contact with programs and services.
- Nature and Importance of the Program: a description of how LEP individuals have access to benefits and services from programs and services.
- Resources Available: a summary of the resources that the organization can use for providing assistance to LEP populations.

The NWRTPPO serves a large, rural, multicultural and multi-ethnic region in northwest New Mexico. As such, the RTPPO moves its meetings around the region to assure more equitable access to the public for attendance and input at meetings at least several times per year. The hosting government at each meeting works with the NWRTPPO to host meetings in accessible facilities, and accommodate public access and participation. Interpretive assistance can be made available as needed with adequate advance notice. Public notices which generally are posted annually in the three major newspapers for each county (San Juan, Cibola, McKinley) always include the following statement:

Pursuant to the Americans with Disabilities Act of 1990 and Title VI of the Civil Rights Act of 1964, unless compelling reasons dictate otherwise, public meetings and hearings conducted by the RTPPO in conjunction with the NMDOT will be held in accessible buildings and are open to the public. Given reasonable notice, interpreters and readers will be available to the hearing and visually impaired, and to those with limited English proficiency. Contact ADA Coordinator Damian Segura, at NMDOT (505) 827-1778.

The populations of Northwest New Mexico include the primary languages of English and Spanish along with Native languages inherent to the Pueblos of Laguna, Acoma, and Zuni, and the Navajo Nation. There are also some smaller populations representing other language groups. Most of these, especially the younger generations, are adequately proficient in English. When meetings are hosted in the various communities or areas of the region, at times there may be some who show up from the public – most often the local public with limited English proficiency; in most cases there are other relatives or acquaintances in the audience who assist them in understanding and participating in discussion. This is an extremely rare occurrence within the NWRTPPO, as most monthly meetings are technical in nature and of less interest to the public, but the RTPPO does advertise as indicated above in a manner that is non-prohibitive, and stands prepared to provide interpretive assistance, with adequate notice.

The NWRTPPO accommodates the development and maintenance of multimodal transportation infrastructure intended to benefit all of the general public of the region, and supports all efforts to meet ADA compliance regulations for multimodal public transportation infrastructure, in collaboration with the New Mexico Department of Transportation, and the New Mexico offices of the Federal Highway Administration (FHWA) and Federal Transit Administration (FTA). This includes addressing methods beneficial to Low English Proficiency populations, such as signage that include symbols, and the availability of interpretive assistance at meetings.

IX. External Communication (Notification to Public Beneficiaries)

The NWRTPPO shall provide information to members of the public detailing their Title VI obligation and notify members of the public of the protections against discrimination afforded to them by Title VI. Requirements include:

- Dissemination of Information: The NWRTPPO shall disseminate this information to members of the public via accessible printed and electronic media, including posting on your organization's website.
- Contents of Notification: At a minimum, the notification should include the following:
 1. Statement that the NWRTPPO operates the Federal Program(s) without regard to race, color, national origin, sex, age, or disability.
 2. Identify procedures to be followed by members of the public to request additional information regarding your organization's Title VI obligation.
 3. Identify procedures to be followed by members of the public to file a discrimination complaint against your organization.

X. Notice of Rights

Your Rights Against Discrimination Under Title VI of the Civil Rights Act of 1964

The NWRTPPO operates its programs and services without regard to race, color, national origin, sex, age, and disability. Anyone who believes they have been excluded from participation in, denied benefits of, or otherwise subjected to discrimination under any NWRTPPO program or activity because of their race, color, national origin, age, sex, or disability may file a discrimination complaint with the NWRTPPO, NWNM Council of Governments, or the New Mexico Department of Transportation.

To file a Title VI discrimination complaint, please contact:

- NWRTPPO Program Manager: 505-722-4327
- NMDOT Title VI Program Coordinator: 505-470-9668

NWRTPPO notice of Title VI / ADA compliance is disseminated to the public through area Newspaper meeting notices. A sample notice is provided below. You may contact the NWRTPPO through the N.W.N.M. Council of Governments, 106 West Aztec Avenue, Gallup, NM 87301; phone: 505-722-4327. Example of Public Notice with Title VI and ADA compliance statement included in attachments below.

Appendix A

Contractor’s Assurances

During the performance of this contract, the contractor, for itself, its assignees and successors in interest (hereinafter referred to as the “contractor”), hereinafter including subcontractors and consultants, agrees as follows:

1. **Compliance with the Authorities:** The contractor agrees to comply with non-discriminatory statutes and authorities, including but not limited to:
 - Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d *et seq.*, 78 stat. 252), (prohibits discrimination on the basis of race, color national origin); and 49 CFR Part 21.
 - The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaces or whose property has been acquired because of Federal or Federal-aid programs and projects);
 - Federal-Aid Highway Act of 1973, (29 U.S.C. § 324 *et seq.*), (prohibits discrimination on the basis of sex);
 - Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 *et seq.*), as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27;
 - The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 *et seq.*), (prohibits discrimination on the basis of age);
 - Airport and Airway Improvement Act of 1982, (49 U.S.C. § 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);
 - The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms “programs or activities” to include all of the program or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not);
 - Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131 – 12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38;
 - The Federal Aviation Administration’s Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
 - Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations;
 - Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your program (70 Fed. Reg. at 74087 to 74100);
 - Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (U.S.C. 1681 *et seq.*)

2) Compliance with Regulations: The contractor (hereinafter includes consultants) will comply with the Regulations relative to Non-discrimination in Federally-assisted programs of the U.S. Department of Transportation, Title 49, Code of Federal Regulations, Part 21, as they may be amended from time-to-time, (hereinafter referred to as the "Regulations"), which are herein incorporated by reference and made a part of this contract.

3) Non-discrimination: The contractor, with regard to the work performed by it during the contract, will not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The contractor will not participate either directly or indirectly in the discrimination prohibited by the Acts and the Regulations, including employment practices when the contract covers any activity, project, or program set forth in Appendix B of the 49 CFR Part 21.

4) Solicitations for Subcontracts, Including Procurements of Materials and Equipment: In all solicitations, either by competitive bidding or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials or leases of equipment, each potential subcontractor or supplier will be notified by the contractor of the contractor's obligations under this contract and the Acts and the Regulations relative to Non-discrimination on the grounds of race, color, or national origin.

5) Information and Reports: The contractor will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the New Mexico Department of Transportation or the Federal Highway Administration to be pertinent to ascertain compliance with such Acts, Regulations, and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish this information, the contractor shall so certify to the NWRTPO or the Federal Highway Administration, as appropriate, and will set forth what efforts it has made to obtain the information.

6) Sanctions for Noncompliance: In the event of the contractor's non-compliance with the nondiscrimination provisions of this contract, the NWRTPO will impose such contract sanctions as it or the Federal Highway Administration may determine to be appropriate, including, but not limited to:

- a. withholding payments to the contractor under the contract until the contractor complies; and/or
- b. cancelling, terminating or suspending the contract, in whole or in part.

7) Incorporation of Provisions: The contractor will include the provisions of paragraphs one through six in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Acts, the Regulations and directives issued pursuant thereto. The contractor shall take such action with respect to any subcontract or procurement as the NWRTPO or the Federal Highway Administration may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the contractor becomes involved in, or is threatened with litigation by a subcontractor, or supplier because of such direction, the contractor may request the NWRTPO to enter into any litigation to protect the interests of the NWRTPO. In addition, the contractor may request the United States to enter into the litigation to protect the interests of the United States.

Appendix B
Clauses for Transfer or Lease of Real Property
Acquired or Improved Under the Activity, Facility, or Program

The following clauses shall be included in deeds, licenses, leases, permits, or similar instruments entered into by the State of New Mexico, pursuant to the provisions of Assurance 7(a):

- A. The (grantee, lessee, permittee, etc., as appropriate) for himself/herself, his/her heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree [in the case of deeds and leases add “as a covenant running with the land”] that:

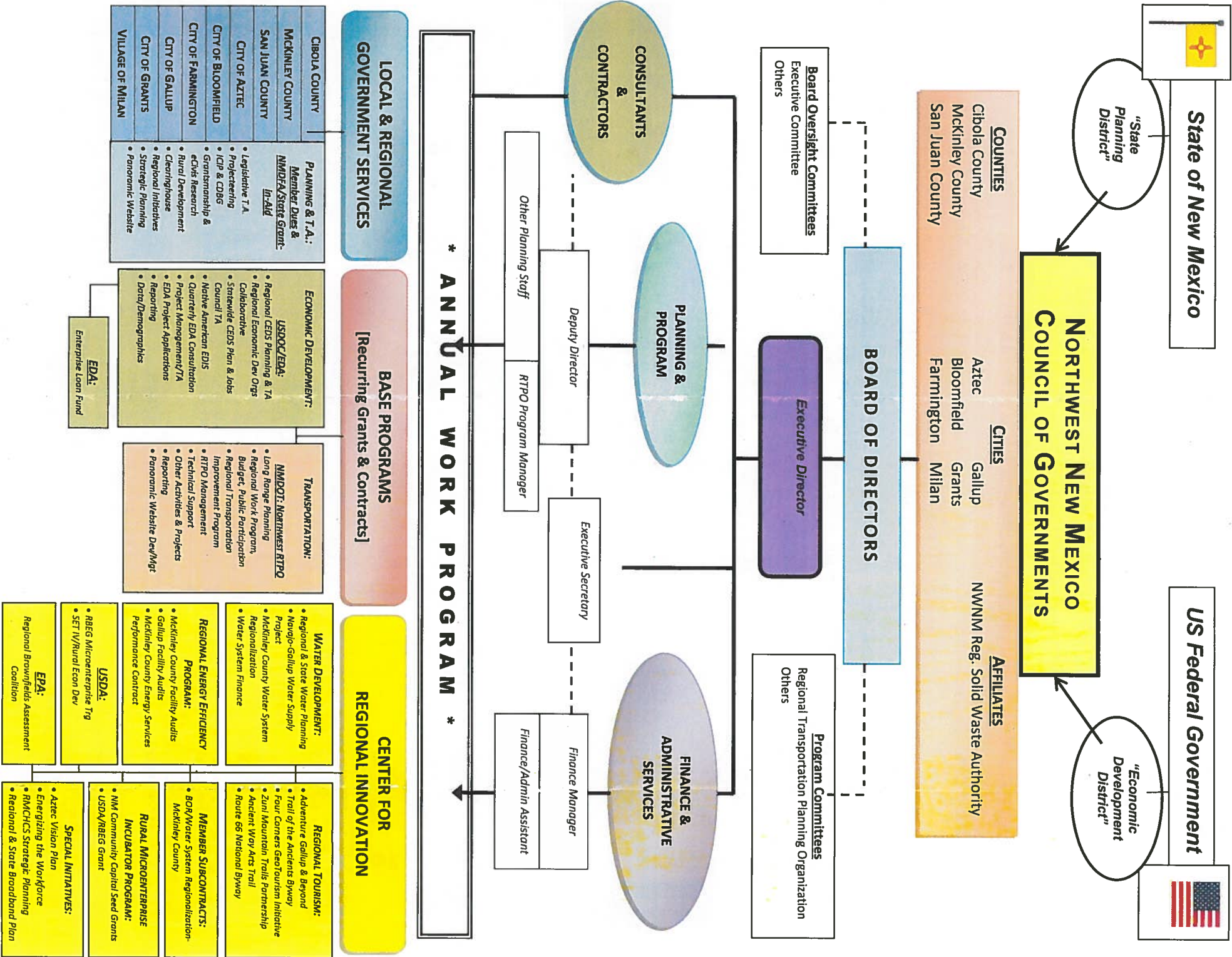
In the event facilities are constructed, maintained, or otherwise operated on the said property described in this (deed, license, lease, permit, etc.) for a purpose for which a U.S. Department of Transportation activity, facility, or program is extended or for another purpose involving the provision of similar services or benefits, the (grantee, licensee, lessee, permittee, etc.) will maintain and operate such facilities and services in compliance with all requirements imposed by the Acts and Regulations (as may be amended) such that no person on the grounds of race, color, or national origin, will be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities.

- B. With respect to licenses, leases, permits, etc., in the event of breach of any of the above Non-discrimination covenants, the State of New Mexico will have the right to terminate the (lease, license, permit, etc.) and to enter, re-enter, and repossess said lands and facilities thereon, and hold the same as if the (lease, license, permit, etc.) and never been made or issued. *
- C. With respect to a deed, in the event of breach of any of the above Non-discrimination covenants, the State of New Mexico will have the right to enter or re-enter the lands and facilities thereon, and the above described lands and facilities will there upon revert to and vest in and become the absolute property of the State of New Mexico and its assigns. *

(* Reverter clause and related language to be used only when it is determined that such a clause is necessary in order to make clear the purpose of Title VI.)

Appendix C

Organizational Chart



Appendix D

Title VI Complaint Form

Title VI of the 1964 Civil Rights Act requires that "No person in the United States shall on the ground of race, color or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance."

Note: The following information is necessary to assist us in processing your complaint. Should you require any assistance in completing this form, please let us know.

Complete and return this form to the NWRTPO Planner at the Northwest NM Council of Governments, 106 W. Aztec Avenue, Gallup, NM 87301, Phone: 505-722-4327.

Complainant's Name	
Address	
City, State and Zip Code	
Telephone Number (home & business)	

Person discriminated against (if someone other than the complainant)

Name	
Address	
City, State and Zip Code	

Which of the following best describes the reason you believe the discrimination took place?

Race/Color		
National Origin		
Age		
Sex		
Other: (please describe)		

What date did the alleged discrimination take place?

In your own words, describe the alleged discrimination. Explain what happened and whom you believe was responsible. Please use the back of this form if additional space is required.

Have you filed this complaint with any other federal, state, or local agency, or with any federal or state court?

Yes	
No	

If so, which agency (check all that apply)

Federal agency		Federal Court	
State Agency		State Court	
Local Agency			

Please provide information about a contact person at the agency/court where the complaint was filed.

Name	
Address	
City, State and Zip Code	
Telephone Number	

Please sign below. You may attach any written materials or other information that you think is relevant to your complaint.

Complainant's Signature:		Date:	
--------------------------	--	-------	--

a program of
NORTHWEST NEW MEXICO COUNCIL OF GOVERNMENTS

**Northwest Regional Transportation Planning
Organization
(NWRTPO)**

Public Participation Plan



Adopted: January 10, 2018
Reauthorized January 08, 2020

Introduction

The **Northwest Transportation Planning Organization** (NWRTPO) is the entity responsible for transportation planning in the region comprised of Cibola, McKinley, and San Juan counties in New Mexico per New Mexico Law. Regional planning organizations were originally founded by the New Mexico State Legislature in 1978 to orchestrate planning in nonmetropolitan areas.¹ The purpose of this document is to outline the State and Federal requirements for a Public Participation Plan for use by RTPOs. As an organization receiving Federal financial assistance for transportation planning, design, construction and maintenance, it is a requirement of State and Federal law that our organization develop and implement a program to foster continuing, cooperative and comprehensive (3-C) public participation. This program may be general, or project specific. In addition to being a regulatory requirement, public participation maximizes the benefits of transportation planning processes and outcomes. Accordingly, our organization recognizes that the travelling public has valuable insight to offer, in addition to a right to contribute to the planning process.

State and Federal Requirements

RTPOs have numerous responsibilities including the development and contribution to Long Range Plans (LRPs), Regional Transportation Improvement Plan Recommendations (RTIPRs), provision of technical assistance to local officials, coordination of local planning across multiple disciplines, interagency/ tribal coordination of local planning, and creating opportunities for public participation. The Federal government defines public participation as “an open process in which the rights of the community to be informed, to provide comments to the Government and to receive a response from the Government are met through a full opportunity to be involved and to express needs and goals”.² Our public participation program is an opportunity to provide for this process and pertinent State and Federal requirements are summarized below.

Responsibilities early in the process (23 CFR 450.210-316)

General:

- Establish early and continuous opportunities for the public participation process
- Provide adequate public notice of opportunities for public comment and at key decision points
- Provide relevant information in a timely fashion
- Provide access to policy and technical information
- Make information, including plans, publically accessible in electronic format
- Provide adequate public notice of opportunities for public review of plans
- Hold meetings at convenient and accessible times and locations
- Include a process for considering environmental justice needs and requirements.
- Utilize documented process for nonmetropolitan official participation

¹ 4 NMSA 57 and 58

² 23 CFR 200.5 (c)

Guidelines for meetings per the New Mexico Open Meetings law (NMSA 10-15-1-5):

- All meetings of public bodies or agencies are to be public (10-15-1 (a-b))
- Activities applicable to Open Meetings Law include any formation of policy, discussion of public business or any action that the body has authority to take
- Public bodies to determine in public, what notice for public meeting is appropriate for that body and document publically through FCC licensed broadcast stations and newspapers of general circulation (10-15-1 (d)) said public notice
- Any reconvention of a meeting must be scheduled prior to recess of that meeting, and date and time of meeting must be posted in writing near the door of the original meeting and only matters scheduled to be discussed at the initial meeting may be discussed at the reconvened meeting (10-15-2(e))
- Meeting notices to include agenda of items to be discussed and be made publically available at least 24 hours prior to the meeting (f)
- Meeting bodies are to keep minutes that document, at minimum, date, time, place, persons in attendance and absent, material considered, a record of decisions and votes according to member. Minutes are to be made public and to be prepared no later than 10 working days after the meeting, subsequently reviewed by quorum, then made official (g)

Methods:

- Utilize visualization techniques and plan illustrations such as maps, diagrams charts, display boards, and slide presentations to clearly illustrate projects, plans and programs developed for committee meetings and public events.
- Allow a minimum of 30 days for comment and 15 days for review, prior to adopting, revising or updating plans.
- Provide opportunity for public comment any time an update or revision to a plan is made
- Social and economic statistics for the region are to be collected, analyzed and processed at regular intervals and results are to be made available to the public” (NMSA 3-56-5 (c))
- Entities are to provide information to the public at large, in order to foster public awareness and understanding of the objectives of the regional plan and the functions of local and regional planning, and to stimulate public interest and participation in the orderly, integrated development of the region” (NMSA 3-56-3 (f))

Review:

- Demonstrate explicit consideration of public input
- Document reasons for changes to plans not adopted in public and accessible format
- Periodically review effectiveness of strategies for public participation
- When significant written and oral comments are received, prepare summary analysis of disposition of comments to include in final plan draft
- Periodically review public participation process

Guidelines for inclusion of affected parties (23 CFR 450.200-316)

- Citizens
- Affected public agencies (including but not limited to land management, natural resources, environmental protection, conservation and historic preservation)
- Representatives of public transportation employees
- Freight shippers
- Private providers of transportation
- Representatives of users of public transportation
- Representatives of users of pedestrian walkways and bicycle transportation facilities
- Representatives of the disabled
- Providers of freight transportation services
- Other interested parties
- Coordinate with Tribal governments and US Secretary of Interior regarding areas of the State under Tribal Jurisdiction
- Plans affecting metropolitan areas developed in coordination with MPOs
- Plans affecting nonmetropolitan areas developed in consultation with nonmetropolitan elected officials and relevant land management agencies with responsibility for transportation
- When appropriate, the use of “peer exchange” which Federal regulations define as the exchange of information and best practices between agencies, institutions and firms (public and private) with responsibility for transportation (23 CFR 420.203)
- Cooperation with statewide trade and economic development interests
- Consideration of interstate issues and coordination with appropriate agencies; use of interstate compacts when appropriate
- Coordination with State air quality agencies

Persons of Limited English Proficiency: considerations and requirements

The Northwest RTPO is cognizant of the fact that for many persons living within our State and region, English is a second language and often, publicly accessible documents, processes and meetings may not be fully accessible to these populations. Accommodation of these populations is considered an element of compliance with Title VI of the Civil Rights Act of 1964's prohibition on discrimination on the basis of national origin. To this end, and in compliance with Executive Order 13166, the Northwest RTPO is committed to providing access to public materials and processes for persons of Limited English Proficiency (LEP). Minimum compliance standards followed are found in the LEP Guidance document in the Federal Register and include:

- That recipients of Federal assistance accommodate persons of LEP based on a four-factor analysis including:
 - Ratio or proportion of LEP persons served or encountered
 - Frequency LEP individuals come into contact with a program
 - Nature and importance of a program to people's lives

- Resources available to the recipient of services
- Services provided in accommodation of LEP individuals can include
 - Oral translation services
 - Written translation services
- Development of a LEP action plan that includes:
 - Identification of individuals needing assistance
 - Language assistance measures/ methods
 - Staff trainings
 - Provision of notice to LEP persons of services available
 - Monitoring and update of LEP plan³

Environmental Justice

In accordance with Executive Order 12898 regarding Environmental Justice, it is the mission of the Northwest RTPPO to document and address concerns related to the spatial distribution of low-income and minority populations especially in relation to the positive and negative benefits associated with past, present and future transportation projects. The impact of projects can be wide ranging and significantly affect the ability of low-income minority families to access jobs, housing and services. In accordance with EO 12898, it is the mission of the Northwest RTPPO to foster public participation with regard to:

- The effect of public projects on human and environmental health in areas with minority populations
- Ensure greater public participation in areas with low income and minority families
- Improve research and data collection related to human and environmental health in areas with minority and low-income families
- Identify differential patterns of consumption of natural resources among minority and low income populations
- Inform the public of their right to submit recommendations to Federal agencies relating to the incorporation of environmental justice principles into programs and policies⁴

³ 67 FR 41455-41472

⁴ 59 FR 7629

NWRTPO & NMDOT Master Contact List

1) Members (M) and Alternates (A):

- Cibola County: Judy Horacek - M jpHORACEK@co.cibola.nm.us / 505-285-2557; Gary Porter - A GPORTER@co.cibola.nm.us Cibola County Road Dept. – 505-285-2570
- McKinley County: Jeff Irving M (RTPO Chair) – jirving@co.mckinley.nm.us; (direct to Road Dept.: 722-2303) (Jeff cell: 879-1159) **no alternate at this time**
- San Juan County: Scott Martin M – 505-334-7864 / scott.martin@sicounty.net ; Nick Porell A – 505-334-4530 (cell 386-8232) / nporell@sicounty.net;
- City of Gallup: Stan Henderson M – shenderson@gallupnm.gov; Alicia Santiago A – asantiago@gallupnm.gov; / 505-863-1290 (Gail Knight – admin. asst.)
- City of Grants: Don Jaramillo M projects@grantsnm.gov - 505-285-3981; Mark Teshima A – publicworks@grantsnm.gov / 505-285-3981
- Village of Milan: Jack Moleres M – publicworks@villageofmilan.com; Denise Baca A / 505-285-6694 (milanclerk@villageofmilan.com) (290-8543 / 287-7124)
- Northern Navajo: Larry Joe M – ljoel@navajodot.org; 928-640-1657
- Eastern Navajo: **vacant** - Larry Joe M assisting
 - Navajo Alternate: Karen Bedonie Plng. Director – kbedonie@navajodot.org; 505-371-8389
- Pueblo of Acoma: Dave Duetsawe M – ddeutsawe@poamail.org; 505-552-5190 Raymond Concho Jr. A – RJConchoir@poamail.org
- Pueblo of Laguna: Gaylord Slow M – gsiow@pol-nsn.gov, Brandon Herrera A – **need contacts**
- Pueblo of Zuni: Royce Gchachu M – Royce.gchachu@ashiw.i.org; Roxann Hughte A – Roxann.Hughte@ashiw.i.org; 505-782-7116
- Ramah Navajo: Shane Lewis M – ShaneLewis@ramahnavajo.org; 505-775-3264, (Shane's cell: 505-495-8660); Trina Martine A – TrinaMartine@ramahnavajo.org

2) NM-DOT and COG RTPO Staff:

A) NM-DOT Admin:

- Jessica Griffin – Director Planning Dept.: jessica.griffin@state.nm.us / 505-231-7769; Rosa Kozub – GtG Supervisor: Rosa.Kozub@state.nm.us / 505-231-9869
- Neala Krueger – NMDOT RTPO Liaison: Neala.Krueger@state.nm.us / 505-231-2632
- Ron Shutiva – NMDOT Tribal Liaison: Ron.Shutiva@state.nm.us / 505-670-5465

B) NMDOT Dist. 6:

- JoAnn Garcia – DOT District 6 Engineer Rep.: JoAnn.Garcia2@state.nm.us 240-1669
- Marticia Holiday: Marticia.Holiday@state.nm.us 290-3721
- Bill Santiago: Bill.Santiago@state.nm.us 290-9631
- Arif Kazmi: Arif.Kazmi@state.nm.us 240-1846

C) NMDOT Dist 5:

- **Vacant at this time (Steve Lopez having retired)** (Paul.Brasher@state.nm.us)

D) NWCOC RTPO Staff:

- Robert Kuipers-RTPO Staff: rkuipers@nwnmco.org; 505-722-4327
- Evan Williams – NWNMCOG Deputy Director: ewilliams@nwnmco.org



NWNMCOG | NORTHWEST REGIONAL TRANSPORTATION PLANNING ORGANIZATION

- OFFICIAL MEMBERSHIP ROSTER -

ORGANIZATION	MEMBER	ALTERNATE
Pueblo of Acoma	Dave Duetsawe, Director, Planning and Engineering Office, <i>NWRTPO Vice Chair</i>	Raymond Concho, Transportation Planner, Planning and Engineering Office
Pueblo of Laguna	Gaylord Slow, Transportation Specialist, Pueblo of Laguna	Brandon Herrera, Public Works Director Pueblo of Laguna
Pueblo of Zuni	Royce Gchachu, Program Manager, Zuni Department of Transportation	Roxann Hughte, Zuni DOT
Navajo Nation	Larry Ute Joe, Northern Agency, NDOT Eastern Agency - vacant, NDOT	Karen Bedonie, Planning Dept. Manager - NDOT
Cibola County	Judy Horacek, Projects Coordinator	Gary Porter, Public Works
McKinley County	Jeff Irving, Superintendent, Roads Department, <i>NWRTPO Chairman</i>	vacant
San Juan County	Scott Martin, P.E. San Juan County	Nick Porell, Deputy Public Works Administrator
City of Gallup	Stan Henderson, Director, Public Works Director	Alicia Santiago, Grants & Contracts Manager
City of Grants	Don Jaramillo, Projects Director	Mark Teshima – Public Works Director
Village of Milán	Jack Moleres, Director, Public Works Department	Denise Baca, Village of Milán Clerk
Ramah Navajo	Shane Lewis, RNDOT Director	Trina Martine, Transportation Technician
AFFILIATE & ADVISORY MEMBERS		
Farmington MPO	Vacant – soon to be filled	vacant, Farmington MPO Planner
Cubero Land Grant	Vacant	
Seboyeta Land Grant	Vacant	
Village of Reserve / Catron County	Cerisse Grijalva, Program Manager, Southwest RTPO	
Sandoval County	vacant, Regional / Transportation Planner, Mid-Region RTPO	Sandy Gaiser, Regional / Transportation Supervisor, Mid-Region RTPO
NM Economic Dev. Department	Fred Shephard, Regional Community Representative	
BIA Southwest Regional Office	Angela Arviso, Regional Transportation Engineer	Shannon McKenna, Supervisory Highway Engineer Daniel Boyd, Highway Engineer
BIA Eastern Navajo Agency	Jerry DeGroat, Agency Realty Officer Real Estate Services	Barry Lytle, Manager, Transportation/Roads Construction
BLM, Rio Puerco Field Office	Arlene Salazar, Realty Specialist	
NM State Land Office	Aubrey Dunn, Commissioner	Ralph Gallegos, Assistant Commissioner for Special Projects
USFS, Cibola National Forest	Alvin Whitehair, District Ranger Mount Taylor Ranger District	Arnold Wilson, District Recreation Staff
National Parks Service	Mitzi Frank, Superintendent El Morro & El Malpais National Monument	

Federal Highway Administration (FHWA)	J. Don Martinez, Division Administrator	Rodolfo Monge-Oviedo, Planning & Program Development Team Leader
Federal Transit Administration (FTA)	Tony Ogboli, Community Planner	Lynn Hayes, Community Planner
NM DEPARTMENT OF TRANSPORTATION		
Strategic Planning Bureau/G2G/Liaisons	*Neala Krueger, G2G Planning Liaison	Jessica Griffin, Planning Bureau Chief
	*Ron Shultiva, Tribal Liaison	Rosa Kozub, G2G Unit Supervisor
District 6	Larry Maynard, District Engineer Arif Kazmi, Assistant District Engineer	Joann Garcia, Marticia Holiday, Bill Santiago
District 5	Paul Brasher, District Engineer	vacant, Technical Support Engineer
Central Regional Division	Luke Smith, Director	
Transportation Alternative Program (TAP)	Maggie Moore, Coordinator	
Recreational Trails Program (RTP)	Shannon Glendenning, Coordinator	
Local & Tribal Technical Assistance Program	TBD, Program Director, NM Local Technical Assistance Program	Todd Macalady, Director, Mountain West Tribal Technical Assistance Program
Statewide Long-Range Plan	TBD, Urban & Regional Planner, MPO / RTPO Liaison	
Project Oversight Division	Sean Sandoval, Contract Manager	Vacant / TBD, Local & Capital Projects Coordinator
Transit & Rail Division	David Harris, Acting Division Director	David Harris, Transit Manager Greg White, Transit Planning & Services Manger Bill Craven, Rail Manager
Transportation Commissioners	Charles Lundstrom, District 6 Butch Matthews, District 5	Ron Schmeits, Chairman Commission and Meeting Schedule
NWRTPO STAFF		
Program Manager	Evan Williams, RTPO Program Manager	Robert Kuipers, Associate Planner – Transportation
COG Support Staff	Evan Williams, Executive Director Martina Whitmore, Admin. Assistant	Carrie House, Associate Planner Angelina Grey, Associate Planner Brandon Howe, Associate Planner



CONSEJO DEL NOROCCIDENTE DE GOBIERNOS
a program of
NORTHWEST NEW MEXICO COUNCIL OF GOVERNMENTS

Northwest Regional Transportation Planning Organization
(NWRTPO)

Agenda Item #VI: Local Government Transportation
Project Fund

Subject: New State fund established to support rural transportation
development

Prepared for: January 8 RTPO meeting discussion

Date: 12/17/19

BACKGROUND
<ul style="list-style-type: none">• Why? Rural areas and small towns in New Mexico are suffering with deteriorating infrastructure, including transportation needs, with inadequate funding to even maintain what they have, never mind developing new infrastructure• Purpose. This fund was established by the state to address rural needs in the area of transportation, to compliment the Local Govt. Road Fund and help ensure that our small towns and rural areas can support local transportation infrastructure including that which does not qualify for federal funding.• Discussion/Finalization. The NWRTPO members have pursued this opportunity with a short application time frame
CURRENT WORK
<ul style="list-style-type: none">• RTPO members have submitted applications to fund local projects thru this source. They can apply the funding to those cited in the RTIPR, or for other / new local roads or infrastructure, with justification for the local need. RTPO and DOT staff will clarify as needed the process going forward.
ANTICIPATED WORK
<ul style="list-style-type: none">• RTPO members have completed their applications, including PFF and PPF submissions, along with project maps, supporting resolutions or letters from their leadership. These have now been awarded funding based on NMDOT Transportation Commission selection at their August meeting. The statewide MPO's and RTPO's will await guidance for implementing projects as this funding rolls out.• RTPO member governments had until the end of December 2019 to complete contract agreements for this LGTFP funding – any members who still have outstanding agreements can retain their funding by providing reports every two weeks to NMDOT on progress with gaining signatures.
ATTACHMENTS
<ul style="list-style-type: none">• none
BUDGET IMPACT
<ul style="list-style-type: none">• This fund will add capacity for local priorities, including those that don't qualify for federal funding
ACTION ITEM
<ul style="list-style-type: none">• N/A.



Evan J. Williams
Executive Director

Robert Kuipers
RTPO Program Manager

August 19, 2019

FOR IMMEDIATE RELEASE

(505) 722-4327

NM Transportation Commission Awards \$50M in Critical Local & Tribal Projects

RUIDOSO – On August 15th, the New Mexico Transportation Commission approved \$50 million worth of local and tribal transportation projects throughout the State of New Mexico. The funding was appropriated by the New Mexico Legislature and signed into law by Governor Michelle Lujan Grisham. During the 2019 Legislative Session, Representatives Patricio Ruloba (D-12, Bernalillo) and Patricia Lundstrom (D-9, McKinley & San Juan) introduced and passed House Bill 694, which created the Local Government Transportation Project Fund that allows the State to invest in a wide range of local transportation project types, at all stages of readiness, and only requires a minimum local match.

A special call for projects was announced in April, and the Metropolitan Planning Organizations (MPOs), Regional Transportation Planning Organizations (RTPOs), and New Mexico Department of Transportation (NMDOT) reviewed applications for various entities throughout the State. Ultimately, NMDOT Cabinet Secretary Michael Sandoval provide a final list of recommendations to the Commission for approval. The NMDOT received 166 applications statewide and selected 57 for award totaling \$42.4 million. Remaining funds were invested into US Highway 82 and hardship waivers. Tribal entities were awarded just shy of \$7M. Special thanks to our District 6 Commissioner Charles Lundstrom from Grants, New Mexico.

Projects funded in Northwest New Mexico and the counties of Cibola, McKinley, and San Juan included:

District	Entity	Project Title	State	Entity	Total
5	City of Bloomfield	East Blanco Bridge Project Phase II	\$90,250	\$4,750	\$95,000
5	City of Farmington	San Juan Boulevard Resurfacing Project	\$546,250	\$28,750	\$575,000
5	San Juan County	County Road 5500 Bridge Replacement Project	\$2,375,000	\$125,000	\$2,500,000
6	Cibola County	County Road 18B	\$902,500	\$47,500	\$950,000
6	City of Gallup	East Nizhoni Blvd Reconstruction Project	\$332,500	\$17,500	\$350,000
6	City of Grants	Washington Bridge Replacement	\$1,425,000	\$75,000	\$1,500,000
6	McKinley County	Manuelito Canyon Bridge and Road Improvements	\$2,850,000	\$150,000	\$3,000,000
6	Village of Milán	Haystack Phase II	\$120,248	\$6,329	\$126,577
6	Navajo Nation – Baahaali Chapter	Baahaali Transfer Station Access Road Improvements	\$281,437	\$14,813	\$296,250
6	Navajo Nation - Bahast'ah Chapter	Highway 491 Roadway Safety Audit	\$142,500	\$7,500	\$150,000
6	Navajo Nation – Mexican Springs Chapter	Navajo Route 30 and US Highway 491 Safety Audit	\$19,000	\$1,000	\$20,000
6	Navajo Nation – Tohatchi Chapter	Highway 491 Roadway Safety Audit	\$71,250	\$3,750	\$75,000
6	Pueblo of Acoma	SP 130 Veterans Blvd Roadway Project	\$1,136,912	\$59,837	\$1,196,749
6	Pueblo of Laguna	Interstate 40 Concrete Box Underpass	\$1,900,000	\$100,000	\$2,000,000
TOTAL			\$12,192,847	\$641,729	\$12,834,576



GOVERNING THE NORTHWEST COUNCIL OF GOVERNMENTS
a program of
NORTHWEST NEW MEXICO COUNCIL OF GOVERNMENTS

Northwest Regional Transportation Planning Organization
(NWRTPO)

Agenda Item #VII: Reports, Updates & Announcements

Subject: Discussion / Presentation Items

Prepared by: Robert Kuipers, NWRTPO

Date: 12/17/19

BACKGROUND	
<ul style="list-style-type: none">• Why? Update RTPO members on news, training, funding, and other items of special interest• Purpose. Keep RTPO members up to date on critical information from NWRTPO and NMDOT sources	
Informational Items	
Regional News & Updates	
<ul style="list-style-type: none">• Regional Work Program Status Report• RTPO Report, and FFY2019 NWRTPO Annual Performance and Expenditure Report• Member Reports	
Member Special Reports:	
<ul style="list-style-type: none">• None submitted prior to the meeting	
NMDOT Reports:	
<ul style="list-style-type: none">• G to G Liaison: Neala Krueger• Tribal Liaison: Ron Shutiva• District 6: JoAnn Garcia & staff; District 5: vacant at this time	
News, Training & Funding Opportunities:	
<ul style="list-style-type: none">• <u>NMDOT / UNM-LTAP</u>: Provides a very robust collection of training opportunities – staff forward news to members as it comes out from this source – reference at ltap.unm.edu• <u>ROUTES</u> – “Rural Opportunities to Use Transportation for Economic Success: USDOT Secretary Elaine Chao announced this new funding source supporting rural transportation needs in America – emailed to members• <u>49 CFR Part 29 – Tribal Transportation Self Governance Program</u>: New federal legislation supporting tribal self-governance – emailed to members as news came out• <u>LGRF Expiring Contracts</u>: RTPO staff emailed this notification from Bill Santiago – NMDOT Dist. 6 on 10/24• <u>US DOT announces \$321.4 million in “Nationally Significant Federal Lands and Tribal Projects”</u>: (NSFLTP) this funding will support maintenance repair or new construction for roads and bridges serving tribal or federal lands. https://www.transportation.gov/briefing-room/fhwa1519• <u>Title VI Training</u> is available to MPO’s and RTPO’s from Lisa Neie – Civil Rights Manager for FHWA New Mexico. These trainings can be customized to address member concerns and issues for their regions, if provided to her in advance. Based on training length, we could provide it at one of our meetings.• <u>USDOT Intelligent Transportation Systems news</u> – emailed to members as they came out.	



A PROGRAM OF Northwest New Mexico Council of Governments

NWRTPO | Northwest Regional Transportation Planning Organization

Monthly Report – December, 2019

A. Local Government Transportation Project Fund: The State of New Mexico recently initiated a new LGTPF fund to support transportation needs across New Mexico, complementing the ongoing Local Govt. Road Fund. This fund provides \$50 million statewide and is not restrained by federal functional classification requirements. A total of 22 projects were submitted from the NWRTPO, along with 2 from the SWRTPO and 4 from the MRRTPO – for the DOT Dist. 6 region. At the August N.M. Transportation Commission meeting in Ruidoso, **the NWRTPO region was awarded just over \$12 million (two to three times the average amount of federal funding our biennial RTIPR provides to our region).** With appreciation to DOT District 6 Transportation Commissioner Charles Lundstrom 14 projects from 11 of our member governments between the NWRTPO and the Farmington MPO were funded. RTPO members are working on getting funding award agreements signed by their respective leaders and returned to NMDOT – preferably within 30 days, but the NMDOT has extended the final deadline to the end of December, 2019. In future cycles LGTPF projects must be ranked and prioritized. **Members are reminded to place articles of appreciation in their respective local media (newspapers / radio) for our state leaders who created this fund. Use the template that staff provided on August 20, which cites all our region’s awards.**

B. GIS Data Gathering, Mapping and Compiling Work: COG staff Carrie House continues to provide technical assistance and GIS mapping for development of 66 new miles of recreational trails in the Zuni Mountains in McKinley and Cibola Counties during FFY18 – FFY20; and continues contributing GIS mapping for regional transportation infrastructure. RTPO staff need to follow up with our three Pueblos – Laguna, Acoma and Zuni regarding the opportunity to include their transportation mapping and data into our regional portfolio, based on what each Pueblo is willing to share. **The NWCOC was the only New Mexico recipient of a NADO Impact Award for the ongoing development of recreational trails in the Zuni Mountains of McKinley and Cibola Counties.**

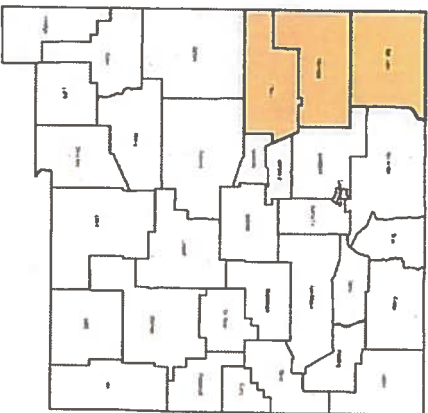
C. NWRTPO Regional Transportation Plan: RTPO staff have conducted annual updates to our R.T.P. at this time, and anticipate more updates in the year ahead, as the NMDOT (State plan) has come into the 4-year major update cycle. Our RTPO may not need major updates to our plan, as we update it on an annual basis.

D. NWRTPO Annual Ranking Evaluation of 5310 & 5311 Public Transportation funding applications: NWRTPO members will commence review of funding applications for our NWRTPO region’s public transportation providers and finalize evaluative ranking at our January 8, 2020 meeting at the Cibola County Convention Center (515 High Street in Grants) after summary presentations from each of five 5311 (public transit) and three 5310 (limited mobility) public transportation agencies submitting for funding.

E. Scenic Byway Funding is back: President Trump signed the “Reviving America’s Scenic Byways Act of 2019” into law. RTPO staff will be examining criteria and considering whether our New Mexico portion of the four state “Trail of the Ancients” scenic byway is ready to pursue national byway status. Members are encouraged to spread the news, research and make note of what kind of guidance, services and amenities are available or needed for the T.O.A. corridor in their respective regions.

F. News, Training and Funding Opportunities: The following training and funding opportunities have recently emerged:

- NMDOT / UNM-LIAP: The UNM team have developed a much more robust offering of trainings scheduled throughout the year, or available on an on-call basis; go to ltap@unm.edu.
- US DOT announces \$321.4 million in “Nationally Significant Federal Lands and Tribal Projects”: (NSFLTIP) this funding will support maintenance repair or new construction for roads and bridges serving tribal or federal lands. <https://www.transportation.gov/briefing-room/fhwa1519>
- “ROUTES” – Rural Opportunities to Use Transportation for Economic Success: USDOT Secretary Elaine Chao announced this new funding source supporting rural transportation in America – staff emailed to members.
- 49CFR Part 29 – Tribal Transportation Self Governance Program: federal legislation supporting tribal self-governance.
- Title VI Training is available to MPO’s and RTPO’s from Lisa Neile – Civil Rights Manager for FHWA New Mexico. These trainings can be customized to address member concerns and issues for their regions, if provided to her in advance. Based on training length, we could provide it at one of our meetings.



NORTHWEST NEW MEXICO REGIONAL TRANSPORTATION PLANNING ORGANIZATION

Annual Report & Highlights

Prepared and Submitted by:

NORTHWEST NEW MEXICO COUNCIL OF GOVERNMENTS

NOVEMBER 2019

RTPO APER Narrative Summary – FFY2019

Please provide a BRIEF (one to two sentences each) summary of Work Program activities by Function below.

Function 1: Long-Range Planning and Implementation <ul style="list-style-type: none">• Ongoing support for rail and freight improvements to the former Gameroo Mining area northwest of Gallup supporting economic development and job opportunities.• Collaboration with NMDOT for development of a City of Gallup Transportation Safety Plan.• Staff participated in another watershed study conducted by Bohannon Huston to mitigate repetitive flooding on I40 and NM118 (Old Rt. 66) area around the Ft. Wingate overpass and Iyanbito region.
Function 2: Technical Support and Data Management <ul style="list-style-type: none">• COG staff continued providing GIS mapping for Zuni Mountain recreational trails, and attended the Navajo Trials Conference at Beclabito Chapter during the second quarter.• Staff forwarded TTAP (Tribal Tech. Assistance Program) to tribal members as the FHWA and USDOT are evaluating the value of continuing this program going forward, and seeking feedback from Tribal members.
Function 3: Project Development and Monitoring <ul style="list-style-type: none">• NW/RTPO and staff developed the 2019-2020 RTIPr, with 27 projects proposed in a variety of categories; RTPO members prioritized Roadway, TAP, RTP, and Bridge projects.• During the 2nd Quarter the State of New Mexico came out with their own transportation funding called the "Local Government Transportation Projects Fund" which provided \$50 million statewide for transportation projects with no functional classification limitations. NW/RTPO staff and members had to hustle with a short application timeframe, and out of this fund were awarded \$12,192,847 with local match funding at \$641,729 for a total of \$12,834,576 to our region.• McKinley County and the City of Gallup received \$23 million in funding from the state for major improvements to the Carbon Coal road intersection with US491 to support freight traffic capacity related to economic opportunities in the former Gameroo mining area starting with an Energy Logistics Park.
Function 4: Other Activities and Projects <ul style="list-style-type: none">• Ongoing development of over 200 miles of recreational trails in the Zuni Mountains, and support for related trail development in the Mt. Taylor range around the City of Grants. Zuni Mountain trails development continues through the N.M. Youth Conservation Corps teams, with leadership from the COG's Carrie House.• USDOT Secretary Elaine Chao announced scenic byway funding via the "Reviving America's Scenic Byways Act of 2019"; staff are considering pursuing national designation for our Trail of the Ancients scenic byway.
Function 5: General RTPO Support <ul style="list-style-type: none">• COG RTPO staff attended the 2019 National Transportation Conference in Columbus, Ohio on June 17-19, 2019.• RTPO staff attended the 2CFR200 federal transportation funding regulatory guidance training in Santa Fe which took place May 14 – 15 in Santa Fe.
Function 6: RTPO Administration <ul style="list-style-type: none">• Staff developed an annual schedule of RTPO deliverables and deadlines to improve planning for meeting actions that deliver outcomes without stressing deadlines in our Regional Work Program.• Staff submitted quarterly reports and participated in the annual NMDOT Quality Assurance Review with NMDOT Liaison Neala Krueger on April 10 – review went quite well.

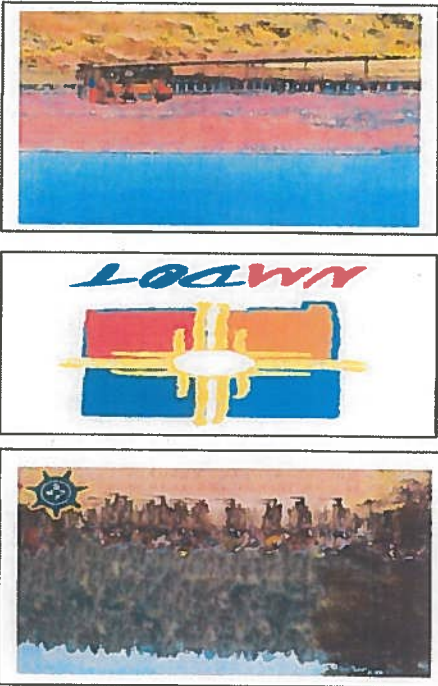
NM Transportation Commission Awards \$50M in Critical Local & Tribal Projects

RUIDOSO – On August 15th, the New Mexico Transportation Commission approved \$50 million worth of local and tribal transportation projects throughout the State of New Mexico. The funding was appropriated by the New Mexico Legislature and signed into law by Governor Michelle Lujan Grisham. During the 2019 Legislative Session, Representatives Patricio Ruliooba (D-12, Bernalillo) and Patricia Lundstrom (D-9, McKinley & San Juan) introduced and passed House Bill 694, which created the Local Government Transportation Project Fund that allows the State to invest in a wide range of local transportation project types, at all stages of readiness, and only requiring a minimum local match.

A special call for projects was announced in April, and the Metropolitan Planning Organizations (MPOs), Regional Transportation Planning Organizations (RTPOs), and New Mexico Department of Transportation (NMDOT) reviewed applications for various entities throughout the State. Ultimately, NMDOT Cabinet Secretary Michael Sandoval provide a final list of recommendations to the Commission for approval. The NMDOT received 166 applications statewide and selected 57 for award totaling \$42.4 million. Remaining funds were invested into US Highway 82 and hardship waivers. Tribal entities were awarded just shy of \$7M. Special thanks to our District 6 Commissioner Charles Lundstrom from Grants, New Mexico.

Projects funded in Northwest New Mexico and the counties of Cibola, McKinley, and San Juan included:

District	Entity	Project Title	State	Entity	Total
5	City of Bloomfield	East Blanco Bridge Project Phase II	\$90,250	\$4,750	\$95,000
5	City of Farmington	San Juan Boulevard Resurfacing Project	\$546,250	\$28,750	\$575,000
5	San Juan County	County Road 5500 Bridge Replacement Project	\$2,375,000	\$125,000	\$2,500,000
6	Cibola County	County Road 188	\$902,500	\$47,500	\$950,000
6	City of Gallup	East Nizhoni Blvd Reconstruction Project	\$332,500	\$17,500	\$350,000
6	City of Grants	Washington Bridge Replacement	\$1,425,000	\$75,000	\$1,500,000
6	McKinley County	Manuelito Canyon Bridge and Road Improvements	\$2,850,000	\$150,000	\$3,000,000
6	Village of Millan	Haystack Phase II	\$120,248	\$6,329	\$126,577
6	Navajo Nation – Baahaii Chapter	Baahaii Transfer Station Access Road	\$281,437	\$14,813	\$296,250
6	Navajo Nation – Bahast'ah Chapter	Highway 491 Roadway Safety Audit	\$142,500	\$7,500	\$150,000
6	Navajo Nation – Mexican Springs Chapter	Navajo Route 30 and US Highway 491 Safety Audit	\$19,000	\$1,000	\$20,000
6	Navajo Nation – Tohatchi Chapter	Highway 491 Roadway Safety Audit	\$71,250	\$3,750	\$75,000
6	Pueblo of Laguna	SP 130 Veterans Blvd Roadway Project	\$1,136,912	\$59,837	\$1,196,749
6	Interstate 40 Concrete Box Underpass		\$1,900,000	\$2,000,000	
TOTAL			\$12,192,847	\$641,729	\$12,834,576



Northwest RTPO APER Budget v. Expense Summary by Line Item – FFY2019

Line Item	FFY 2019 Budget Original	FFY 2019 Budget Amendment #1	Q1 10/1 – 12/31/18	Q2 1/1 – 3/31/19	Q3 4/1 – 6/30/19	Q4 7/1 – 9/30/19	Total FFY2019 10/1/18 – 9/30/19	Variance, Actual Expenses v. Original Budget	Variance, Actual Expenses v. Amended Budget	% Variance Actual v. Amended Budget
Personnel	\$60,000.00	\$60,000.00	\$ 17,855.97	\$ 9,807.84	\$ 15,645.34	\$ 14,358.68	\$ 57,667.83	\$ 2,331.17	\$ 2,331.17	-3.9%
Fringe Benefits	\$15,670.00	\$15,670.00	\$ 2,918.80	\$ 1,690.20	\$ 7,906.43	\$ 3,622.31	\$ 16,137.74	(\$467.74)	(\$467.74)	3.0%
Travel & Training	\$4,000.00	\$4,000.00	\$ 371.39	\$ 660.13	\$ 1,510.57	\$ 812.59	\$ 3,354.68	\$ 645.32	\$645.32	-16.1%
Equipment	\$0.00	\$0.00	-	-	-	-	-	-	-	-
Supplies	\$1,500.00	\$1,800.00	\$ 623.75	\$ 428.74	\$ 371.85	\$ 577.10	\$ 2,001.44	(\$501.44)	(\$201.44)	13.4%
Contractual	\$7,870.00	\$9,444.00	\$ 5934.79	\$ 1,043.85	\$ 1,936.30	\$ 2,184.48	\$ 11,099.42	(\$3,229.42)	(\$1,655.42)	21.0%
Construction	\$0.00	\$0.00	-	-	-	-	-	-	-	-
Other	\$17,210.00	\$15,336.00	\$ 2,726.65	\$ 2,471.42	\$ 3,230.28	\$ 2,362.43	\$ 10,790.78	\$ 6,419.22	\$ 4,545.22	-26.4%
TOTAL:	\$106,250.00	\$106,250.00	\$ 30,431.35	\$ 16,102.18	\$ 30,600.77	\$ 23,917.59	\$101,051.89	\$ 5,198.11	\$ 5,198.11	-4.9%
Local Match:	\$21,250.00	\$21,250.00	\$ 6,086.27	\$ 3,220.44	\$ 6,120.15	\$ 4,783.52	\$ 20,210.58	\$1,039.62	\$1,039.62	-4.9%
Federal Share:	\$85,000.00	\$85,000.00	\$ 24,345.08	\$ 12,881.74	\$ 24,480.62	\$ 19,134.07	\$ 80,841.51	\$4,158.49	\$4,158.49	-4.9%

If any line item differs from actual amount by more than 20%, provide a narrative explanation below.

Line-Item (Contractual): For this line-item the COG has contracted with a new CPA firm and a new Audit firm, and both contracts came with a slight increase, which the RTPO program was billed per our Cost Allocation Plan.

Line-Item (Other): This line-item exceeds a 20% difference due to staff's ability to save money and cut down program costs. Going forward, we will budget less in this line-item to avoid a wide difference between budgeted and actual.

NWRTPO APER Budgeted Staff Hours Summary

Staff Hours Summary FFY19						
Function	Budgeted Hours (amended FFY19 Q4)	Q1	Q2	Q3	Q4	Total Actual hours
1	200	25	30.5	74.5	32.5	162.5
2	200	26	65.75	31.5	33.5	156.75
3	450	170	75.75	147.25	32.75	425.75
4	200	40.5	43	26.75	56.75	167
5	600	114.5	155.75	230	161.75	662
6	450	115.75	79	144.5	156.25	495.5
TOTAL	2100	491.75	449.75	654.5	473.5	2069.5
*if actual hours differ from budgeted hours by more than 20% in any function, provide a narrative explanation below						

Explanation: Function 2 demanded less time from staff to manage this year, while staff had to invest more time into function 3 related to the LGTPF Call for Projects; other than this, we have no further explanation for the greater than 20% discrepancy in function 2.



NORTHWEST NEW MEXICO COUNCIL OF GOVERNMENTS

NORTHWEST REGIONAL TRANSPORTATION PLANNING ORGANIZATION (NWRTPO)

FFY2019, Annual Report

Period: October 1, 2018 – September 30, 2019

This report reflects and follows the functions and tasks in the approved FFY2019 Regional Work Program and Budget. The following are functions and tasks completed by the Northwest Regional Transportation Planning Organization during the course of FFY2019:

Function 1:		Long-Range Planning.	
ANNUAL ACTIVITY HIGHLIGHTS & RECAP			
<ul style="list-style-type: none">• NDOT is identifying road / intersection locations with high accident histories for future mitigation.• Ongoing support for rail and freight improvements to the former Gamero Mining area northwest of Gallup supporting economic development and job opportunities.• Collaboration with NMDOT for development of a City of Gallup wide Transportation Safety Plan.• Staff participated with Lee Engineering Firm for Gallup's 2nd and 3rd Street Railroad Crossings Road Safety Audit recommendations.• Staff participated another watershed study conducted by Bohannon Huston Engineering firm to identify upstream watershed ponding opportunities to mitigate repetitive flooding / emergency sediment cleanup on I40 and NM118 (Old Rt. 66) area around the Ft. Wingate overpass and Iyanbito region.• Staff supported Cibola County manager and leaders for development of a County wide transportation plan. Staff also			
TASK TRACKING			
TASK	DUE DATE	STATUS	
1.1 REGIONAL PLAN Collaborate with NMDOT and other partners to identify and document current and future transportation needs, plans and projects for inclusion in the Regional Transportation Plan (RTP).	Q4, FFY2016	NM Transportation Plan	✓ Adopted in September 2015
		Northwest Regional Transportation Plan	✓ Adopted in October 2015; Minor updates in 2019
1.1.1 UPDATE REGIONAL PLAN Review and update the RTP, including tasks and goals, at least once every four years in coordination with the NM Transportation Plan update.	Q3, FFY2018	<ul style="list-style-type: none">o No activity in Q1-2, FFY2018o Update completed in Q4, FFY2018	
1.1.2 PLANNING PRODUCTS Conduct and/or participate in corridor studies, transportation-related subarea plans, and regional and local multi-modal and intermodal planning activities, including bicycle master plans, comprehensive plans, transportation plans, safety plans, e.g.: Road Safety Audits, Downtown Master Plans, 4CITE, etc.	Continuous	<ul style="list-style-type: none">o Ongoing: Contributed to Gallup's Coal Avenue Commons design project through creative placemaking (funded by NEA)o Ongoing: Continued support for ZMTIP RTP projects.o FFY2019: Staff assisted the NMDOT and City of Gallup for a community-wide Transportation Safety Plan.o FFY2019 RSA conducted by NMDOT for the Gallup 2nd and 3rd Street Rail Crossings	
1.1.3 PLANNING INTEGRATION Support and coordinate long-range regional transportation	Continuous	<ul style="list-style-type: none">o Ongoing: Continued participation to assist communities with past, present, and future capital outlay, ICIP and CDBG transportation	

planning with other local, regional, and statewide planning initiatives, such as ICLP, STIP, and legislative capital outlay priorities.		project priorities. o In 2019 staff supported ongoing development for an energy logistics park and other econ. dev. opportunities, in the former Gamarco Mine area of McKinley County; along with recreational trails development in the Pueblo of Laguna and Zuni Mountains (McKinley/Cibola)
1.2 PERFORMANCE MEASURES Implement performance measures developed in the RTP. Created and implement a strategic plan for implementation of the action items identified by RTPO members and stakeholders as part of the RTP development process.	Draft: 12/30/16 Final: Q3, FFY2017 Update: Q4, FFY2018	o No activity in Q1-2, FFY2018; o Staff continued updates to the RTP implementation evaluation tracker in 2019.

STAFFING SUMMARY						
Function 1: Long-Range Planning						
FFY 2019-2020 Program	Budgeted Hours FFY 2019	Actual Hours FFY 2019	% Δ Original vs. Actuals	Budgeted Hours FFY 2020	Actual Hours FFY 2020	% Δ Original vs. Actuals
Original/Approved	250.00			200.00		
Amended	200.00					
Quarter 1: 10/1 - 12/31	50.00	25	-50%	50.00		
Quarter 2: 1/1 - 3/31	50.00	30.5	-39%	50.00		
Quarter 3: 4/1 - 6/30	50.00	74.5	+49%	50.00		
Quarter 4: 7/1 - 9/30	50.00	32.5	-35%	50.00		
Total	200.00	162.5	-18.75%	200.00		
Balance	0.00	-37.5		0.00		

Explanation:

NWRTPO staff requested an informal amendment transferring 50 hours from Function 1 to Function 3 due to the new LGTPF (Local Govt. Transportation Project Fund) issued from the State of New Mexico – requiring additional time and attention from staff.

Function 2:	Technical Support and Data Management.
ANNUAL ACTIVITY HIGHLIGHTS & RECAP	
<ul style="list-style-type: none">• Forwarding state and federal funding and training opportunities to RTPO members as they emerge.• Staff attended basic GIS training at San Juan College on 2/27/19.• COG staff continued providing GIS mapping for Zuni Mountain recreational trails, and attended the Navajo Trials Conference at Beclabito Chapter during the second quarter.• Staff forwarded information on the TTAP (Tribal Tech. Assistance Program) to tribal members as the FHWA and USDOT are evaluating the value of continuing this program going forward, and seeking feedback from Tribal members• Staff forwarded information on a “Change Order Request” training in Santa Fe - Sept. 18 to members as many projects run into unexpected changes or challenges as they progress.	

TASK TRACKING						
TASK		DUE DATE		STATUS		
2.1 DATA COLLECTION & MANAGEMENT						
Collect and manage data, perform technical planning and plan development, in coordination with transportation goals, trends, and needs developed and identified in the RTP.		Continuous		o Ongoing: Carrie House, Planning Assistant is focused on creating a GIS/Data Management System for the RTPD covering both our regional road / bridge and multimodal trail systems.		
2.1.1 FACTBOOK & DATA MANAGEMENT SYSTEM						
Collect and evaluate new statewide population, economic development, travel demand data, projects, and trends to inform regional planning efforts, and distribute this information with local counties and communities. Data to be collected and maintained by the RTPD may include land use data, demographic and population data, freight data, traffic count and crash data and any other data that supports the goals and actions outlined in the RTP.		Continuous		o Q2, FFY2018: Started requesting data sets from NMDOT and BBER to build base maps and filter information into the RTP Implementation evaluation report. o COG staff member Carrie House continued collecting demographic and growth data during the course of FFY2019		
2.1.2 APPLICATION SUPPORT		Continuous		o During the course of FFY 2019 staff regularly informed RTPD members of funding, and technical assistance opportunities.		
2.2 CLASSIFICATION		11/30/18		o Not much activity during FFY2019 – US491 and 9th St. / Chino Loop (Gamerco) intersection leading to Carbon Coal Road received \$23 million for improvements related to anticipated commercial trucking traffic for economic development in the former Gamerco Mine area, which may lead to functional classification upgrades.		
STAFFING SUMMARY						
Function 2: Technical Support & Data Management						
FFY 2019-2020 Program	Budgeted Hours FFY 2019	Actual Hours FFY 2019	% Δ Original vs. Actuals	Budgeted Hours FFY 2020	Actual Hours FFY 2020	% Δ Original vs. Actuals
Original/Approved	200.00			200.00		
Amended						
Quarter 1: 10/1 - 12/31	50.00	26	-48%	50.00		
Quarter 2: 1/1 - 3/31	50.00	65.75	+32%	50.00		
Quarter 3: 4/1 - 6/30	50.00	31.5	-36%	50.00		
Quarter 4: 7/1 - 9/30	50.00	33.5	-34%	50.00		
Total	200.00	156.75	-21.5%	200.00		
Balance	0.00	-43.25		0.00		

Function 3:		Project Development and Monitoring.	
ANNUAL ACTIVITY HIGHLIGHTS & RECAP			
<ul style="list-style-type: none">NWRTPO and staff developed the 2019-2020 RTIPR, with 27 projects proposed in a variety of categories; RTPO members prioritized Roadway, TAP, RTP, and Bridge projects.Staff encouraged members to incorporate Road Safety Audit recommendations for any planning or construction on corridors that included RSA's in recent history.The NWRTPO undertook their annual ranking of 5310 & 5311 public transportation applications at their January, 2019 meeting.Staff provided ongoing support for local Govt. Road Project applications from RTPO members.During the 2nd Quarter the State of New Mexico come out with their own transportation funding called the "Local Government Transportation Projects Fund" which provided \$50 million statewide for transportation projects with no functional classification limitations. NWRTPO staff and members had to hustle with a short application timeframe, and out of this fund were awarded \$12,192,847 with local match funding at \$641,729 for a total of \$12,834,576 to our region. Much appreciation is due our new Transportation Commissioner – Mr. Charles Lundstrom for very equitably distributing this funding to most of our member governments within the NWRTPO and the Farmington MPO. COG director Evan Williams developed a news release template appreciating our state leaders for this funding and some of our RTPO members got it into their local news media.RTPO staff supported efforts by Navajo Transit, Gallup Express, and Zuni Ashiwi transit to provide public transit connectivity between Gallup and the Ramah Navajo citizens.McKinley County and the City of Gallup received \$23 million in funding from the state for major improvements to the Carbon Coal road intersection with US491 to support freight traffic capacity related to economic opportunities in the former Gamarco mining area starting with an Energy Logistics Park.			
TASK TRACKING			
TASK	DUE DATE	STATUS	
3.1 PROJECTEERING Assist project applicants in developing projects.	Q3, FFY18	<ul style="list-style-type: none">Q3-4, FFY2018: issued Call for Transportation ProjectsQ1-2, FFY2019 completed Call for Transportation Projects for 2020 RTIPR.Ongoing: Staff regularly inform members at monthly meetings on funding opportunities.During FFY2019 national funding opportunities included: \$300 million for federal lands and tribal projects, another round of INFRA funding, and a new federal BUILD grant.The State of New Mexico came out with a new Local Govt. Transportation Project Fund with \$50 million available statewide. The NWRTPO region received just over 12 million from this fund.	
3.1.1 FUNDING OPORUNITIES Provide information to potential applicants about funding opportunities.	Continuous	<ul style="list-style-type: none">Staff provided this information on an ongoing basis at all monthly RTPO meetings.	
3.1.2 IDENTIFY PROJECTS Assist project applicants to identify projects that may be eligible for transportation funding from federal or other sources, based upon appropriate local, regional and state-wide plans and applicable data.	Continuous	<ul style="list-style-type: none">RTPO staff provide this information regularly at each monthly RTPO meeting throughout the course of FFY2019.	
3.1.3 APPLICATION ASSISTANCE Assist project applicants with applications for NMDOT statewide competitive programs. Follow current adopted Guides provided by NMDOT for project eligibility, program guidelines, and application timelines. Submit all complete applications to the designated NMDOT coordinator in accordance with the schedule outlined in the applicable Guide(s).	Continuous		

3.1.4 IDENTIFY SAFETY ISSUES Assist project applicants with identification of safety issues that warrant Road Safety Assessments, Safety Plans and/or qualify for Highway Safety Improvement Program funding.	Continuous	<ul style="list-style-type: none">During FFY2018 thru FFY2019: staff supported the City of Gallup for a city wide Transportation Safety Plan developed in collaboration with NMDOT, along with an RSA for the 2nd and 3rd street railroad intersections.During FFY2018 - 2019 staff worked with Eastern Navajo and McKinley County to incorporate RSA recommendations in project proposalsStaff continue support for safety improvements for the Shiprock, N.M. School Zone on the US64 corridor undertaken thru NDOT and NMDOT District 5.
3.2 CALL FOR TRANSPORTATION PROJECTS Manage preliminary project review process.	Biennial (Even Years)	<ul style="list-style-type: none">Q3-Q4 FFY2018: Issued Call for Projects; completed in Q1 – 2 in FFY2019.
3.2.1 PROJECT FEASIBILITY & ID Establish and implement a process for RTPO members to prepare and submit Project Feasibility Forms (PFFs) and Project Identification Forms (PIFs), through coordination with NMDOT District(s).	Biennial (Even Years)	<ul style="list-style-type: none">Q3-Q4, FFY2018: PFFs were submitted by July 31, Consultation meetings took place August 21-22;Q1-Q2, FFY2019 PPFs were completed and reviewed and the RTIPR for FFY2019-2020 was finalized with 27 projects.
3.2.2 PFF/PPF ASSISTANCE Assist project applicants with development of PFFs and PPFs; ensure that all members are fully informed of the process and timelines, and support entities in accessing all forms and data required by project applicants to complete the forms.		
3.2.3 SCORING CRITERIA Work with RTPO members to establish scoring criteria for project selection and prioritization, based on goals and action items included in the RTP, the New Mexico 2040 Plan, the Active Transportation and Recreational Programs Guide, and other guidance from NMDOT.		
3.2.4 PROJECT LIST & RTIPR Develop a prioritized list of projects based on the regional goals articulated in the RTP, and the statewide goals in the 2040 Plan, as well as Technical and Policy Committee review and input. This list will serve as the Regional Transportation Improvement Program Recommendations (RTIPR) list and be submitted to the NMDOT District for potential federal funding opportunities on an annual basis, in coordination with NMDOT's call for RTP, TAP and other projects.		
3.3 TRANSIT SYSTEM DEVELOPMENT Provide assistance to local governments interested in pursuing transit system development and coordination activities.	Continuous	Q4, FFY2018: RTPO staff continued review and participation in SW Colorado and NE Arizona public transportation studies, with interest in exploring transit connectivity in the 4corners region.
3.3.1 TRANSIT APPLICATIONS Facilitate prioritization of Public Transit Program applications for the RTPO area in response to the state-wide prioritization schedule established by NMDOT Transit and Rail Section staff. Submit the results to the NMDOT Transit and Rail Section in accordance with that schedule. Include the results in the RTPO RTIPR.	Annual (October)	<ul style="list-style-type: none">RTPO members ranked and prioritized our 5310 and 5311 public transportation applications at the 1/9/19 meeting hosted by Cibola County.Anticipating annual transit appl. evaluation in FFY2020 first quarter at the December meeting.

3.3.2 REGIONAL TRANSIT CONNECTIVITY Support regional transit system development and connectivity with efforts to regional transportation system development, through coordination with local entities and NMDOT Transit & Rail Division.	Continuous	o RTPo staff and members support the opportunities for regional transit connectivity on an ongoing basis. In rural New Mexico, long range inter-transit connectivity is often limited from funding issues and lack of adequate ridership.
3.4 “ZIPPER” MEETING During the month of March, coordinate and co-facilitate RTIPR “zipper” meetings with NMDOT Government to Government Unit (GTG) liaison, the appropriate District staff, and applicable RTPOs, if necessary. Notify NMDOT GTG liaison and District staff of the dates, times, and locations for these “zipper” meetings. Submit the combined, prioritized RTIPR to GTG liaison, the District Engineers and all relevant RTPOs within ten days of the prioritization meeting.	March 2017	o Zipper meeting(s) took place in FFY2019 during the second quarter for DOT Dist. 6 and in the 3rd quarter for DOT Dist. 5.
3.5 STIP PROJECT TRACKING Track the progress of Statewide Transportation Improvement Program (STIP) projects within the RTPo region and ensure regular communication between the project sponsors, NMDOT staff and others to ensure the projects are meeting deadlines outlined in the Tribal/Local Public Agency (T/LPA) Handbook. Keep project applicants informed on project status, including through review of complete regional STIP project lists at meetings, and assist RTPo members with issues that may arise.	Continuous	o Ongoing: Staff have been tracking this through Member reporting at monthly RTPo meetings with necessary follow-up with DOT Planning, District and Regional Design office staff.

STAFFING SUMMARY

Function 3: Project Development & Monitoring						
FFY 2019-2020 Program	Budgeted Hours FFY 2019	Actual Hours FFY 2019	% Δ <u>Original</u> vs. Actuals	Budgeted Hours FFY 2020	Actual Hours FFY 2020	% Δ <u>Original</u> vs. Actuals
Original/Approved	400.00			450.00		
Amended	450.00					
Quarter 1: 10/1 - 12/31	200	170	-15%	125.00		
Quarter 2: 1/1 - 3/31	100	75.75	-25%	125.00		
Quarter 3: 4/1 - 6/30	75	147.25	+196%	100.00		
Quarter 4: 7/1 - 9/30	75	32.75	-43%	100.00		
Total	450.00	425.75	-5.5%	450.00		
Balance	0.00	24.25		0.00		

Explanation: NWRTPO staff requested an informal amendment transferring 50 hours from Function 1 to Function 3 due to the new LGTFP (local Govt. Transportation Project Fund) issued from the State of New Mexico – requiring additional time and attention from staff.

Function 4:	Other Activities & Projects.
ANNUAL ACTIVITY HIGHLIGHTS & RECAP	
<ul style="list-style-type: none">• Ongoing development of over 200 miles of recreational trails in the Zuni Mountains, and support for related trail development in the Mt. Taylor range around the City of Grants. Zuni Mountain trails development continues to be provided through the N.M. Youth Conservation Corps teams, with leadership from the COG's Carrie House.• Continued support for the National Geographic Geo-tourism website advertising our 4 Corners / 4-state region to world-wide tourists.• COG staff participated in Transportation Day at the state legislature on March 7.• Staff regularly forwarded to RTPo members information and reports from FHWA, NMDOT and AASHTO.• USDOT Secretary Elaine Chao announced that scenic byway funding is back via the “Reviving America’s Scenic Byways Act of 2019”; staff will be working with RTPo members and elected leaders across jurisdictions to pursue national	

TASK TRACKING						
TASK		DUE DATE		STATUS		
4.1 STATE SPECIAL STUDIES/PROJECTS						
Coordinate and participate with NMDOT staff on special studies or projects specified in the NMDOT Planning Work Program. Provide periodic updates to RTPO members on the status of the studies/projects and involve the members in this effort as appropriate.		Continuous		o FFY2018 – FFY2019: staff assisted NMDOT, Wilson & Co. Engineers and City of Gallup leaders to commence a community wide safety plan. o FFY2018 – FFY2019: an RSA for 2 nd and 3 rd Street Rail Crossings in Gallup was also executed by NMDOT.		
4.2 LEGISLATIVE STUDIES						
Coordinate and participate with the Councils of Governments (COGs) and applicable New Mexico State agency staff on legislative studies related to state-wide or RTPO-specific transportation issues, as appropriate.		Continuous		o NWNMCOG Executive Director Evan Williams participates in each annual legislative session and facilitates participation from our NWRTPO region		
4.3 FEDERAL AND STATE LAWS						
Monitor development of Federal and state laws affecting the transportation system and provide information about the contents and status to RTPO members.		Continuous		o Staff regularly check and report on laws and legislation impacting transportation at monthly RTPO meetings.		
4.4 REGIONAL SPECIAL STUDIES/PROJECTS						
Participate in miscellaneous transportation-related programs and special projects in the RTPO region, including trail and walkability groups and initiatives, examples may include: <ul style="list-style-type: none">Support to the Zuni Mountains Trail Partnership on master trail planning, design, development, and maintenance.Support to Route 66 National Scenic Byway and the Trail of the Ancients State Scenic Byway.		Continuous		o Ongoing: Staff continue to support Zuni Mountains and other recreational trails development and Scenic Byways in our region. o Ongoing: Staff participate in the Four Corners Future Forum and Four Corners Geotourism Project, which focused on economic development opportunities incl. the role of transportation.		
STAFFING SUMMARY						
Function 4: Other Activities & Projects						
FFY 2019-2020 Program	Budgeted Hours FFY 2019	Actual Hours FFY 2019	% Δ Original vs. Actuals	Budgeted Hours FFY 2020	Actual Hours FFY 2020	% Δ Original vs. Actuals
Original/Approved	200.00			200.00		
Amended						
Quarter 1: 10/1 - 12/31	50.00	40.5	-20%	50.00		
Quarter 2: 1/1 - 3/31	50.00	43	-14%	50.00		
Quarter 3: 4/1 - 6/30	50.00	26.75	-53%	50.00		
Quarter 4: 7/1 - 9/30	50.00	56.75	+13%	50.00		
Total	200.00	167	-16.5%	200.00		
Balance	0.00	33		0.00		

Explanation:

Function 5:		General RTPO Support.	
ANNUAL ACTIVITY HIGHLIGHTS & RECAP			
<ul style="list-style-type: none">• Ongoing facilitation of NWRTPO meetings on a monthly basis throughout the year, and tracking of public notices for meetings in regional newspapers.• Staff drafted the NMDOT District 6 RTPP ("zipper") document including projects from McKinley, Cibola, Catron and Sandoval Counties.• Staff attended quarterly statewide RTPO Roundtables as they occurred.• Staff reminded and tracked member attendance at the TLPA Handbook update trainings that occurred in March – and attended the 3/27 training in Farmington (San Juan College).• COG RTPO staff attended NM-DFA-LGD ICIP Training on May 22, 2019; and the 2019 National Transportation Conference in Columbus, Ohio on June 17-19, 2019.• RTPO staff attended the 2CFR200 federal transportation funding regulatory guidance training in Santa Fe which took place May 14 – 15 in Santa Fe.• The NWRTPO coordinated with the UNM-LTAP program for a grant writing training at our June 12 meeting in Zuni.• Staff undertook the annual survey for RTPO members during the 3rd thru 4th quarters, and got the best response that we've had in years for the number of RTPO members responding.• Staff submitted the FFY2019 meetings schedule (May 2019 – April 2020) for the NWRTPO and submitted to regional newspapers, and continued to track the advertisements in regional media.• NMDOT Transit & Rail provided a presentation on their updated Coordinated Public Transit Plan at our June 12 meeting in Zuni.• For the first time in their history, the NWRTPO met with the Farmington MPO to get acquainted and discuss future opportunities for mutual project support / funding at their July 10 meetings in Aztec.• Staff informed members on a Tribal Safety Summit coming up in November 21-22 in Santa Fe.			
TASK TRACKING			
TASK	DUE DATE	STATUS	
5.1 RTPO MEETINGS Organize and facilitate all meetings of the RTPO in accordance with the Public Participation Plan (PPP).	Monthly	✓	
5.1.1 DOCUMENT PPP Document the RTPOs public participation process including but not limited to, procedures the RTPO uses to comply with the <i>New Mexico Open Meetings Act</i> [NMSA 1978, Sections 10-51-1, <i>et. seq.</i>] and 23 CFR 450.	Monthly	✓	
5.1.2 DOCUMENT PPP Per the <i>New Mexico Open Meetings Act</i> and 23 CFR 450.210, provide public notice (including publication of ads in local newspaper(s)) for all official RTPO Committee meetings.	Monthly	✓	
5.1.3 AGENDA PACKET Provide RTPO Committee members, the appropriate NMDOT District staff, and GTG with meeting agendas and information packets no later than seven (7) calendar days in advance of RTPO Committee meetings.	Monthly	✓	
5.1.4 RTPO COMMITTEE ELECTIONS On an annual basis, provide all eligible T/LPAs with the opportunity to appoint or confirm a representative and alternates to the RTPO Committee.	Annual (January)	✓	

5.2 RTPO MEETINGS Maintain bylaws that clarify and document member entities, responsibilities and roles, including voting protocols.	Annual (January)	✓
5.2.1 OFFICIAL MEMBER LIST Maintain a list of RTPO Committee members with contact information and provide a copy of the list to appropriate NMDOT District staff, GTG, member entities, and other regular participants.	Annual (January)	✓
5.3 CONDUCT OUTREACH ACTIVITIES		
5.3.1 OUTREACH Engage in and document outreach activities and provide citizens and other transportation stakeholders with reasonable opportunities to participate in RTPO processes per 23 CFR 450.	Continuous	<ul style="list-style-type: none">o The NWRTPO advertises monthly meetings to the public on an ongoing basis in regional news media, and tracks publication in local news papers.
5.3.2 ORIENTATION Coordinate with RTPO members to develop a list of entities including newly elected officials and potential members, who will be educated on RTPO process. Document this outreach and presentations and share any questions or concerns in quarterly reports and with appropriate NMDOT staff. As indicated in status column, all orientations are now complete thru FFY20; none the less, members may request an orientation for their respective leaders at any time.	Every 3 Years	<ul style="list-style-type: none">o The NWRTPO provides and tracks local govt. leader orientations to the NWRTPO and it's function on behalf of local transportation infrastructure on an ongoing basis.o The next round of local govt. orientations to the NWRTPO will be due in 2020 commencing with the City of Gallup – due for 2/27/20. Member governments may request an orientation at any time, but the NWRTPO provides them at least once every 3 years, due to election turn-over.
5.4 RTPO MEETINGS Attend RTPO quarterly and special meetings.	Monthly	<ul style="list-style-type: none">✓ RTPO staff regularly participate in quarterly statewide RTPO Roundtable meetings with NMDOT staff.✓ RTPO meetings are conducted on the second Wednesday of each month, moved around the region by each of our 12 member governments who take turns hosting.
5.5 WEBSITE Maintain a website that includes current meeting information and planning documents, as referenced in the Quality Assurance Review (QAR) guidelines. Post a list of current Technical and Policy Committee members and keep this information updated.	Continuous	✓Staff updated website on monthly basis.
5.6 TRAINING OPPORTUNITIES Provide training opportunities for RTPO staff and members.	Continuous	✓Staff sent out training opportunities as needed and discussed at monthly meetings.
5.6.1 STAFF DEVELOPMENT PLANS Coordinate training and professional development opportunities for RTPO staff and members, including developing training plans. Assist RTPO staff and members to identify technical training needs and work with NMDOT, LTAP, and other entities to meet those needs. Informing member entities of training opportunities and encouraging participation.	Continuous	✓Q1 - 4, FFY2019: Staff put together training plans, as part of our Regional Work Plan and Regional Transportation Plan – Goal #1. This was reviewed each quarter.

5.6.2	STAFF TRAININGS	Attend in-state and out-of-state conferences, training sessions or special meetings for staff and professional development opportunities. This task includes the purchase of any supporting materials that may be needed to coordinate, conduct or attend the conference, training session or meeting.	Continuous	✓ Ongoing: Staff participate in national and state wide training events and webinars from NMDOT and FHWA on an ongoing basis.		
STAFFING SUMMARY						
Function 5: General RTPO Support						
FFY 2019-2020 Program	Budgeted Hours FFY 2019	Actual Hours FFY 2019	% Δ Original vs. Actuals	Budgeted Hours FFY 2020	Actual Hours FFY 2020	% Δ Original vs. Actuals
Original/Approved	600.00			600.00		
Amended						
Quarter 1: 10/1 - 12/31	150.00	114.5	-24%	150.00		
Quarter 2: 1/1 - 3/31	150.00	155.75	+44%	150.00		
Quarter 3: 4/1 - 6/30	150.00	230	+76.5%	150.00		
Quarter 4: 7/1 - 9/30	150.00	161.75	+8%	150.00		
Total	600.00	662	+10.43%	600.00		
Balance	0.00	(-62)		0.00		

Explanation:

Function 6:

RTPO ADMINISTRATION.

ANNUAL ACTIVITY HIGHLIGHTS & RECAP

- Staff developed an annual schedule of RTPO deliverables and deadlines to improve planning for meeting actions that deliver outcomes without stressing deadlines in our Regional Work Program.
- Staff submitted quarterly reports and participated in the annual NMDOT Quality Assurance Review with NMDOT Liaison Neala Krueger on April 10 – review went quite well.

TASK TRACKING		
TASK	DUE DATE	STATUS
6.1 PPM COMPLIANCE Produce work products that meet all quarterly work requirements and deadlines per the Planning Procedures Manual (PPM) and submit a summary of activities completed per quarter.	Ongoing quarterly	✓
6.1.1 MONITOR EXPENSES Implement and monitor program expenditures in relation to the annual budget, per the PPM. Ensure documentation on program expenditures and activities are available to the public online and retained as physical copies, which will be reviewed during the annual Quality Assurance Review (QAR).	Monthly	✓
6.1.2 REIMBURSEMENTS PACKETS Submit quarterly Reimbursement Packets per the PPM. Include this report as an informational item on the following RTPO Committee agenda and should reflect all costs outlined in the invoice.	Quarterly	✓ Q1, FFY2019 ✓ Q2, FFY2019 ✓ Q3, FFY2019 ✓ Q4, FFY2019
6.1.3 ANNUAL REPORT (APER) Submit an Annual Performance and Expenditure Report (APER) each year, per the timeline and procedures documented in the PPM. This will suffice as the 4 th quarter Quarterly Report but will include additional descriptions to summarize the activities performed in the past year.	November 15	Q1, FFY2020: FFY2019 APER due November 15, 2019
6.2 REGIONAL WORK PROGRAM Solicit and utilize input from RTPO board members to develop the two-year (FFY 2017 - FFY 2018) Regional Work Program (RWP) for submittal to the NMDOT by deadlines outlined in the PPM.	Annual (June 1 st)	o Q4, FFY2019 Staff submitted and approved for Informal Amendment #1. o Staff submitted the FFY2019 – 2020 RWP for NMDOT and NM/FHWA approval per outlined deadlines.
6.2.1 RWP COORDINATION Coordinate the RTPO's planning program with other RTPOs and any Metropolitan Planning Organizations (MPOs) or other agencies impacted by and/or associated with activities contained in the RWP.	Annual (June)	Q1-4, FFY2019: No significant activity other than statewide RTPO effort to a) continue a transparent website on project development – Panoramic; and b) maintain a standardized statewide RTIPR template..

6.3 BUDGET Develop an annual budget based on the tasks outlined in the RWP, and annually update Northwest NM Council of Governments' Indirect Cost Allocation Plan (ICAP), in accordance with 2 CFR 200 and the PPM.	Annual (June 1 st)	✓ Q4, FFY2019: Informal Amendment 1 approved and authorized by NMDOT and FHWA-NM
6.4 PUBLIC PARTICIPATION PLAN Maintain a Public Participation Plan (PPP) that addresses Title VI and Environmental Justice procedures. Ensure a specific contact person and contact information is listed. Update the PPP in accordance with the PPM schedule or as determined appropriate by RTPO members or staff.	Continuous	✓
6.5 AUDIT Submit the Northwest NM Council of Governments' Financial Audit for each State Fiscal Year to the NMDOT GTG Liaison, within 30 days of when the audit is released by the State Auditor's Office.	December 2018	✓

STAFFING SUMMARY						
Function 6: RTPO Administration						
FFY 2019-2020 Program	Budgeted Hours FFY 2019	Actual Hours FFY 2019	% Δ Original vs. Actuals	Budgeted Hours FFY 2020	Actual Hours FFY 2020	% Δ Original vs. Actuals
Original/Approved	450.00			450.00		
Amended						
Quarter 1: 10/1 - 12/31	112.5	115.75	+3%	112.50		
Quarter 2: 1/1 - 3/31	112.5	79	-30%	112.50		
Quarter 3: 4/1 - 6/30	112.5	144.5	+28.5%	112.50		
Quarter 4: 7/1 - 9/30	112.5	156.25	+38.5%	112.50		
Total	450.00	495.5	+10%	450.00		
Balance	0.00	(-45.5)		0.00		

RE-CAP	STAFFING SUMMARY: Program Totals, FFY 2019 and FFY 2020					
GRAND TOTAL, ALL FUNCTIONS						
FFY 2019-2020 Program	Budgeted Hours FFY 2019	Actual Hours FFY 2019	% Δ Original vs. Actuals	Budgeted Hours FFY 2020	Actual Hours FFY 2020	% Δ Original vs. Actuals
Original/Approved	2,000.00			2,000.00		
Amended	2,100.00			2,100.00		
Quarter 1: 10/1 - 12/31	525.00	491.75	-6.4%	525.00		
Quarter 2: 1/1 - 3/31	525.00	449.75	-14.3%	525.00		
Quarter 3: 4/1 - 6/30	525.00	654.5	+24.6%	525.00		
Quarter 4: 7/1 - 9/30	525.00	473.5	-9.8%	525.00		
Total	2,100.00	2069.5	-1.4%	2,100.00		
Balance	0.00	30.5		0.00		

Fw: Give the Gift of Safety

Robert Kuipers

Wed 12/18/2019 9:07 AM

To: jphoracek <jphoracek@co.cibola.nm.us>; jirving@co.mckinley.nm.us <jirving@co.mckinley.nm.us>; Scott A. Martin, P.E., PLS <scott.martin@sjcounty.net>; Stanley Henderson <shenderson@gallupnm.gov>; Donald Jaramillo <projects@grantsnm.gov>; publicworks@villageofmilan.com <publicworks@villageofmilan.com>; Larry Joe <ljoe@navajodot.org>; ddeutsawe@poamail.org <ddeutsawe@poamail.org>; Gaylord Siow <gsiow@pol-nsn.gov>; Royce.Gchachu@ashiwi.org <Royce.Gchachu@ashiwi.org>; Shane Lewis <ShaneLewis@ramahnavajo.org>
Cc: gporter@co.cibola.nm.us <gporter@co.cibola.nm.us>; Nick Porrell <nporrell@sjcounty.net>; Alicia Santiago <asantiago@gallupnm.gov>; publicworks@grantsnm.gov <publicworks@grantsnm.gov>; mlancierk@villageofmilan.com <mlancierk@villageofmilan.com>; Karen Bedonie <kbedonie@navajodot.org>; Raymond J. Concho, Jr. <RJConchojr@poamail.org>; Roxann Hughte <Roxann.Hughte@ashiwi.org>; Trina Martine <TrinaMartine@ramahnavajo.org>; Krueger, Neala, NMDOT <Neala.Krueger@state.nm.us>; Shutiva, Ron, NMDOT <ron.shutiva@state.nm.us>; joann.garcia2@state.nm.us <joann.garcia2@state.nm.us>; Paul.Brasher@state.nm.us <Paul.Brasher@state.nm.us>; matricia.holiday@state.nm.us <matricia.holiday@state.nm.us>; Santiago, Bill, NMDOT <Bill.Santiago@state.nm.us>; Kazmi, Arif, NMDOT <Arif.Kazmi@state.nm.us>

NWRTPO members and DOT colleagues:

Upcoming training opportunities in 2020 from UNM-LTAP
(Local Technical Assistance Program)

Robert Kuipers, RTPO Program Manager
Northwest NM Council of Governments
"Over 45 years of moving the region forward"
(505) 722-4237
rkuipers@nwnmcog.org



From: NM-LTAP <ltap@unm.edu>
Sent: Tuesday, December 17, 2019 1:49 PM
To: Robert Kuipers <rkuipers@nwnmcog.org>
Subject: Give the Gift of Safety

[View this email in your browser](#)

Give Your Staff the Gift of Safety in 2020



This year, NM-LTAP hosted over 30 courses around New Mexico, ranging from ADA to Confined Space to Traffic Control and beyond. NM-LTAP classes were attended by 500+ members of New Mexico's transportation workforce.

Did you take advantage of NM-LTAP courses in 2019? Don't miss the opportunity to get low cost training to keep you, your staff, and our public safe in 2020 with courses like Work Zone Road Safety Audits or Designing Temporary Traffic Control Zones for Pedestrian Safety. Registration is now open for 2020 NM-LTAP courses, register today!

This holiday season, give yourself and your staff the gift of safety knowledge. The state, and all of our roadway users, will thank you.

Happy Holidays,
New Mexico Local Technical Assistance Program

ATSSA Work Zone Road Safety Audits

This course addresses the purpose and procedures for conducting a Work Zone Road Safety Audit (RSA). This course introduces the concept of a formal safety performance examination of an upcoming or current work zone by an independent,

multi-disciplinary team.

Intended audience: This course is intended for engineers, construction inspectors, and project managers.

Upon completion of this course, participants will be able to:

1. Understand the scope of the work zone safety problem in the United States
2. Understand the differences and similarities between a Work Zone RSA and a traditional work zone inspection
3. Identify the most applicable candidate projects for a Work Zone RSA
4. Build a multi-disciplinary Work Zone RSA team
5. Conduct a Work Zone RSA
6. Present Work Zone RSA findings to the road owner, contractor, and inspector

January 28 and 29, 2020

200 E. Broadway, City Hall Annex Room A302
Hobbs, NM

9:00 AM – 5:00

Register [here](#) for credit card payments

To register by check or PO click [here](#).

ATSSA Maintenance and Short Duration Activities

This course covers typical applications that apply to short duration activities, including utility operations, moving operations, and other short duration maintenance operations. Emphasis is placed on the use of simplified procedures and worker protection.

Intended audience: This course is intended for anyone involved in short duration activities within the roadway's right-of-way.

Upon completion of this course, participants will be able to:

1. Identify the characteristics of projects that are most suited for consideration of exposure control measures and develop guidelines for their use.
2. Determine the suitability of appropriate positive protection devices (or other worker exposure control measures) for a specific work zone situation

January 30, 2020

200 E. Broadway, City Hall Annex Room A302
Hobbs, NM

9:00 AM – 5:00

Register [here](#) for credit card payments

To register by check or PO click [here](#).

ATSSA Developing and Implementing Successful

Transportation Management Plans

This instructor-led training course is intended to assist transportation agencies in understanding and developing an effective and complete work zone Transportation Management Plan (TMP). Topics discussed in this course include the work zone safety and mobility rule, the content of a TMP, roles and responsibilities, work zone impacts assessment, selecting TMP strategies, and TMP implementation. The course includes exercises to help you apply the concepts you learn throughout the course. Intended audience: This course is intended for transportation agency staff, including technical staff (planners, designers, traffic engineers, highway/safety engineers, construction, etc.); management and executive-level staff responsible for setting policy and program direction; field staff responsible for building projects and managing work zones; and staff responsible for assessing performance in these areas.

Upon completion of this course, participants will be able to:

1. Identify why TMPs are important.
2. Understand and explain TMP basics.
3. Apply impact assessment findings into the TMP.
4. List TMP strategies.
5. Identify key stakeholders for TMP coordination.
6. Explain how to implement and monitor TMPs.

February 11 and 12, 2020

San Juan College
Farmington, NM
9:00 AM – 5:00

Register [here](#) for credit card payments

To register by check or PO click [here](#).

ATSSA Designing Temporary Traffic Control Zones for Pedestrian Safety

This instructor-led course intended to make participants aware of the pedestrian accessibility requirements of the American with Disabilities Act (ADA) and their applicability to highway work zones. The course will focus on practical solutions to real-world situations.

Intended audience: This course is intended for both designers and field personnel.

Upon completion of this course, participants will be able to:

1. Identify applicable laws, regulations, guidelines, and standards pertaining to accessibility for persons with disabilities.
2. Discuss their application in temporary traffic control zones.
3. Identify some of the challenges in the Public Right-of-Way (PROW) faced by persons with disabilities.
4. Review design elements necessary for achieving accessibility in the PROW.
5. Identify contractors' best practices and provide real-world examples under various conditions.

February 13, 2020

San Juan College
Farmington, NM
9:00 AM – 5:00

Register [here](#) for credit card payments

To register by check or PO click [here](#).

Do You Need Heavy Equipment Training?

NM-LTAP is excited to bring Heavy Equipment Training to 4 New Mexico locations in 2020. The NM-LTAP Center understands that each New Mexico community is different, and so are your needs. You can request a training from the list below and we can send a professional trainer to your location. NM-LTAP courses are low cost and are designed to fit your needs.

- Heavy Equipment Operator Instruction

- Backhoe
- Wheel Loaders
- Scraper
- Excavator
- Bulldozer
- Road Grader
- Articulated Haul Trucks
- Skid Steers
- All-Terrain Forklifts
- In addition to equipment training, participants will also be taught
 - Grade Reading
 - Laser Level
 - Soils
 - Safety
 - Site Layout
 - Heavy Equipment Maintenance

Before you request a course, make sure your agency is eligible to host [here](#). If your organization meets the requirements to host, fill out this form [form](#) and we will contact you with more information.

ltap.unm.edu 505-277-0767 ltap@unm.edu



NM CIVIL, CONSTRUCTION
& ENVIRONMENTAL
ENGINEERING

**New Mexico Local Technical
Assistance Program**



2019 - 2020

**COURSE
CATALOG**





I n d e x

Workforce Development

<u>WD-1.</u> Americans with Disabilities Act (ADA).....	2
<u>WD-2.</u> ADA Compliance Program.....	2
<u>WD-3.</u> AutoCAD Best Practices.....	2
<u>WD-4.</u> Asphalt Pavement Maintenance.....	2
<u>WD-5.</u> Asphalt Paving Materials.....	2
<u>WD-6.</u> ATSSA Flagger Certification.....	3
<u>WD-7.</u> ATSSA Traffic Control Technician.....	3
<u>WD-8.</u> ATSSA Traffic Control Supervisor.....	3
<u>WD-9.</u> Basic Math.....	3
<u>WD-10.</u> Basic Plan Reading.....	3
<u>WD-11.</u> Basic Surveying.....	4
<u>WD-12.</u> Confined Spaces.....	4
<u>WD-13.</u> Environmental Awareness.....	4
<u>WD-14.</u> Excavation and Trenching.....	4
<u>WD-15.</u> Fall Protection.....	5
<u>WD-16.</u> Grant Writing Workshop.....	5
<u>WD-17.</u> Highway Safety Manual.....	5
<u>WD-18.</u> Horizontal Curve Alignment.....	5
<u>WD-19.</u> Introduction to Geospatial Survey.....	6
<u>WD-20.</u> Introduction to GIS.....	6
<u>WD-21.</u> Introduction to Highway Safety Manual.....	6
<u>WD-22.</u> Introduction to Online Mapping.....	6
<u>WD-23.</u> Introduction to MUTCD and Work Zones.....	7
<u>WD-24.</u> Introduction to Unmanned Airborne Systems (UAS) Mapping.....	7
<u>WD-25.</u> Low Cost Roadway Safety Improvements.....	7
<u>WD-26.</u> MUTCD and Temporary Traffic Controls.....	7
<u>WD-27.</u> NHI Traffic Signal Design and Operation.....	7
<u>WD-28.</u> NHI Transportation Performance Management for Pavements.....	8

I n d e x

Workforce Development

<u>WD-29.</u> Open Source and Free GIS Software and Applications.....	8
<u>WD-30.</u> OSHA 10 Hour Construction.....	8
<u>WD-31.</u> Pavement Maintenance I.....	8
<u>WD-32.</u> Pavement Maintenance II.....	8
<u>WD-33.</u> Pavement Preservation and Maintenance.....	9
<u>WD-34.</u> Pedestrian Bicycle Safety Measures.....	9
<u>WD-35.</u> Plantmix Paving Workmanship.....	9
<u>WD-36.</u> Preventing Runovers and Backovers.....	9
<u>WD-37.</u> Roads 101.....	10
<u>WD-38.</u> Roadway Drainage.....	10
<u>WD-39.</u> Roadway Drainage Structure Inspection and Repair.....	10
<u>WD-40.</u> Roadway Materials.....	10
<u>WD-41.</u> Road Safety 365.....	11
<u>WD-42.</u> Roadway Safety and Temporary Traffic Control.....	11
<u>WD-43.</u> Roadway Safety Audits and Review.....	11
<u>WD-44.</u> Roadway Safety Data Collection and Safety Plan Development.....	11
<u>WD-45.</u> Roadway Safety Plus.....	12
<u>WD-46.</u> Safety on the Job.....	12
<u>WD-47.</u> Speed Limits and Speed Zones.....	12
<u>WD-48.</u> Succession Planning in Public Works.....	12
<u>WD-49.</u> Traffic Management through Signs and Markings.....	13
<u>WD-50.</u> Traffic Signal Design and Operation.....	13
<u>WD-51.</u> Transportation Asset Management.....	13
<u>WD-52.</u> Unpaved Roads Maintenance and Design.....	13

I n d e x

Leadership Development

<u>LD-1.</u> Advanced Facilitation Skills.....	14
<u>LD-2.</u> Bridging the Generation Gap at Work.....	14
<u>LD-3.</u> Building High Performance Teams.....	14
<u>LD-4.</u> Building Leadership Credibility, Trust, and Influence.....	15
<u>LD-5.</u> Conflict Management: Working toward a Win/Win Culture.....	15
<u>LD-6.</u> Creating Buy-In: Being an Idea Advocate.....	15
<u>LD-7.</u> Decision Making and Problem Solving.....	15
<u>LD-8.</u> Developing Peak Performers.....	16
<u>LD-9.</u> Developing your Employees: Mentorship.....	16
<u>LD-10.</u> Envisioning the Future: Strategic Planning.....	16
<u>LD-11.</u> Hiring Smart: Staffing for Optimum Performance.....	16
<u>LD-12.</u> Interpersonal Communication.....	17
<u>LD-13.</u> Managing Yourself in Time.....	17
<u>LD-14.</u> Powerful Presentation Skills.....	17
<u>LD-15.</u> Process Improvement.....	17
<u>LD-16.</u> Results-Based Performance Management.....	18
<u>LD-17.</u> Succession Planning and Knowledge Transfer.....	18
<u>LD-18.</u> Taking Charge of Your Career.....	18
<u>LD-19.</u> The ABC's of Employee Engagement.....	18
<u>LD-20.</u> The Supervisor's Role" Avoiding Liability.....	19
<u>LD-21.</u> Transition to Supervision- Introduction.....	19

N M - L T A P

Y o u r W o r k f o r c e

D e v e l o p m e n t

C e n t e r

During the Spring of 2017 the New Mexico Department of Transportation began a partnership with the University of New Mexico's Civil Engineering Department to provide local governments and municipalities in New Mexico with technical assistance, trainings and information as part of the Federal Highway Administration's Local Technical Assistance Program (LTAP). Previously, LTAP services had been coordinated by NMDOT's Planning Bureau.

The New Mexico LTAP center provides technical assistance and training to support workforce development with the aim of helping local governments and municipalities across New Mexico meet their transportation needs. Our mission is to provide technology transfer in the surface transportation arena, and to promote surface transportation and worker safety to all New Mexico public works and transportation agencies.

What can NM-LTAP do for you?

NM-LTAP is dedicated to providing training opportunities that fit your needs. That is why we offer trainings across the state to help our transportation workforce develop the skills they already have and learn ways to enhance their work. NM-LTAP is your workforce development center and your needs are our priority. We can bring a trainer to a place near you for any of the courses below.

This course catalog is a great frame of reference for the courses we can bring to your agency. Take a look at these courses, contact NM-LTAP, and let us bring a trainer to a place near you. Pick a course and NM-LTAP can take care of the rest.

What do your peers have to say?

Great class! All supervisors should attend this training! Instructor was very thorough and knowledgeable!"

"Thank you! I think this training should be required for all TLPAs"

"Instructor was very responsive to audience and utilized their stories and experiences"

"One of the best trainings in a long time!"

"Presenters are easy to follow, knowledgeable and very helpful. Looks like they enjoy what they do, doesn't feel like it is just a job to them."

Workforce Development Courses

WD-1. Americans with Disabilities Act (ADA)

The Americans with Disabilities Act (ADA) requirements have been in effect since 1990, yet state and local jurisdictions all across the country have dealt with severe penalties from the U.S. Department of Justice for failure to provide the required facilities. This class identifies the laws that involve ADA required facilities associated with public rights of way. Also included are discussions about the entire pedestrian facility, including sidewalks and curb ramps. Requirements for completing and maintaining a transition plan are also included. A person doesn't have to look very hard to find newly constructed pedestrian facilities that do not meet ADA requirements. Doing it right the first time is repeatedly stressed throughout this class.

WD-2. ADA Compliance Program Training

This full-day course provides attendees with an understanding of the authorities, regulations, and coverage of the program; an overview of the FHWA's ADA compliance program; and clarifies ADA compliance standards. Participants, whether recipients or public entities, will know the recipients and public entities' responsibilities under the ADA and related statutes.

WD-3. AutoCAD Best Practices

This course will cover principles and techniques of computer graphics applications in the construction industry using AutoCAD® with an introduction to civil engineering design. Use 2-D AutoCAD to draft professional quality, discipline-specific, scalable drawings and gain efficiencies in documentation and production of drawings. Demonstrate how to properly layout and draft: Plans, Sections, Elevations, Profiles, and Details in model space using the Global Layer manager.

WD-4. Asphalt Pavement Maintenance

This seminar provides information on specific maintenance techniques for asphalt pavements. Topics include pavement preservation concepts, preventative and corrective repairs, identifying types of pavement distress and their causes, selecting candidates for pavement preservation, and methods for repairing pavement failures.

WD-5. Asphalt Paving Materials

Quality materials are critical to ensure a long life and an economical pavement. This course will discuss asphalt paving, including the aggregates, asphalt binders, mixing requirements, lay down operations, compaction, and testing. This class will give a basic understanding of what makes a "good" asphalt mix, talk about binders and emulsions, and what to look for during construction. This class will also discuss the use of asphalt to stabilize base materials.

WD-6. ATSSA Flagger Certification

This is an American Traffic Safety Services Association (ATSSA) class that prepares the student for directing traffic in a work zone. This workshop will include the basics of work zone traffic control set up and operation, as well as the procedures for proper and safe flagging.

WD-7. ATSSA Traffic Control Technician

Offered as an introduction to the basic principles of temporary work zone traffic control, this one-day training course is designed to instruct the participant in the underlying principles of temporary traffic control as set forth in the Manual on Uniform Traffic Control Devices (MUTCD). The instructor will provide the students with the practical knowledge, techniques, and instruction on the installation and maintenance of traffic control devices to enable them to apply practical concepts. Students are required to complete a written examination and will receive a certificate of completion. This course is a prerequisite course for the Traffic Control Supervisor course.

WD-8. ATSSA Traffic Control Supervisor Course

Participants will receive two days of advanced training, geared to the specific job related duties of the supervisor. This training course is intended to meet the needs of today's work zone Traffic Control Supervisor. Critical lifesaving knowledge will be provided in this course and will include multimedia and group activities to solve real problems involved in the design and implementation of temporary traffic control for work in the roadway right-of- way. As a prerequisite for this course you must have successfully completed an ATSSA Traffic Control Technician (TCT) Course (80% or greater.) Upon completion of the two day course and passing a written examination (80% or greater), participants can apply for certification.

WD-9. Basic Math

This course covers math concepts and procedures performed in daily work activities. It is designed as a refresher course and covers addition, subtraction, multiplication, division, percentages, area and volume measurements, application rates, and ratios. This course is designed as a refresher class on basic math fundamentals. Anyone doing slopes and grades, quantities, spread rates, volumes, man-hours, budgets, or any other math functions can benefit from this course.

WD-10. Basic Plan Reading

This workshop takes participants through the various types of plans used at road departments. Participants discover how to read and interpret the different types of standard symbols and abbreviations. This course discusses features and details contained within plans; how to define the types of scales and identify dimensions found on plans.

WD-11. Basic Surveying

This course will cover the basic elements of leveling and setting grades for highway projects. Topics will include establishing grades and elevations for culverts, drainage ditches and road surfaces. Surveying equipment used during this course will include construction levels, laser levels, hand levels, and other equipment used in the field. The workshop includes hands-on instruction. Students are welcome to bring their own survey equipment. The successful completion of the basic math class is recommended prior to attending this course.

WD-12. Confined Space

A confined space is defined as an area that is large enough that an employee can enter, work, has a limited means of entry or exit and is not designed for continuous occupancy. As a part of this course the student will:

- Identify the four categories of hazards of confined spaces,
- Describe example of confined spaces found in road construction,
- Recognize the responsibilities and duties of the competent person,
- Recognize the training and rescue requirements for personnel involved with confined spaces,
- Recognize the scope of OSHA Construction Industry Standards 1926.1200.

Intended audience is the managers, supervisors and staff that work in or around a confined space.

WD-13. Environmental Awareness

This workshop explores highway maintenance in and around streams, general permits, working in streambeds, waste management, surface water management, and ground water protection. This course is based upon KY specific regulatory information, but also contains a lot of great general environmental information.

WD-14. Excavation and Trenching

If you are replacing a culvert under the roadway or installing sewer lines below the elevation of the basement of homes in the area, the standards found in the OSHA excavation and trenching program provide a safe working environment. In this course the student will:

- Identify basic hazards associated with excavations and trenching,
- Recognize the need for strict adherence to benching and shoring requirements,
- Recognize required responsibilities of the competent person,
- Recognize the elements of soil stability and basic classifications,
- Recognize types of systems used to protect workers,
- Determine basic emergency response procedures.

Intended audience for this course are the manager and staff that work in or around trenches or excavations.

WD-15. Fall Protection

This 3-hour course is supported by the Department of Labor, and provides training to protect workers against falls especially from bridge work. Falls are the second-leading cause of death in the transportation construction industry, behind runovers and backovers. As a part of this course the student will:

- Understand the basic methods to identify and reduce the exposer of the employee to falls,
 - Understand the risk of falls from equipment,
 - Identify the four steps to selecting the right fall protection equipment.
 - Review the process for the development of a fall protection and rescue plan.
- Intended audience is the managers, supervisors and staff that work with evaluated platforms and structure above 6 feet.

WD-16. Grant Writing Workshop

This full day workshop will introduce a step-by-step approach to understanding the essential components of developing a successful grant proposal. This session will cover the A to Z of crafting a winning proposal from conducting a needs assessment and generating ideas to drafting a compelling narrative, goals and measurable objectives, and a workable budget plan. Included will be a detailed, interactive look at logic models as a tool for developing outcome measurements. At the end of this workshop, participants will be able to list the major components of a grant proposal, provide examples of elements that make each component successful, and be able to develop a simple logic model.

WD-17. Highway Safety Manual

The Highway Safety Manual (HSM) introduces a science-based technical approach that takes the guesswork out of safety analysis. The HSM provides tools to conduct quantitative safety analyses, allowing for safety to be quantitatively evaluated alongside other transportation performance measures such as traffic operations, environmental impacts, and construction costs. For example, the HSM provides a method to quantify changes in crash frequency as a function of cross-sectional features. With this method, the expected change in crash frequency of different design alternatives can be compared with the operational benefits or environmental impacts of these same alternatives. As another example, the costs of constructing a left- turn lane on a two-lane rural road can be compared to the safety benefits in terms of reducing a certain number of crashes.

WD-18. Horizontal Curve Alignment

This workshop covers how to determine curve advisory speeds using the ball bank indicator, how to select the appropriate signage, and the basic rules of signing. The course includes hands on activities, calibration of ball bank indicators, and a field trip by participants to test their new skills. This workshop will help local agencies meet the December 2019 compliance date for horizontal curve signage

WD-19. Introduction to Geospatial Survey

This course provides an understanding of the principles of modern geospatial surveying techniques, including Global Positioning Systems (GPS), Global Navigation Satellite Systems (GNSS), Real-Time Kinematic (RTK), and Post-processed Kinematic (PPK). These techniques can be used for a variety of applications to collect locational information for use in Geographic Information Systems (GIS). Course topics include: planning for data collection; actual field data collection; data post-processing using differential correction; using GPS/GNSS/RTK/PPK data in GIS software packages. A combination of lectures, demonstrations, hands-on exercises, and field sessions will be used. The hands-on exercises in the course will be focused on using mapping-grade GPS/GNSS equipment and survey-grade RTK/PPK equipment as well as differential correction. A range of equipment will be used to get a feel for the pros and cons of the various types of survey units. This will not only provide students with hands-on knowledge of how to operate the equipment, but will also aide students in developing a better understanding of what type of equipment is needed for a particular application.

WD-20. Introduction to GIS

Geographic Information Systems (GIS) are computer-based technologies to collect, integrate, analyze, query, model, and visualize geographic data. GIS is widely used to explore the relationships between where features are (location, size, and shape) and what they represent (descriptive information known as attribute data). This course provides an introduction to the concepts, principles, and theories of GIS, with emphasis on the nature of geographic information, data models and structures for storing geographic information, geographic data editing and manipulation, and simple spatial analysis and modeling techniques. Upon completion, students will have the ability to identify geospatial products/applications, conduct typical GIS analyses, and understand the differences between raster and vector data models.

WD-21. Introduction to the Highway Safety Manual

The costs associated with roadway crashes are staggering. Many of these crashes can be avoided or minimized using low cost strategies. This course provides background data on crash history and includes a discussion of the cost-effective improvements that can increase the safety on our roadways. The concepts learned in this course can be easily used to predict the effectiveness of safety improvements and provide a cost benefit analysis of each improvement. Highway agencies, often strapped for funds, can use this information to pick the safety improvement that is predicted to be most beneficial in a given situation.

WD-22. Introduction to Online Mapping

Online mapping or Web mapping is a process of compiling and delivering geo-spatial data in the form of an interactive web application. Online mapping services allow users to interact with geographic data, query data, finding landmarks, obtaining addresses, etc. This course provides information on current and emerging online mapping technologies and capabilities. The emphasis of this class will be hands-on experience.



WD-23. Introduction to MUTCD and Work Zones

This two-day course provides an introductory overview of the Manual on Uniform Traffic Control Devices (MUTCD) for Streets and Highways, the science behind traffic control devices and their effectiveness, pavement marking, school zones, and an introduction to work zones. The course will also cover temporary traffic control devices and plans, work zone inspection, and work zone safety.

WD-24. Introduction to Unmanned Airborne Systems (UAS) Mapping

This full day course starts with a brief overview of the UAS mapping technology and its rules and regulations. The principles of UAS data collection are explained along with hands-on practice in flight planning and execution. The main focus of this course is on processing the collected imagery using structure from motion technique and deriving orthophoto mosaics and ultra-high resolution digital terrain models (DTMs) and digital surface models (DSMs) of land surface, vegetation and structures. More advanced topics include multitemporal 3D data analysis, fusion with lidar data and 3D visualization with applications in transportation engineering.

WD-25. Low Cost Roadway Safety Improvements

This workshop shows participants ways to reduce fatalities and injuries caused by road departures and collisions with fixed objects, as well as collision at rural intersections. The course also addresses measures to improve pedestrian safety. Included are examples of low-cost maintenance and safety improvements on roads.

WD-26. MUTCD and Temporary Traffic Controls

Day 1: The instructor explains the difference between the MUTCD and State Highway Standards to allow personnel working under specific jurisdictional requirements to understand the appropriate applicability.

Day 2: An adult education course to help individuals familiar with temporary traffic control provide the day 1 training, using the course materials provided, within their organizations. This course supports your succession planning needs.

WD-27. NHI Traffic Signal Design and Operation

There is a need to understand that the congestion and delays that exist on our streets and roadways can be better managed with a thorough understanding of effective traffic signal timing and optimization. Well-developed, designed, implemented, maintained, and operated traffic signal control projects are essential to this process. Engineering tools are available to design, optimize, analyze, and simulate traffic flow. This course addresses the application of the "Manual of Uniform Traffic Control Devices" (MUTCD) to intersection displays, as well as signal timing, computerized traffic signal systems, control strategies, integrated systems, traffic control simulation, and optimization software. The course is divided into two primary parts: Traffic Signal Timing and Design, and Traffic Signal Systems.

WD-28. NHI Transportation Performance Management for Pavements

This course is intended to review concepts in Transportation Performance Management (TPM), identify specific measures used for characterizing pavement conditions, and provide methods for analyzing and recommending pavement condition targets and approaches for monitoring pavement networks. One important aspect of TPM is monitoring performance once targets have been established and using information on current performance to guide decision making. The final portion of the course focuses on performance monitoring and approaches for updating performance targets over time.

WD-29. Open Source and Free GIS Software and Applications

Open source and free software has gained popularity in recent years, because it is free and compatible with different operating systems such as Windows, Mac OS and Linux. The course objective is to introduce students to the acquisition, editing, manipulation, and display and analysis of spatial information using Free Open Source Geographic Information Systems software (FOSS GIS). This course is designed to be an introduction to these technologies, primarily for students interested in infrastructure management, environmental management, public policy and administration, and nonprofit management, fields that GIS is becoming a critical tool. In addition, given this is a hands-on course, it is designed specifically to focus on nonprofit management, where the cost and accessibility of FOSS GIS may be particularly beneficial. It also teaches the following essential skills of operating a functional GIS using QGIS (formerly Quantum GIS, www.qgis.org) software package.

WD-30. OSHA 10 hour Construction

In accordance to Federal code, Federal OSHA performs inspections and enforcement of OSHA regulations of non-governmental workers in non-state plan states. In all states, the State Department of Labor and/or Risk Management Organization adopts the OSHA requirements. This course discusses the OSHA requirement with the goal of protecting all employee.

WD-31. Pavement Maintenance I

This course will cover the basic types of pavement failures, distress identification and severity. It will look at the difference between preventive maintenance and reactive repairs. In addition, the class will look at the various repair methods and use of each under basic pavement management concepts. The FHWA Distress Identification Manual will be introduced as part of the class.

WD-32. Pavement Maintenance II

This course is a continuation of Pavement Maintenance I. After determining the type of distress the pavement has, this course looks at the alternative repair methods that are available. The applications covered include: fog coat, slurry seal, scrub seal, cape seal, and special emphasis on chip seal. The course details how each application is performed, when to use them, and the type of oils used. A discussion will include chip seal methods and how to perform a good chip seal, along with the hazards to watch out for. There will also be coverage of chips, oil, lay down, booming, and traffic. The class will also cover the basics of emulsions and cutbacks, with a discussion of thin overlays, cold in place recycling, and full depth reclamation.

WD-33. Pavement Preservation and Maintenance

This full day course will cover the basic types of pavement failures, distress identification and severity. It will look at the difference between preventive maintenance and reactive repairs. The course will discuss the use of various repair methods and their use of the pavement management concepts. After determining the type of pavement distress this course looks at the alternative repair methods that are available. The applications covered include: fog coat, slurry seal, scrub seal, cape seal, with special emphasis on chip seal. The course details how each application is performed, when to use them, and the type of oils used. A discussion will include chip seal methods and how to perform a good chip seal, along with the hazards that lead to a poorly performing chip seals and the materials used. The class will also cover the basics of emulsions and cutbacks, with a discussion of thin overlays, cold in place recycling, and full depth reclamation.

WD-34. Pedestrian and Bicycle Safety Measures

This half day class will review effective pedestrian safety projects, address the need for non-data-based reviews and identify methods for addressing the needs of the tribal pedestrians and bicyclist. Eleven percent of all crashes that occur on tribal lands are pedestrian related. The primary mode of transportation for a number of tribes is pedestrian and bicycle. Therefore, a safe transportation system must address the needs of the multi-modal transportation system. A traditional data analysis of crash data reports does not generally show the full picture of the concerns of this traveling population. This class will review several safety projects that have been funded, address the need for non-data based reviews and identify methods for addressing not only the needs of the tribal pedestrians but also the bicyclist.

WD-35. Plantmix Paving Workmanship

The processes and procedures involved in the construction of a plantmix pavement are critical elements necessary to ensure a quality, long lasting roadway. Even with the use of high quality materials that are costly and oftentimes difficult to obtain, a roadway may fail prematurely without good workmanship. A pavement can meet project specifications, yet result in failure long before the expected life of the pavement has been achieved. This course includes a discussion of the processes involved in the production of a plantmix pavement and the workmanship qualities involved during the process that can make a significant impact on the longevity and acceptability of a pavement.

WD-36. Preventing Runovers and Backovers

In the Transportation Community runovers and backovers is the cause of the largest number of fatal and serious injuries, according to OSHA's data. This 3 hour course is sponsored by OSHA, and helps to reduce fatalities and accidents in the roadway construction industry by:

- Identify the difference between External and Internal Traffic Control,
- Review some of the issues with external traffic control that creates confusion of the driver as they pass through the work zone,
- Separating trucks and heavy machines from workers on foot in the work zone,
- Creating an internal traffic control plan.



WD-37. Roads 101

This course covers the basics of road design, construction and maintenance, including: basic materials, soils, aggregates, asphalts, materials tests, compaction, asphalt cements, pavement design and distress, design geometrics, safety issues and clear zones. The participants will have an understanding of the makeup of a roadway and the qualities that increase the service life of the road. This course is designed to create discussion among participants, to include local conditions, concerns and techniques.

WD-38. Roadway Drainage

Water has been described as “Enemy Number One” of roadways, both un-paved and paved. Limiting the amount of time our roadways are exposed to water can significantly increase the longevity of this important asset. “Water is the most destructive element to our pavements. Water entering our roadway through cracks accelerates the deterioration of the roadway. In time, the water will undermine and weaken the roadway base material , creating cracks and potholes.” Quote from Lone Star Roads This course will discuss basic road design characteristics as they relate to drainage, soil characteristics, basic hydrology (drainage areas, runoff factors, and rainfall intensity), hydraulics (culvert materials, sizing culvert, sizing ditches), and placement of culverts, culvert end treatments, and culvert and ditch maintenance. The participants will have an understanding of the makeup of roadway drainage and the qualities that increase the service life of the road. This course is set up to create discussion among participants, to include local conditions, concerns and techniques. While this course does not provide design criteria for engineers, it is intended to cover the needs of all people responsible for roads, from managers to operators.

WD-39. Roadway Drainage Structure Inspection and Repair

This course will discuss basic road design characteristics as they relate to drainage, soil characteristics, basic hydrology (drainage areas, runoff factors, and rainfall intensity), hydraulics (culvert materials, sizing culvert, sizing ditches), and placement of culverts, culvert end treatments, and culvert and ditch maintenance. The participants will have an understanding of the makeup of roadway drainage and the qualities that increase the service life of the road. This course is set up to create discussion among participants, to include local conditions, concerns and techniques. While this course does not provide design criteria for engineers, it is intended to cover the needs of all people responsible for roads, from managers to operators.

WD-40. Roadway Materials

The materials we work with for all phases of road construction and maintenance are the most important and major component in high quality long lasting roads. This class introduces you to soils and aggregates. You will learn how to classify them, their properties, and test methods available to determine their properties for road building

WD-41. Road Safety 365

This one-day workshop focuses on processes for incorporating safety into all aspects of local and rural road projects, and on making safety a priority through inclusion in the traditional decision-making process—365 days a year. The course stresses the importance of road safety, and illustrates how it can be integrated into rural/local transportation project development at all stages: planning, design, construction, implementation, operations, and maintenance. Through practical exercises and facilitator-led discussions, the emphasis is on operations and maintenance to reflect the predominant, day-to-day responsibilities of rural/local transportation agencies. The benefits and potential cost savings of safety initiatives are shown using examples from rural/local agencies.

WD-42. Roadway Safety & Temporary Traffic Control

This course will review some of the basic concepts and typical solutions to reduce the hazards found as workers start to repair, reconstruct and make improvement to the transportation system. The students will review concepts on Temporary Traffic Control, Flagging, Night Work, Worker Safety, as well as Roadway and Roadway Safety and Legal issues.

WD-43. Roadway Safety Audits and Road Safety Audit Reviews

Road Safety Audits (RSA) is a full day training session. Participants in this course will learn how to improve transportation safety by applying proactive approaches to reduce accidents and their severity in local roads. These techniques provide an examination of a roadway by an independent, qualified audit team. The RSA is a way for an agency to improve safety and to communicate to the public how they are working toward accident reductions. This two-day course includes topics such as: RSA definition and history, how to conduct an RSA, and reviewing and identifying the common safety issues found with RSA's. The topics will be illustrated with group discussions, practical application, and case studies of RSA's.

WD-44. Roadway Safety Data Collection and Safety Plan Development

As a part of the Federal Transportation Act, every state has set-a-side funding titled as the Highway Safety Improvement Program (HSIP) to address the crash locations on all roads. As a part of this effort the states have developed a State-wide Safety Plan that identifies the types of issues that lead to these fatal, serious and other injury crashes. The goal of this full day course is to assist local agencies in the development or updating of a safety plan by reviewing the State plan and discussing:

- A typical Safety Team within an organization
- The need for a system wide review the crash data and perceptions
- Looking and addressing the four Es, Engineering, Education, Enforcement and Emergency Response
- Tools that can be used in this process
- Some common local impacts to Safety

WD-45. Roadway Safety Plus-RS +

This 2 hour course can be tailored according to the need of the students. For workers, we can combine any of the 33 different safety modules in the RS+ program according to your preference to provide training in any aspect of the roadway construction safety. But for managers, foreman, supervisors and personnel in charge of the workers' safety the course, manual and software can be provided to enable participants to use the RS+ Software as a tool to teach workers. The RS+ is possibly the most advanced interactive software for roadway construction safety.

WD-46. Safety on the Job

The most dangerous occupation in the United States is Transportation construction and Maintenance. Annually the industry loses 500 employees and has 5,000 serious injuries occurring on the job, changing lives and costing companies and agencies in personnel and dollars. The one organization that develops National Standards for Employee Safety is OSHA. All states have accepted the OSHA Standards as the National Standard for Employee Safety. This full day course focuses on teaching the ways that the organizations and the employees can protect themselves from being injured or killed. This training course was developed to enable employers and employees to refresh themselves in the proper operation and working environments to protect those employees.

WD-47. Speed Limits and Speed Zones

How are realistic and enforceable speed limits determined? What does the Manual on Uniform Traffic Control Devices say about setting speed limits? What is an engineering study to determine a speed limit? What constitutes a speed zone? What factors are considered when determining a speed zone and setting a speed limit? This class will answer all of the above questions, defining speed zones, speed limits, and discuss the process used to collect the data necessary to make a speed limit recommendation. The second part of the class will discuss in detail the requirements of an engineering study, how to perform a study to obtain the necessary data to present to a registered engineer, and an analysis of the surrounding parameters to be considered as part of the data. The third part of the class will involve several exercises using field data to perform the analysis required to recommend a speed limit. The course will have an exam, required for qualification to perform the field data collection for a speed study.

WD-48. Succession Planning in Public Works

Succession planning is one of the most critical issues facing Public Works agencies today as the baby boomer generation continues to exit the workforce taking with them years of experience and institutional knowledge. Planning for this experience gap will allow agencies to more seamlessly continue operations in the short and long term future. The goal of this course is to educate municipalities and the general public sector in the topic of succession planning by providing relative tools and information. This full day training course will discuss best practices and provide implementation tools for succession planning in public works.

WD-49. Traffic Management through Signs and Markings

This course covers Part 1, 2, 3 and 5 of the MUTCD. Participants learn about the MUTCD in general, how to sign, how to select curve signage, pavement markings and low volume roads.

WD-50. Traffic Signal Design and Operation

There is a need to understand that the congestion and delays that exist on our streets and roadways can be better managed with a thorough understanding of effective traffic signal timing and optimization. Well-developed, designed, implemented, maintained, and operated traffic signal control projects are essential to this process. Engineering tools are available to design, optimize, analyze, and simulate traffic flow. This course addresses the application of the "Manual of Uniform Traffic Control Devices" (MUTCD) to intersection displays, as well as signal timing, computerized traffic signal systems, control strategies, integrated systems, traffic control simulation, and optimization software. The course is divided into two primary parts: Traffic Signal Timing and Design, and Traffic Signal Systems.

WD-51. Transportation Asset Management

The large inventory of aging roadways and bridges, the dramatic fluctuations in construction costs, the retirement of experienced transportation workers, and the increased competition for available funding have amplified the challenges transportation agencies face as they manage their highway systems. Over the last decade, a number of state highway agencies have established Transportation Asset Management (TAM) programs to help document asset conditions, to allocate funding, and to determine the most effective use of available funds. TAM programs provide the processes and tools necessary to help transportation leaders make informed project decisions that can improve the overall operational efficiency of the organization. This full day course covers the basic tenets of an asset management program, how it is useful and looks at pavement preservation strategies.

WD-52. Unpaved Roads Maintenance and Design

A "Gravel Road" being defined as a roadway that does not have an asphalt or concrete driving surface and can be better defined as an unpaved roadway. The driving surface could be gravel, either crushed or natural materials, or natural material that has not been processed. Most "unpaved" roads are low volume (less than 100 vehicles per day).

Cities and even state DOT crews are seeing shrinking budgets and increasing costs to maintain all of their transportation system. This course will present practical methods used by other counties and cities to improve the level of service while reducing some of their costs of maintaining these unpaved roads, by looking at:

- the subgrade,
- the surface material,
- the volume and type of traffic,
- the shape of the road,
- how to reduce the cost of maintenance.

This program will provide a set of tools which will assist the agency in determining the level of performance of their surface material.

Leadership Trainings

LD-1. Advanced Facilitation Skills

If you are interested in fine-tuning your ability to facilitate groups, this highly interactive workshop will help you hone your skills. You will learn:

- What turns a good facilitator into a great facilitator
- How to handle any participant, any group and any topic successfully
- How to maximize the effectiveness of the group experience
- How to make the most of your natural facilitation style
- How to “read” a group and know what to do or not do.
- You will also learn troubleshooting tips such as how to stay on-time and on-task, how to diffuse potential conflict situations, how to move through tough issues or times when the group seems “stuck,” how to deal with unproductive behavior, how to stimulate productive dialogue, and how to draw out creative ideas and solutions from the group

You will have an opportunity to practice and improve your skills in a fun, low-key, safe environment, as well as opportunities to share ideas about how to apply what you learn to your own real-life situations.

LD-2. Bridging the Generation Gap at Work

In a job market where employees want to maximize their work experience, leaders face the challenge of meeting the needs of many different generations. Some members of the Builder Generation (those born prior to 1946) remain employed, and although the Baby Boomers (1946-1964), are retiring in large numbers, they still have a significant presence. Generation X (1965-1976) and the Xennials (1977-1983) are now the backbone of the workforce, with the Millennial Generation (1984-1994) making up an ever-expanding sector. Generation Z (1997-2010) is just starting to enter the workforce. Each of these groups has different motivators and requires different strategies to recruit and retain. Generational differences, if unaddressed, can also be a source of conflict at work. This workshop helps participants explore these differences and learn how to leverage the contributions of each generation to accelerate productivity and enhance work relationships.

LD-3. Building High Performance Team: Unleashing the Power of your Work Group

Many organizations today have implemented team management concepts. What is the difference between being a supervisor and a team leader? What are the benefits of a team approach? In this highly interactive workshop you will personally discover the benefits that come from cooperation and teamwork. You will understand the Five Stages of Team Development and how to harness team power to solve problems and make good decisions. You will learn how to foster team spirit and how to motivate your team. You will learn and practice techniques that help you understand and use the strengths of each of your team members. Through hands-on exercises you will experience for yourself the power of teamwork.

LD-4. Building Leadership Credibility, Trust, and Influence

In today's workplace, the "my way or the highway" style of management is not well-received or effective. And often, we need to influence others – team members, council or board members, associates - with whom we do not have a direct reporting relationship. This workshop helps participants examine how their leadership and communication styles either build up or tear down their credibility and influence with others. Participants will interact to learn ways to foster trust, rebuild relationships, model accountability, and present ideas in a way that supports buy-in rather than "tune-out". Influence tactics and methods will be studied and practiced to enhance participants' ability to return to the workplace armed with the skills needed to repair and build relationships in the organization

LD-5. Conflict Management: Working Toward a Win/Win Culture

Conflict – the very word conjures up unpleasant connotations in most people's minds. But differences of opinion turn up in all healthy workplaces; the job of the manager is to manage these differences productively. In this course you will learn how conflict can stimulate positive outcomes if handled well. You will assess your own preferred style of dealing with conflict and learn other alternative styles. You will participate in exercises designed to help you learn how to seek and find a win/win solution and learn an eight-step conflict resolution process that you can implement in your own work group.

LD-6. Creating Buy-In: Being and Idea Advocate

Understanding what helps people buy in to your ideas is important knowledge to possess in today's less-hierarchical, team-based work environment. In today's workplace, employees are often tasked with getting a group of people to agree to a course of action and achieve results – without necessarily having a title or the formal authority to "require" compliance. This course will help you gain the knowledge and skill you need to successfully engage others in your ideas, plans and projects. Relationship building, your approach, your words, and your follow-through will be enhanced with the information and practice you will receive in this workshop. Up-front stakeholder involvement, Benefits/Concerns exercises, possibility thinking, persuasive and non-defensive communication skills and other techniques will be explored.

LD-7. Decision Making and Problem Solving

Problem solving and decision making are two skills every supervisor needs to have in his or her toolbox. The ability to recognize and define the right problem, gather data, develop alternatives and choose a solution, all in a timely fashion, is a critical part of a supervisor's responsibility. This practical and thought-provoking course will focus on several models that will help you expand the alternatives you have when you are making a decision or solving a problem. Group exercises will illustrate how to use these models for team problem-solving as well as individual work. You will learn a systematic approach to follow – including an eight-step problem-solving process to analyze problems, make decisions and evaluate the effectiveness of those decisions.

LD-8. Developing Peak Performers: The Flexible Leader

The job of a manager consists mainly of achieving results through others, yet managing people effectively is also the supervisor's hardest job. In this course, participants will learn a valuable tool to help develop and manage their employees. You will learn your own preferred employee management style, and more importantly, how to adapt your style to meet the needs of each individual employee. You will understand the keys that unlock the door to employee motivation and how to master two types of interaction: directive and facilitative. Role flexibility, readiness analysis and teaming for success - three basic skills that help you develop your employees – will be addressed. You will leave this course knowing how to lead employees to peak performance through effective Directing, Coaching, Mentoring and Delegating.

LD-9. Developing Your Employees: The Mentor Relationship

Developing your employees and preparing them for delegation is one of the key responsibilities of a supervisor. And taking on the role of mentor for those who may not report directly to you is also a satisfying experience – helping another to grow and flourish. In this course you will learn how to take on and succeed in the role of mentor effectively – and also how to find a mentor for yourself, for we all can benefit from having someone else to help us spread our wings and fly. You will learn and practice how to help someone else develop his or her problem-solving and decision-making skills. You will understand when to give advice and when to ask the right questions and you will learn why, what, how, when and to whom to delegate.

LD-10. Envisioning the Future: Strategic Planning & The Balanced Scorecard

As supervisors and managers, we are being asked more and more often to look up from our day-to-day tasks and to see the big picture or to think long-term. This course will help you develop your ability to anticipate and plan for the future, by providing you with a framework for developing mission, vision, values, strategy, objectives and measurements. You will discuss yours and others' attitudes toward the future, and learn techniques for developing a vision with power and depth. Using the Balanced Scorecard, you will discover your ability to shape the future and make a difference – and how to help others join in the process.

LD-11. Hiring Smart: Staffing for Optimum Performance

Our employees are our most expensive, as well as our most valuable assets. In this workshop you will understand how effective selection techniques can increase productivity and employee retention and reduce the cost of turnover and poor hiring decisions. You will learn how to use job analysis, pre-screening techniques and behavioral interviewing to predict on-the-job success. Legal issues surrounding the hiring process will also be covered. You will leave this course with the ability to develop behavior-based interview questions, to conduct an effective interview and to make improved hiring decisions.

LD-12. Interpersonal Communication

Experts say the most important skill in a manager's toolbox is the skill of interpersonal communication. You will learn what gets in the way of effective communication and how to make sure your own style does not put up barriers to communication with your employees, supervisor, co-workers and customers. This course helps you improve your communication skills, particularly your listening capabilities, by practicing the Twelve Keys to Effective Communication and by "Listening to Understand". You will leave this course with improved listening skills and a better understanding of the importance of listening.

LD-13. Managing Yourself in Time

Do you feel that non-essentials eat up your prime time? Do you reply, "swamped" or "up to my ears in alligators" when people ask, "How are you doing?" Are you always busy but never seem to get it all done? Then give yourself a break and attend this course, which will help you refocus on and find time for your priorities. You will learn how to use the time you have both more efficiently and effectively. In this course you will plan the future using your mission, vision and goals, learn how to prioritize your activities, how to recognize "time bandits", how and when to say "no", when to delegate and when to relegate. You will leave with an Action Plan you can immediately implement to put you back in control of your time and your life.

LD-14. Powerful Presentation Skills

According to surveys, the number one fear people have is not death or being audited by the IRS – it is the fear of public speaking! Although many people possess expertise and knowledge in their fields, they often cannot communicate that information clearly, concisely and confidently. This highly participatory workshop will teach you skills that will enable you to communicate with confidence. This workshop starts you where you are, and in a positive way teaches you how to communicate more effectively both one-on-one and in a group setting. In a relaxed, supportive atmosphere you will learn techniques that will help you organize your thoughts, control stage fright and speak well under pressure.

LD-15. Process Improvement

Being able to improve existing processes is an important tool for any manager's toolbox. Improving productivity is key in today's workplace, and this interactive workshop helps team leaders and team members learn how to examine their processes to streamline them and create efficiencies wherever possible. In the workshop, participants learn a simple Seven Step method for process improvement, including how to analyze process problems, flow chart processes, identify bottlenecks, solicit ideas for improvement, implement successful changes and measure results. Participants will return to the workplace with a practical process improvement method that they can apply immediately to enhance the work of their teams. Extra benefit for teams that attend as a group: you will have the opportunity to improve one of your processes on-the-spot, and leave the workshop ready to refine and implement your new process.

LD-16. Results-Based Performance Management

Managers and supervisors often say the least-liked part of their job is giving the dreaded performance appraisal. In this course you will learn a three-step method for effectively managing employee performance. You will practice setting clear expectations and goals, giving both positive and corrective feedback, learn how to give an effective performance appraisal, and how to help employees develop an Individual Development Plan. You will learn how to Stay Above the Water Line and avoid ten common Performance Management Pitfalls. In this course you will learn some simple tools to help build a performance management program for each employee that increases the likelihood that your employees will actually look forward to coming to work!

LD-17. Succession Planning and Knowledge Transfer

As the workforce ages, most organizations are looking at fairly large numbers of employees reaching retirement age and leaving the organization. This course helps participants understand the steps needed to transfer the knowledge, skills and expertise of employees who will be leaving to others in the organization. In addition, participants will learn the components of a good succession plan and how to develop and implement a successful strategy to identify team member knowledge, skills, experience and potential. Also included is information on mentoring programs, leadership development strategies, and other ways to ensure the future success of the team and the organization.

LD-18. Taking Charge of Your Career: Career Transition and Management

Rapid change in our organizations and in technology means that we have to pay more attention than ever before to our own careers. This course teaches "Career Self-Reliance" – how to plan and manage your own career. You will look at your own strengths and development areas and design learning goals based on your own short and long-term career objectives. You will be encouraged to look outside the box for career options that might exist or could be created within your organization. Strategies will be discussed and practiced for getting what you need to succeed from supervisors, mentors and peers and from developing your internal and external networks. You will learn how to satisfy your own goals and obtain the best results for your organization.

LD-19. The ABC's of Employee Engagement

Organizations today are often flatter and leaner – meaning fewer promotional opportunities and smaller raises. How can supervisors and managers provide an atmosphere that will help motivate employees to continue to contribute, even in the absence of traditional rewards like promotions and raises? In this course you will learn many of the easy-to-adopt techniques used by managers in some of the leading U.S. companies and agencies. You will learn what motivates you, as well as what makes your employees tick, and the power of positive feedback. You will leave this course feeling more inspired and motivated yourself – and better able to create the motivational atmosphere that will power your team's productivity and morale!

LD-20. The Supervisor's Role: Avoiding Liability

Supervisors and managers must deal with sticky issues day in and day out; who to hire, how to fire, managing performance and navigating diversity issues in the workplace. These issues are made even more complex by a myriad of government regulations, all of which impact supervisory liability. In this course you will learn to understand liability issues and how to speak, act and respond in ways that increase managerial effectiveness and decrease legal liability. Issues of management's liability and responsibility will be discussed and examined within the existing legal framework of today's work environment. This course is a must for all supervisors and managers.

LD-21. Transition to Supervision: Introduction to the Basics

Most employees who are promoted to the position of supervisor get little or no training in how to do their new job, even though the job of a front-line supervisor is one of the most challenging jobs there is! Often, individuals are chosen to be supervisors because they succeeded well at doing their technical jobs – they are excellent individual contributors. In this course you will learn the knowledge, skills and abilities that are needed to become a good supervisor. You will learn how to handle the sometimes-difficult issues of supervising former peers or workers who may have more seniority and of being seen as part of "management". You will rate your supervisory skills and abilities, and design an Individual Development Plan to help you build on your strengths, and to focus on areas where improvement may be needed. This course is designed to assist and support all supervisors and especially those who are new to the position or about to be promoted.

External Training Opportunities

Associated Contractors of New Mexico (ACNM)

The Associated Contractors of New Mexico (ACNM) and NM-LTAP are teaming up to provide trainings to members of local agencies. From Flagger Training to OSHA certifications, NM-LTAP is your resource for low-cost trainings. Register through NM-LTAP and receive ACNM courses for only \$25.

Don't see what you need? Contact NM-LTAP today so we can find a training for you.

Register today for New Mexico LTAP Courses

 ltap.unm.edu

 (505) 277- 0767

 ltap@unm.edu

Fw: FHWA Office of Planning, Environment, and Realty (HEP) Weekly Digest Bulletin

Robert Kuipers

Mon 12/9/2019 9:20 AM

To: jphoracek <jphoracek@co.cibola.nm.us>; jirving@co.mckinley.nm.us <jirving@co.mckinley.nm.us>; Scott A. Martin, P.E., PLS <scott.martin@sjcounty.net>; Stanley Henderson <shenderson@gallupnm.gov>; Donald Jaramillo <projects@grantsnm.gov>; publicworks@villageofnilan.com <publicworks@villageofnilan.com>; Larry Joe <ljoenavajodot.org>; ddeutsawe@poanail.org <ddeutsawe@poanail.org>; Gaylord Slow <gslow@pol-ins.gov>; Royce Gchachu@ashwi.org <Royce.Gchachu@ashwi.org>; Shane Lewis <ShaneLewis@ramahnavajo.org>
Cc: gporter@co.cibola.nm.us <gporter@co.cibola.nm.us>; Nick Porrell <nporrell@sjcounty.net>; Alicia Santiago <asantiago@gallupnm.gov>; publicworks@grantsnm.gov <publicworks@grantsnm.gov>; mlancierk@villageofnilan.com <mlancierk@villageofnilan.com>; Karen Bedonie <kbedonie@navajodot.org>; Raymond J. Concho, Jr. <RJConchoj@poanail.org>; Roxann Hughte <Roxann.Hughte@ashwi.org>; Tina Martine <TinaMartine@ramahnavajo.org>; Krueger, Neala, NMDOT <Neala.Krueger@state.nm.us>; Shutiva, Ron, NMDOT <ron.shutiva@state.nm.us>; Joann.garcia2@state.nm.us <joann.garcia2@state.nm.us>; Paul.Brasher@state.nm.us <Paul.Brasher@state.nm.us>; Joann.garcia2@state.nm.us <joann.garcia2@state.nm.us>; Paul.Brasher@state.nm.us <Paul.Brasher@state.nm.us>; matricia.holiday@state.nm.us <matricia.holiday@state.nm.us>; Santiago, Bill, NMDOT <Bill.Santiago@state.nm.us>; Kazni, Arif, NMDOT <Arif.Kazmi@state.nm.us>; Carrie House <chouse@nwmncog.org>

RTPO members and DOT colleagues:

The latest from FHWA Planning, Environment & Realty; note the Value Capture and GIS information.

Robert Kuipers, RTPO Program Manager
Northwest NM Council of Governments
"Over 45 years of moving the region forward"
(505) 722-4237
rkuipers@nwmncog.org

From: FHWA Office of Planning - Environment - and Realty - HEP <FHWA.HEP@public.govdelivery.com>
Sent: Sunday, December 8, 2019 2:17 AM
To: Robert Kuipers <rkuipers@nwmncog.org>
Subject: FHWA Office of Planning, Environment, and Realty (HEP) Weekly Digest Bulletin



GIS in Transportation Newsletter
12/02/2019

ISSUE NUMBER 36 • November 2019



A Newsletter from the
Federal Highway Administration (FHWA)
[www.gis.fhwa.dot.gov]www.gis.fhwa.dot.gov

Tennessee LiDAR Program

Article by Dennis Pederson, Director, GIS Services, Tennessee Department of Finance and Administration

The United States Geological Survey (USGS) collects 3D elevation data in the form of light detection and ranging (LiDAR) across the U.S. through a data collection program. The 3D Elevation Program (3DEP) effort responds to growing needs for high-quality topographic data through a collaborative effort primarily among Federal, State, and local governments. The 3DEP initiative is based on the results of the [National Enhanced Elevation Assessment](#), which documented more than 600 uses of evaluation data across Federal agencies, all 50 States, selected local governments, Tribal offices, and private and nonprofit organizations. A fully funded and implemented 3DEP would provide more than \$690 million annually in new benefits to government entities, the private sector, and citizens.

Tennessee's Project

Working directly with USGS, Tennessee used this opportunity to advance its goal of statewide collection of LiDAR. Through the efforts of the Department of Finance and Administration's GIS Services group, led by... [Read more »](#)

TDOT's Story: Collaborating on the 3DEP Initiative Article by Kim McDonough, Senior IT Manager, GIS Information Technology, Tennessee Department of Transportation

The Tennessee Department of Transportation (TDOT) depends on accurate terrain data for engineering analysis and design. This data is used from the very beginning of a project to the final design and construction stages, through operations after construction. TDOT is responsible for the safe operation of railway crossings as well as numerous regional and general aviation airports across the State. With better elevation data, TDOT generates better analyses and designs of these assets. Absent an up-to-date and accurate terrain model, TDOT cannot produce accurate aerial imagery in a timely matter.

In the past, TDOT had to conduct low-altitude photogrammetry and field surveys for any preliminary engineering work or analysis. In addition, TDOT also collected 10-inch resolution, color orthoimagery... [Read more »](#)

Other News

Reports Available

Open Data: Case Studies of Select Transportation Agencies

This new case study report explores how select State Departments of Transportation (DOTs) and Metropolitan Planning Organizations (MPOs) use open data platforms to increase transparency, distribute information, and in some cases, gather input. The U.S. DOT Federal Highway Administration and the Volpe National Transportation Systems Center interviewed two State DOTs and two MPOs and developed a series of case studies focusing on their experiences implementing and maintaining open data portals and applications for a variety of purposes.

Peer Exchange on Enterprise Data Systems In November 2018, Washington DOT hosted a peer exchange organized by FHWA's offices of Transportation Safety and GIS in Transportation Program. The exchange focused on ways to create enterprise data systems within State DOTs, with a focus on data integrity, the outcomes of data systems, and practical steps to creating enterprise GIS for an agency. A summary of this peer exchange is [available](#).

Recent Events

Peer Exchange on Emergency Management In September 2019, South Carolina DOT hosted a peer exchange organized by FHWA's offices of Transportation Safety and GIS in Transportation Program. The exchange focused on ways to use GIS systems for emergency management after natural disasters or other emergency situations. A summary of this peer exchange will be made [available](#).



[mark.sarmiento@dot.gov]
For More Information

For more information about this newsletter, please contact Mark Sarmiento, FHWA Office of Planning, at [Mark.Sarmiento@dot.gov]Mark.Sarmiento@dot.gov

The contents of this publication reflect the views of the authors, who are responsible for the facts and accuracy of the data presented herein. The contents do not necessarily reflect the official policy of the Department of Transportation. This publication does not constitute a standard, specification, or regulation.

FHWA Value Capture Implementation Manual Now Available

12/03/2019

Value Capture Implementation Manual Now Available

Thank you for registering to receive email updates on the EDC-5 innovation, [value capture](#).

Over the next two years, this subscription will provide you with useful information and updates on the implementation progress States are making with value capture.

[Value capture](#) seeks to capture a portion of the value created by transportation infrastructure investment, which can then be reinvested into roadway operations, maintenance, or financing current or future transportation construction projects. It is one powerful tool to address the growing gap between available funding and roadway construction and maintenance needs.

We are proud to announce the publication of the [Value Capture Implementation Manual](#). This manual leads users through 12 steps for implementing effective value capture strategies. It includes readily usable tools to assist in implementing value capture strategies to advance transportation projects, including assessing needs and funding options for value capture, selecting appropriate value capture techniques and case studies.

Additionally, our team would like to encourage you to catch up on any webinars in the value capture webinar series that you may have missed. The entire series is hosted on [this website](#), where you can listen online, view transcripts, and download the associated presentations for each.

If you would like to learn more about this innovative funding approach, watch our [innovation spotlight video](#), visit the [value capture webpage](#), or contact [Stefan Natzke](#) of the Federal Highway Administration Office of Planning, Environment, and Realty or [Thay Bishop](#) of the FHWA Center for Innovative Finance Support.

If you are not already a subscriber, the [Center for Accelerating Innovation](#) invites you to [subscribe to EDC News](#) and [Innovator](#). These newsletters cover this topic and many additional innovative topics that may interest you.



GIS in Transportation Case Study: Open Data

12/05/2019



The GIS in Transportation case study series is a means of conveying best practices and resources, and is informed directly by State DOT GIS staff.

GIS Open Data: Case Studies of Select Transportation Agencies

Overview

State DOTs and MPOs increasingly provide and use open datasets both within GIS and in other fields. The provision of open data reflects shifting priorities emphasizing open and transparent government. As State DOTs and MPOs embrace more tools to distribute their GIS datasets, they often also collect data via these platforms. Creating and using open datasets presents multiple challenges to agencies, including creating datasets that are cleaned and packaged for public use, creating a back-end data repository, and creating a public facing method of accessing the data. This case study details how State DOTs and MPOs are currently creating access to open datasets, including the process they used to put their current datasets in place. This case study report aligns with FHWA's promotion of the use of GIS to assist in effectively managing and improving transportation systems.

Participating Agencies

This case study features the policies, programs, and projects on open data and data portals by two State DOTs and two MPOs:

- New York State Department of Transportation (NYS)
- North Jersey Transportation Planning Authority (NJTPA)
- Mississippi Department of Transportation (MDOT)
- Wilmington Urban Area Metropolitan Planning Organization (WMPO).

The agencies detail the ways open data has presented challenges internally, created benefits for the public, and their lessons learned from putting open data into place.

A copy of this case study report can be found on the Reports page of the FHWA GIS in Transportation website.

Contact Information

For more information about the GIS in Transportation case study series, contact Michael Green (michael.green@dot.gov).



This case study is intended for planners and GIS practitioners from State Departments of Transportation, Metropolitan Planning Organizations, FHWA Division Offices, and State and Federal resource agencies. For questions about the case study, or if you would like to highlight one of your agency's geospatial applications in an upcoming case study, please contact Michael Green (michael.green@dot.gov). Information on previous case studies, reports, and webcasts can be found on FHWA's GIS in Transportation website at www.gis.fhwa.dot.gov.

You are receiving this email because of your marked interest in FHWA's GIS in Transportation program; to unsubscribe, please follow the link below.

Update your subscriptions, modify your password or email address, or stop subscriptions at any time on your [Subscriber Preferences Page](#). You will need to use your email address to log in. If you have questions or problems with the subscription service, please contact [subscriber help](#).

This service is provided to you at no charge by [DOT FHWA Office of Planning, Environment, and Realty \(HEP\)](#).

Fw: FHWA Office of Planning, Environment, and Realty (HEP) Weekly Digest Bulletin

Robert Kuipers

Mon 12/16/2019 8:51 AM

To: jphoracek <jphoracek@co.cibola.nm.us>; jirving@co.mckinley.nm.us <jirving@co.mckinley.nm.us>; Scott A. Martin, P.E., PLS <scott.martin@sjcounty.net>; Stanley Henderson <shenderson@gallupnm.gov>; Donald Jaramillo <projects@grantsnm.gov>; publicworks@villageofmilan.com <publicworks@villageofmilan.com>; Larry Joe <ljoel@navajodot.org>; ddeutsawe@poamail.org <ddeutsawe@poamail.org>; Gaylord Slow <gslow@pol-nsn.gov>; RoyceGschachu@ashiwi.org <RoyceGschachu@ashiwi.org>; Shane Lewis <ShaneLewis@ramahnavajo.org>
Cc: gporter@co.cibola.nm.us <gporter@co.cibola.nm.us>; Nick Porell <nporrell@sjcounty.net>; Alicia Santiago <asantiago@gallupnm.gov>; publicworks@grantsnm.gov <publicworks@grantsnm.gov>; mlancierk@villageofmilan.com <mlancierk@villageofmilan.com>; Karen Bedonie <kbedonie@navajodot.org>; Raymond J. Concho, Jr. <RJConchojr@poamail.org>; Roxann Hughte <Roxann.Hughte@ashiwi.org>; Tina Martine <TinaMartine@ramahnavajo.org>; Krueger, Neala, NMDOT <Neala.Krueger@state.nm.us>; Shutiva, Ron, NMDOT <ron.shutiva@state.nm.us>; joann.garcia2@state.nm.us <joann.garcia2@state.nm.us>; Paul.Brasher@state.nm.us <Paul.Brasher@state.nm.us>; matricia.holiday@state.nm.us <matricia.holiday@state.nm.us>; Santiago, Bill, NMDOT <Bill.Santiago@state.nm.us>; Kazmi, Arif, NMDOT <Arif.Kazmi@state.nm.us>

RTPO members and DOT colleagues:

The latest from FHWA Planning, Environment & Realty.

Robert Kuipers, RTPO Program Manager
Northwest NM Council of Governments
"Over 45 years of moving the region forward"
(505) 722-4237
rkuipers@nwmncog.org

From: FHWA Office of Planning - Environment - and Realty - HEP <FHWA.HEP@public.govdelivery.com>
Sent: Sunday, December 15, 2019 3:01 AM
To: Robert Kuipers <rkuipers@nwmncog.org>
Subject: FHWA Office of Planning, Environment, and Realty (HEP) Weekly Digest Bulletin



GIS in Transportation Peer Exchange Report: GIS Data Integration
12/09/2019



The GIS in Transportation Peer Exchange series convenes GIS staff across Transportation Agencies for the purpose of sharing best practices and resources on GIS topics

GIS Data Integration Peer Exchange Report

Overview

There is much interest in data integration, enterprise systems, and data governance within the Geographic Information System (GIS) and transportation community. The purpose of this peer exchange was to bring together practitioners of GIS applications to discuss and learn about the implementation of data governance and data integration activities and policies at State Departments of Transportation (DOTs). There was a specific emphasis placed on explaining and aiding the efforts of the Washington DOT (WSDOT), which has actively pursued a more developed data governance and integration project to improve the accuracy, usefulness, and structure of its data. WSDOT hosted the peer exchange and presented their efforts to implement data governance and data management policies, while peer agencies contributed knowledge and expertise on topics within data integration. The ultimate goal of WSDOT is to create an enterprise-wide system that houses sound data, has clear protocols surrounding data governance, and appropriately informs decision making for leadership within WSDOT.

Participating Agencies

The following agencies and organization attended the peer exchange:

- North Carolina DOT (NCDOT)
- Ohio DOT (ODOT)
- Utah DOT (UDOT)
- Iowa DOT (IDOT)
- ICF and Maks Alam - Independent Consultant to ICF
- Florida DOT (FDOT)
- Connecticut DOT (CTDOT)
- Washington State DOT (WSDOT)
- Federal Highway Administration (FHWA)
- Vanasse Hangen Brustlin (VHB)

This peer exchange report can be found on the [here](#), as part of the FHWA GIS in Transportation website.

Contact Information

For more information about the GIS in Transportation peer exchange series, contact Mark Sarmiento (mark.sarmiento@dot.gov).



This report is intended for planners and GIS practitioners from State Departments of Transportation, Metropolitan Planning Organizations, FHWA Division Offices, and State and Federal resource agencies. For questions about the report, or if you would like to highlight one of your agency's geospatial applications at an upcoming peer exchange, please contact Mark Sarmiento (mark.sarmiento@dot.gov). Information on previous peer exchanges, case studies, newsletters, and webcasts can be found on FHWA's GIS in Transportation website at www.gis.fhwa.dot.gov.

You are receiving this email because of your marked interest in FHWA's GIS in Transportation program; to unsubscribe, please follow the link below.

Human Environment Digest 12/12/19



December 12, 2019

Human Environment Digest

Welcome to the Federal Highway Administration (FHWA) Office of Human Environment biweekly email digest.

This digest shares the latest information from a range of Federal and non-Federal sources, addressing transportation and its relationship to the human environment. Through this information exchange, FHWA hopes to foster dialogue at all levels and continue to further the state of the practice on these important topics in support of safety; infrastructure, including accelerated project delivery, access to jobs, and community revitalization; technology and design innovation; and accountability, including, data-driven decisions and performance-based planning.

In Memoriam: The FHWA is sad to share the news of the sudden passing of Joe Burns. Joe has long been a champion of advancing a multimodal transportation system that improves both the human and natural environment. He accomplished this through his past roles as the U.S. Fish and Wildlife Service National Transportation liaison to FHWA, the U.S. Forest Service National Transportation Ecology Program Leader, and most recently in his Forest Service positions of National Threatened, Endangered & Sensitive Species Program Leader and Technology Transfer Specialist for the Office of Sustainability and Climate. Joe spent countless volunteer hours supporting Transportation Research Board Committees including: Ecology and Transportation, GIS & Applications, Environmental Analysis, Archaeology & Historic Preservation, Environmental Justice, Environmental Issues in Transportation Law, and the Special Task Force on Climate & Energy. Joe's energy, enthusiasm, and friendship will be missed by all. A [remembrance board](#) has been set up to express condolences and remember Joe through stories and pictures. A Celebration of Joe's Life will be held in Washington D.C. January 11, 2020 at 3pm at the Marriott Marquis Hotel Salon J. Donations in Joe's memory can be made to The Wildlife Society [Endowment Fund](#).

Please note that there will not be a Human Environment Digest on December 26.

For more information on any of these topics, see the FHWA Related Links on the sidebar.

Click [here](#) to manage your subscriptions.

*The information provided in this mailing does not necessarily reflect the view of the Federal Highway Administration or the U.S. Department of Transportation.

EVENTS

[January 12-16, 2020](#): TRB's Annual Meeting. Washington, D.C. (There is a fee for some)

[February 6-7, 2020](#): Safe Streets Summit. Fort Lauderdale, FL. (There is a fee)

[February 11-13, 2020](#): The Conservation Leadership Network's National Balancing Nature and Commerce Course. Shepherdstown, WV. (There is a fee)

[March 15-17, 2019](#): League of American Bicyclists' National Bike Summit. Arlington, VA and Washington, D.C. (There is a fee)

[April 22-25, 2020](#): National Environmental Justice Conference and Training Program. Washington, DC. (There is a fee for some)

[April 25-28, 2020](#): American Planning Association National Planning Conference. Houston, TX. (There is a fee)

[August 4-7, 2020](#): Walk/Bike/Places Conference. Indianapolis, IN. (There is a fee)

[September 14-17, 2020](#): NACTO's Designing Cities 2020. Boston, MA. (There is a fee)

[October 26-30, 2020](#): AMPO's Annual Conference. Minneapolis, MN. (There is a fee)

WEBINARS

[December 12, 2:00-3:00 PM ET](#): Transportation Research and Education Center's Letting Bike Riders Catch the Green Wave

[December 18, 2:00-3:00 PM ET](#): AMPO's Regional Analysis of Commuting and Bicycle Trail Connectivity Using GIS

[December 18, 3:00-4:00 PM ET](#): APBP's Education and Encouragement: Bringing the Right People Together (There is a fee)



Safety

New Geographic Summary of Pedestrian Fatalities

The *National Highway Safety Traffic Administration* published a geographic [summary](#) of traffic fatalities across the country. The summary identifies patterns in urban areas and provides data on the counties and metropolitan areas with the highest fatality rates. The report continues with a discussion of the recent rise in pedestrian fatalities between 2009 and 2018 and lays the groundwork for future research on potential mitigation strategies to improve safety.



Infrastructure

Call for Proposals for the 2020 Walk/Bike/Places

Conference

The *Project for Public Spaces* announced a [call for proposals](#) for the upcoming 2020 Walk/Bike/Places Conference, to be held in Indianapolis, Indiana from August 4-7, 2020. Proposals are being accepted from the public, private, non-profit, and academic sectors on a variety of topics including planning, advocacy, health, and transit. Proposals may be submitted [here](#) for the roles of breakout presenter, peer coach, or poster presenter until January 3, 2020.

New Guide on River Access Planning

The *National Park Service* and *River Management Society* recently published a [guide](#) to river access planning in collaboration with several Federal and non-profit partners. The guide serves as a resource for planners in the design of new river access sites and provides methods and strategies to integrate river access into larger infrastructure projects. Also included are several case studies indicating how projects may promote more equitable access to river-based recreation.



Innovation

Study Offers Insights into the Future of Personal Mobility
The *Massachusetts Institute of Technology* published a [study](#) exploring major factors affecting the future of personal

[January 22, 1:00-2:00 PM ET:](#)
Transportation Research and Education Center's Navigating New Mobility: Emerging Technologies and Cities
[January 23, 2:00-3:00 PM ET:](#)
Vision Zero Network's Not Just Big Cities: Vision Zero in Mid-Sized, Suburban Communities
[January 28, 3:00-3:30 PM ET:](#)
Eno Center for Transportation's Understanding How Women Travel
[February 20, 1:00-2:30 PM ET:](#)
American Trails' Solutions for Managing Conflict on Shared-Use Trails (There is a fee)

FHWA RELATED LINKS

- [Environment Homepage](#)
- [Bicycle/Pedestrian](#)
- [Environmental Justice](#)
- [Transportation Alternatives](#)
- [Recreational Trails Program](#)

To submit comments or information for inclusion in the next HE Digest, click [here](#). Submissions must be made before 12 PM ET Wednesday.

mobility from 2020 to 2050. The study used a scenario-based approach to examine how different economic and environmental factors will shape the future of personal mobility at various scales, from global and national markets to policy and mobility choices at the city and individual levels. The study examines the potential disruptions and changes that lie ahead in order to anticipate how these changes may play a role in shaping the future of personal mobility.

Report Explores International Ride-hailing Regulations

The *Rudin Center for Transportation* at *New York University* published a [report](#) that examines the state of ride-hailing in 13 cities around the world. The report addresses a number of regulatory areas including data sharing agreements, revenue generation from ride-hailing trips, strategies to reduce congestion, and driver pay protections. The publication seeks to help cities learn from each other's regulatory approaches to craft more effective policies.

Researchers Develop New Metric to Measure Mobility Potential

The *U.S. Department of Energy* released a [report](#) outlining a new metric designed to measure mobility potential. The Mobility Energy Productivity (MEP) metric tracks changes in mobility in a specific place over time and factors in how technological advancements and infrastructure improvements may impact mobility. By analyzing changes in mobility over time, the MEP metric is able to holistically measure the existing and potential impact of all mobility options allowing policymakers and planners to quantify how certain decisions may impact a variety of factors such as congestion, air quality, and cost to the user and the public.



Accountability

Report Explores Importance of Gender Equity in Transportation

The *International Transport Forum* released a [report](#) outlining how transportation connectivity helps improve access to opportunities for women and girls. The report highlights examples from across the world showing how improving access to jobs, schools, and health services can serve as a powerful force for economic development, social inclusion, and women's empowerment.

PBIC Publishes Resources on School Travel Data

The *Pedestrian and Bicycle Information Center* published two new resources that examine school transportation mode share

data and the factors associated with travel to school. The first [info brief](#) explores the data from the 2017 National Household Travel Survey to identify considerations for how children are traveling to school. The second [resource](#) summarizes reports from four different agencies, highlighting the diversity of ways that school travel data are being collected and used, and offering strategies for agencies of all sizes to consider.

NITC Releases New Travel Demand Model

The *National Institute for Transportation and Communities (NITC)*, led by researchers at the *University of Utah*, released a [report](#) on their new travel demand model. This model will help planners better predict accuracy of travel demand due to greater sensitivity to new variables that affect travel behavior. These variables include vehicle ownership, intrazonal travel, and multimodal mode choices. This model can be used to forecast future travel patterns and develop long-range regional plans.

Research Examines Quality of Bicycle and Pedestrian Count Data

A *Portland State University* research project funded by *NITC* aims to create a method for checking the data accuracy of bicycle and pedestrian counters. The project explores the efficacy of types of quality checks under various circumstances, including data collected with different types of counters. Researchers analyzed continuous bicycle and pedestrian count data stored in the [Bike-Ped Portal](#), a *NITC* funded data archive of bicycle and pedestrian count data, which currently contains over four million count records from five States. The goal of this research is to help agencies clean data that were collected using a variety of methods, enabling agencies to better analyze data for planning projects.

Update your subscriptions, modify your password or email address, or stop subscriptions at any time on your [Subscriber Preferences Page](#). You will need to use your email address to log in. If you have questions or problems with the subscription service, please contact [subscriber help](#).

This service is provided to you at no charge by [DOT FHWA Office of Planning, Environment, and Realty \(HEP\)](#).



U.S. Department of Transportation
Federal Highway Administration

Federal Highway Administration | 1200 New Jersey Avenue, SE | Washington, DC 20590 | 202-366-4000

Fw: NMDOT Govt to Govt Update - Week of 12/16/19

Robert Kuipers

Thu 12/19/2019 9:59 AM

To: jphoracek<jphoracek@co.cibola.nm.us>; jirving@co.mckinley.nm.us<jirving@co.mckinley.nm.us>; Scott A. Martin, P.E., PLS<scott.martin@sjcounty.net>; Stanley Henderson<shenderson@gallupnm.gov>; Donald Jaramillo<projects@grantsnm.gov>; publicworks@villageofmilan.com<publicworks@villageofmilan.com>; Larry Joe<ljoe@navajodot.org>; ddeutsawe@poamail.org<ddeutsawe@poamail.org>; Gaylord Siow<gsiow@pol-nsn.gov>; Royce.Gchachu@ashiji.org<Royce.Gchachu@ashiji.org>; Shane Lewis<ShaneLewis@ramahnavajo.org>
Cc: gporter@co.cibola.nm.us<gporter@co.cibola.nm.us>; Nick Porell<n porell@sjcounty.net>; Alicia Santiago<asantiago@gallupnm.gov>; publicworks@grantsnm.gov<publicworks@grantsnm.gov>; milancierk@villageofmilan.com<milancierk@villageofmilan.com>; Karen Bedonie<kbedonie@navajodot.org>; Raymond J. Concho, Jr.<RJConchojr@poamail.org>; Roxann Hughte<Roxann.Hughte@ashiji.org>; Trina Martine<TrinaMartine@ramahnavajo.org>; Krueger, Neala, NMDOT<Neala.Krueger@state.nm.us>; Shutiva, Ron, NMDOT<ron.shutiva@state.nm.us>; joann.garcia2@state.nm.us<joann.garcia2@state.nm.us>; Paul.Brasher@state.nm.us<Paul.Brasher@state.nm.us>; marticia.holiday@state.nm.us<marticia.holiday@state.nm.us>; Santiago, Bill, NMDOT<Bill.Santiago@state.nm.us>; Kazmi, Arif, NMDOT<Arif.Kazmi@state.nm.us>

9 attachments (2 MB)

LPA ADA-Title VI Compliance Memo.doc; NMDOT Tribal ADA-Title VI Compliance 12.1.19.docx; NMDOT D1 ADA-Title VI Compliance 12.1.19.docx; NMDOT D2 ADA-Title VI Compliance 12.1.19.docx; NMDOT D3 ADA-Title VI Compliance 12.1.19.docx; NMDOT D4 ADA-Title VI Compliance 12.1.19.docx; NMDOT D5 ADA-Title VI Compliance 12.1.19.docx; NMDOT D6 ADA-Title VI Compliance 12.1.19.docx; Climate Action Bootcamp flyer 11.26.19.pdf;

RTPO members and DOT colleagues:
Govt. to Govt. Update from DOT Planning Bureau.

Robert Kuipers, RTPO Program Manager
Northwest NM Council of Governments
"Over 45 years of moving the region forward"
(505) 722-4237
rkuipers@nwnmcog.org

From: Kozub, Rosa, NMDOT<Rosa.Kozub@state.nm.us>
Sent: Thursday, December 19, 2019 9:28 AM
To: Andrew Wray<awray@las-cruces.org>; Dave Pennella<DPennella@mrkog-nm.gov>; Roger Williams<rwilliams@ELPASOMPO.ORG>; Steven Montiel<SMontiel@mrkog-nm.gov>; Holton, Mary<mholton@fntn.org>; jarmijo@scog-nm.com<jarmijo@scog-nm.com>; Mary Ann Burr<mbsnmedd@plateautel.net>; Priscilla Lucero, SWCOG<PriscillaLucero@swnmcog.org>; Gaiser, Sandra<sgaiser@mrkog-nm.gov>; Erick Aune<ejaune@santafenm.gov>; Cerisse Grijalva<grijalvac1@swnmcog.org>; Sandy Chancey<schancey@epcog.org>; arael@scog-nm.com<arael@scog-nm.com>; Holton, Mary<mholton@fntn.org>; Christina Stokes<dstokes@elpasompo.org>; vsoule@epcog.org<vsoule@epcog.org>; Evan Williams<ewilliams@nwnmcog.org>; Dennis Salazar<denniss@ncnmedd.com>; Michael McAdams<mmcadams@las-cruces.org>; Robert Kuipers<rkuipers@nwnmcog.org>; Keith Wilson<kpwilson@ci.santa-fe.nm.us>; vsherman@las-cruces.org<vsherman@las-cruces.org>; Eduardo Calvo

(ecalvo@elpasompo.org) <ecalvo@elpasompo.org>; rlopez@elpasompo.org
<rlopez@elpasompo.org>; gllopez@ELPASOMPO.ORG <gllopez@ELPASOMPO.ORG>; Bryan Miskimen
<bnmiskimen@ELPASOMPO.ORG>; Sedillo, Lesah R. <lasedillo@ncnmedd.com>; Hannah Burnham
(haburnham@santafenm.gov) <haburnham@santafenm.gov>; lxyngve@santafenm.gov
<lxyngve@santafenm.gov>

Cc: Sandoval, Michael, NMDOT <Michael.Sandoval1@state.nm.us>; Valdez, Jerry P, NMDOT
<jerryP.Valdez2@state.nm.us>; Griffin, Jessica, NMDOT <jessica.Griffin@state.nm.us>; Shuitiva, Ron,
NMDOT <ron.shuitiva@state.nm.us>; Sittig, Paul, NMDOT <Paul.Sittig@state.nm.us>; Herrera, Jolene
M, NMDOT <JoleneM.Herrera@state.nm.us>; Sandoval, Sean, NMDOT <Sean.Sandoval@state.nm.us>;
Watts, Daniaal, NMDOT <Daniel.Watts@state.nm.us>; Vargas, John, NMDOT
<John.Vargas@state.nm.us>; Maes, Rebecca, NMDOT <Rebecca.Maes@state.nm.us>; Baker, John J,
NMDOT <JohnJ.Baker@state.nm.us>; Craven, William, NMDOT <William.Craven@state.nm.us>;
Herrera, Melissa, NMDOT <melissa.herrera@state.nm.us>; Kazmi, Arif, NMDOT
<Arif.Kazmi@state.nm.us>; Harris, David C, NMDOT <DavidC.Harris@state.nm.us>; Rodolfo Monge-
Oviedo <rodolfo.monge-oviedo@dot.gov>; Glendenning, Shannon, NMDOT
<Shannon.Glendenning@state.nm.us>; Olinger, Kevin, NMDOT <Kevin.Olinger@state.nm.us>; Herrera,
Isabel, NMDOT <Isabel.Herrera@state.nm.us>; Nelson, David, NMDOT <David.Nelson@state.nm.us>;
Krueger, Neala, NMDOT <Neala.Krueger@state.nm.us>; Chavez, Gabrielle, NMDOT
<Gabrielle.Chavez@state.nm.us>; Gallegos, Dolores (FHWA) <dolores.gallegos@dot.gov>; Moriarty,
Joseph, NMDOT <Joseph.Moriarty@state.nm.us>; Moore, Maggie, NMDOT
<Maggie.Moore@state.nm.us>; Bach, Deborah, NMDOT <Deborah.Bach@state.nm.us>; Tallman, Sky,
NMDOT <Sky.Tallman2@state.nm.us>; Leyba, Mikayla, NMDOT <Mikayla.Leyba@state.nm.us>;
marcy_demillion@nps.gov <marcy_demillion@nps.gov>; Trujillo, Charles, NMDOT
<Charles.Trujillo@state.nm.us>; Hudson, Debra A, NMDOT <DebraA.Hudson@state.nm.us>; Bachand,
Jeanette, NMDOT <Jeanette.Bachand@state.nm.us>

Subject: NMDOT Govt to Govt Update - Week of 12/16/19

Happy holidays, everyone!

Please see the information below (and attached) for the latest updates on NMDOT information relevant to the MPOs and RTPOs. Please pass along relevant information to your member entities.

TPM data for PM3 now available online from FHWA map (Paul Sittig)

The FHWA Office of Planning, Environment, and Realty (HEP) and Office of Infrastructure have updated the HEPGIS website (<https://hepgis.fhwa.dot.gov/fhwagis/>) to include Transportation Performance Management (TPM) metric data for the Annual Peak Hour Excessive Delay and the Annual Travel Time Reliability performance measures. The source for the data are the metric data submitted by State DOTs to the Highway Performance Monitoring System. This data is available under the Performance Metrics drop-down, and can be downloaded as GIS shapefiles from a link provided from FHWA via email. FHWA attaches the data to their network, which may result in some anomalous or missing data, so if you see something on that map, please contact Paul Sittig (paul.sittig@state.nm.us) with any questions, and he can look into the issue. The map also includes Monthly Reliability Index data, covering January 2018 through August 2019 at this time, based on NPMRDS data processed by FHWA. This data is only displayed, and cannot be downloaded at this time.

Climate Action Bootcamp (NMSU)

On January 10, from 8:30am-4:30pm, NMSU's Climate Center is hosting its first annual Climate Action Bootcamp to teach "climate change basics and mitigation and resiliency tools" for various sectors (public, private, etc.) Please see the attached flyer for more information, including registration information. Information also available [here](#).

LPA Title VI/ADA Compliance (NMDOT Construction and Civil Rights Bureau—CCRB)

Attached is a memo and updated listings (as of 12/1) of ADA and Title VI compliance for Local Public Agencies (LPAs). The memo contains information on the current requirements for any LPA that is applying for/receiving federal funds. The lists are organized by District. If an entity is listed as "no documents received," they must submit their documents to the email address below in order to be considered for federal funding. Tribal governments are exempt from these requirements, but there is a separate listing for tribal entities, as some do have ADA and/or Title VI Plans. If you have any questions about the memo or an LPA's status, please contact NMDOT's ADA and Title VI program at ADA.TitleVICoordinator@state.nm.us. Please share this information with your member entities.

Upcoming Meetings, Trainings, Webinars

- 1/10, 8:30am-4:30pm, Las Cruces: NMSU's Climate Center is hosting its first annual Climate Action Bootcamp. More information, including how to register, is available [here](#).
- 2/11, 1:30-4pm, NCNMEDD Offices (Santa Fe): RTPO Roundtable; please send agenda items to Dennis Salazar at denniss@ncmedd.com.
- 2/12, all day: Transportation Day at the Roundhouse. Please contact Jenifer Block at Jenifer.Block@state.nm.us for more information.
- 3/10, time TBD, MRCOG (Albuquerque): MPO Quarterly; please send agenda items to Dave Pennella at DPennella@mrcog-nm.gov.

Thanks and I hope you have a save and merry holiday season!

Rosa Kozub | AICP

Gov't to Gov't Unit Supervisor

Staterwide Planning Bureau

New Mexico Department of Transportation

P.O. Box 1149

Santa Fe, NM 87504

Cell: (505) 231-9869

Email: Rosa.Kozub@state.nm.us

Fw: AASHTO Publications Update - December 2019

Robert Kuipers

Fri 12/20/2019 9:03 AM

To: jphoracek<jphoracek@co.cibola.nm.us>; jirving@co.mckinley.nm.us<jirving@co.mckinley.nm.us>; Scott A. Martin, P.E., PLS <scott.martin@sjcounty.net>; Stanley Henderson <shenderson@gallupnm.gov>; Donald Jaramillo <projects@grantsnm.gov>; publicworks@villageofnilan.com <publicworks@villageofnilan.com>; Larry Joe <ljoenavajodot.org>; ddeutsawe@poamail.org <ddeutsawe@poamail.org>; Gaylord Slow <gslow@polnsn.gov>; Royce.Gchachu@ashwi.org <Royce.Gchachu@ashwi.org>; Shane Lewis <ShaneLewis@ramahnavajo.org>

Cc: gporter@co.cibola.nm.us <gporter@co.cibola.nm.us>; Nick Porell <nportrell@sjcounty.net>; Alicia Santiago <asantiago@gallupnm.gov>; publicworks@grantsnm.gov <publicworks@grantsnm.gov>; milanclerk@villageofnilan.com <milanclerk@villageofnilan.com>; Karen Bedonie <kbedonie@navajodot.org>; Raymond J. Concho, Jr. <RJConchojr@poamail.org>; Roxann Hughte <Roxann.Hughte@ashwi.org>; Tina Martine <TinaMartine@ramahnavajo.org>; Krueger, Neala, NMDOT <Neala.Krueger@state.nm.us>; Shutiva, Ron, NMDOT <ron.shutiva@state.nm.us>; joann.garcia2@state.nm.us <joann.garcia2@state.nm.us>; Paul.Brasher@state.nm.us <Paul.Brasher@state.nm.us>; marticia.holiday@state.nm.us <marticia.holiday@state.nm.us>; Santiago, Bill, NMDOT <Bill.Santiago@state.nm.us>; Kazmi, Arif, NMDOT <Arif.Kazmi@state.nm.us>

**RTPO members and DOT colleagues:
The latest from AASHTO Publications.**

**Robert Kuipers, RTPO Program Manager
Northwest NM Council of Governments**
"Over 45 years of moving the region forward"
(505) 722-4237
rkuipers@nwmmcog.org

From: AASHTO PUBLICATIONS <aashtopublications@ashto.org>
Sent: Friday, December 20, 2019 8:15 AM
To: Robert Kuipers <rkuipers@nwmmcog.org>
Subject: AASHTO Publications Update - December 2019

AASHTO PUBLICATIONS MONTHLY NEWSLETTER





2019 YEAR-END WRAP UP!

Welcome to the December 2019 edition of the *AASHTO Publications Update*! In this final, year-end wrap up, we're giving you a look back at our 2019 publication releases.

In case you've missed a publication that you need to purchase, head over to the AASHTO Store and pick up a copy. But, before you do, be sure to check out the little 20% off "gift" that we have for you at the end of this newsletter.

Finally...from all of us here in the AASHTO Publications Department, seasons greetings and best wishes to you and yours this holiday season and in the coming new year.

The AASHTO Publications Team:

Erin Grady, Director of Publications
Deborah DoeHR Kim, Assistant Director of Publications
Ryan Holman, Senior Technical Publications Specialist
Megan Knouff, Technical Publications Specialist
Greg Pearson, AASHTO Store and Web Services Manager
Mario Olivero, Senior Graphic Designer/Staff Photographer
Belinda Bates, Senior Graphic Designer
Sierra Barnes, Publications Assistant

and me...Carolyn Toye, Marketing Manager

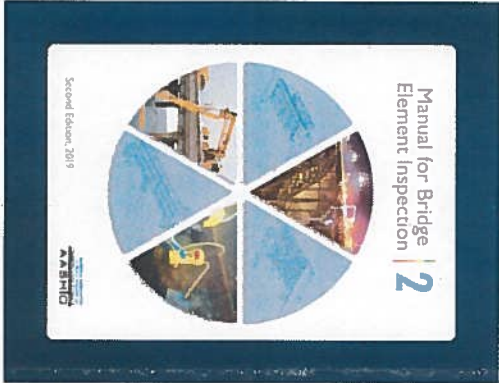
2019 AASHTO PUBLICATION RELEASES

This year, we released 14 publications, including—

- 7 Bridges & Structures publications;
- 3 Updates to the AASHTO Materials Standards;
- 1 Design & Traffic publication
- 1 Construction & Right-of-Way publication; and
- 2 Reports

Following is a complete list of the publications we released in 2019, organized by publication category.

Bridges & Structures



Title: Manual for Bridge Element Inspection,
2nd Edition

Item Code: MBEI-2

[Click here for more information!](#)



Title: 2020 Interim Revisions to the LRFD
Specifications for Structural Supports for
Highway Signs, Luminaires, and Traffic
Signals, 1st Edition

Item Code: LRFDLTS-1-14-OL

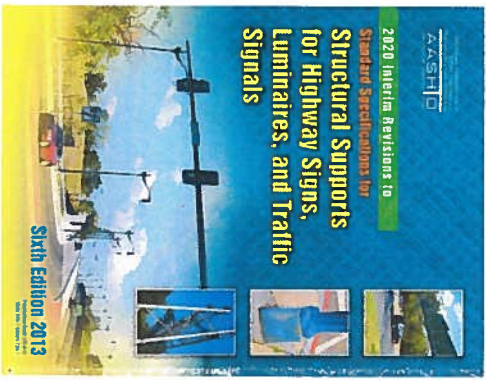
[Click here for more information!](#)



Title: 2020 Interim Revisions to the Standard Specifications for Structural Supports for Highway Signs, Luminaires, and Traffic Signals, 6th Edition

Item Code: LTS-6-13-OL

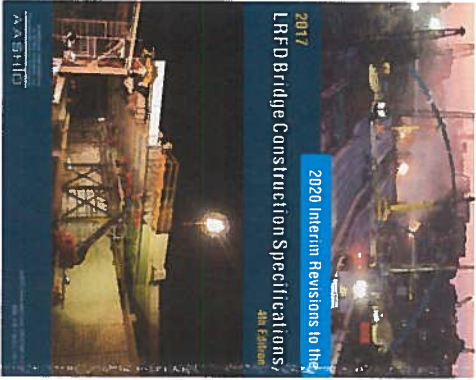
[Click here for more information!](#)



Title: 2020 Interim Revisions to the AASHTO LRFD Bridge Construction Specifications, 4th Edition

Item Code: LRFDCONS-4-11-UL

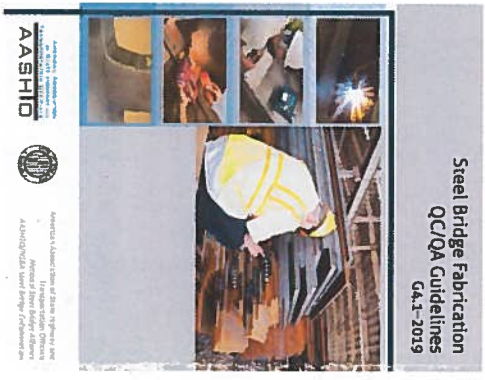
[Click here for more information!](#)



Title: Steel Bridge Fabrication QC/QA Guidelines, G4.1—2019

Item Code: NSBASBFQC-2-OL

[Click here for more information!](#)





Title: Steel Bridge Erection Guide Specification, 3rd Edition, S10.1

Item Code: NSBASBEGS-3-OL

[Click here for more information!](#)

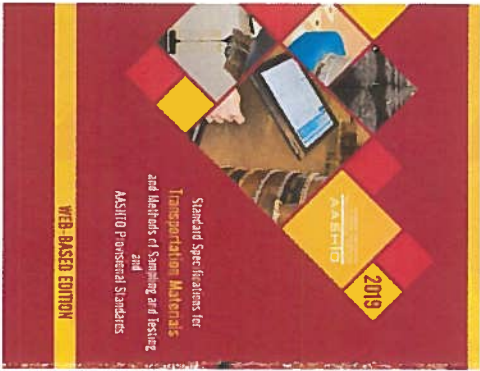


Title: G13.1, Guidelines for Steel Girder Bridge Analysis, 3rd Edition

Item Code: NSBASGBA-3-OL

[Click here for more information!](#)

Materials, Testing & Pavement

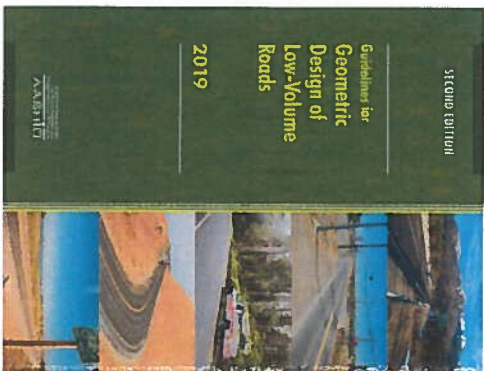


Title: April, June, and July Updates to the Materials Standards (*Standard Specifications for Transportation Materials and Methods of Sampling and Testing and AASHTO Provisional Standards*)

Item Code: HM-WB

[Click here for more information!](#)

Design & Traffic



Title: Guidelines for Geometric Design of Low-Volume Roads, 2nd Edition

Item Code: VLVLR-2

[Click here for more information!](#)

Construction & Right-of-Way



Title: 2020 Interim Revisions to Guide Design Specifications for Bridge Temporary Works, 2nd Edition

Item Code: GSBTW-2-11-OL

[Click here for more information!](#)

Reports



Title: Survey of State Funding for Public Transportation—Final Report, 2019, Based on FY 2017 Data

Item Code: SSFP-13-UL



[Click here for more information!](#)



Title: 2018 AASHTO Salary Survey

Item Code: SS-18-OL

[Click here for more information!](#)

SEE A PUBLICATION YOU'D LIKE TO ORDER?

ENJOY

20%

OFF!

Place your order online at the AASHTO Store by December 31, 2019, and use

promo code

96E8-DX73-79AX-4CXF

at checkout to save 20%!

SHOP NOW

PUBS IN THE PIPELINE

Here's a list of some of the publications we're currently working on.

2020 Interim Revisions to the Manual for Bridge Evaluation, 3rd Edition

(Item Code: MBE-3-12)

Guide for Design and Construction of Near-Surface Mounted Titanium Alloy
Bars for Strengthening Concrete Structures, 1st Edition
(Item Code: NSMT-1)

Mechanistic-Empirical Pavement Design Guide: A Manual of Practice, 3rd
Edition
(Item Code: MEPDG-3)

Guide Specifications for Highway Construction, 10th Edition
(Item Code: GSH-10-UL)

*Thank you for subscribing to the
AASHTO Publications Update!*

The AASHTO Publications Update (APU) newsletter is published monthly and distributed electronically by the Publications Department of the American Association of State Highway and Transportation Officials (AASHTO). Please direct any questions or comments about the newsletter to Carolyn Toye, AASHTO Publications Marketing Manager and APU editor, by email at ctoye@aaashto.org.

© 2019 AMERICAN ASSOCIATION OF STATE HIGHWAY AND TRANSPORTATION OFFICIALS
ALL RIGHTS RESERVED



AASHTO | 444 North Capitol Street, N.W., Suite 249, Washington, DC 20001

[Unsubscribe: rkuipers@nwmcoq.org](mailto:rkuipers@nwmcoq.org)

[Update Profile](#) | [About Constant Contact](#)

Sent by aahtopublications@aaashto.org in collaboration with



Try email marketing for free today!

Fw: Upcoming T3 Webinar: Mobility On Demand: Past, Present, and Future

Robert Kuipers

Thu 12/5/2019 12:18 PM

To: jphoracek<jphoracek@co.cibola.nm.us>; jirving@co.mckinley.nm.us<jirving@co.mckinley.nm.us>; Scott A. Martin, P.E., PLS<scott.martin@sjcounty.net>; Stanley Henderson<shenderson@gallupnm.gov>; Donald Jaramillo<projects@grantsnm.gov>; publicworks@villageofmilan.com<publicworks@villageofmilan.com>; Larry Joe<ljoe@navajodot.org>; ddeutsawe@poanail.org<ddeutsawe@poanail.org>; Gaylor SLOW<gslow@pol-nsn.gov>; Royce.Gchachu@ashivi.org<Royce.Gchachu@ashivi.org>; Shane Lewis<ShaneLewis@ramahnavajo.org>
Cc: gpoorter@co.cibola.nm.us<gpoorter@co.cibola.nm.us>; Nick Porell<n porell@sjcounty.net>; Alicia Santiago<asantiago@gallupnm.gov>; publicworks@grantsnm.gov<publicworks@grantsnm.gov>; milanclerk@villageofmilan.com<milanclerk@villageofmilan.com>; Karen Bedonie<kbedonie@navajodot.org>; Raymond J. Concho, Jr.<RJConchojr@poanail.org>; Roxann Hughte<Roxann.Hughte@ashivi.org>; Tina Martine<TinaMartine@ramahnavajo.org>; Krueger, Neala, NMDOT<Neala.Krueger@state.nm.us>; Shutiva, Ron, NMDOT<ron.shutiva@state.nm.us>; Paul.Brasher@state.nm.us<Paul.Brasher@state.nm.us>; joann.garcia2@state.nm.us<joann.garcia2@state.nm.us>; marticia.holiday@state.nm.us<marticia.holiday@state.nm.us>; Santiago, Bill, NMDOT<Bill.Santiago@state.nm.us>; Kazmi, Arif, NMDOT<Arif.Kazmi@state.nm.us>

RTPO members:

FYI

Robert Kuipers, RTPO Program Manager
Northwest NM Council of Governments
"Over 45 years of moving the region forward"
(505) 722-4237
rkuipers@nwmncog.org

From: ITS PCB Program <volpe@public.govdelivery.com>
Sent: Thursday, December 5, 2019 6:41 AM
To: Robert Kuipers <rkuipers@nwmncog.org>
Subject: Upcoming T3 Webinar: Mobility On Demand: Past, Present, and Future



U.S. Department of Transportation
Intelligent Transportation Systems
Joint Program Office

New Archives

View All

FTA Transit Automation
Research: Transit Bus
Automation Market
Assessment

Transportation Management
Centers Streaming Video
Sharing and Distribution



T3 Webinar: Mobility on Demand: Past, Present, and Future

More information and to register:

[Register Here](#)

Hello,

The U.S. Department of Transportation (U.S. DOT) Intelligent Transportation Systems (ITS) Joint Program Office (JPO) Professional Capacity Building (PCB) Program invites you to an upcoming Talking Technology and Transportation (T3) Webinar.

Mobility On Demand (MOD) Webinar Series

MOD Webinar #2: Mobility on Demand: Past, Present, and Future

Date: Wednesday, December 11, 2019

Time: 1:00 PM - 2:30 PM ET

Cost: All T3 and T3e webinars are free of charge.

PDH: 1.5 [View PDH Policy](#)

T3 and T3e Webinars are brought to you by the Intelligent Transportation Systems (ITS) Professional Capacity Building (PCB) Program of the U.S. Department of Transportation's (USDOT) ITS Joint Program Office (JPO). References in this webinar to any specific commercial products, processes, or services, or the use of any trade, firm, or corporation name is for the information and convenience of the public, and does not constitute endorsement, recommendation, or favoring by the USDOT.

Overall Webinar Series

The Mobility on Demand (MOD) Research Program is a joint U.S. Department of Transportation (USDOT) initiative, co-led by the Intelligent Transportation Systems Joint Program Office (ITS JPO), Federal Transit Administration (FTA), and Federal Highway Administration (FHWA). The MOD Research Program

Consideration of Current and Emerging Transportation Management Center Data

ITS ePrimer Webinar: Port Operations

Signal Timing Optimization for Improved Mobility and Air Quality

Related Links

[View All](#)

National Highway Institute.

ITS ePrimer

ITS Standards Training Modules

ITS Case Studies

supports State and local public agencies as they navigate the dynamic, evolving landscape of personal mobility and integrated multimodal transportation network. USDOT uses the term MOD to represent its vision for future mobility. MOD envisions a safe, reliable, and carefree mobility ecosystem that supports complete trips for all, both personalized mobility and goods delivery. USDOT achieves this vision by leveraging innovative technologies and facilitating public-private partnerships to allow for a user-centric approach, which improves mobility options for... [Read More](#)

Background

This webinar will introduce the overall MOD Research Program. Bob Sheehan (ITS JPO) will present an overview of the MOD Program and define key terms for the audience. Following the overview material, Gwo-Wei Torng (FTA) will provide a general update on the MOD Sandbox pilot projects and discuss FTA's future plans for enhancing mobility options for all users. A FTA MOD Sandbox site will share information about their project, including project goals, solutions deployed, and initial outcomes and lessons learned. FTA's Innovative Knowledge Accelerator Program will present best practices gathered throughout the MOD On-Ramp program and from other deployments across the U.S. This webinar will conclude with current and future publications and resources developed by USDOT to support the deployment of MOD in local communities.

Target Audience

The target audience includes transportation practitioners and researchers; State and local departments of transportation; metropolitan planning organization (MPO) staff; transit operations practitioners and researchers; and others with an interest in transportation policy.

Learning Objectives

The objectives of this webinar are for the audience to:

- Understand basic MOD terminology.
- Understand how MOD efforts in a region can enable new options and better approaches to supply and demand on the transportation system.
- Be aware of ongoing and future mobility efforts within ITS JPO and FTA.
- Learn about best practices and on-the-ground experiences from MOD deployments.
- Be aware of recent and future USDOT resources and tools available to practitioners to advance MOD activities in their regions and local communities.

Host

Bob Sheehan, U.S. Department of Transportation, Intelligent Transportation Systems, Joint Program Office,
Multimodal ITS Research and Deployment Program Manager

Presenters

- Bob Sheehan, Multimodal Program Manager, ITS Joint Program Office
- Gwo-Wei Torng, Director of Mobility Innovation, FTA Office of Transit Research, Demonstration and Innovation
- Penny Grellier, Business Partnership Administrator, Pierce County Public Transportation Benefit Area Corporation (Pierce Transit)
- Prashanth Gururaja, Program Director, Shared Use Mobility Center



SUBSCRIBER SERVICES:
[Manage Your Profile](#) | [Unsubscribe From All](#) | [Subscriber Help](#)

[Questions?](#)
[Contact Us](#)

This email was sent to rkupers@nwmccg.org using GovDelivery Communications Cloud on behalf of U.S. DOT Volpe Center - 55 Broadway Cambridge, MA 02142 617-494-2224

Fw: ITS PCB Update

Robert Kuipers

Mon 12/9/2019 10:45 AM

To: jphoracek <jphoracek@co.cibola.nm.us>; jirving@co.mckinley.nm.us <jirving@co.mckinley.nm.us>; Scott A. Martin, P.E., PLS <scott.martin@sjcounty.net>; Stanley Henderson <shenderson@gallupnm.gov>; Donald Jaramillo <projects@grantsnm.gov>; publicworks@villageofnilan.com <publicworks@villageofnilan.com>; Larry Joe <joe@navajodot.org>; ddeutsawe@poemail.org <ddeutsawe@poemail.org>; Gaylord Slow <gslow@pol-nsn.gov>; Royce.Gchachu@ashwi.org <Royce.Gchachu@ashwi.org>; Shane Lewis <ShaneLewis@ramahnavajo.org>
Cc: gporter@co.cibola.nm.us <gporter@co.cibola.nm.us>; Nick Porell <nporell@sjcounty.net>; Alicia Santiago <asantiago@gallupnm.gov>; publicworks@grantsnm.gov <publicworks@grantsnm.gov>; milancierk@villageofnilan.com <milancierk@villageofnilan.com>; Karen Bedonie <kbedonie@navajodot.org>; Raymond J. Concho, Jr. <RJConchojr@poemail.org>; Roxann Hughte <Roxann.Hughte@ashwi.org>; Trina Martine <TrinaMartine@ramahnavajo.org>; Krueger, Neala, NMDOT <Neala.Krueger@state.nm.us>; Shutiva, Ron, NMDOT <ron.shutiva@state.nm.us>; joann.garcia2@state.nm.us <joann.garcia2@state.nm.us>; Paul.Brasher@state.nm.us <Paul.Brasher@state.nm.us>; marticia.holiday@state.nm.us <marticia.holiday@state.nm.us>; Santiago, Bill, NMDOT <Bill.Santiago@state.nm.us>; Kazmi, Arif, NMDOT <Arif.Kazmi@state.nm.us>

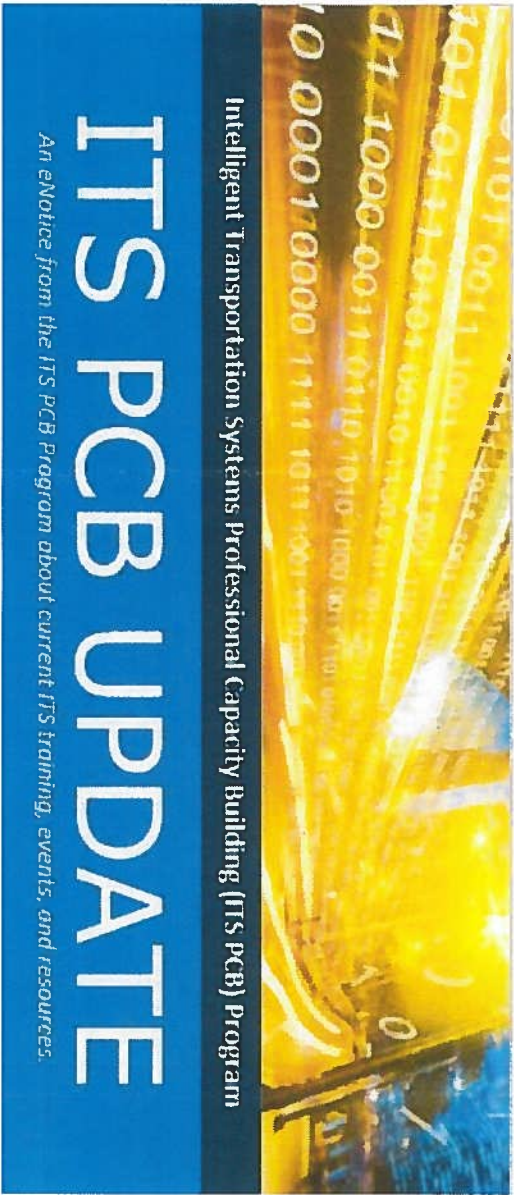
RTPO members and DOT colleagues:

The latest from Intelligent Transportation Systems news.

Robert Kuipers, RTPO Program Manager
Northwest NM Council of Governments
"Over 45 years of moving the region forward"
(505) 722-4237
rkuipers@nwnmco.org

From: ITS PCB Program <usdotfhw@public.govdelivery.com>
Sent: Monday, December 9, 2019 10:31 AM
To: Robert Kuipers <rkuipers@nwnmco.org>
Subject: ITS PCB Update

Having trouble viewing this email? [View it as a Web page](#)



Announcing the 2020 Transportation Technology Tournament (TTT)!

The [National Operations Center of Excellence \(NOCoE\)](#) and the U.S. Department of Transportation (U.S. DOT) [Intelligent Transportation Systems \(ITS\)](#) [Professional Capacity Building \(PCB\)](#)

[Program](#) will host the third annual TTT from February to August 2020. Teams of students from community colleges, technical schools, and universities will work directly with state and local DOTs or transit agencies to solve real-world ITS problems either provided on the [competition website](#) or identified on their own. The deadline for student teams to [register](#) is **February 14, 2020**.

The finalists will present their solutions live at the [Institute of Transportation Engineers \(ITE\)](#) Annual Meeting on August 10th, 2020, in New Orleans, LA.

Pictured above: (L-R) NOCoE Managing Director, Patrick Son; 2019 TTT winners Alexander Sundt, Xiaotong Sun, and Yan Zhao from the University of Michigan; and ITE Executive Director and CEO, Jeffrey F. Paniati.

[Read More](#)



Source: U.S. DOT

ITS Training & Other News



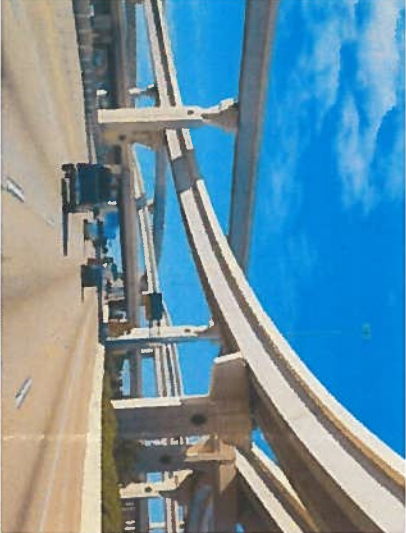
Source: U.S. DOT



Source: U.S. DOT

ITS JPO Presentations from ITS World Congress 2019

[ITS World Congress](#) is the world's largest leading transport technology congress. This year, the theme was "Smart Mobility, Empowering Cities," and it was held in Singapore from October 21 to 25. More than 10,000 participants enjoyed technical tours and demonstrations, exhibits, and presentations. Two U.S. DOT ITS JPO presentations are available online: "[AASHTO International Day: Panel 1: The Research, Policy Legislative, and Regulatory Framework Related to Cooperative Automated Transportation](#)," and "[Autonomous Vehicle Testing: How Do We Address Legislative Discrepancies?](#)"



Source: U.S. DOT

From Our Partners: Transportation Systems Management and Operations (TSMO) Program Planning

December 10, 1:00 - 2:30 PM ET –

Upcoming USDOT Webinar: Mobility on Demand (MOD): Past, Present, and Future

December 11, 1:00 - 2:30 PM ET –
This webinar is the second in the MOD webinar series. The U.S. DOT will present an overview of the [MOD Program](#) and define key terms for the audience. Following the overview material, the [Federal Transit Administration \(FTA\)](#) will provide a general update on pilot deployments, including the MOD Sandbox. Representatives from FTA MOD Sandbox sites will share lessons learned from their project. FTA's Innovation and Knowledge Accelerator Program will highlight key lessons learned throughout the MOD On-Ramp program, which may help agencies in the initial ideation stage of considering deploying MOD solutions.



Source: U.S. DOT

From Our Partners: Letting Bike Riders Catch the Green Wave Webinar

December 12, 2:00 - 3:00 PM ET –

This [National Institute for Transportation and Communities](#) webinar will discuss how

This webinar, produced by the [NOCoE](#), aims to help practitioners in state DOTs, metropolitan planning organizations, and other transportation agencies learn more about TSMO program planning practices and lessons learned. Participants will hear from states that have either recently completed development of TSMO program plans, or have plan implementation underway. Presenters include Jim Hunt, Federal Highway Administration; Brian Kary, Minnesota Department of Transportation; Joey Sagal, Maryland Department of Transportation; and Chris Hilyer, Alabama Department of Transportation.

researchers developed an app based on a new technology being integrated into modern cars: GLOSA, or Green Light Optimized Speed Advisory. GLOSA allows motorists to set their speed along corridors to maximize their chances of catching a "green wave" so they won't have to stop at red lights.

The project demonstrates how university researchers, city traffic engineers, and signal-controller manufacturers can come together to help bicyclists be active participants in a smart transportation system.

Contact Us

Michelle Noch, ITS PCB Program Manager
USDOT ITS Joint Program Office

For questions about topics in this training letter, please contact ITS_Help@dot.gov or (866) 367-7487.

More Information

[ITS PCB Program](#)
[ITS JPO](#)
[Sign up for the ITS JPO News Alerts](#)

Stay Connected

SUBSCRIBER SERVICES:

[Manage Subscriptions](#) | [Unsubscribe from ITS PCB Update](#) | [Help](#)