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NORTHWEST NEW MEXICO COUNCIL OF GOVERNMENTS

**Northwest Regional Transportation
Planning Organization
(NWRTPO)**

AGENDA PACKET

**RTPO Technical/Policy
Committee Meeting**

Wednesday, May 8, 2019

10:00AM – 2:00PM

Grants Public Library

1101 N. First Street, Grants, NM



Special Thanks to City of Grants

Northwest Regional Transportation Planning Organization (NWRTPO)

RTPO Technical/Policy Committee Meeting
Wednesday, May 8, 2019
10AM – 2PM
Grants Public Library
1101 N. First Street, Grants, NM

AGENDA

- I. **Call to Order and Introductions**.....Jeff Irving, *NWRTPO Chair*
- II. **Agenda – Review & Approval**.....Jeff Irving
- III. **Minutes of 4/10/19 – Review & Approval**.....Jeff Irving

ACTION ITEMS: none this meeting

DISCUSSION / PRESENTATION ITEMS:

- IV. **Local Government Transportation Project Fund (LGTPF)**.....Robert Kuipers, JoAnn Garcia, Neala Krueger
Application process and timelines along with discussion on questions from members.
- V. **RTP/TAP/CMAQ Awards**.....RTPO and DOT Staff
Discussion on awards to our region, and implementation timelines, along with application best practices and possible issues impacting competitiveness.
- VI. **Reports, Updates & Announcements:**
 - **RTPO Report: Regional News & Updates**.....Robert Kuipers
 - 2019 TLPA Handbook status: **who attended the trainings – 3/26 – Grants; 3/27 - Farmington**
 - NWRTPO Regional Work Program Status Report
 - Meeting Schedule – members to confirm location and date/time reservations, along with ADA compliance
 - Annual Member Survey time again
 - **Local Member Issues, Reports & Updates**.....NWRTPO Members
 - **State DOT Reports**
 1. Planning/Government-to-Government Unit (Neala Krueger)
 2. Tribal Liaison (Ron Shutiva)
 3. District 5 (District 5 Staff – Stephen Lopez)
 4. District 6 (District 6 Staff – JoAnn Garcia)
 5. Santa Fe Administration /Central Regional Division

VII. New Business/Open Floor – Members & Guests

- No requests in advance of this meeting

VIII. Review Calendar & Announcements / Training & Funding Opportunities:

- FHWA Office of Planning, Environment & Realty / Human Environment Digest: week of 4/7/19.
- Govt. to Govt. Updates: Weeks of 4/12/19 – emailed to members as they came out.
- AASHTO Publications Updates: weeks of 4/12/19 and 4/22/19 - emailed as they came out
- NADO Rural Transportation News: emailed to members 5/1/19
- NMDOT Tribal & Local Public Agency Handbook Training: Offered 3/26 in Grants and 3/27 in Farmington – members who did not attend will be at a disadvantage
- NADO Rural Transportation News: emailed to members 5/1/19 (**BUILD GRANT Tribal & Rural guidance webinar scheduled for May 2 – 12 noon our time!**)
- NM - ICIP Workshop Training: coming to Farmington, 8:00 am – 5:00 pm on May 22, 2019.
- 5310 / 5311 Statewide Budget Awards Meeting: announcing meetings for our public transportation providers in Santa Fe, to announce funding awards for the 2020 cycle. (5310 – 5/15/19; 5311 – 5/16/19)

IX. Next Meetings:

- June 12: Ashiwi College & Career Center, 67 Rt. 301 North – off NM Hwy 53, Zuni, NM
- July 10: San Juan County Fire Operations Center, 209 S. Oliver Drive, Aztec, NM – **this will commence with a joint meeting with the Farmington MPO**
- August 14: Laguna Public Works Dept., I-40 Exit 114 to NM124 Roundabout, then east on old Rt. 66, and left on L55 – Rodeo Road, Pueblo of Laguna, NM

X. Adjournment:

- **Motion:**
- **2nd:**



NWRTPO | Northwest Regional Transportation Planning Organization

Joint Policy & Technical Committee

NWRTPO Meeting Minutes

Wednesday April 10, 2019

10:00 a.m. – 2:00 p.m.

Gallup East Fire Station

3700 Churchrock Street, Gallup, NM

ATTENDANCE:

Local & Tribal Governments:

Pueblo of Acoma	Vice Chair – absent
Pueblo of Laguna	Gaylord Siow
Pueblo of Zuni	Royce Gchachu
Navajo Nation	Eastern Navajo: absent Northern Navajo: Larry Joe
Ramah Navajo	Shane Lewis
Farmington MPO	Vacant at this time
City of Grants	Don Jaramillo
City of Gallup	Stan Henderson, Alicia Santiago
Village of Milan	Absent
Cibola County	Absent
McKinley County	Chair – Jeff Irving
San Juan County	Absent

Technical Agencies:

Govt. to Govt. Liaison: Neala Krueger
DOT District 5: Steve Lopez
DOT District 6: JoAnn Garcia
DOT Tribal Liaison:
DOT – Admin:

NWRTPO Administration:

Northwest Regional Planning Organization: Robert Kuipers

Guests:

TOTAL ATTENDANCE: 7 Members, 1 alternate member, 3 NMDOT, 1 RTPO Staff,
0 guests – TOTAL: 12

- I. **Call to Order and Introductions:**....., NWRTPPO Chair – Jeff Irving
 - Jeff Irving called the meeting to order at 10:20 am, welcomed those in attendance, and proceeded with introductions and approval of agenda and minutes. The meeting was hosted by City of Gallup with special thanks for coffee, snacks and lunch provided.
- II. **Review & Approval of Agenda:**.....Jeff Irving, Chair
 - Motion to Approve: Stan Henderson - Gallup; 2nd: Don Jaramillo - Grants; all in favor, none opposed.
- III. **Approval and Review of Minutes for July 11, 2018 meeting:**.....Jeff Irving
 - Motion to Approve: Gaylord Siow - Laguna; 2nd: Don Jaramillo - Grants; all in favor, none opposed. Some discussion occurred around resurrecting the DOT Cradle to Grave project development training, which details steps for each phase of project development for transportation infrastructure.

ACTION ITEMS: none this meeting

DISCUSSION ITEMS:

- IV. **Finalize NWRTPPO Annual Meeting Schedule:**.....Robert Kuipers

BACKGROUND
<ul style="list-style-type: none"> • Why? On an annual basis, the NWRTPPO provides an annual schedule of meeting dates, times and locations to our region’s media – especially area newspapers, to encourage public awareness and participation. • Purpose. Maintain public awareness and access to the monthly meetings of the NWRTPPO, who’s local government representatives collaborate with the N.M. DOT, to prioritize projects for regional transportation infrastructure and services, and monitor / report progress on local / regional funding and development on a monthly basis. • Discussion/Finalization. RTPO members will review the annual schedule, and confirm their meeting date and location at this meeting.
CURRENT WORK
<ul style="list-style-type: none"> • Review and confirm meeting date assignments
ANTICIPATED WORK
<ul style="list-style-type: none"> • Confirm meeting host dates with local leaders, and report to the RTPO staff.
ATTACHMENTS
<ul style="list-style-type: none"> • FFY2018 – 2019 meeting schedule
BUDGET IMPACT
<ul style="list-style-type: none"> • None.
ACTION ITEM
<ul style="list-style-type: none"> • No policy action, but members will confirm their respective meeting dates / locations at this meeting.

Discussion: Members agreed to maintain the same schedule as the past year, with the exception of Zuni and San Juan trading places with Zuni hosting the June meeting, and San Juan hosting the July meeting. This would accommodate an opportunity for the NWRTPPO to briefly meet with the Farmington (incl. Aztec & Bloomfield) MPO, to become acquainted, and discuss any opportunities for future collaboration around MPO corridors that connect with other key County corridors within the RTPO’s (Northern Navajo) oversight. There was previous discussion at our February meeting on the NM371 and N36 intersection, and how the MPO might collaborate with the RTPO to improve this intersection related to the Flowing Waters Casino traffic impact.

V. **NWRTPO Regional Transportation Plan Update:**.....Robert Kuipers

BACKGROUND

- **Why?** The NWRTPO updates their (long range) Regional Transportation Plan on an annual basis. Every four years, the NMDOT updates their Long Range Transportation Plan, which is due during this FFY2019 cycle.
- **Purpose.** RTPO members are asked to review our current RTP and consider potential updates for our RTP going forward.
- **Discussion/Finalization.** Members will commence consideration for recommendations around updates for incorporation into this year’s RTP, based on new directions within NMDOT, along with FHWA and USDOT.

CURRENT WORK

- Members will review our current RTP and begin consideration toward any recommendations for updates and new focus areas for our FFY2019 / 2020 RTP.

ANTICIPATED WORK

- As the year progresses, RTPO staff and members will examine new priorities and focus areas represented from NMDOT, FHWA, and USDOT related to long range transportation planning and development.

ATTACHMENTS

- Current NWRTPO Regional Transportation Plan

BUDGET IMPACT

- None.

ACTION ITEM

- N/A.

Mr. Kuipers passed out the current Regional (*long range*) Transportation Plan for the NWRTPO and encouraged RTPO members to review and become familiar with it – suggesting that as busy as we all are, many of our members may not have reviewed this document at all, or not in a long time. This was confirmed by many of the members. Mr. Kuipers informed that the NMDOT will be conducting a major update to their long range plan this year – as part of a four year cycle, and we are waiting to see what new priorities emerge in the NMDOT long range plan, so we can consider where any of our updates might align with the DOT. Mr. Kuipers suggested that a) it’s a good idea to stay connected with state and federal DOT news sources to consider and look for any new trends and priorities coming down the pipe from these broader government sources – NMDOT / USDOT / FHWA / FTA, so we can make sure our region aligns (as appropriate) with new state and/or federal transportation direction and priorities; and b) we should be familiar with our current Regional (long range) Transportation Plan, so we can have informed discussions and make informed decisions about new priorities and directions, as we look toward any RTP updates we wish to incorporate in the year ahead. Mr. Kuipers also informed the members and DOT staff that the NWRTPO considers RTP updates on an annual basis, in order to stay “on top of and ahead of new trends and directions” that impact our ability to a) acquire funding for our region, and b) better participate in the broader arena of new state and federal trends for transportation infrastructure and services.

VI. Reports, Updates & Announcements:

BACKGROUND
<ul style="list-style-type: none"> • Why? Update RTPO members on news, training, funding, and other items of special interest • Purpose. Keep RTPO members up to date on critical information from NWRTPO and NMDOT sources
Informational Items
<p>Regional News & Updates</p> <ul style="list-style-type: none"> • Regional Work Program Status Report • RTPO Report • Member Reports
<p>Member Special Reports:</p> <ul style="list-style-type: none"> • None submitted prior to the meeting
<p>NMDOT Reports:</p> <ul style="list-style-type: none"> • G to G Liaison: Neala Krueger • Tribal Liaison: Ron Shutiva • District 6: JoAnn Garcia & staff; District 5: Steve Lopez • DOT Planning Unit – Govt. to Govt. Weekly Updates
<p>Training & Funding Opportunities</p> <ul style="list-style-type: none"> • Members are reminded to periodically check the UNM-LTAP website for training opportunities • NMDOT Tribal & Local Public Agency (TLPA) Handbook trainings took place in our region on 3/26 in Grants, and 3/27 in Farmington – members were periodically and repeatedly reminded in advance via phone and email to attend these training events. • National TTAP training opportunities emailed to Tribal members on 3/20/19 • National Regional Transportation Conference June 17 – 19, Columbus, Ohio; emailed to members 4/3/19 • National Tribal Symposium forthcoming May 14-16 – San Diego, California – thanks to Shane Lewis for this news. • Public Transit funding opportunities: emailed to our regional public transportation providers and RTPO members 4/3/19 • 2019 Tribal Transportation Program Safety Fund: emailed to Tribal members 4/3/19 with appreciation to Ron Shutiva
<p>New Business / Open Floor:</p> <ul style="list-style-type: none"> • None requested in advance of this meeting

Discussion:

A. RTPO Report – March 2019

- Reports attached for March RTPO report along with RWP Status Report.
- FHWA Planning, Environment and Realty Reports, NMDOT Planning Govt. to Govt. Reports, and AASHTO Publication Updates are forwarded to members as they come out.

B. Local Member Reports & Updates:

1. Pueblo of Acoma: (not present this meeting – report from March meeting follows)
 - Ramond Concho Jr. has joined the Pueblo’s Community Development Office as the Transportation Planner, having stepped down in the recent appointments, from his role as 1st Lt. Governor for the Pueblo.
 - The Pueblo of Acoma has been named a case study of the Federal Highway Administration (FHWA) for its successful application of the CMGC process (*Construction Management / General Contractor*). Mr. Deutsawe was part of a national webinar on 2/7/19 for the “Every Day Counts 5” national initiative on the subject of project bundling which is a new innovation of EDC5.
 - CMGC – 2 Projects: (*request for proposals for this new bundle of projects was published 2/10/19*)
 - CMGC-10 Transportation Office Complex – NEPA work is completed; categorical exclusion received. Request for proposals received. POA selection team completed its scoring and will have interviews 3/14/19; Notice of Award anticipated for 3/22/19.

- CMGC-11 SP130 Veterans Blvd. – NEPA work is completed; categorical exclusion received. Request for proposals received. POA selection team completed its scoring and will have interviews 3/14/19; Notice of Award anticipated for 3/22/19.
 - CMGC-12 Baseball Fields - NEPA work is completed; categorical exclusion received. CDO working with Realty to complete the Grant of Easements and ROW. POA selection team completed its scoring and will have interviews 3/14/19; Notice of Award anticipated for 3/22/19.
 - CMGC-14 FEMA 4352 Large Projects (39) – Ready for recovery; all NEPA documents have been completed by FEMA’s Environmental Historic Preservation Office. Request for proposals received. POA selection team completed its scoring and will have interviews 3/14/19; Notice of Award anticipated for 3/22/19.
 - BIA Legacy Projects:
 - SP302, GE Pino Roads – all documentation has been submitted to the BIA SWRO Division of Transportation for their PS&E review. Received 100% PS&E on 3/6/19. Ready to present to the Governor for his signature.
 - Mesa Hill Road and Bridge Project: PS&E completed. Applied to several federal and other funding mechanisms for construction; still waiting for a response from the US DOT whether we have been awarded.
 - The Pueblo is continuing on the update to their Long-Range Transportation Plan; anticipate completion by September, 2019
 - Pinsbaari Drive Corridor Development Study: Possible funds have been identified through the Capital Outlay Process; these funds would help create a Mainstreet Project for economic development.
 - FEMA 4352: Small Projects: Recovery work has begun; the POA Public Works / Utility Authority was awarded the small projects (64) at \$2.2 million capital investment.
 - TTP: Received approved 2019-2023 Tribal Transportation Improvement Plan from FHWA.
2. Pueblo of Zuni:
- Royce is now also the Airport Manager.
 - All shovel ready projects have been completed.
 - The Pueblo has secured an on-call Engineering Firm for development of future projects
 - There is current trail development going on around the Veteran’s Park
 - The Pueblo is currently undertaking a drainage project, and undertaking major pothole repair on roads, after more significant moisture during the past Winter season.
 - Royce reminded members that 23CFR661 provides FHWA guidance for Bridge construction and maintenance – always involve the DOT District engineers for any bridge project
3. McKinley County:
- The County is running out of maintenance materials due to difficulty accessing their primary source, related to mud and an unusually wet winter.
 - Johnson Road Project: Complete: Chip Seal 4.2 miles; Base Course 6.3 miles
 - TIF: \$1.2 million awarded for 10 miles of Deer Springs Road improvement – ongoing dept. on weather for Mexican Springs Chapter.
 - TIF: \$1.3 million awarded for 18 miles of CR19 road improvement – multiple Eastern Navajo Chapters; collaborating with NDOT for road repairs and renovation.
 - The County is submitting for funding for two projects in the Prewitt area.
 - Roads in Manuelito and superman canyon are needing bridge repair or replacement.
 - County has had weather delays related to continued construction on most of their projects.
4. Gallup: (no new news – report from previous month follows)
- In close out with NMDOT Dist. 6 for the Allison Bridge Replacement project and NM118 Pedestrian Safety Projects
 - Veterans Cemetery Access Road: Bid awarded, pre-con scheduled, working with DOT Dist. 6 on certifications, scheduled to open on Memorial Day.
 - Working on Coop Project certifications to rehabilitate a number of city streets
 - Sky City CDBG project is complete and in close out with NM-Dept. of Finance Admin.; fiscal audit completed in December, 2018
 - Working on LGRF and MAP Applications for next fiscal year, to be forwarded to DOT Dist. 6

- Coal Avenue Event Street: design at 60% at this time.
5. Milan (not present this meeting – last report as follows):
- Motel Drive project continues, obtained extension through October 12
 - Coop funded project for drainage behind Allsup's is at 90% design
 - Sand Street bridge in design
 - Mirabol Park – pursuing funding, hope to start in December or January
6. Ramah:
- BIA Projects Update:
 - BIA 125 mp 18 – 24.6 – PS&E underway, need to schedule technical review with stakeholders
 - BIA 125 MP O – 4.4 and BIA 195 submitting a contract amendment for time extension due to environmental report submittal and review
 - Received ROW documents for BIA 195, BIA 145 and BIA 113; held a meeting with allotment owners to present alignments for concurrence.
 - Coordinating with Ramah BIA Office for alignment locations on allotted lands.
 - Received official TTIP for RNDOT's projects, maintenance and planning.
 - Attended the TLPA Handbook training.
 - Received proposals for Pine Hill ADA Compliance Study.
 - Submitted striping project for LGRF funding.
 - Ongoing general maintenance for area roads, cattle guards and signage, blading and shaping, pot holes and base course patching (incl. school bus routes). Cleaning and replacing roadway signs. Field fence repairs, post replacements and gate repairs. Maintenance more demanding this Winter season due to frequent and heavy snow fall.
7. Cibola County:
- ZMTP RTP trail project is funded for FFY2019 construction.
 - ICIP approved for the County
 - Capital Outlay awarded for road maintenance and new Sheriff vehicles
 - WH Pacific helping to identify data gaps
8. Grants:
- Riverwalk trail: in bidding process, construction anticipated for next month
 - 1st Street phase 2 Washington to Adams underway, anticipating phase 3 construction in June.
 - 2nd Street: pre-PS&E meeting completed; construction anticipated for June.
 - 2nd Street Channel project will include two bridges to the High School.
 - First phase for high school trail to commence this summer.
 - The next major project will be Roosevelt Road and Bridge; the north sidewalk is currently at 90% design.
9. Pueblo of Laguna:
- The Pueblo is pursuing an FHWA grant to develop a Pueblo-wide (all Villages / roads) Safety Plan, and will be seeking data sources identifying various crash incidents, and high crash incident locations; may need assistance from the RTPO or DOT with analyzing crash data. The Pueblo has a number of State Routes, where high speeds impact upon more fatal crashes.
 - NM 124 Trail- Paraje to the Kawaika Center, a bike/ped path: Construction is in progress and currently at 50% complete, completion date is anticipated April 2019. NMDOT performed their 30% inspection audit on 2/11/19.
 - NM 124 Trail- Encinal Road to St. Rd. 279, a bike/ped path: The Construction Management services firm selected is Bohannon Huston Inc. A meeting with FHWA was held in late December to discuss the letting schedule. The project will be bid in first quarter.
 - L26 Rainfall Road from Cubero Wash to Seama bridge M108: The project is in bidding, with a due date of March 8. The project will be presented to the Tribal Council March 14, with a recommendation of award. Construction is anticipated for mid-April, 2019.

- M137 bridge at Laguna to Laguna Subdivision: Construction is complete, with a punch list for a few minor items to be complete when temperatures are above 45 degrees, anticipated in April, 2019.
- Mill, Overlay, Striping & Enhancements Project: for L503 Veterans Memorial Rd, L200 Postal Road and L245 Raindrop Road. Construction has resumed March 1 for L503 and L200; completion anticipated for May, 2019.
- BIA Road Maintenance Striping Project: Routes-L22 Casa Blanca Road, L500 Central Park Rd, L200 Twin Lakes Rd, L200 Old Bridge Rd, L200 Porkchop Hill Rd and L200 Elizabeth Bender Rd. The project will be bid in the spring of 2019.
- NM 124 Roundabout: The repairs to the roundabout are being coordinated by NMDOT, no start date has been determined.
- L24 Rainfall Road: design changed to two phases, Ph-1 Road & Trail and Ph-2 Conc Box Underpass, design is in progress
- L26 Deer Dancer Road: at 90% design, working on ROW amendments
- L243 Acorn Road design: completed 100% design, pending design review with the BIA
- M154 Paguete Wash Bridge: PER In progress
- M108 San Jose River Bridge-Seama: PS&E complete and ROW amendments approved. The Engineer of Record will update Estimate, for submission to BIA for construction funding.
- Planning and Design Request for Proposal: RFP for design services for L248 Bluejay Road and L248 Blue Star Loop, will be published March 2019.
- The Pueblo's Safety Plan is completed.

9. Northern Navajo:

- LGRF application submitted for Sanostee Chapter road
- Annual NDOT Transportation Symposium took place April 2-4 at Twin Arrows Casino, east of Flagstaff.
- TTIP funding cycle is coming up
- New Mexico funding priorities for Northern Navajo include the N36 / NM371 intersection (near Flowing Waters Casino) and the Shiprock School Zone.

10. Eastern Navajo (Rosilyn has left her position – previous report follows):

- Right of Way has been a challenge for Chapters to address related to road development
- BIA is assisting with maintenance work for N474 from Hwy 197 to Sandoval County line on behalf of Ojo Encino
- Assisting area Chapters with project development from state or NDOT sources
- Eastern Navajo has six projects proposed for the 2019 RTIPR

C) State DOT Reports:

1. Planning / Govt. to Govt. Unit Liaison – Neala Krueger:

- RTPO award letters should be out by the end of the month.
Important reminders from last month's report as follows:
- May 14-15: FHWA mandatory training for local govt. funding requirements – RTPO/MPO staff only
- TAP Selection committee to select projects for funding March 14; RTP Selection Committee to select projects for funding Feb. 28 – **check if your projects got funded: TAP: Maggie Moore: 505-470-4705 / Maggie.Moore@state.nm.us**
- FHWA has developed an accelerated safety program for more efficient project development
- The final RSA report for the 2nd and 3rd Street rail crossings for Gallup is complete and available
- Gallup Transportation Safety Plan – final report in progress
- Check on free webinars from the National Highway Institute
- The statewide Bike Plan is now available from NMDOT

2. NMDOT Tribal Liaison – Ron Shutiva: (not present; report from previous meeting follows)

- Quality Assurance Reviews are forthcoming in the next couple months, from NMDOT
- HSIP currently has a back-log of requested RSA's; need help from the DOT Districts to prioritize
- ADA Compliance: local communities can use the DOT templates

- Need follow up on NM118 drainage study – Vincent Steiner is the lead Engineer for Bohannon Huston; **check the McKinley O.E.M. office for previous Army Corps of Engineers study**
- Ron requests **assistance to push Karen Benally for a new Eastern Navajo RTPO Representative**
- The new N.M. Indian Affairs Dept. Secretary is Lynn Trujillo, from Sandia Pueblo
- Ron would like to promote quarterly meetings to improve coordination between the DOT District and the Tribes
- Michael Sandoval is the new Transportation Secretary for New Mexico, as Tom Church has retired
- Anticipate the statewide Tribal Safety Summit for around mid-November, 2019 – will emphasize DUI, speeding, and jurisdictional collaboration

3. DOT District 5 – Steve Lopez:

- Meeting with Colorado Officials for work anticipated on US160 – ROW on this road may belong to the BIA?
- Working to prioritize Shiprock School Zone improvements, based on funding availability.

4. DOT District 6 – JoAnn Garcia:

- Reminder that Capital Outlay funded projects must also comply with 30%, 60%, 90% design.
- Consider attending the State Veterans Memorial Park Grand Opening located off Hassler Valley Road in Gallup, scheduled for May 27.

VIII. New Business / Open Floor – Members & Guests: No new business presented.

IX. Review Calendar & Announcements

- FHWA Office of Planning, Environment & Realty / Human Environment Digest: weeks of 3/24 and 3/31.
- Govt. to Govt. Updates: Weeks of 3/4/19, 3/18/19 and 4/1/19 – emailed to members as they came out.
- AASHTO Publications Updates: weeks of 3/11/19, 3/14/19 and 3/26/19 - emailed as they came out
- Webinar – GRS-IBS: Solutions to Bridge Construction Challenges
- LTAP Information: upcoming courses
- NMDOT Tribal & Local Public Agency Handbook Training: Offered 3/26 in Grants and 3/27 in Farmington
- National TTAP Training Opportunities: emailed to tribal RTPO members on 3/20/19 courtesy of Angelina Grey, COG Planner.
- National Transportation Conf. and Transit Opportunities: emailed to RTPO members and regional public transportation providers 4/3/19.
- 2019 Tribal Transportation Program Safety Fund: Information emailed to RTPO Tribal members 4/3/19 with appreciation to Ron Shutiva for this news.
- CNN news on Bridge Safety: 47,000 structurally deficient bridges in America will take 80+ years to repair or replace – available to members 4/4/19 as part of the RTPO meeting package on the COG website.
- Snapshot of the 2019 N.M. Legislative Session: providing news of all the legislation and funding provided for local projects in this legislative session, along with which local governments it is targeted for. Much appreciation to NWNMCOG deputy (and soon to become executive) director Evan Williams.

X. Next Meetings:

- **May 8:** Grants Public Library, 1101 N. First Street, Grants, NM
- **June 12:** Ashiwi College & Career Center – 67 Rt. 301 North of Hwy 53, Zuni, NM
- **July 10:** San Juan County Fire Operations Center – 209 South Oliver Drive, Aztec, NM (We may commence at the County Commission Chambers – large County Complex on north side of Oliver Drive – just before the Fire Ops. Center on the south side; in order to briefly meet with the Farmington MPO.)

XI. Adjournment

At 1:30 PM, motion for meeting to adjourn by Stan Henderson - Gallup, seconded by Larry Joe – Northern Navajo; passed by consensus, none opposed. Lunch and snacks provided by City of Gallup.

MEETING ACTIONS:

RTPO Members:

- “Dot your i’s and cross your t’s” – members encouraged to double check all their projects to ensure all required documentation is available – including any required supporting resolutions from your respective governments.

RTPO Staff:

- Distribute the schedule developed that provides annual or multi-year deadlines for all RTPO deliverables including reports – quarterly and annual, RTIPR Call for Projects cycle, Regional Work Program updates or amendments, and governing document updates (*Bylaws, Open Meetings Act Resolution, Title VI Plan, Public Participation Plan, Official Membership Roster*)
- Continue to update the Reg. Trans. Plan tracker instrument and pursue relevant information.
- Maintain appointment forms as members transition.
- Keep an eye on federal funding for public transportation, and inform our regional 5310 & 5311 providers and RTPO members of any pending changes
- Continue collaborating with Northern Pueblos RTPO for development of the RISTRA / Panoramic real-time / transparent project development status website.

NMDOT Staff:

- Continue to press for LTAP “cradle to grave” comprehensive project development training.
- Assist in arranging a presentation on the new HSIP process.
- Continue to assist with information on the latest Transportation Bill, and the NMDOT Funding Formula.
- Technical assistance with locating data sets for RTP performance measures.



Thanks to City of Gallup for hospitality



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NORTHWEST NEW MEXICO COUNCIL OF GOVERNMENTS

**Northwest Regional Transportation Planning Organization
(NWRTPO)**

**Agenda Item #IV: Local Govt. Transportation Project
Fund**

**Subject: New State fund established to support rural transportation
development**

Prepared for: May 8 RTPO meeting with a short application time frame

Date: 5/1/19

BACKGROUND

- **Why?** Rural areas and small towns in New Mexico are suffering with deteriorating infrastructure, including transportation needs, with inadequate funding to even maintain what they have, never mind developing new infrastructure
- **Purpose.** This fund was established by the state to address rural needs in the area of transportation, to compliment the Local Govt. Road Fund and help ensure that our small towns and rural areas can support local transportation infrastructure which does not qualify for federal funding.
- **Discussion/Finalization.** The NWRTPO will present this opportunity with a short application time frame

CURRENT WORK

- RTPO members are encouraged to consider this funding for local projects. They can apply the funding to those cited in the RTIPR, or for other local roads or infrastructure, with justification for the local need.

ANTICIPATED WORK

- RTPO members about one month to complete their applications, including PFF and PPF submissions, along with supporting resolutions from their leadership.

ATTACHMENTS

- Guidance on this funding from NMDOT, along with a summary of this guidance from the NWRTPO staff related to application requirements

BUDGET IMPACT

- This fund will add capacity for local priorities, including those that don't qualify for federal funding

ACTION ITEM

- N/A.



April 30, 2019

RE: Call for Projects

Metropolitan and Regional Transportation Planning Organizations:

The New Mexico Department of Transportation (NMDOT) is pleased to announce its call for projects. Local and tribal governments in New Mexico are eligible to apply for state funded grants. Eligible projects are in the following categories: (1) environmental and other studies; (2) planning; (3) design; (4) construction; and (5) acquisition of rights of way necessary for the development of transportation infrastructure, which includes highways, streets, roadways, bridges, crossing structures and parking facilities, including all areas for vehicular use for travel, ingress, egress and parking.

For qualified projects, funding will be available via a disbursement program that will pay for up to between 75% and 95% of the project costs and will require up to a 5% to 25% match from the grantee.¹ Grantees may provide more than 5% to 25% of the total project cost. If the grantee anticipates funding any part of the project with federal funds at any point in the project, the project must comply with all federal requirements. The grant funds awarded must be spent by January 2024. The State Transportation Commission (STC) selects the project.

NMDOT must provide a list of potential projects to the STC by August 1, 2019. In order to meet this deadline and streamline this process, the NMDOT will work directly with the Metropolitan Planning Organizations (MPOs) and Regional Transportation Planning Organizations (RTPOs) to create the list of potential projects and application packages. The NMDOT is also encouraging the MPOs and RTPOs to use their existing lists of prioritized projects to help determine regional priorities. For MPOs, this list is the current prioritized project list created as part of your Transportation Improvement Program (TIP) development. For RTPOs, this list is your current Regional Transportation Improvement Program Recommendations (RTIPR). Using these lists will ensure that there is a higher degree of project readiness because the projects are already determined to be feasible by the NMDOT District, and these projects are determined to be a regional priority and have likely received approval by the policy board/committee of the MPO or RTPO.

Although the NMDOT is requesting that MPOs/RTPOs use their existing prioritized project lists, MPOs/RTPOs are encouraged to reach out to potential grantees with projects not currently on the TIP or RTIPR.

¹ Most potential grantees may apply for hardship if they are unable to pay the required match. During the call for projects, potential grantees must indicate in their cover letter if they intend to apply for hardship. If the NMDOT selects a potential grantee for funding, the potential grantee will go through the hardship application process at that time. The Department of Finance and Administration (DFA) conducts the hardship determination process using the same process as used for the Local Government Road Fund. Tribal governments are not eligible to apply for a hardship.

**Michelle Lujan
Grisham**
Governor

Michael R. Sandoval
Cabinet Secretary

Commissioners

Jennifer Sandoval
Commissioner
District 1

Bruce Ellis
Commissioner
District 2

Keith Mortensen
Commissioner
District 3

Walter G. Adams
Commissioner
District 4

Vacant
Commissioner
District 5

Charles Lundstrom
Commissioner
District 6

If potential grantees would like to apply for available funds, they must prepare/update and submit the following documents (application package) to the appropriate MPO/RTPO:

1. Cover letter including: (1) brief overview of project; (2) whether the potential grantee intends to apply for hardship (match waiver); (3) the timeframe in which the potential grantee is prepared to spend the grant funds, if received (project readiness); and (4) whether the project falls into category (a) or (b):
 - a) Project is located on or within locally-owned right-of-way and the project does not include federal funds; or
 - b) Project is located within or on NMDOT owned right-of-way or is an NHS route and/or may include federal funds;
2. Project must fall into one or more of the following categories, including: (1) environmental and other studies; (2) planning; (3) design; (4) construction; and (5) acquisition of rights of way necessary for the development of transportation infrastructure, which includes highways, streets, roadways, bridges, crossing structures and parking facilities, including all areas for vehicular use for travel, ingress, egress and parking;
3. Project Feasibility Form (PFF) signed by District representative (MPOs that conduct a different process for determining feasibility do not need to include a signed PFF); if the project does not have a signed PFF but is in an RTPO area or an MPO area that uses PFFs, then the potential grantee must work with the District on the PFF at the application update meeting (see below);
4. Project Prospectus Form (PPF);
5. Resolution of Sponsorship from their governing body, indicating the availability of the 5% match. Alternatively, the potential grantee may submit an official letter signed by the potential grantee's chief executive or official with budget authority, indicating the availability of the 5% match;
6. Map of project location; and
7. (If applicable) Letters of support from entities that own the project right-of-way, if the applying potential grantee does not own all of the project right-of-way. This includes getting a letter from the NMDOT District if the project is partially or fully within NMDOT right-of-way.

The PFF and PPF are available on the NMDOT local government webpage: http://dot.state.nm.us/content/nmdot/en/POD_Pubs.html.

Once the MPO/RTPO has the PFFs (and PPFs as necessary), they and the potential grantees must meet with the appropriate NMDOT District to review the projects. This meeting is an opportunity to (re)review the feasibility of the application and update the project costs estimates. Once the NMDOT District (re)reviews the PFFs and PPFs, and the potential grantees update the PPFs accordingly, the MPO/RTPO must submit the updated application packages in PDF form to NMDOT's FTP site by June 14, 2019. The MPO/RTPO planner also must upload the list of prioritized projects or RTIPR to NMDOT's FTP site. Directions for uploading documents to the FTP site are forthcoming.

While each MPO/RTPO may create their own timeline to provide the final applications to NMDOT by June 14, 2019, below is example timeline that MPOs/RTPOs may elect to use:

- Upon receipt of this letter:
 - MPO/RTPO staff reviews current prioritized projects list or current RTIPR and reaches out to potential grantees with projects to inform them of the call for projects and ask them to: (1) update or complete the PPF (and PFF if not previously obtained); (2) get a resolution or letter of sponsorship; and (3) and get letters of support for ROW (if applicable);
 - MPO/RTPO staff schedule meeting with potential grantees and appropriate NMDOT District, to take place between May 27 and June 7.
- May 24, 2019: Updated/completed PPFs (and PFFs if not previously obtained) due to MPO/RTPO Planner; MPO/RTPO Planner distributes to NMDOT District for review prior to meeting.
- May 27-June 7, 2019: MPO/RTPO, potential grantees, NMDOT District and NMDOT Planning Liaison meet to go over applications and update as necessary. This may be one group meeting per MPO/RTPO, rather than individual meetings.
- From date of the meeting through June 12, 2019: potential grantees may make additional updates (if necessary) to application materials, and send their complete and final application packages to MPO/RTPO.
- June 14, 2019: MPO/RTPO transmit final application packages to NMDOT via FTP site (directions forthcoming).

Thank you for your assistance in awarding the available funds. NMDOT appreciates the responsiveness of the MPOs and RTPOs during this process, in order to ensure that it awards the available funds to projects that meet regional priorities that are processed and vetted through MPO and RTPO planning processes.

If you have any questions regarding this program, please contact Clarissa Martinez in the NMDOT Project Oversight Division at (505) 699-9946 or clarissa.martinez@state.nm.us. For additional support and questions about the application process, please contact your NMDOT Gov't to Gov't Planning Liaison.

Sincerely,



Michael R. Sandoval
Cabinet Secretary

Copy via Email: Trent Doolittle, D1 District Engineer
Tim Parker, D2 District Engineer
Ken Murphy, D3 District Engineer
James Gallegos, D4 Acting District Engineer
Paul Brasher, D5 District Engineer
Larry Maynard, D6 District Engineer

David Trujillo, Special Projects Engineer
Ken Baca, General Counsel
Mallery Manzanares, Budget Director
Marcos Trujillo, Project Oversight Division Director
Tamara Haas, Asset Management & Planning Division Director
Rebecca Maes, STIP Coordinator
Jessica Griffin, Statewide Planning Bureau Chief
Clarissa Martinez, State Programs Coordinator
Jolene Herrera, STIP Staff Manager
Rosa Kozub, Gov't to Gov't Unit Supervisor

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AN ACT

RELATING TO THE PUBLIC PEACE, HEALTH, SAFETY AND WELFARE;
PROVIDING DEFINITIONS; CREATING THE LOCAL GOVERNMENT
TRANSPORTATION PROJECT FUND; PROVIDING FOR DISTRIBUTIONS FOR
LOCAL GOVERNMENT TRANSPORTATION INFRASTRUCTURE PROJECTS;
MAKING AN APPROPRIATION.

BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF NEW MEXICO:

SECTION 1. A new section of Chapter 67, Article 3 NMSA
1978 is enacted to read:

"DEFINITIONS--LOCAL GOVERNMENT TRANSPORTATION PROJECT
FUND CREATED--DISTRIBUTIONS.--

A. As used in this section:

(1) "fund" means the local government
transportation project fund;

(2) "local government" means a county or
municipality;

(3) "local government transportation
project" means environmental and other studies, planning,
design, construction and acquisition of rights of way
necessary for the development of transportation
infrastructure in a county or municipality;

(4) "non-state money" means money that does
not derive from revenue or interest into the state treasury
or into a state fund; and

1 (5) "transportation infrastructure" means
2 highways, streets, roadways, bridges, crossing structures and
3 parking facilities, including all areas for vehicular use for
4 travel, ingress, egress and parking.

5 B. The "local government transportation project
6 fund" is created in the state treasury. The fund consists of
7 appropriations, donations, interest from investment of the
8 fund and other money distributed to the fund. The department
9 shall administer the fund and may establish subaccounts for
10 the fund as it deems necessary. Money in the fund is
11 appropriated to the department for expenditure as provided in
12 this section. Disbursements from the fund shall be made by
13 warrant of the secretary of finance and administration
14 pursuant to vouchers signed by the secretary of
15 transportation or the secretary's designee. Money in the
16 fund shall not revert at the end of a fiscal year.

17 C. Money in the fund may be used to make a grant
18 to a local government for a local government transportation
19 project that has been approved pursuant to Subsection D of
20 this section for up to:

21 (1) ninety-five percent of the total cost of
22 a local government transportation project; provided that the
23 local government has demonstrated an ability, and has
24 contracted, to provide the remainder of the project costs in
25 non-state money; or

1 (2) one hundred percent of the total cost of
2 a local government transportation project if a financial
3 hardship qualification certificate is issued to the local
4 government by the department of finance and administration
5 and the level of hardship assistance is approved by the state
6 transportation commission; provided that the local government
7 has demonstrated an ability, and has contracted, to provide
8 the remainder of the project costs in non-state money.

9 D. By August 1, 2019 and by August 1 of each year
10 thereafter, the secretary shall submit a proposed list of
11 local government transportation projects identified by the
12 department's metropolitan planning organization and regional
13 transportation planning organization planning process to the
14 state transportation commission. Subject to any direction by
15 the legislature regarding distributions from the fund, such
16 as minimum distributions by engineering districts or to rural
17 or urbanized local governments, the commission shall approve
18 a prioritized list of local government transportation
19 projects for funding from the fund by September 1, 2019 and
20 by September 1 of each year thereafter. The commission may
21 approve subsequent changes to a priority list as it deems
22 necessary.

23 E. By November 30, 2019 and by November 30 of each
24 year thereafter, the department shall provide a report to the
25 appropriate interim legislative committee on the status of

1 the fund, the status of the local government transportation
2 projects for which grants have been made from the fund and
3 the outstanding demand for assistance from the fund."

4 SECTION 2. EFFECTIVE DATE.--The effective date of the
5 provisions of this act is July 1, 2019. _____

HTPWC/HB 694
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Local Government Transportation Project Fund (LGTPF)

Summary of Call for Projects Guidance:

1) This is a state funded grant program, *(as we understand per discussion – intended to help address the lack of / inadequate funding available to small towns and rural areas, along with related difficulty in generating adequate local \$ match).*

2) Eligible Transportation Projects include:

- Environmental and other studies
- Planning
- Design
- Construction
- Acquisition of R.O.W.
- Highways, streets, roadways, bridges, crossing structures, parking facilities

3) Funding available for qualifying projects will cover from 75 to 95 % of costs – requiring a 5% to 25% local match. If the project includes federal funding, it must comply with all related federal requirements.

4) Grant funds awarded must be spent down by January, 2024.

5) NMDOT provides final project list to the State Transportation Commission by August 1, 2019

- Due to this short time frame (3 months) NMDOT will collaborate with MPO's and RTPO's to generate project lists and application packages.
- MPO's and RTPO's are encouraged to draw from their existing TIP and RTIPR project citations, related to the local prioritization process, project readiness, and evidence of public, local government and stakeholder support.
- MPO's and RTPO's may also choose to pursue projects not cited in their TIP or RTIPR, related to emerging public and private local transportation priorities (obviously cite justifying circumstances for such projects, along with local support)

6) Application Package:

a) Cover letter:

- Project overview
- Will grantee apply for hardship match waiver
- Project time frame for expenditure of grant funds (readiness)
- Cite project category as follows:
 - Located on / within locally owned right of way and does not include federal funds
 - Located on / within NMDOT right of way, or is an NHS (?) route, and may include federal funds

b) Project must fall into the categories cited in #2 above.

c) PFF signed by DOT District Rep., followed by **(d)** PPF for the project

e) Resolution of Sponsorship from local govt., indicating 5% match availability (or official letter from chief executive, or official with budget authority committing the 5% match).

f) map of project location

g) Letters of support from ROW owner-entities, or NMDOT District if they own the ROW

7) After PFF / PPF process, local entities must meet with NMDOT District staff to review the projects, and fine tune timeframes and anticipated expenses

8) After local entity and DOT consensus – local entity must update the PPF accordingly; and submit final application package to NMDOT FTP website in PDF form by / before June 14, 2019.

9) Timeline example:

- **Now:** Inform members of Call for Projects and provide guidance on process (PPF, PPF, Resolution of Sponsorship from local govt., Letters of Support for ROW as needed).
- **May 17:** updated or new PPF's to RTPO staff, for delivery to District 5/6 Engineers for signature.
- **May 24:** updated or new PPF's to RTPO Planner; RTPO staff reviews and forwards to NMDOT District for review prior to meeting.
- **May 27 – June 7:** RTPO staff, members, and DOT District / Planning staff meet to review applications and edit / update for finalization, and submit to NWRTPO. **We'll need to establish a date for this at DOT Dist. 6 (incl. Steve Lopez, if Larry Joe has any projects).**
- **June 12:** Deadline for members to incorporate any changes or additions to application language, based on NMDOT advisement, and submit to RTPO staff.
- **June 14:** deadline for RTPO application package submissions to NMDOT via FTP site.

Questions for Discussion:

1. **MATCH:** Can you explain the match? We thought the program was set at 95% grant and 5% match. We understood the legislative intent was to reduce the necessary match requirements to make this program more accessible to rural communities. As per the legislation, the State Transportation Commission is authorized to provide project grants up to 95 percent of project costs for selected projects but may grant up to 100 percent of project costs should the local government obtain a hardship waiver from the Department of Finance and Administration.
2. **FUNDING:** With a total of \$50 million available state-wide, is there a funding limit? A typical award level? How many awards do you foresee? Is this a formula-based program? Are there funding levels or targets for categories (1-5) or the project type?
3. **RTIPR:** Our RTIPR does not have a section for this funding source? Only projects that are Federal classified were allowed to be listed, yet this funding is more flexible in terms of allowing local projects. Can we amend our RTIPR to add a prioritized listing of projects that are eligible and desired by our members.
4. **LGRF vs. LGTPF:** Our members have already submitted their LOI's for LGRF projects. When will they be notified of award, and if they are not awarded would they be able to re-apply into this new program? How would the timing work in terms of notification and re-applying within the Call for Projects timeframe?
5. **PROJECT DEFINITIONS:** Do you have definitions of crossing structures and parking facilities as these types of projects are new to us?
6. **SCORING CRITERIA:** Is there a scoring criteria for application packages? Does NMDOT have a preference on project category or project type?



GOVERNMENT AND SERVICE COORDINATION OF COMMUNITIES
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NORTHWEST NEW MEXICO COUNCIL OF GOVERNMENTS

**Northwest Regional Transportation Planning Organization
(NWRTPO)**

Agenda Item #V: TAP, RTP & CMAQ Awards

Subject: TAP & RTP Awards for our region. No CMAQ applications were submitted for our region.

Prepared for: Discussion on funding awarded within our region, implementation timelines, and application competitive factors.

Date: 5/1/19

BACKGROUND

- **Why?** Discussion will cover who was awarded, implementation plans going forward, and any perspective on application strengths or weaknesses.
- **Purpose.** RTPO member awareness of funding awards to our region, plans for development, and application competitive performance issues for future calls for projects.
- **Discussion/Finalization.** RTPO members will share and discuss application process and plans for projects going forward.

CURRENT WORK

- Members awarded funding to begin preparing for project implementation

ANTICIPATED WORK

- Project implementation once awarded funding

ATTACHMENTS

- Memo from Maggie Moore – NMDOT Planning on TAP and RTP awards

BUDGET IMPACT

- None.

ACTION ITEM

- N/A.

TAP/ RTP Awards

Moore, Maggie, NMDOT <Maggie.Moore@state.nm.us>

Tue 4/30/2019 12:14 PM

To: Glendenning, Shannon, NMDOT <Shannon.Glendenning@state.nm.us>;

Cc: Shutiva, Ron, NMDOT <ron.shutiva@state.nm.us>; Krueger, Neala, NMDOT <Neala.Krueger@state.nm.us>; Moriarty, Joseph, NMDOT <Joseph.Moriarty@state.nm.us>; Herrera, Jolene M, NMDOT <JoleneM.Herrera@state.nm.us>; Gallardo, Judith, NMDOT <Judith.Gallardo@state.nm.us>; Smith, Luke, NMDOT <Luke.Smith@state.nm.us>; Maestas, Manuelito, NMDOT <Manuelito.Maestas@state.nm.us>;

MPO + RTPO Planners,

As most of you are aware, the TAP and RTP awards were sent out at the end of last week. The T/LPAs have until May 9th to review and accept their awards. After that deadline I will distribute a final comprehensive list of all the awards.

Cheers,
Maggie

Maggie Moore
NMDOT Planning
1120 Cerrillos Road, SB1 North
Santa Fe, NM 87505
Mobile: (505)470-4705



14-11-1987 THE NORTHWEST COUNCIL OF GOVERNMENTS
DALLAS, TEXAS 75241

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NORTHWEST NEW MEXICO COUNCIL OF GOVERNMENTS

Northwest Regional Transportation Planning Organization (NWRTPO)

Agenda Item #VI: Reports, Updates & Announcements

Subject: Discussion / Presentation Items

Prepared by: Robert Kuipers, NWRTPO

Date: 5/1/19

BACKGROUND

- **Why?** Update RTPO members on news, training, funding, and other items of special interest
- **Purpose.** Keep RTPO members up to date on critical information from NWRTPO and NMDOT sources

Informational Items

Regional News & Updates

- Regional Work Program Status Report
- RTPO Report
- **2019 TLPA Handbook Training: who attended the trainings: 3/26 in Grants, 3/27 in Farmington**
- Meeting schedule: members to confirm location & date/time reservations along with ADA compliance
- Annual Member Survey time again
- Member Reports

Member Special Reports:

- None submitted prior to the meeting

NMDOT Reports:

- G to G Liaison: Neala Krueger
- Tribal Liaison: Ron Shutiva
- District 6: JoAnn Garcia & staff; District 5: Steve Lopez
- DOT Planning Unit – Govt. to Govt. Bi-weekly Updates

Training & Funding Opportunities

- New BUILD Grant – Tribal & Rural Introductory Webinar occurred May 2; Preparing Benefit Cost Analysis webinars coming May 7 and May 14; 2nd Introductory Webinar coming May 9
- Upcoming LTAP training opportunities (grant writing basics at June 12 NWRTPO meeting in Zuni)
- National Regional Transportation Conference – June 17-19, 2019, Columbus, Ohio

New Business / Open Floor:

- None requested in advance of this meeting



A PROGRAM OF Northwest New Mexico Council of Governments

NWRTPO | Northwest Regional Transportation Planning Organization

Monthly Report – April 2019

- A. FFY 19 -20 NWRTPO Call For Projects Cycle:** The NWRTPO completed another Call for Projects cycle that runs from June, 2018 through March, 2019. The finalized FFY2020 – 2024 RTIPR stands at a total of \$64,596,000; with 4 Roadway projects, 7 Planning & Studies projects, 2 TAP projects, 2 RTP projects, 2 Bridge projects, 1 FLAP project, and 8 Safety projects, for a total of 26 projects for our region; all of which qualify for federal funding per functional classification. The DOT District 6 RTIP (“Zipper”) was finalized at a total of \$73,571,000; incorporating one Roadway project for Catron County of the SWRTPO, and one CMAQ project for Sandoval County of the MRRTPPO.
- B. Local Government Transportation Project Fund:** The State of New Mexico recently announced a new LGTPF fund to support rural and small town transportation needs, complimenting the ongoing Local Govt. Road Fund. This fund has \$50 million available statewide, and is not restrained by federal functional classification requirements, so the funding can even be applied to local roads, based on the transportation priorities and needs of the local government. This fund is on a tight time schedule with application packages due June 14, so our RTPO members will need to move quickly on required documentation (PFF, PPF, Resolution of Sponsorship from local governments, and letters of support for Right of Way access where needed).
- C. New Federal BUILD Grant:** A new Federal BUILD Grant has been announced with an application due date of July 15, 2019. Grant Guidance webinars are available May 2 and May 9, and Benefit Cost Analysis webinars are available May 7 and May 14. The FFY2019 cycle has \$900 million available nationally.
- D. GIS Data Gathering, Mapping and Compiling Work:** RTPO staff need to re-invigorate our outreach to our three Pueblos – Laguna, Acoma and Zuni regarding the opportunity to include their transportation mapping and data into our regional portfolio, based on what each Pueblo is willing to share. COG staff continue to provide technical assistance and GIS mapping for development of 66 new miles of recreational trails in the Zuni Mountains in McKinley and Cibola Counties during FFY18 – FFY19; and continue contributing GIS mapping for regional transportation infrastructure.
- E. NWRTPO Regional Transportation Plan:** RTPO staff have conducted annual updates to our R.T.P. at this time, and anticipate more updates in the year ahead, as the NMDOT (State plan) is coming into the 4-year major update cycle. Our RTPO may not need major updates to our plan, as we constantly update it on an annual basis.
- F. NWRTPO Regional Work Program – FFY2019 – FFY2020:** The RWP for FFY2019 has been finalized and approved by NMDOT as follows: 1) Long Range Plng. 250 hrs., 2) Tech. Support/ Data Mgmt. 200 hrs., 3) Project Dev. 400 hrs., 4) Other Activities 200 hrs., 5) General RTPO Support 600 hrs., 6) RTPO Admin. 450 hrs.
- G. NMDOT Road Safety Audit and Safety Plan for Gallup:** NM DOT staff have collaborated with COG / RTPO staff and City of Gallup leaders and administration to undertake a Road Safety audit for the downtown area, centered around 2nd and 3rd Street rail crossings, and have been meeting with support from Wilson & Co. for development of a City wide Transportation Safety Plan, addressing issues in high accident incidence areas.
- H. FHWA 2 CFR-200 Training:** This is a mandatory two day training for RTPO staff which will take place May 14-15 at the Bataan Memorial Building – 400 Don Gaspar Avenue in Santa Fe, to cover the guidance around updates for federal transportation funding requirements and regulation, for local government projects.
- I. National Regional Transportation Conference:** This year’s national transportation conference will take place June 17-19 in Columbus, Ohio; registration opened on April 4, 2019. NWRTPO staff will attend.

RTPO APER Budgeted Staff Hours Summary

April -- Staff Hours Summary FFY19											
Function	Budget-ed Hours	FFY19 Q1	FFY19 Q2	FFY19 Q3	April	May	June	FFY19 Q4	Total Actual hours	Balance	Percentage budgeted differs from actuals*
1	250	25	30.5		0				55.50	194.50	
2	200	26	65.75		13				104.75	95.25	
3	400	170	75.75		17				262.75	137.25	
4	200	40.5	43		13.5				97.00	103.00	
5	600	114.5	155.75		54.5				324.75	275.25	
6	450	115.75	79		56				250.75	199.25	
TOTAL	2100	491.75	449.75		154				1095.50	1004.50	

*if budgeted hours differ from actual hours by more than 20% in any function, provide a narrative explanation below

Public Notice

The Northwest Regional Transportation Planning Organization (NWRTPO) Committee is scheduled to meet as follows. Information is also available and updated at: <http://www.nwnmcog.com/meetings1.html>

Wednesday, May 8, 2019 @ Grants Public Library, 1101 N. First Street, Grants, NM

Wednesday, June 12, 2019 @ Ashiwi College & Career Center, 67 Rt. 301 North – off Hwy 53, Zuni, NM

Wednesday, July 10, 2019 @ San Juan County Fire Operations Center, 209 South Oliver Drive, Aztec, NM

Wednesday, August 14, 2019 @ Laguna Public Works Department, I-40 Exit 114 to NM124 Roundabout, then east on Old US66, then left on L55 Rodeo Road, north to first parking lot, Pueblo of Laguna, NM

Wednesday, September 11, 2019 @ Pueblo of Acoma Tribal Auditorium, 33 Pinsbaari Drive, Acoma, NM

Wednesday, October 9, 2019 @ Shiprock Chapter, NM Highway 64, milepost 23 – Bldg. 5548, Shiprock, NM

Wednesday, November 13, 2019 @ Milan Parks & Recreation Office, 409 Airport Road, Milan, NM

Wednesday, December 11, 2019 @ Ramah Navajo Chapter, 434 BIA Rt. 125, Pine Hill, NM (MP 4.2 south on BIA Rt. 125 from NM53 intersection in Mountain View)

Wednesday, January 8, 2020 @ Cibola Convention Center, 515 High Street, Grants, NM

Wednesday, February 12, 2020 @ McKinley Office of Emergency Management, 2221 Boyd Ave., Gallup, NM

Wednesday, March 11, 2020 @ NM Dep. of Transportation District 6 Office, 1919 Pinon Drive, Milan, NM

Wednesday, April 8, 2020 @ Gallup Eastside Fire Station, 3700 Churchrock St, Gallup, NM

Meetings are scheduled to begin at 10:00 am and end when all business is concluded.

The purpose of these meetings is to review, discuss, and take any needed action on transportation issues of importance to the region, which includes Cibola, McKinley, and San Juan Counties. Attendance is welcome from all municipal, county and tribal governments and stakeholders within the northwest region. Interested citizens are welcome to attend.

For additional information, please contact: Executive Director Evan Williams or RTPO Program Manager Robert Kuipers at the Northwest New Mexico Council of Governments, 106 West Aztec, Gallup, NM 87301. Phone: (505) 722-4327.

Pursuant to the Americans With Disabilities Act of 1990 and Title VI of the Civil Rights Act of 1964, unless compelling reasons dictate otherwise, public meetings and hearings conducted by the RTPO in conjunction with the NMDOT will be held in accessible buildings and are open to the public. Given reasonable notice, interpreters and readers will be available to the hearing and visually impaired, and to those with limited English proficiency. Contact ADA Coordinator, Damian Segura, at NMDOT (505) 827-1778.

Annual Northwest RTPO Member Survey

NWRTPO Member Satisfaction Survey

~~January 2018~~ *May 2019*

- The goal of this survey is to provide feedback from our membership on the RTPO program.
- This is an annual deliverable under our Regional Transportation Plan that is reported to the NMDOT.
- Internal recommendations are presented and shared with the RTPO staff and membership.

1. Please enter the number of training events you attended during the last year?

LTAP/TTAP: Local or Tribal
Training Assistance
Programs

NHI: National Highway
Institute

FHWA: Federal Highways
Administration

Other

2. Would your entity be interested in a RTPO orientation for your policy officials in the upcoming year?

DESKTOP

3. How would you rate the RTPO services over the last year?

4. Please provide us information on any presentation(s) you are interested in having at a RTPO meeting.

5. Please provide us any feedback on issues or ideas that would be helpful to improve our service.

6. The RTPO continues to try to strengthen rural positioning for transportation resources, using data and performance measures; do you have any new ideas or creative suggestions?

7. The goals in our Regional Transportation Plan include:

- Goal #1: Operate with Transparency & Accountability
- Goal #2: Improve safety & health for all system users;
- Goal #3: Maintain transportation assets for long term;
- Goal #4: Provide mulitmodal connectivity & access;
- Goal #5: Respect for NM cultures, environment, history, & quality of life.

Are there specific strategies or actions within these goals that you would like more focus from RTPO staff?