



Northwest New Mexico Council of Governments  
1985-1986

a program of

**NORTHWEST NEW MEXICO COUNCIL OF GOVERNMENTS**

# **Northwest Regional Transportation Planning Organization (NWRTPO)**

# **AGENDA PACKET**

## **RTPO Technical/Policy Committee Meeting**

**Wednesday, December 11, 2019**

**10:00AM – 2:00PM**

**Ramah Navajo Chapter**

**434 BIA Rt. 125 off NM53, Ramah, NM**



**Special Thanks to Ramah Navajo Chapter**

# Northwest Regional Transportation Planning Organization (NWRTPO)

## RTPO Technical/Policy Committee Meeting

Wednesday, December 11, 2019

10AM – 2PM

Ramah Navajo Chapter

434 BIA Rt. 125 off NM53

Pine Hill, NM

## AGENDA

- I. Call to Order and Introductions.....Jeff Irving, *NWRTPO Chair*, or *Dave Deutsawe, Vice Chair*
- II. Agenda – Review & Approval.....Jeff Irving / Dave Deutsawe
- III. Minutes of 11/13/19 – Review & Approval.....Jeff Irving / Dave Deutsawe

### ACTION ITEMS:

- IV. Annual Review and Authorization of Governing Documents....Robert Kuipers, Jeff Irving / Dave Deutsawe

<ul style="list-style-type: none"><li>✓ Open Meetings Act Resolution</li><li>✓ Title VI Plan</li><li>✓ Public Participation Plan</li></ul> <p>We will not need to authorize our ongoing bylaws or Regional Work Program at this time as these are typically updated every two to four years.</p>	<p>These governing documents were updated in 2018; there are no updates proposed at this time; we are simply undertaking re-authorization for the upcoming year because our January meeting will require extra time for our annual evaluative ranking of 5310 &amp; 5311 public transportation funding applications.</p>
--	--

- V. Formal RTPO Budget Amendment.....Robert Kuipers, Jeff Irving / Dave Deutsawe
- Budget amendments exceeding 20% based on anticipated expenses for FFY2020 along with carry over funds from FFY2019. This amendment is only for the budget and no staffing hours changes are being requested.

### DISCUSSION / PRESENTATION ITEMS:

- VI. Annual 5311 / 5310 Public Transportation Application Ranking at 1/08/20 mtng.....Robert Kuipers
- Staff emailed the applications that weren't too large to RTPO members. **Applications are now posted on the COG – RTPO website for the 1/08/20 meeting in Grants at the Cibola Convention Center – 515 High Street – please access these in advance so we're informed and fair in our ranking of three 5310 and five 5311 proposals from our region.**
- VII. LGTPF Funding Awards Process & Schedule?.....Robert Kuipers, NMDOT Staff
- Continued discussion with DOT staff assuming funding is now available, the process (up front / reimbursement?) and when construction / planning can begin. **Members are reminded that they have until December 31 to execute signed agreements for this funding from the State;** at that time and thereafter – (especially our Navajo Chapters) can protect their funding by providing updates on progress with getting these funding agreements signed on a monthly basis – although it is advisable to provide these updates every two weeks!
- VIII. Reports, Updates & Announcements:
- RTPO Report: Regional News & Updates.....Robert Kuipers
    - NWRTPO Regional Work Program Status Report / Monthly RTPO Staff Report
    - **Check RTPO membership documentation;** provide templates to members needing signatures.
    - Title VI Training is available to MPO's and RTPO's from Lisa Neie – Civil Rights Manager for FHWA New Mexico. These trainings can be customized to address member concerns and issues for their regions, if provided to her in advance. Based on training length, we could provide it at one of our meetings.

- UNM-LTAP Training Opportunities
- **Local Member Issues, Reports & Updates**.....NWRTPO Members
- **State DOT Reports**
  1. Planning/Government-to-Government Unit (Neala Krueger)
  2. Tribal Liaison (Ron Shutiva)
  3. District 5 (District 5 Staff – Stephen Lopez)
  4. District 6 (District 6 Staff – JoAnn Garcia)
  5. Santa Fe Administration /Central Regional Division

**IX. New Business/Open Floor – Members & Guests**  
No requests in advance of this meeting.

**X. Review Calendar & Announcements / Training & Funding Opportunities:**

- FHWA Office of Planning, Environment & Realty / Human Environment Digest: Week of 11/14/19 – emailed to members as they came out
- Govt. to Govt. Updates: Week of 11/25/19 – emailed to members as they came out.
- AASHTO Publications Updates: Weeks of 11/12/19, 11/18/19, 11/22/19, and 11/26/19 – emailed as they came out.
- LGTPF Awards Public Notice: RTPO staff provided a public notice template sent to members on August 20, with another reminder on August 27 – to thank our Governor and State Legislators via newspaper or radio. **It's not too late at this point for any of us to still get a public notice appreciating our state leaders, for providing this funding opportunity!** Staff also understand that some of you may indeed have gotten out a public notice, but please send staff a copy (via email), so we can have a record of our appreciation for the northwest part of the state in which we all reside!
- NMDOT / UNM-LTAP: Provides a very robust collection of training opportunities – staff forward news to members as it comes out from this source – reference at [ltap.unm.edu](http://ltap.unm.edu)
- Regional TTAP Consultation Workshops: emailed to tribal members 11/12/19; TTAP in Brief Newsletter: emailed to members 11/18/19; TTAP Planning & Procurement Trng. Registration Flyer – Dec. 2-5 Southwest Region: emailed to members 11/26/19
- Intelligent Transportation Systems Professional Capacity Building Update: emailed to members 11/12/19
- USDOT T3 Webinar – Impacts of Automation: emailed to members 11/22/19
- NADO's Rural Transportation News: emailed to members 11/26/19
- ROUTES – "Rural Opportunities to Use Transportation for Economic Success": USDOT Secretary Elaine Chao announced this new funding source supporting rural transportation needs in America – emailed to members
- 49 CFR Part 29 – Tribal Transportation Self Governance Program: New federal legislation supporting tribal self-governance – emailed to members as news came out
- LGRF Expiring Contracts: RTPO staff emailed this notification from Bill Santiago – NMDOT Dist. 6 on 10/24
- US DOT announces \$321.4 million in "Nationally Significant Federal Lands and Tribal Projects": (NSFLTP) this funding will support maintenance repair or new construction for roads and bridges serving tribal or federal lands. <https://www.transportation.gov/briefing-room/fhwa1519>
- National Association of Development Organizations (NADO) Impact Award: The NWNMCOG will receive an "Impact Award" from NADO at the 2019 NADO Annual Training Conference, for the ongoing development of recreational trails in the Zuni Mountains of McKinley and Cibola Counties; this is the only award to New Mexico.

**XI. Next Meetings:**

- January 8, 2020: Cibola Convention Center, 515 High Street, Grants, N.M.
- February 12: McKinley Office of Emergency Management, 2221 Boyd Ave., Gallup, N.M.
- March 11: NMDOT Dist. 6 Office 1919 Pinon Drive, Milan, N.M. Meeting at District relevant to RTIPR process although RTIPR finalization will actually take place at the March 2021 meeting

**XI. Adjournment:**

Motion:  
Second:



Refreshments and Logistics provided by Ramah Navajo Chapter



GOVERNMENT AND REGIONAL COUNCIL OF GOVERNMENTS  
1984/01/01/01

a program of

NORTHWEST NEW MEXICO COUNCIL OF GOVERNMENTS

## Northwest Regional Transportation Planning Organization (NWRTPO)

### Agenda Item IV: Approval / Authorization of Annual NWRTPO Governing Documents

**Subject:** Authorization of Governing Documents – most of which were updated in FFY17-18, incl. Open Mtng.s Act Resolution, Title VI Plan and Public Participation Plan. Authorization for Bylaws and Regional Work Program is ongoing and conducted every two to four years.

**Prepared by:** Robert Kuipers

**Date:** 12/04/19

#### BACKGROUND

- **Why?** The NWRTPO is an organization of transportation representatives from rural tribal, community and county governments, who formally represent the interests and intent of their respective jurisdictions for transportation development in collaboration with the NMDOT. These documents govern the function of the NWRTPO, to assure proper procedure and protocol, adequate public involvement, consideration toward multi-modal / equal access for all citizens, and fair representation of local rural governments in the pursuit of transportation resources and development of infrastructure.
- **Purpose.** Members will vote to approve and authorize these documents for the year ahead.
- **Discussion/Finalization.** These governing documents will guide the function and service of the NWRTPO going forward.

#### WORK TO DATE

- Most of these documents were updated during the course of FFY2017 - 2018, so members are already familiar with them.

#### ANTICIPATED WORK

- Members will consider approval and authorization of these governing documents for ongoing RTPO function and service at today's meeting.

#### ATTACHMENTS

- No hard copy attachments – documents were sent to members by email, and are available on the COG – RTPO website

#### BUDGET IMPACT

- none

#### ACTION ITEM

- action for approval and authorization of RTPO Governing Documents

**NMDOT DISTRICT 6**  
**T/LPA ADA/TITLE VI COMPLIANCE**  
**As of 09/01/2019**

CITY	ADA TRANSITION PLAN 50+ EMPLOYEES	TITLE VI PLAN	ADA POLICY	CERT LETTER <50
Cuba	N/A	✓	N/C	✓
Gallup	2004 ADA Settlement Agreement with DOJ submitted in lieu of ADA Transition Plan-must still submit ADA Transition Plan	✓	N/A	N/A
Grants	✓	✓	N/A	N/A
*Jemez Springs	----	✓	----	----
Milan	N/A	✓	N/C	✓
Reserve	----	----	----	----
*San Ysidro	N/A	✓	✓	✓
<b>COUNTY</b>				
*Catron County	N/C	✓	N/A	N/A
*Cibola County	✓	✓	N/A	N/A
McKinley County	✓	✓	N/A	N/A
Sandoval County	✓	✓	N/A	N/A

**KEY**

- \* Not tracked as of 7/1/18. Not on STIP 2012-2021.
- N/A Not Applicable
- ✓ Compliant
- N/C Noncompliant
- No documents received

**NMDOT DISTRICT 5**  
**T/LPA ADA/TITLE VI COMPLIANCE**  
**As of 09/01/2019**

CITY	ADA TRANSITION PLAN 50+ EMPLOYEES	TITLE VI PLAN	ADA POLICY	CERT LETTER <50
Aztec	✓	✓	N/A	N/A
Bloomfield	✓	✓	N/A	N/A
*Chama	N/A	✓	N/C	✓
Edgewood	N/A	✓	✓	✓
*Encino	N/A	✓	✓	✓
*Espanola	----	----	----	----
*Estancia	N/A	✓	N/C	✓
Farmington	✓	✓	N/A	N/A
*Kirtland	----	✓	✓	✓
*Moriarty	N/A	N/C	N/C	✓
*Mountainair	N/A	✓	✓	✓
*Pojoaque	----	----	----	----
*Questa	----	----	----	----
*Red River	----	----	----	----
Santa Fe	✓	✓	N/A	N/A
*Taos	----	----	----	----
*Taos Ski Valley	----	----	----	----
*Willard	----	----	----	----
<b>COUNTY</b>				
Los Alamos County	✓	✓	N/A	N/A
*Rio Arriba County	----	----	----	----
San Juan County	✓	✓	N/A	N/A
Santa Fe County	✓	✓	N/A	N/A
*Taos County	✓	✓	✓	----
Torrance County	----	----	----	----

**KEY**

- \* Not tracked as of 7/1/18. Not on STIP 2012-2021.
- N/A Not Applicable
- ✓ Compliant
- N/C Noncompliant
- No documents received

# Northwest RTPO

NORTHWEST NEW MEXICO REGIONAL TRANSPORTATION PLANNING ORGANIZATION  
designated by the New Mexico Department of Transportation

administered by  
NORTHWEST NEW MEXICO COUNCIL OF GOVERNMENTS  
106 West Aztec Avenue  
Gallup, NM 87301  
(505) 722-4327  
[www.nwnmcog.com](http://www.nwnmcog.com)

JEFF IRVING, RTPO COMMITTEE CHAIRMAN  
DAVE DEUTSAWE, RTPO COMMITTEE VICE-CHAIRMAN

## RESOLUTION NO. 2018-01 of the Joint Technical/Policy Committee of the Northwest RTPO

### Adopting an Open Meetings Act Protocol for the Northwest RTPO

**WHEREAS**, the Northwest Regional Transportation Planning Organization (NWRTPO) Bylaws state that all meetings shall be conducted according to the *Open Meetings Act* (NMSA 10-15-4 and according to procedures adopted by NWRTPO Joint Technical/Policy Committee; and

**WHEREAS**, Section 10-15-1(B) of the *Open Meetings Act* (1978, Sections 10-15-1 to 10-15-4 NMSA 1978) states that, except as may be otherwise provided in the *Constitution* or the provisions of the *Open Meetings Act*, all meetings of a quorum of members of any board, council, commission, administrative adjudicatory body or other policymaking body of any state or local public agency held for the purpose of formulating public policy, discussing public business, or for the purpose of taking any action within the authority of such body, are declared to be public meetings open to the public at all times; and

**WHEREAS**, any meetings held by NWRTPO at which the discussion or adoption of any proposed resolution, rule, regulation, or formal motion occurs will be held only after reasonable notice to the public; and

**WHEREAS**, the Northwest Regional Transportation Planning Organization will determine annually what constitutes reasonable notice of the public in accordance with NWRTPO Bylaws;

### **NOW, THEREFORE, BE IT RESOLVED THAT:**

1. All meetings of the Joint Technical/Policy Committee of the NWRTPO shall be held in accordance with the NWRTPO Bylaws as duly adopted and with the *Open Meetings Act* as applicable.
2. The agenda for each regular meeting shall be made available by NWRTPO staff at least seven days prior to the meeting by email and by request in a hard copy form. The agenda will also be available to the public at least twenty-four hours before a special meeting is held.
3. The NWRTPO staff shall notify the public by newspaper advertisement of the time and place of Regular meetings at least ten days in advance, Special meetings three days in

---

#### MEMBERS OF THE REGIONAL TRANSPORTATION PLANNING ORGANIZATION FOR NORTHWEST NEW MEXICO

Cibola County  
San Juan County

McKinley County  
City of Gallup

City of Grants  
Village of Milan

Navajo Nation  
Pueblo of Zuni

Pueblo of Acoma  
Pueblo of Laguna



advance, and Emergency meetings as far in advance as possible. Emergency meetings will be called only under unforeseen circumstances that demand immediate action to protect the health, safety and property of citizens or to protect the public body from substantial financial loss. Emergency and Special meetings may be called by the Chairperson or a majority of the voting members. Local government entities shall post public notices for special or emergency meetings within their communities at their respective municipal and county offices. Meeting information will also be made available on the NWRTPO website.

4. NWRTPO voting members may close a meeting to the public only if the subject matter of such discussion or motion is exempted from the open meeting requirement under Section 10-15-1(H) of the *Open Meetings Act*.
5. NWRTPO staff shall keep written minutes of all open meetings. The minutes shall include the date, time and place of the meeting, names of the members in attendance and those absent, the substance of proposals or actions considered and a record of any decisions and votes taken. Draft minutes shall be prepared at least 7 days in advance of the next regular meeting and shall be approved, amended or disapproved at the next meeting where a quorum of NWRTPO voting members are present. Draft Minutes from special or emergency meetings shall be prepared within 10 days following such meetings for RTPO Member review. Minutes shall not become official until approved by the NWRTPO voting members. Recordings of open meetings may be made by NWRTPO staff but only for the purpose of preparing the official minutes. NWRTPO meeting minutes shall be made available to the public on the NWRTPO website and upon written request.

**PASSED, APPROVED AND ADOPTED** by the Joint Technical/Policy Committee of the Northwest Regional Transportation Planning Organization at a duly called regular meeting of the Committee held at Cibola Convention Center, Cibola County, New Mexico on January 10, 2018.

**Approved and Reauthorized** by the Joint Technical/Policy Committee of the Northwest Regional Transportation Planning Organization for FFY2020 at the December 11, 2019 meeting held at Ramah Navajo Chapter.

**SIGNED:**

\_\_\_\_\_  
Jeff Irving, Chairman  
RTPO Joint Technical/Policy Committee

**ATTEST:**

\_\_\_\_\_  
Evan Williams, Executive Director  
Northwest RTPO Program  
Northwest New Mexico Council of Governments

---

MEMBERS OF THE REGIONAL TRANSPORTATION PLANNING ORGANIZATION FOR NORTHWEST NEW MEXICO

Cibola County  
San Juan County

McKinley County  
City of Gallup

City of Grants  
Village of Milan

Navajo Nation  
Pueblo of Zuni

Pueblo of Acoma  
Pueblo of Laguna



a program of  
**NORTHWEST NEW MEXICO COUNCIL OF GOVERNMENTS**

---

**Northwest Regional Transportation Planning  
Organization  
(NWRTPO)**

**Public Participation Plan**



**Adopted: January 10, 2018  
Reauthorized December 11, 2019**

## ***Introduction***

The **Northwest Transportation Planning Organization** (NWRTPO) is the entity responsible for transportation planning in the region comprised of Cibola, McKinley, and San Juan counties in New Mexico per New Mexico Law. Regional planning organizations were originally founded by the New Mexico State Legislature in 1978 to orchestrate planning in nonmetropolitan areas.<sup>1</sup> The purpose of this document is to outline the State and Federal requirements for a Public Participation Plan for use by RTPOs. As an organization receiving Federal financial assistance for transportation planning, design, construction and maintenance, it is a requirement of State and Federal law that our organization develop and implement a program to foster continuing, cooperative and comprehensive (3-C) public participation. This program may be general, or project specific. In addition to being a regulatory requirement, public participation maximizes the benefits of transportation planning processes and outcomes. Accordingly, our organization recognizes that the travelling public has valuable insight to offer, in addition to a right to contribute to the planning process.

## ***State and Federal Requirements***

RTPOs have numerous responsibilities including the development and contribution to Long Range Plans (LRPs), Regional Transportation Improvement Plan Recommendations (RTIPRs), provision of technical assistance to local officials, coordination of local planning across multiple disciplines, interagency/ tribal coordination of local planning, and creating opportunities for public participation. The Federal government defines public participation as “an open process in which the rights of the community to be informed, to provide comments to the Government and to receive a response from the Government are met through a full opportunity to be involved and to express needs and goals”.<sup>2</sup> Our public participation program is an opportunity to provide for this process and pertinent State and Federal requirements are summarized below.

## ***Responsibilities early in the process (23 CFR 450.210-316)***

### ***General:***

- Establish early and continuous opportunities for the public participation process
- Provide adequate public notice of opportunities for public comment and at key decision points
- Provide relevant information in a timely fashion
- Provide access to policy and technical information
- Make information, including plans, publically accessible in electronic format
- Provide adequate public notice of opportunities for public review of plans
- Hold meetings at convenient and accessible times and locations
- Include a process for considering environmental justice needs and requirements.
- Utilize documented process for nonmetropolitan official participation

---

<sup>1</sup> 4 NMSA 57 and 58

<sup>2</sup> 23 CFR 200.5 (c)

*Guidelines for meetings per the New Mexico Open Meetings law (NMSA 10-15-1-5):*

- All meetings of public bodies or agencies are to be public (10-15-1 (a-b))
- Activities applicable to Open Meetings Law include any formation of policy, discussion of public business or any action that the body has authority to take
- Public bodies to determine in public, what notice for public meeting is appropriate for that body and document publically through FCC licensed broadcast stations and newspapers of general circulation (10-15-1 (d)) said public notice
- Any reconvention of a meeting must be scheduled prior to recess of that meeting, and date and time of meeting must be posted in writing near the door of the original meeting and only matters scheduled to be discussed at the initial meeting may be discussed at the reconvened meeting (10-15-2(e))
- Meeting notices to include agenda of items to be discussed and be made publically available at least 24 hours prior to the meeting (f)
- Meeting bodies are to keep minutes that document, at minimum, date, time, place, persons in attendance and absent, material considered, a record of decisions and votes according to member. Minutes are to be made public and to be prepared no later than 10 working days after the meeting, subsequently reviewed by quorum, then made official (g)

*Methods:*

- Utilize visualization techniques and plan illustrations such as maps, diagrams charts, display boards, and slide presentations to clearly illustrate projects, plans and programs developed for committee meetings and public events.
- Allow a minimum of 30 days for comment and 15 days for review, prior to adopting, revising or updating plans.
- Provide opportunity for public comment any time an update or revision to a plan is made
- Social and economic statistics for the region are to be collected, analyzed and processed at regular intervals and results are to be made available to the public" (NMSA 3-56-5 (c))
- Entities are to provide information to the public at large, in order to foster public awareness and understanding of the objectives of the regional plan and the functions of local and regional planning, and to stimulate public interest and participation in the orderly, integrated development of the region" (NMSA 3-56-3 (f))

*Review:*

- Demonstrate explicit consideration of public input
- Document reasons for changes to plans not adopted in public and accessible format
- Periodically review effectiveness of strategies for public participation
- When significant written and oral comments are received, prepare summary analysis of disposition of comments to include in final plan draft
- Periodically review public participation process

***Guidelines for inclusion of affected parties (23 CFR 450.200-316)***

- Citizens
- Affected public agencies (including but not limited to land management, natural resources, environmental protection, conservation and historic preservation)
- Representatives of public transportation employees
- Freight shippers
- Private providers of transportation
- Representatives of users of public transportation
- Representatives of users of pedestrian walkways and bicycle transportation facilities
- Representatives of the disabled
- Providers of freight transportation services
- Other interested parties
- Coordinate with Tribal governments and US Secretary of Interior regarding areas of the State under Tribal Jurisdiction
- Plans affecting metropolitan areas developed in coordination with MPOs
- Plans affecting nonmetropolitan areas developed in consultation with nonmetropolitan elected officials and relevant land management agencies with responsibility for transportation
- When appropriate, the use of “peer exchange” which Federal regulations define as the exchange of information and best practices between agencies, institutions and firms (public and private) with responsibility for transportation (23 CFR 420.203)
- Cooperation with statewide trade and economic development interests
- Consideration of interstate issues and coordination with appropriate agencies; use of interstate compacts when appropriate
- Coordination with State air quality agencies

***Persons of Limited English Proficiency: considerations and requirements***

The **Northwest** RTPO is cognizant of the fact that for many persons living within our State and region, English is a second language and often, publicly accessible documents, processes and meetings may not be fully accessible to these populations. Accommodation of these populations is considered an element of compliance with Title VI of the Civil Rights Act of 1964’s prohibition on discrimination on the basis of national origin. To this end, and in compliance with Executive Order 13166, the **Northwest** RTPO is committed to providing access to public materials and processes for persons of Limited English Proficiency (LEP). Minimum compliance standards followed are found in the LEP Guidance document in the Federal Register and include:

- That recipients of Federal assistance accommodate persons of LEP based on a four-factor analysis including:
  - Ratio or proportion of LEP persons served or encountered
  - Frequency LEP individuals come into contact with a program
  - Nature and importance of a program to people’s lives

- Resources available to the recipient of services
- Services provided in accommodation of LEP individuals can include
  - Oral translation services
  - Written translation services
- Development of a LEP action plan that includes:
  - Identification of individuals needing assistance
  - Language assistance measures/ methods
  - Staff trainings
  - Provision of notice to LEP persons of services available
  - Monitoring and update of LEP plan<sup>3</sup>

### ***Environmental Justice***

In accordance with Executive Order 12898 regarding Environmental Justice, it is the mission of the **Northwest** RTPO to document and address concerns related to the spatial distribution of low-income and minority populations especially in relation to the positive and negative benefits associated with past, present and future transportation projects. The impact of projects can be wide ranging and significantly affect the ability of low-income minority families to access jobs, housing and services. In accordance with EO 12898, it is the mission of the **Northwest** RTPO to foster public participation with regard to:

- The effect of public projects on human and environmental health in areas with minority populations
- Ensure greater public participation in areas with low income and minority families
- Improve research and data collection related to human and environmental health in areas with minority and low-income families
- Identify differential patterns of consumption of natural resources among minority and low income populations
- Inform the public of their right to submit recommendations to Federal agencies relating to the incorporation of environmental justice principles into programs and policies<sup>4</sup>

---

<sup>3</sup> 67 FR 41455-41472

<sup>4</sup> 59 FR 7629

a program of  
**NORTHWEST NEW MEXICO COUNCIL OF GOVERNMENTS**

---

# **Northwest Regional Transportation Planning Organization (NWRTPO)**



## **Title VI Plan**

**2018 Update  
2019 Reauthorization**

# Table of Contents

I.	Statements of Policy .....	1
II.	Title VI Assurances .....	2
III.	Title VI and Environment Justice – RTPO Planning Requirements .....	5
IV.	Title VI and Environmental Justice – the Public Participation Process .....	7
V.	Organization and Staff Responsibilities .....	9
VI.	Primary Program Area and Review Procedures.....	10
VII.	Title VI Coordinator and Complaint Process.....	11
VIII.	Limited English Proficiency Plan .....	13
IX.	External Communication.....	15
X.	Notice of Rights.....	15

**Appendix A: Contractor Assurances**

**Appendix B: Clauses for Transfer or Lease of Real Property**

**Appendix C: Organizational Chart**

**Appendix D: Title VI Complaint Form**



## **I. STATEMENTS OF POLICY**

### **Introduction**

The Northwest Regional Transportation Planning Organization (NWRTPO) is the rural/non-metro transportation planning agency for the counties of San Juan, Cibola and McKinley including the cities of Gallup and Grants, the Village of Milan, the Navajo Nation, the Pueblo of Acoma, the Pueblo of Laguna, the Pueblo of Zuni, and the non-urbanized area of San Juan County in New Mexico. Federal regulations require that an RTPPO be designated to carry out a comprehensive, continuing and coordinated transportation planning process for our non-urbanized region. The Northwest New Mexico Council of Governments (NWNMCOG) is the fiscal and administrative agent for the NWRTPPO.

### **Title VI Nondiscrimination Statement of Policy**

The NWRTPPO is committed to compliance with Title VI of the Civil Rights Act of 1964, 49 CFR, part 2, and all related regulations and directives. The NWRTPPO assures that no person shall on the grounds of race, color, national origin, gender, age, or disability be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity under any NWRTPPO program, activity, or service.

### **Environmental Justice and Limited English Proficiency Policy Statement**

The NWRTPPO is also committed to assure every effort will be made to prevent the discrimination of low-income and minority populations, as a result of any impact of its programs or activities in accordance with Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and in Low-Income Populations.

In addition, the NWRTPPO also assures every effort will be made to provide meaningful access to persons that have Limited English Proficiency (LEP), in accordance with Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency.

### **Definition of Federal financial assistance and recipients affected**

Federal financial assistance is defined as any Federal dollars that are assigned to the NWRTPPO to support any program and activity, by way of grant, loan or contract, other than a contract of insurance or guaranty. The NWRTPPO typically receives planning funds from the New Mexico Department of Transportation via Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA) to carry out the transportation planning requirements as set forth by the federal law Moving Ahead for Progress in the 21<sup>st</sup> Century (MAP-21) and Fixing America's Surface Transportation Act (FAST Act).

## **II. TITLE VI ASSURANCES**

### **Specific Forms of Discrimination Prohibited**

The NWRTPO efforts to prevent discrimination must address, but are not limited to:

- The denial of services, financial aid, or other benefits provided under a program.
- Distinctions in the quality, quantity, or manner in which the benefit is provided.
- Segregation or separation in any part of the program.
- Restriction in the enjoyment of any advantages, privileges, or other benefits provided to others.
- Different standards or requirements for participation.
- Methods of administration which directly or indirectly or through contractual relationships would defeat or impair the accomplishment of effective nondiscrimination.
- Discrimination in any activities related to a highway, infrastructure or facility built or repaired in whole or in part with Federal funds.
- Discrimination in any employment resulting from a program, the primary purpose of which is to provide employment.

### **Programs and services covered by Title VI**

The NWRTPO Title VI Plan applies to all of its programs, activities and services, regardless of funding source. Some sections deal with specific requirements (e.g. FTA funded programs).

### **Authorities**

1. Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d *et seq.*, 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin);
2. Federal-Aid Highway Act of 1973 (23 U.S.C. §324 *et seq.*), (prohibits discrimination on the basis of sex);
3. The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 *et seq.*), (prohibits discrimination on the basis of age);
4. Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 *et seq.*) as amended, (prohibits discrimination on the basis of disability);
5. Americans with Disabilities Act of 1990, as amended, (42 U.S.C. § 12101 *et seq.*), (prohibits discrimination on the basis of disability)
6. The Uniform Relocation Assistance and Real Property Acquisitions Policies Act of 1970, as amended, 42 U.S.C. § 4601
7. The National Environmental Policy Act of 1969, 42 U.S.C. § 4321;
8. 49 C.F.R. Part 21 (entitled *Nondiscrimination In Federally-Assisted Programs Of The Department of Transportation-Effectuation of Title VI Of The Civil Rights Act of 1964*);

9. 49 C.F.R. Part 27 (entitled *Nondiscrimination On The Basis Of Disability In Programs Or Activities Receiving Federal Financial Assistance*);
10. 49 C.F.R. Part 28 (entitled *Enforcement Of Nondiscrimination On the Basis Of Handicap In Program Or Activities Conducted By The Department Of Transportation*);
11. 49 C.F.R. Part 37 (entitled *Transportation Services For Individuals With Disabilities (ADA)*);
12. 23 C.F.R. Part 200 (FHWA's Title VI/Nondiscrimination Regulation);
13. 28 C.F.R. Part 35 (entitled *Discrimination On The Basis Of Disability In State And Local Government Services*);
14. 28 C.F.R. Part 50.3 (DOJ Guidelines for Enforcement of Title VI of the Civil Rights Act of 1964).

### **FHWA Assurances for Title VI and Other Nondiscriminatory Statutes**

In keeping with its policy of nondiscrimination, and as a condition to receiving Federal financial assistance from the Department of Transportation, the NWRTPO (hereafter referred to as the "Recipient") hereby agrees that as a condition to receiving Federal financial assistance from the Department of Transportation, it will comply with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d - 42 U.S.C. 2000d-4 (hereinafter referred to as the Act) and all requirements imposed by or pursuant to: Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, nondiscrimination in Federally-assisted programs of the Department of Transportation, Effectuation of Title VI of the Civil Rights Act of 1964 (hereinafter referred to as the Regulations) and other pertinent directives, to that end in accordance with the Act, Regulations, and other pertinent directives, no person in the United States shall, on the grounds of race, color, sex, national origin, or age be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the Recipient receives Federal financial assistance from the Department of Transportation, including the Federal Transit Administration (FTA), and HEREBY GIVES ASSURANCE THAT it will promptly take any measures necessary to effectuate this agreement. This Assurance is required by Subsection 21.7 (a)(1) of the Regulations.

More specifically and without limiting the above general assurance, the Recipient hereby gives the following specific assurances with respect to operating assistance projects:

- 1) As defined in Subsections 21.23(b) and 21.23 (e) of the Regulations, the Recipient agrees that each "program" will be conducted and each "facility", will be operated in compliance with all requirements imposed by, or pursuant to, the Regulations; and
- 2) The Recipient shall insert the following notification in all solicitations for bids for work or material subject to the Regulations and made in connection with the Federal Aid Highway Program, and in adapted form in all proposals for negotiated agreements:

*In accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and 49, of the Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the*

*Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively insure that in regard to any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, sex, national origin, income status or age in consideration for an award.*

- 3) The Recipient shall insert the clauses of Appendix A in every contract or agreement subject to the Act and Regulations
- 4) The Recipient shall insert the clauses of Appendix B in any deed from the United States effecting or recording a transfer or lease to the Recipient of real property, structures, use or improvements thereon or interest therein.
- 5) The Recipient shall provide for such methods of administration for the program as are found by the Secretary of Transportation or the officials to whom he delegates specific authority to give reasonable guarantee that it, other recipients, sub grantees, contractors, subcontractors, transferees, successors in interest, and other participants of Federal financial assistance under such program will comply with all requirements imposed or pursuant to the Act, the Regulations and this Assurance;
- 6) The Recipient agrees that the United States has a right to seek judicial enforcement with regard to any matter arising under the Act, the Regulations, and this Assurance; and
- 7) This Assurance is given in consideration of and for the purpose of obtaining any and all Federal grants, loans, contracts, property, discounts or other Federal financial assistance extended after the date hereof to the Recipient by the Department of Transportation under Federal-Aid Highway Program and is binding on it, other recipients, sub-grantees, contractors, subcontractors, transferees, successors in interest and other participants in the Federal-Aid Highway Program. The person whose signature appears below is authorized to sign this Assurance on behalf of the Recipient.

---

***Signed by Chief Administrative Officer or Designee***

---

***Date***

### **III. TITLE VI AND ENVIRONMENT JUSTICE – RTPO PLANNING REQUIREMENTS**

The NWRTPO is responsible for ensuring Title VI compliance for the following planning activities:

#### **Data Collection**

Census and other statistical data will be collected by the RTPO as a means of identifying low income and minority populations within the RTPO. The data will be maintained for the purpose of planning projects and programs that serve various population groups. The data collection process will be reviewed biennially to ensure sufficiency in meeting Title VI requirements.

- RTPO Actions:
  - Collect, maintain, and update databases of low income and minority concentrations within the RTPO
  - Utilize the data when developing plans and studies
  - Develop demographic profile maps to help identify neighborhoods with high concentrations of low income and minority populations
  - Use these maps in various planning documents

#### **Regional Work Program**

The NWRTPO Regional Work Program (RWP) is the annual list of projects and activities that are expected to be completed by staff and the two NWRTPO committees. In this document, the NWRTPO will identify projects, studies, and other activities that will provide more transportation options to disadvantaged populations.

- RTPO Actions:
  - Identify planning activities that will encourage involvement by all populations
  - Analyze the benefits and impacts that planning studies might have on low income and minority populations
  - Create maps highlighting socio-economic groups and their geographical relationship to jobs, housing, and transportation options for all modes

#### **Regional Transportation Improvement Program Recommendations (RTIPR)**

The Regional Transportation Improvement Program – with identified project citations listed within the Regional Transportation Improvement Program Recommendations (RTIPR) document is the short term program of projects that are expected to be designed, engineered, and constructed within the next four to ten years. Projects should be reviewed to assess the benefits and impacts they might have on various aspects of the population.

- RTPO Actions:

- Work with the entities to identify transportation projects that serve areas of the RTPO with low income and minority populations
- Provide opportunity for all populations to provide input into project identification
- Develop a performance target for a percent of projects that serve Title VI populations

### **Regional Transportation Plan**

The Regional Transportation Plan (RTP) is the long range, comprehensive plan that identifies the projects, programs, and policies needed in the next 20 years to meet the transportation needs of this area. The NWRTPO – RTP is coordinated in its development with the NMDOT statewide Long Range Multimodal Transportation Plan in order to provide consistency with other regions of the state, in its responsiveness to federal guidance for transportation maintenance and development as outlined in the current MAP-21 and/or FAST Act Transportation Bill. Using various data collected by the RTPO, the RTP can estimate growth patterns of disadvantaged populations and address the benefits and burdens that future transportation projects might have.

- RTPO Actions:
  - Develop demographic profile maps that project growth in disadvantaged populations over at least a 20 year planning horizon
  - Give all populations opportunity to provide input into project identification
  - Assess the effects that future land use decisions and transportation projects might have on the neighborhoods, the environment, and the economy
  - Ensure that the benefits and impacts of future transportation systems are equally distributed among all areas of the RTPO
  - Develop a performance target for a percent of projects that serve Title VI populations

### **Transit Planning**

Current Public Transportation Services in the NWRTPO Region of San Juan, Cibola and McKinley Counties include five Public Transit (5311) Providers: Pueblo of Zuni, Navajo Transit, Gallup Express, Cibola Transit Authority, and Pueblo of Laguna – Shaa'srk'a Transit. There is also a Public Transit (5311) service – Red Apple Express – serving the Farmington metropolitan areas in San Juan County under the Farmington MPO. There are also three Elderly & Disabled (5310) transportation services including Presbyterian Medical Services in San Juan County, and Zuni Entrepreneurial Enterprises and Coyote Canyon Rehabilitation Center in McKinley County. Our Public Transit providers collaborate to provide route coordination, to help accommodate regional travel needs for our populations in need of public transportation services.

- RTPO Actions:
  - Using demographic profile maps, ensure that transit routes and stops fully serve those neighborhoods with high concentrations of low income and minority populations.

- Work with Navajo Transit, Gallup Express, Cibola Area Transit and Laguna Shaa'srk'a Transit to identify necessary changes to routes
- Ensure bus stop locations are fully accessible for all users, both at the site and in the vicinity

#### **IV. TITLE VI AND ENVIRONMENTAL JUSTICE – THE PUBLIC PARTICIPATION PROCESS**

##### **Public Participation Plan (PPP)**

The NWRTPO Public Participation Plan (PPP) describes how the RTPO communicates and distributes information to the public as well as how the public can interact and provide comments to the RTPO. The needs of those traditionally underserved by the existing system will be sought and considered by the NWRTPO.

Through its public involvement efforts, the NWRTPO will strive to achieve the following Title VI and Environmental Justice (EJ) goals:

- To avoid, minimize, or mitigate disproportionately high and adverse human health and environmental effects, including social and economic effects, on minority populations and low-income populations.
- To ensure the full and fair participation by all potentially affected communities in the transportation decision-making process.
- To prevent the denial of, reduction in, or significant delay in the receipt of benefits by minority and low-income populations.

Title VI states that no person shall, on the ground of race, color, or national origin, be excluded from participation in, denied benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance. The RTPO will ensure that the input and feedback from all people will be considered in the development of RTPO planning documents and activities.

EJ concerns and goals should be considered throughout all public engagement efforts, from project planning through construction and operation. This includes public outreach conducted during transportation planning and during the environmental reviews required by the National Environmental Policy Act (NEPA).

The following actions relating to Environmental Justice and Title VI are meant to reduce the barriers for participation in the decision-making process by low income, minority or disabled individuals.

1. When possible, public meetings will be held in locations that are convenient to low and moderate income neighborhoods and accessible to disabled populations. Such locations



- include community centers, senior centers and schools. Where possible, RTPO staff will meet at the locations of businesses, neighborhood groups, stakeholders, and other agencies.
2. Upon request, all RTPO work products and documents will be made available in alternative formats, including Braille, large type and languages other than English.
  3. The following statement will be included in all RTPO documents: The NWRTPO does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in the provision of services. This document can be made available in alternative formats by calling the RTPO Office at 505-722-4327 (voice) or 505-722-9211 (fax).
  4. The following statement will be included in all meeting announcements:  
Pursuant to the Americans with Disabilities Act of 1990 and Title VI of the Civil Rights Act of 1964, unless compelling reasons dictate otherwise, public meetings and hearings conducted by the RTPO in conjunction with the NMDOT will be held in accessible buildings and are open to the public. Given reasonable notice, interpreters and readers will be available to the hearing and visually impaired, and to those with limited English proficiency. Contact ADA Coordinator Damian Segura, at NMDOT (505) 827-1778.
  5. Agencies and organizations that represent low income, minority and disabled populations will be identified and included in RTPO mailings. Staff will maintain an active listing of contacts for these organizations.
  6. The RTPO will evaluate Environmental Justice actions and Title VI requirements on an annual basis to ensure effectiveness of public involvement. This document will be reviewed and updated in conjunction with the Public Participation Plan.

### **Communication and Notification to the Public**

All members of the public are ensured protections against discrimination which are afforded to them by Title VI. To ensure open communication with the public, the NWRTPO will adhere to the following requirements:

- The NWRTPO will disseminate agenda and public meeting information to members of the public via accessible printed and electronic media, including postings on the NWRTPO website and in the Farmington Daily Times, Gallup Independent and Cibola Beacon. Documents and agendas will be available at the RTPO office (NWNM Council of Governments – 106 West Aztec Avenue, Gallup) and at other locations identified in the Public Participation Plan (see Appendix D of the PPP).
- Public notices of RTPO meetings will be posted at the location of the meeting site.
- In appropriate documents, the NWRTPO will include a statement that the organization complies with Title VI by assuring that no person shall on the grounds of race, color, national origin, gender, age, or disability be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity under any NWRTPO program, activity, or service.

Section VI of this plan describes the procedures on how members of the public can request additional information regarding the NWRTPO Title VI obligation. This section also identifies the procedures to be followed by members of the public to file a discrimination complaint against the NWRTPO.

## **V. ORGANIZATION AND STAFF RESPONSIBILITIES**

### **Organization Overview**

The NWRTPO was established in 1993 by the Northwest New Mexico Council of Governments under the mandate, authority and recognition of the New Mexico Department of Transportation (NMDOT) as an interagency regional collaborative to assist the State of New Mexico in meeting federal requirements for consultation and cooperation with local and tribal elected officials and their communities in planning, prioritizing and funding transportation projects and initiatives. The NWRTPO geographic area was established as Cibola, McKinley and San Juan Counties.

The NWRTPO consists of member representatives from the Cities of Gallup and Grants, Village of Milan, Counties of Cibola, McKinley and San Juan, Pueblos of Acoma, Laguna and Zuni, and the Navajo Nation. [It should be noted that the northwest New Mexico Cities of Aztec, Bloomfield and Farmington are part of the Farmington Metropolitan Planning Organization (FMPO).]

The NWRTPO Policy and Technical Committee meets monthly, in consultation with NMDOT representatives, to plan and coordinate maintenance and development for a variety of multimodal transportation projects serving the mobility and transportation needs of the citizens and communities of the region. The NWRTPO Policy Committee reports as needed to the Board of Directors of the Northwest New Mexico Council of Governments, consults with their respective local elected leaders, and obtains approvals as appropriate on policy actions.

The Northwest New Mexico Council of Governments serves as fiscal agent for the NWRTPO, administering annually renewed NMDOT contracts for RTPO services, and manages the NWRTPO annual work program. The NWNMCOG is an association of governments formed under several State and Federal executive and legislative instruments as the State's regional planning agency for northwestern New Mexico. The COG provides planning and technical assistance services in regional transportation, regional water, infrastructure capital improvement, economic development, community empowerment, statistical data support, and on priority tasks and projects as assigned by the local member governments.

In collaboration with and under the auspices of the NMDOT and the New Mexico office of the Federal Highway Administration (FHWA), the NWRTPO facilitates consultation, planning, technical assistance and implementation activities in support of the equitable, efficient and effective development of multimodal transportation funding, services and infrastructure development and maintenance on behalf of the ten participating member governments. It serves

as a forum for sharing information and technical resources from NMDOT, FHWA, FTA and other sources on trends, opportunities, funding and training; provides consultation on compliance with State and Federal rules, regulations, requirements and deadlines, and support for project development, tracking and reporting. It provides a consultative avenue for member governments to partner in developing safe, efficient, effective and affordable multimodal transportation systems, collect data and identify transportation needs, develop sound projects that are appropriate and affordable, and leverage resources and provide a voice on behalf of small communities and rural counties to facilitate and accelerate transportation funding and infrastructure development.

## VI. Primary Program Area & Review Procedures

The NWRTPPO engages in the following program areas.

Program Area	General Description	Title VI Non-discrimination Concerns and Responsibilities	Review Procedures for Ensuring Non-discrimination
Planning	Planning for development or maintenance of multi-modal transportation infrastructure	Assure equal access for all citizens	Engage guidance from Title VI regulation, and professionals in the field of disabilities management and accommodation.
Right of Way	Right of Way consideration for equal access concerns for all transportation infrastructure	Assure equal access for all citizens	Engage guidance from Title VI regulation, and professionals in the field of disabilities management and accommodation.
Environmental	Multi-modal access and mobility consideration thru the environmental review process	Assure equal access for all citizens	Engage guidance from Title VI regulation, and professionals in the field of disabilities management and accommodation.
Research	Consideration of equal access and mobility accommodation for all citizens regardless of age, or mobility constraints	Assure equal access and mobility accommodation for all citizens regardless of age or other limiting constraints	Engage guidance from Title VI regulation, and professionals in the field of disabilities management and accommodation.

## VII. TITLE VI COORDINATOR AND COMPLAINT PROCESS

### Title VI Coordinator Responsibilities

The NWRTPPO Planner serves as the Title VI Coordinator for NWRTPPO activities and will be responsible for the following:

- Ensuring that the transportation planning process fully complies with the requirements of Title VI.
- Monitoring the transportation planning process and overall strategies and goals and ensuring compliance with Title VI requirements.
- Reviewing operational policies and procedures to ensure Title VI compliance.

- Monitoring the service equities of planning data collection and analysis for potential impacts on social, economic, and/or ethnic groups.
- Ensuring the planning organizational membership attempts to reflect the makeup of the population served. This would include periodically reporting the RTPO racial, ethnic, and gender composition of public involvement organizations or groups.
- Ensuring the opinions and views of all groups within their populations are solicited and considered in the planning of transportation projects.
- Monitoring compliance with Environmental Justice issues to identify low-income and minority populations that may be impacted by transportation planning process.
- Providing evidence that input from minority groups/persons has been considered in the transportation planning process. Evidence could include but is not limited to the participation level and composition of participants in public information settings and reporting any follow-up and conclusions to issues communicated throughout the planning process.
- Monitoring the gathering and utilization of demographic data used to identify and locate low-income and minority populations in order to investigate the possible benefits and detriments of transportation plans on these populations.
- Monitor compliance with Limited English Proficiency populations to improve access and comprehension of the transportation planning process for LEP individuals.

#### **Title VI Complaint Procedures**

The NWRTPPO is committed to ensuring that all citizens have equal access to all transportation services. It is further the intent of the NWRTPPO that all citizens are aware of their rights to such access. Any person believing he or she has been excluded from, denied participation in, denied the benefits of, or otherwise has been subjected to discrimination under any transportation service, program or activity (whether Federally funded or not) due to that person's race, color, national origin, gender, age, disability, economic status, or limited English proficiency has the right to file a complaint.

The complaint procedures cover the following:

- Title VI of the Civil Rights Act of 1964
- Section 504 of the Rehabilitation Act of 1973
- Civil Rights Restoration Act of 1973
- Civil Rights Restoration Act of 1987
- Americans with Disabilities Act of 1990
- Executive Order 12898
- Executive Order 13166

### **Reporting a Title VI Complaint**

An individual, group of individuals or entity may file a formal Title VI complaint. If you believe that you have received discriminatory treatment by the NWRTPPO on the basis of your race, color or national origin, you have the right to file a complaint with the NWRTPPO Planner (who serves as the Title VI Coordinator). The complaint must be filed no later than 180 calendar days of the alleged discriminatory incident.

Title VI complaints may be submitted to the NWRTPPO Planner via phone, email, mail, or direct visit (*please call to set an appointment first for a direct visit if possible*). The NWRTPPO Planner may be contacted as follows:

NWRTPPO Planner/Title VI Coordinator  
Northwest New Mexico Council of Governments  
106 W. Aztec Avenue  
Gallup, NM 87301  
505-722-4327

Citizens also have the right to file a complaint with an external entity such as the New Mexico Department of Transportation (DOT), a federal or state agency, or a federal or state court. Complaints to NMDOT must be submitted to the NMDOT Title VI Coordinator in writing, signed and dated, within 180 days of the alleged discriminatory act (or latest occurrence). The complaint should be submitted to the following address:

Attn: Title VI Coordinator  
Office of Equal Opportunity Programs  
1596 Pacheco St., Suite 107  
Santa Fe, NM 87505

The complaint you are submitting to the entity should include the name, address, phone number and signature of complainant. The formal complaint should describe the alleged discriminatory act that violates Title VI in detail.

Title VI complaints may also be filed directly with the United States Department of Transportation (USDOT), Federal Highway Administration (FHWA), Federal Transit Administration (FTA), Federal Aviation Administration (FAA) or the Federal Railroad Administration (FRA) within the 180 day period of the alleged discriminatory act (or latest occurrence).

Should a complaint be filed with the NWRTPPO and an external entity simultaneously, the external complaint shall supersede the NWRTPPO complaint and the NWRTPPO complaint procedures will be suspended pending the external entity's findings.

### **Filing a Title VI Complaint**

Within 10 working days of receipt of the formal complaint, the Title VI Coordinator and NWNMCOG Human Resources Director will notify the complainant and begin an investigation (unless the complaint is filed with an external entity first or simultaneously). The investigation will address complaints against the NWRTPPO. The investigation will be conducted in conjunction with and under the advice of the NWNMCOG Human Resources Department.

The investigation may include discussion(s) of the complaint with all affected parties to determine the problem. The complainant may be represented by an attorney or other representative of his/her own choosing and may bring witnesses and present testimony and evidence in the course of the investigation. The investigation will be conducted and completed within 60 days of the receipt of the formal complaint.

Based upon all the information received, an investigation report will be written by the Human Resources Director for submittal to the NWNMCOG Executive Director. The complainant will receive a letter stating the final decision of the Executive Director by the end of the 60-day time limit. The complainant shall be notified of his/her right to appeal the decision. Appeals may be made to NMDOT, the Equal Employment Opportunity Commission (EEOC) or the Department of Fair Employment and Housing (DFEH).

### **Title VI Complaint Form**

Completion of a Title VI Complaint form is required when filing a complaint (copy included in Appendix B). These forms are also available from the Finance/Human Resources office at the Northwest New Mexico Council of Governments.

### **Title VI Related Training**

The Title VI Coordinator shall ensure that staff are trained and familiar with related policies and procedures on at least a biennial basis. Related Title VI training can be provided by the NMDOT Title VI Coordinator upon request to senior management and others to discuss practical situations and how Title VI applies to the planning and public participation processes. Training may also be provided through FHWA-sponsored webinars and training resources. The NMDOT Office of Equal Opportunities can be contacted to provide on-site Title VI training.

## **VIII. LIMITED ENGLISH PROFICIENCY (LEP) PLAN**

### **Overview of LEP Plan**

Executive Order 13166, *Improving Access to Services for Persons with Limited English Proficiency*, indicates that differing treatment based upon a person's inability to speak, read, write, or understand English is a type of national origin discrimination. Any agency receiving federal funds needs to develop a Limited English Proficiency (LEP) Plan.

The primary element of the LEP Plan is the Four Factor Analysis that considers the following factors:

- Number or Proportion of LEP Individuals: a summary of LEP persons in the service area and a description of efforts to provide meaningful opportunities for the LEP population to be involved in programs and services.
- Frequency of Contact with the Program: a record of how often LEP persons access or come into contact with programs and services.
- Nature and Importance of the Program: a description of how LEP individuals have access to benefits and services from programs and services.
- Resources Available: a summary of the resources that the organization can use for providing assistance to LEP populations.

The NWRTPPO serves a large, rural, multicultural and multi-ethnic region in northwest New Mexico. As such, the RTPO moves its meetings around the region to assure more equitable access to the public for attendance and input at meetings at least several times per year. The hosting government at each meeting works with the NWRTPPO to host meetings in accessible facilities, and accommodate public access and participation. Interpretive assistance can be made available as needed with adequate advance notice. Public notices which generally are posted annually in the three major newspapers for each county (San Juan, Cibola, McKinley) always include the following statement:

Pursuant to the Americans with Disabilities Act of 1990 and Title VI of the Civil Rights Act of 1964, unless compelling reasons dictate otherwise, public meetings and hearings conducted by the RTPO in conjunction with the NMDOT will be held in accessible buildings and are open to the public. Given reasonable notice, interpreters and readers will be available to the hearing and visually impaired, and to those with limited English proficiency. Contact ADA Coordinator Damian Segura, at NMDOT (505) 827-1778.

The populations of Northwest New Mexico include the primary languages of English and Spanish along with Native languages inherent to the Pueblos of Laguna, Acoma, and Zuni, and the Navajo Nation. There are also some smaller populations representing other language groups. Most of these, especially the younger generations, are adequately proficient in English. When meetings are hosted in the various communities or areas of the region, at times there may be some who show up from the public – most often the local public with limited English proficiency; in most cases there are other relatives or acquaintances in the audience who assist them in understanding and participating in discussion. This is an extremely rare occurrence within the NWRTPPO, as most monthly meetings are technical in nature and of less interest to the public, but the RTPO does advertise as indicated above in a manner that is non-prohibitive, and stands prepared to provide interpretive assistance, with adequate notice.



The NWRTPPO accommodates the development and maintenance of multimodal transportation infrastructure intended to benefit all of the general public of the region, and supports all efforts to meet ADA compliance regulations for multimodal public transportation infrastructure, in collaboration with the New Mexico Department of Transportation, and the New Mexico offices of the Federal Highway Administration (FHWA) and Federal Transit Administration (FTA). This includes addressing methods beneficial to Low English Proficiency populations, such as signage that include symbols, and the availability of interpretive assistance at meetings.

## **IX. External Communication (Notification to Public Beneficiaries)**

The NWRTPPO shall provide information to members of the public detailing their Title VI obligation and notify members of the public of the protections against discrimination afforded to them by Title VI. Requirements include:

- Dissemination of Information: The NWRTPPO shall disseminate this information to members of the public via accessible printed and electronic media, including posting on your organization's website.
- Contents of Notification: At a minimum, the notification should include the following:
  1. Statement that the NWRTPPO operates the Federal Program(s) without regard to race, color, national origin, sex, age, or disability.
  2. Identify procedures to be followed by members of the public to request additional information regarding your organization's Title VI obligation.
  3. Identify procedures to be followed by members of the public to file a discrimination complaint against your organization.

## **X. Notice of Rights**

### **Your Rights Against Discrimination Under Title VI of the Civil Rights Act of 1964**

The NWRTPPO operates its programs and services without regard to race, color, national origin, sex, age, and disability. Anyone who believes they have been excluded from participation in, denied benefits of, or otherwise subjected to discrimination under any NWRTPPO program or activity because of their race, color, national origin, age, sex, or disability may file a discrimination complaint with the NWRTPPO, NWNM Council of Governments, or the New Mexico Department of Transportation.

To file a Title VI discrimination complaint, please contact:

- NWRTPPO Program Manager: 505-722-4327
- NMDOT Title VI Program Coordinator: 505-470-9668

*NWRTPPO notice of Title VI / ADA compliance is disseminated to the public through area Newspaper meeting notices. A sample notice is provided below. You may contact the NWRTPPO through the N.W.N.M. Council of Governments, 106 West Aztec Avenue, Gallup, NM 87301; phone: 505-722-4327. Example of Public Notice with Title VI and ADA compliance statement included in attachments below.*

## **Appendix A**

### **Contractor's Assurances**

During the performance of this contract, the contractor, for itself, its assignees and successors in interest (hereinafter referred to as the "contractor"), hereinafter including subcontractors and consultants, agrees as follows:

**1. Compliance with the Authorities:** The contractor agrees to comply with non-discriminatory statutes and authorities, including but not limited to:

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d *et seq.*, 78 stat. 252), (prohibits discrimination on the basis of race, color national origin); and 49 CFR Part 21.
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- Federal-Aid Highway Act of 1973, (29 U.S.C. § 324 *et seq.*), (prohibits discrimination on the basis of sex);
- Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 *et seq.*), as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27;
- The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 *et seq.*), (prohibits discrimination on the basis of age);
- Airport and Airway Improvement Act of 1982, (49 U.S.C. § 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);
- The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the program or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not);
- Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131 – 12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38;
- The Federal Aviation Administration's Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
- Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations;
- Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your program (70 Fed. Reg. at 74087 to 74100);
- Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (U.S.C. 1681 *et seq.*)

**2) Compliance with Regulations:** The contractor (hereinafter includes consultants) will comply with the Regulations relative to Non-discrimination in Federally-assisted programs of the U.S. Department of Transportation, Title 49, Code of Federal Regulations, Part 21, as they may be amended from time-to-time, (hereinafter referred to as the "Regulations"), which are herein incorporated by reference and made a part of this contract.

**3) Non-discrimination:** The contractor, with regard to the work performed by it during the contract, will not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The contractor will not participate either directly or indirectly in the discrimination prohibited by the Acts and the Regulations, including employment practices when the contract covers any activity, project, or program set forth in Appendix B of the 49 CFR Part 21.

**4) Solicitations for Subcontracts, Including Procurements of Materials and Equipment:** In all solicitations, either by competitive bidding or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials or leases of equipment, each potential subcontractor or supplier will be notified by the contractor of the contractor's obligations under this contract and the Acts and the Regulations relative to Non-discrimination on the grounds of race, color, or national origin.

**5) Information and Reports:** The contractor will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the New Mexico Department of Transportation or the Federal Highway Administration to be pertinent to ascertain compliance with such Acts, Regulations, and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish this information, the contractor shall so certify to the NWRTPPO or the Federal Highway Administration, as appropriate, and will set forth what efforts it has made to obtain the information.

**6) Sanctions for Noncompliance:** In the event of the contractor's non-compliance with the nondiscrimination provisions of this contract, the NWRTPPO will impose such contract sanctions as it or the Federal Highway Administration may determine to be appropriate, including, but not limited to:

- a. withholding payments to the contractor under the contract until the contractor complies; and/or
- b. cancelling, terminating or suspending the contract, in whole or in part.

**7) Incorporation of Provisions:** The contractor will include the provisions of paragraphs one through six in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Acts, the Regulations and directives issued pursuant thereto. The contractor shall take such action with respect to any subcontract or procurement as the NWRTPPO or the Federal Highway Administration may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the contractor becomes involved in, or is threatened with litigation by a subcontractor, or supplier because of such direction, the contractor may request the NWRTPPO to enter into any litigation to protect the interests of the NWRTPPO. In addition, the contractor may request the United States to enter into the litigation to protect the interests of the United States.

## **Appendix B**

### **Clauses for Transfer or Lease of Real Property Acquired or Improved Under the Activity, Facility, or Program**

The following clauses shall be included in deeds, licenses, leases, permits, or similar instruments entered into by the State of New Mexico, pursuant to the provisions of Assurance 7(a):

- A. The (grantee, lessee, permittee, etc., as appropriate) for himself/herself, his/her heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree [in the case of deeds and leases add "as a covenant running with the land"] that:

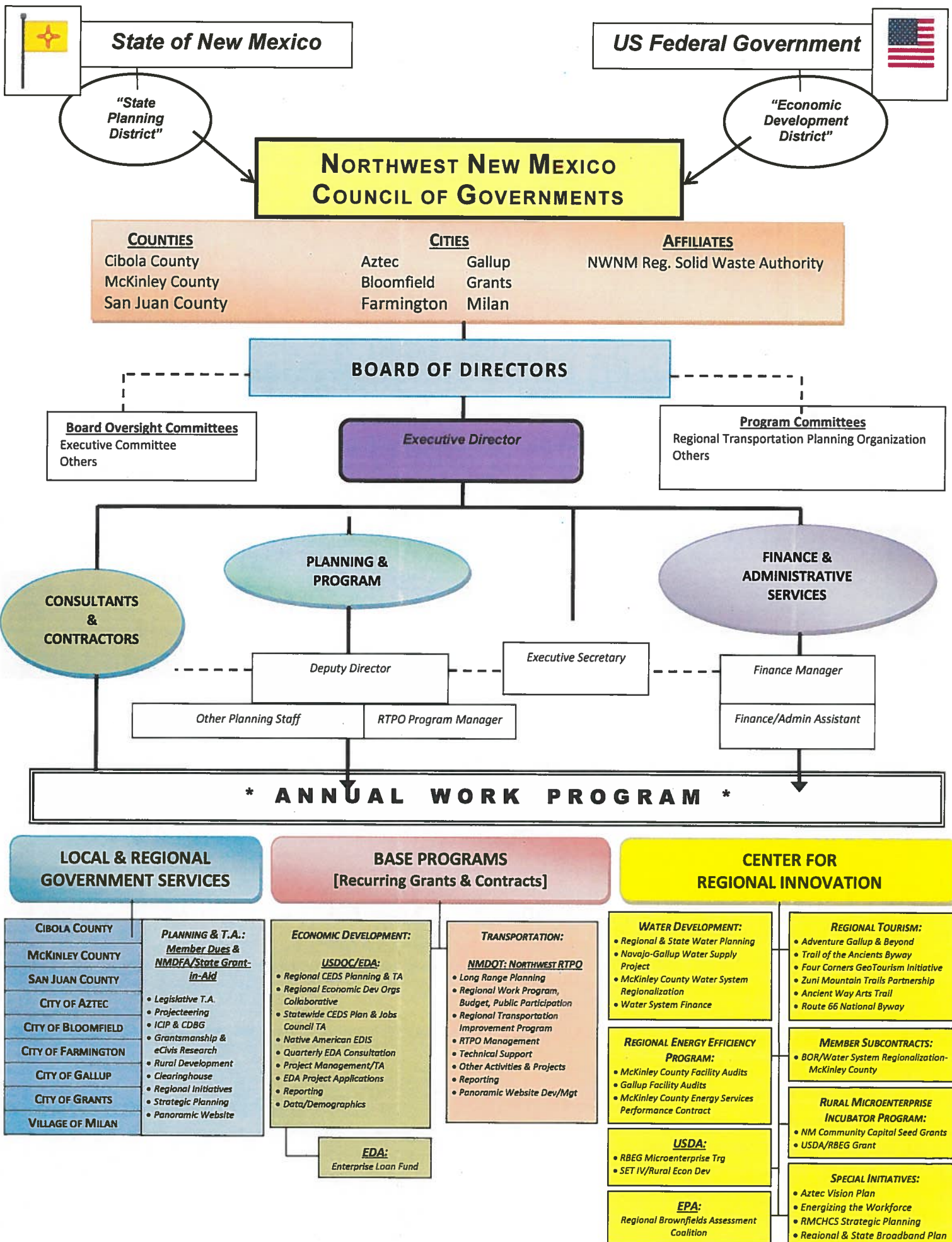
In the event facilities are constructed, maintained, or otherwise operated on the said property described in this (deed, license, lease, permit, etc.) for a purpose for which a U.S. Department of Transportation activity, facility, or program is extended or for another purpose involving the provision of similar services or benefits, the (grantee, licensee, lessee, permittee, etc.) will maintain and operate such facilities and services in compliance with all requirements imposed by the Acts and Regulations (as may be amended) such that no person on the grounds of race, color, or national origin, will be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities.

- B. With respect to licenses, leases, permits, etc., in the event of breach of any of the above Non-discrimination covenants, the State of New Mexico will have the right to terminate the (lease, license, permit, etc.) and to enter, re-enter, and repossess said lands and facilities thereon, and hold the same as if the (lease, license, permit, etc.) and never been made or issued.\*
- C. With respect to a deed, in the event of breach of any of the above Non-discrimination covenants, the State of New Mexico will have the right to enter or re-enter the lands and facilities thereon, and the above described lands and facilities will there upon revert to and vest in and become the absolute property of the State of New Mexico and its assigns.\*

(\* Reverter clause and related language to be used only when it is determined that such a clause is necessary in order to make clear the purpose of Title VI.)

## **Appendix C**

### **Organizational Chart**



## Appendix D

### Title VI Complaint Form

Title VI of the 1964 Civil Rights Act requires that "No person in the United States shall on the ground of race, color or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance."

Note: The following information is necessary to assist us in processing your complaint. Should you require any assistance in completing this form, please let us know.

Complete and return this form to the NWRTPO Planner at the Northwest NM Council of Governments, 106 W. Aztec Avenue, Gallup, NM 87301, Phone: 505-722-4327.

Complainant's Name	
Address	
City, State and Zip Code	
Telephone Number (home & business)	

Person discriminated against (if someone other than the complainant)

Name	
Address	
City, State and Zip Code	

Which of the following best describes the reason you believe the discrimination took place?

Race/Color	
National Origin	
Age	
Sex	
Other: (please describe)	

What date did the alleged discrimination take place?

--



In your own words, describe the alleged discrimination. Explain what happened and whom you believe was responsible. Please use the back of this form if additional space is required.

--

Have you filed this complaint with any other federal, state, or local agency; or with any federal or state court?

Yes	
No	

If so, which agency (check all that apply)

Federal agency		Federal Court	
State Agency		State Court	
Local Agency			

Please provide information about a contact person at the agency/court where the complaint was filed.

Name	
Address	
City, State and Zip Code	
Telephone Number	

Please sign below. You may attach any written materials or other information that you think is relevant to your complaint.

Complainant's Signature:		Date:	
--------------------------	--	-------	--



GOVERNMENT AND COMMUNITY DEVELOPMENT  
COUNCIL OF GOVERNMENTS

a program of

NORTHWEST NEW MEXICO COUNCIL OF GOVERNMENTS

**Northwest Regional Transportation Planning Organization  
(NWRTPO)**

**Agenda Item #V: FFY-20 NWRTPO Regional Work  
Program & Budget Amendment #1**

**Subject: RTPO Approval & Authorization of FFY 20 RWP Budget  
Amendment #1**

**Prepared by: Robert Kuipers**

**Date: 12/04/19**

**BACKGROUND**

- **Why?** On a biennial basis the NWRTPO Tech. & Policy Committee must review, discuss and approve the Regional Work Program that governs the services provided by RTPO staff.
- **Purpose.** Insure that the work program categories and allotted time and budget commitments which best serve the work and interests of the NWRTPO for the federal fiscal period ahead (October 2019 – September 2020)
- **Discussion/Finalization.** RTPO members will review the proposed RWP edit # 1 to the FFY2020 budget and approve / authorize the proposed budget changes for FFY2020.

**WORK TO DATE**

- RTPO staff are proposing a formal RWP budget adjustment with some budget categories that exceed a 20% change due to anticipated demands on the RTPO budget for the year ahead. This approval will include the programming of FFY-2019 carry over funds for anticipated facility expenses for needed repairs and improvements which will benefit the RTPO administration. No changes to the RWP staff hours are being proposed at this time.

**ANTICIPATED WORK**

- RTPO members will review and discuss the proposed RWP budget allocation changes to authorize the RWP amendment #1 for FFY-2020 (Oct. 2019 – Sept. 2020)

**ATTACHMENTS**

- RTPO Amendment Request Form with proposed new budget allocations for the RWP work function categories for FFY-2020.

**BUDGET IMPACT**

- No impact on final budget total other than changes to funding allocations in the line items to support the various work program function categories for the upcoming FFY-2020.

**ACTION ITEM**

- Policy action to approve and authorize amendment 1 for the NWRTPO Regional Work Program for FFY-2020.



## NORTHWEST NEW MEXICO COUNCIL OF GOVERNMENTS

106 West Aztec Avenue  
Gallup, NM 87301  
Phone: [505] 722-4327  
Fax: [505] 722-9211

US Economic Development District #1  
NM State Planning District #1  
[www.nwnmcog.com](http://www.nwnmcog.com)  
Executive Director | Evan Williams

### Memorandum

**DATE:** November 27, 2019

**TO:** Neala Krueger, NWRTPO Planning Liaison  
NWRTPO Policy Committee Members

**FROM:** Robert Kuipers, RTPO Program Manager *BK*

**cc:** Evan Williams, Executive Director *egw*  
Martina Whitmore, Administrative Assistant (CONTRACT FILE)

**RE:** FFY20 Regional Work Program & Budget – Amendment #1

This memo is to outline the requested changes to the Northwest Regional Transportation Planning Organization's (NWRTPO) regional work program and budget. This amendment was presented to the NWRTPO Policy Committee on December 11<sup>th</sup> at their monthly meeting. This amendment aligns RTPO Program to approved COG FY20 budget and programs carry-over funds from FFY19 RTPO Program budget.

#### Amendment #1 Items:

- **Carry-over Funds.** COG plans to use carry-over and associated local match to contribute to two building improvement projects, e.g. fiber upgrade and major roof repair. In accordance with our Direct Cost Plan, these expenses would be booked into the construction line-item as they exceed the standard for facility maintenance.
- **Budget Adjustments.** The budget adjustments show therewithin are changes to align the RTPO Program budget with the current COG Budget, while these are mostly minor differences we felt it is needed for budget alignment.

**RTPO Program Budget**  
**Change Prior to Start of FFY2020**  
**November 27, 2019**

<b>Northwest RTPO FFY20 Budget Detail</b>	<b>Current Approved Budget (Year 2 - FFY2020)</b>	<b>Revised Budget (FFY2020)</b>
<b>a. Personnel</b>	<b>\$60,000.00</b>	<b>\$57,200.00</b>
<b>b. Fringe Benefits</b>	<b>\$15,670.00</b>	<b>\$14,374.00</b>
<b>c. Travel &amp; Training</b>	<b>\$4,000.00</b>	<b>\$3,962.00</b>
<b>d. Equipment</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>e. Supplies</b>	<b>\$1,500.00</b>	<b>\$4,591.00</b>
<b>f. Contractual</b>	<b>\$7,870.00</b>	<b>\$13,511.00</b>
<b>g. Construction</b>	<b>\$ -</b>	<b>\$ 5,198.11</b>
<b>h. Other</b>	<b>\$17,210.00</b>	<b>\$12,612.00</b>
<b>TOTAL EXPENDITURES</b>	<b>\$106,250.00</b>	<b>\$111,448.11</b>
<b>Local Match (20%)</b>	<b>\$ 21,250.00</b>	<b>\$ 22,289.62</b>
<b>Federal Share (80%)</b>	<b>\$ 85,000.00</b>	<b>\$ 89,158.49</b>

Quarter	Administrative (check if appropriate)	Formal (check if appropriate)	Amendments (brief description including any changes to the budget. Include a separate copy of budgetary changes if necessary)	FHWA/NMDOT approval date	Board approval date
Q1		X	To align RTPD budget with approved COG budget and budget carry-over funds		12/11/2019
Q2					
Q3					
Q4					



## MPO/RTPO Work Program Amendment Request Form

This form is for MPO/RTPO Planners to submit a request for an amendment to either an approved Unified Planning Work Program (UPWP) or Regional Work Program (RWP). Please refer to the appropriate section in the Planning Procedures Manual (PPM) for information regarding Work Program amendments and the Month-by-Month Work Program Timeline (calendar) for due dates.

Please complete the following information and submit the completed form to your NMDOT Government to Government Planning Liaison via email. Include a copy of a complete, revised work program narrative and budget.

<b>Date:</b>	11/27/2019		
<b>Entity:</b>	Northwest RTPO		
<b>Contact Name:</b>	Robert Kuipers, RTPO Program Manager		
<b>UPWP/RWP Amendment #:</b>	FFY2020/Q1 1	<b>Control #:</b>	P619010

Staff Hours or Budget Line Items being changed (Indicate Task # or Budget Category. Add rows as needed)	Current Budgeted Amount	Percent Change	Brief Description of Change
Function 1	200	0%	No changes needed or anticipated at this time for staffing hours
Function 2	200	0%	
Function 3	450	0%	
Function 4	200	0%	
Function 5	600	0%	
Function 6	450	0%	
Program Total	2100	0%	

Staff Hours or Budget Line Items being changed (Indicate Task # or Budget Category. Add rows as needed)	Current Budgeted Amount	Revised Amount	Percent Change	Brief Description of Change
Personnel	\$60,000	\$57,200	-4.67%	Minor reduction
Fringe Benefits	\$15,670	\$14,374	-8.3%	Minor reduction
Travel	\$4,000	\$3,962	-1%	Minor reduction
Equipment	\$0	\$0	0%	No change
Supplies	\$1,500	\$4,591	+206%	Need additional funding for supplies based on actuals and anticipated costs.
Contractual	\$7,870	\$13,511	+71.7%	Need additional funding for contractual based on actuals and anticipated costs due to increases with audit and financial services contracts.
Construction	\$0	\$5,198.11*	100%	Carry-over funds budgeted for fiber and roof repair projects.
Other	\$17,210	\$12,612	- 26.7%	Need less funding for other based on actuals and anticipated costs.
Program Total	\$106,250	\$111,448.11	0%	

\*Carry over funds from FFY2019 toward installation of fiber-optic cable and roof repair projects for COG and RTPO operations with a local match of \$1,039.62.

Please indicate if amendment is administrative or formal and provide detailed justification based upon requirements in the PPM.

Amendment Type (Administrative/Formal)	Justification
Formal Amendment	Changes to Supplies, Contractual and Other significantly exceed 20% based on anticipated costs for the upcoming fiscal year.

Approval by MPO/RTPO Boards:

Review Committee/Board:	12/11/19 (combined tech./policy board)
Technical Committee/Board:	N/A
Policy Committee/Board:	N/A

\*\*\*\*\*

For NMDOT use only.

Received by Liaison (name):	
Date:	
Recommendation of Liaison:	
Received by SPB Chief on date:	
Action (Amend #):	





NORTHWEST NEW MEXICO COUNCIL OF GOVERNMENTS  
GROUP INC. 501 C

a program of

NORTHWEST NEW MEXICO COUNCIL OF GOVERNMENTS

## Northwest Regional Transportation Planning Organization (NWRTPO)

### Agenda Item #VI: Annual 5310 / 5311 Public Transportation Funding Application Evaluations

**Subject:** Annual Evaluative Ranking of public transportation provider  
funding applications by the NWRTPO

**Prepared by:** Robert Kuipers

**Date:** 12/04/19

#### BACKGROUND

- **Why?** The NMDOT Transit & Rail Division has established an annual evaluation process for 5310 (elderly / handicapped) and 5311 (public transit) public transportation applications, with standardized evaluation templates, for RTPO members to evaluate and rank.
- **Purpose.** The statewide RTPO's present the opportunity for a fair evaluative process for annual regional public transportation funding applications, representing regional stakeholders and the public. Evaluative ranking of proposed services has a minor impact upon the amount of funding each provider may receive.
- **Discussion/Finalization.** RTPO members will evaluatively rank this years 5310 and 5311 public transportation funding applications, based on advance review of applications and provider presentations at the 1/08/20 meeting.

#### WORK TO DATE

- 5310 and 5311 public trans. applications along with evaluative templates were emailed to RTPO members at least one to two months in advance of the 1/08/20 meeting based on when they were forwarded from NMDOT Transit & Rail Division **and are available on the COG-RTPO website.**
- RTPO members will a) **review applications in advance of the meeting** and b) hear the presentations from providers at the meeting, and submit evaluations on the templates provided.

#### ANTICIPATED WORK

- 5310 and 5311 public trans. application presentations at the 1/08/20 meeting
- Submission of evaluations from RTPO members at the 1/08/20 meeting.
- Electronic submission of evaluations to NMDOT Transit and Rail by RTPO staff after 1/08/20 meeting

#### ATTACHMENTS

- 5310 and 5311 evaluative templates

#### BUDGET IMPACT

- No impact upon NWRTPO budget

#### ACTION ITEM

- This represents the formal evaluation of annual public transportation funding applications for the NWRTPO region.



**REGIONAL PRIORITIZATION EVALUATION MEASURES/CRITERIA TO BE USED BY REGIONAL  
PLANNING ORGANIZATIONS AND APPLICANTS  
FOR 49 U.S.C. §5310 APPLICATIONS ONLY  
FY 2019**

**§5310: Enhanced Mobility of Seniors and Individuals with Disabilities**

**1. Planning and Coordination:**

- Does Applicant coordinate services with other disabled and elderly providers?
- Do they have a plan for anticipated disabled and elderly growth in the community?
- Is the project included in the RPO/MPO Coordinated Public Transit Human Services Transportation Plan?

**2. Regional Need and Justification:**

- Does applicant serve regional market demands?
- Is there a clear and defined need for this service?

**3. Maintenance, Safety, and ADA:**

- Does the applicant have a comprehensive maintenance plan?
- Do they have someone trained to recognize maintenance concerns?
- Are applicants drivers trained in passenger safety and sensitivity?  
Wheelchair lift operations?

**REGIONAL PRIORITIZATION EVALUATION MEASURES/CRITERIA TO BE USED BY REGIONAL  
PLANNING ORGANIZATIONS AND APPLICANTS  
FOR 49 U.S.C. §5310 APPLICATIONS ONLY  
FY 2019**

Name of Applicant: \_\_\_\_\_

Please circle score as applicable: \_\_\_\_\_

1. Planning and Coordination:                      HIGH

Medium high

MEDIUM

Medium Low

LOW

2. Regional Need and Justification:

HIGH

Medium high

MEDIUM

Medium Low

LOW

3. Maintenance, Safety, and ADA:

HIGH

Medium high

MEDIUM

Medium Low

LOW

**FY 2019 REGIONAL PRIORITIZATION EVALUATION MEASURES/CRITERIA TO BE USED  
BY REGIONAL PLANNING ORGANIZATIONS AND APPLICANTS  
FOR 49 U.S.C. §5311 APPLICATIONS ONLY**

**§5311: Rural Public Transit**

**1. Rural Public Transportation Planning and Regional Coordination:**

- Does the applicant have a short/long term transit plan?
- Is this plan adopted by the applicants governing body?
- Is there coordination with other transit systems and other modes of transportation, including tribal entities?
- Is ongoing funding part of the plan?
- Has a formal process been established for public input?

**2. Regional Need and Justification for the System:**

- Does a regional transit/transportation plan exist that includes this service? If not, what is the basis for the need for this service?
- Does a regional need exist to serve the demand in this area?
- How strong is the need to continue/begin this system?

**3. Level of marketing of the Transit System - Public Served (ridership):**

- Does the transit system have a marketing plan?
- Has it been implemented?
- Is there a clear direction to increase ridership?  
Including paratransit?

**FY 2019 REGIONAL PRIORITIZATION EVALUATION MEASURES/CRITERIA TO BE USED  
BY REGIONAL PLANNING ORGANIZATIONS AND APPLICANTS  
FOR 49 U.S.C. §5311 APPLICATIONS ONLY**

Name of Applicant: \_\_\_\_\_

**1. Rural Public Transportation Planning and Regional Coordination:**

**HIGH**

Medium high

**MEDIUM**

Medium Low

**LOW**

**2. Regional Need and Justification for the System:**

**HIGH**

Medium high

**MEDIUM**

Medium Low

**LOW**

**3. Level of marketing of the Transit System - Public Served (ridership):**

**HIGH**

Medium high

**MEDIUM**

Medium Low

**LOW**



NORTHWEST NEW MEXICO COUNCIL OF GOVERNMENTS  
CHARTER 1964

a program of

NORTHWEST NEW MEXICO COUNCIL OF GOVERNMENTS

## Northwest Regional Transportation Planning Organization (NWRTPO)

### Agenda Item #VIII: Reports, Updates & Announcements

**Subject:** Discussion / Presentation Items

**Prepared by:** Robert Kuipers, NWRTPO

**Date:** 12/04/19

#### BACKGROUND

- **Why?** Update RTPO members on news, training, funding, and other items of special interest
- **Purpose.** Keep RTPO members up to date on critical information from NWRTPO and NMDOT sources

#### Informational Items

##### Regional News & Updates

- Regional Work Program Status Report
- RTPO Report
- Member Reports

##### Member Special Reports:

- None submitted prior to the meeting

##### NMDOT Reports:

- G to G Liaison: Neala Krueger
- Tribal Liaison: Ron Shutiva
- District 6: JoAnn Garcia & staff; District 5: vacant at this time
- DOT Planning Unit – Govt. to Govt. Weekly Updates

##### News, Training & Funding Opportunities:

- NMDOT / UNM-LTAP: Provides a very robust collection of training opportunities – staff forward news to members as it comes out from this source – reference at [ltap.unm.edu](http://ltap.unm.edu)
- Regional TTAP Consultation Workshops: emailed to tribal members 11/12/19; TTAP in Brief Newsletter: emailed to members 11/18/19; TTAP Planning & Procurement Trng. Registration Flyer – Dec. 2-5 Southwest Region: emailed to members 11/26/19
- Intelligent Transportation Systems Professional Capacity Building Update: emailed to members 11/12/19
- USDOT T3 Webinar – Impacts of Automation: emailed to members 11/22/19
- NADO's Rural Transportation News: emailed to members 11/26/19
- ROUTES – "Rural Opportunities to Use Transportation for Economic Success": USDOT Secretary Elaine Chao announced this new funding source supporting rural transportation needs in America – emailed to members
- 49 CFR Part 29 – Tribal Transportation Self Governance Program: New federal legislation supporting tribal self-governance – emailed to members as news came out
- LGRF Expiring Contracts: RTPO staff emailed this notification from Bill Santiago – NMDOT Dist. 6 on 10/24
- US DOT announces \$321.4 million in "Nationally Significant Federal Lands and Tribal Projects": (NSFLTP) this funding will support maintenance repair or new construction for roads and bridges serving tribal or federal lands. <https://www.transportation.gov/briefing-room/fhwa1519>



A PROGRAM OF Northwest New Mexico Council of Governments

## NWRTPO | Northwest Regional Transportation Planning Organization

### Monthly Report – November, 2019

- A. Local Government Transportation Project Fund:** The State of New Mexico recently initiated a new LGTPF fund to support transportation needs across New Mexico, complimenting the ongoing Local Govt. Road Fund. This fund provides \$50 million statewide and is not restrained by federal functional classification requirements. A total of 22 projects were submitted from the NWRTPO, along with 2 from the SWRTPO and 4 from the MRRTPPO – for the DOT Dist. 6 region. At the August N.M. Transportation Commission meeting in Ruidoso, the NWRTPO region was awarded just over \$12 million (two to three times the average amount of federal funding our biennial RTIPR provides to our region). With appreciation to DOT District 6 Transportation Commissioner Charles Lundstrom 14 projects from 11 of our member governments between the NWRTPO and the Farmington MPO were funded. RTPO members are working on getting funding award agreements signed by their respective leaders and returned to NMDOT – preferably within 30 days, but the NMDOT has extended the final deadline to the end of December, 2019. In future cycles LGTPF projects must be ranked and prioritized. **Members are reminded to place articles of appreciation in their respective local media (newspapers / radio) for our state leaders who created this fund. Use the template that staff provided on August 20, which cites all our region's awards.**
- B. GIS Data Gathering, Mapping and Compiling Work:** COG staff Carrie House continues to provide technical assistance and GIS mapping for development of 66 new miles of recreational trails in the Zuni Mountains in McKinley and Cibola Counties during FFY18 – FFY20; and continues contributing GIS mapping for regional transportation infrastructure. RTPO staff need to follow up with our three Pueblos – Laguna, Acoma and Zuni regarding the opportunity to include their transportation mapping and data into our regional portfolio, based on what each Pueblo is willing to share. **The NWCOG was the only New Mexico recipient of a NADO Impact Award for the ongoing development of recreational trails in the Zuni Mountains of McKinley and Cibola Counties.**
- C. NWRTPO Regional Transportation Plan:** RTPO staff have conducted annual updates to our R.T.P. at this time, and anticipate more updates in the year ahead, as the NMDOT (State plan) has come into the 4-year major update cycle. Our RTPO may not need major updates to our plan, as we update it on an annual basis.
- D. Annual Member Survey:** The NWRTPO has completed its annual member survey at this time with a total of ten members responding (2 via hard copy, 8 via Survey Monkey). Staff have distributed a summary analysis to members and will use this survey to guide potential transportation initiatives and related meeting discussion going forward.
- E. NWRTPO Annual Ranking Evaluation of 5310 & 5311 Public Transportation funding applications:** NWRTPO members will commence review of funding applications for our NWRTPO region's public transportation providers and finalize evaluative ranking at our January 8, 2020 meeting at the Cibola County Convention Center (515 High Street in Grants) after summary presentations from each of five 5311 (public transit) and three 5310 (elderly & handicapped) public transportation agencies submitting for funding.
- F. Scenic Byway Funding is back:** President Trump signed the "Reviving America's Scenic Byways Act of 2019" into law. RTPO staff will be examining criteria and considering whether our New Mexico portion of the four state "Trail of the Ancients" scenic byway is ready to pursue national byway status. Members are encouraged to spread the news, research and make note of what kind of guidance, services and amenities are available or needed for the T.O.A. corridor in their respective regions.
- G. News, Training and Funding Opportunities:** The following training and funding opportunities have recently emerged:
- **NMDOT / UNM-LTAP:** The UNM team have developed a much more robust offering of trainings scheduled throughout the year, or available on an on-call basis; go to [ltap@unm.edu](mailto:ltap@unm.edu).
  - **US DOT announces \$321.4 million in "Nationally Significant Federal Lands and Tribal Projects":** (NSFLTP) this funding will support maintenance repair or new construction for roads and bridges serving tribal or federal lands. <https://www.transportation.gov/briefing-room/fhwa1519>
  - **TTAP Consultation Workshops, and TTAP Southwest Region Planning & Procurement Training-Dec. 2-5,** information emailed to Tribal members.
  - **NM Fund-it Economic Development Funding:** potential match funding for transportation projects – emailed to members 11/6/19
  - **"ROUTES" – Rural Opportunities to Use Transportation for Economic Success:** USDOT Secretary Elaine Chao announced this new funding source supporting rural transportation in America – staff emailed to members.

November -- Staff Hours Summary FFY2020												
Function	Budget-ed Hours	RWP Amendmt. #1 FFY2019	FFY20 Q1	Oct. 2019	Nov. 2019	Dec. 2019	FFY20 Q2	FFY19 Q3	FFY19 Q4	Total Actual hours	Balance	Percentage budgeted differs from actuals*
1 Long Range Planning	250	200	21	7	14					21.00	179.00	19.00%
2 Tech. Support/Data Mgmt.	200	200	14.25	0.5	13.75					14.25	185.75	22.00%
3 Project Dev. & Monitoring	400	450	42.5	16.5	26					42.50	407.50	9.00%
4 Other Activity / Projects	200	200	1	0.5	0.5					1.00	199.00	18.00%
5 General RTPD Support	600	600	67	35.5	31.5					67.00	533.00	-10.00%
6 RTPD Administration	450	450	114.25	64	50.25					114.25	335.75	-10.00%
TOTAL	2100	2100	260	124	136					260.00	1840.00	1.50%

# Recording for TMIP Today's Webinar Available – Using TMIP-EMAT for Exploratory Analysis

11/13/2019



## TMIP Webinar – Using TMIP-EMAT for Exploratory Analysis

Thank you for attending today's webinar "Using TMIP-EMAT for Exploratory Analysis". Thank you to our presenters. **The webinar recording is available now at [TMIP.org](https://connectdot.connectsolutions.com/pnjye2xmcjrh/). The direct link to the recording is at <https://connectdot.connectsolutions.com/pnjye2xmcjrh/>. Please send any feedbacks you may have to [sarah.sun@dot.gov](mailto:sarah.sun@dot.gov).**

### Session Description

The FHWA TMIP Exploratory Modeling and Analysis Tool (TMIP-EMAT) is a utility that can be integrated with existing travel demand models to facilitate the application of those models in an exploratory, rather than predictive, manner. It builds upon the evolving sensitivity and risk analysis approaches utilizing travel demand models to forecast uncertainty, can be used to understand the effect of future mobility impacts on travel patterns, and incorporates exploratory-type visualizers to present and analyze the results. TMIP-EMAT is also compatible with EMA Workbench, an open-source tool with automated scenario discovery and robust search capabilities. This webinar will demonstrate the interactive visualization tools available through TMIP-EMAT as well as the application and interpretation of the EMA Workbench functionality. The demonstration will utilize the "Road Test" example model that is available as part of the TMIP-EMAT package.

Participants are invited to install TMIP-EMAT in advance of the webinar following the instructions:

<https://tmip-emat.github.io/source/emat.install.html#installation-and-configuration>

And to execute the "Road Test" example:

[https://tmip-emat.github.io/source/emat.examples/RoadTest/road\\_test\\_direct.html](https://tmip-emat.github.io/source/emat.examples/RoadTest/road_test_direct.html)

This webinar will build upon the concepts presented in the December 18, 2018 Introducing the Exploratory Modeling and Analysis Tool (TMIP-EMAT). Participants are encouraged to review the materials from this previous webinar in advance.

<https://tmip.org/content/tmip-webinar-introducing-exploratory-modeling-and-analysis-tool-tmip-emat>.

The presentation slides are also available for download here:

<https://connectdot.connectsolutions.com/tmipvirtualeminars/>.

### Presenters

Martin Milkovits

Martin Milkovits is a Principal in the Travel Demand Forecasting business line at Cambridge Systematics. He is the Project Manager on the FHWA-sponsored Exploratory Modeling and Simulation research project. Mr. Milkovits has been involved in the design, development and testing of ACES future mobility conditions in regional travel models in several areas, including FDOT District 4, Colorado DOT, and through the recent development of a future mobility tool to evaluate GHG emissions for the City of Boston. Mr. Milkovits holds a BA in Philosophy of Mathematics from Colby College, an MS in Computer Science from Rivier



College, and an SM in Transportation from Massachusetts Institute of Technology. He is a member of the Transportation Research Board Planning Applications Committee.

Jeffrey Newman

Jeffrey Newman is a Senior Associate in the Travel Demand Forecasting business line at Cambridge Systematics. Dr. Newman has experience in travel demand modeling and forecasting, for both regional and long-distance travel. He is the lead designer and developer of travel forecasting tools, including risk analysis methodologies, for the California High-Speed Rail Ridership and Revenue Forecasting model. Dr. Newman received a Doctorate in Civil Engineering from Northwestern University, as well as a Master of Public Administration and a Bachelor of Science degree in Policy Analysis from Cornell University. He serves on the Transportation Research Board Demand Forecasting and Aviation Economics committees, as well as on the Zephyr Foundation's Software Badging project management group.

## Meeting Information

Participants do not need to preregister to attend the webinar. Connections are limited to 100. First come, first served.

You can log on to the webinar at:

<https://connectdot.connectsolutions.com/tmip/virtualeseminars/>

**The TeleConference Toll Free Number: 1-888-675-2535**

**Participant Passcode: 8344566**

Meeting information has also been provided in the attached calendar invite for your convenience.

**NOTE: We are experiencing some issues with the Flash Player in Chrome and Fire Fox. You may receive a message about the Flash Plugin and may not be able to proceed to the meeting room. Until a solution is found for this issue, please use Internet Explorer.**

## Contact Us

If you would like to work with TMIP to share your agency's experience or if you have questions or comments about TMIP, please contact [Sarah Sun](#), FHWA.

We are committed to providing equal access to TMIP Webinars for everyone. If you need alternative formats or other reasonable accommodations, please send an e-mail to [moderator@tmip.org](mailto:moderator@tmip.org) with your request. We will respond to your request within 24 hours.

## Human Environment Digest 11/14/19

11/14/2019



November 14, 2019

## Human Environment Digest

Welcome to the Federal Highway Administration (FHWA) Office of Human Environment biweekly email digest. This digest shares the latest information from a range of Federal and non-Federal sources, addressing transportation and its relationship to the human environment. Through this information exchange, FHWA hopes to foster dialogue at all levels and continue to further the state of the practice on these important topics in support of safety; infrastructure, including accelerated project delivery, access to jobs, and community revitalization;

technology and design innovation; and accountability, including, data-driven decisions and performance-based planning.

Please note that there will not be a Human Environment Digest on November 28 due to the holiday.

For more information on any of these topics, see the FHWA Related Links on the sidebar.

Click [here](#) to manage your subscriptions.

\*The information provided in this mailing does not necessarily reflect the view of the Federal Highway Administration or the U.S. Department of Transportation.

---

## EVENTS

[December 3-5, 2019](#): APTA's Mid-Year Safety Seminar.

Seattle, WA. (There is a fee)

[December 11-12, 2019](#): TRB's Conference on Health and Active Transportation. Washington, D.C. (There is a fee for some)

[January 12-16, 2020](#): TRB's Annual Meeting. Washington, D.C. (There is a fee for some)

[February 6-7, 2020](#): Safe Streets Summit. Fort Lauderdale, FL. (There is a fee)

[February 11-13, 2020](#): The Conservation Leadership Network's National Balancing Nature and Commerce Course. Shepherdstown, WV. (There is a fee)

[March 15-17, 2019](#): League of American Bicyclists' National Bike Summit. Arlington, VA and Washington, D.C. (There is a fee)

[April 22-25, 2020](#): National Environmental Justice Conference and Training Program. Washington, DC. (There is a fee for some)

[April 25-28, 2020](#): American Planning Association National Planning Conference. Houston, TX. (There is a fee)

[August 4-7, 2020](#): Walk/Bike/Places Conference. Indianapolis, IN. (There is a fee)

[September 14-17, 2020](#): NACTO's Designing Cities 2020. Boston, MA. (There is a fee)

[October 26-30, 2020](#): AMPO's Annual Conference. Minneapolis, MN. (There is a fee)



## Safety

### National Transportation Safety Board Issues Report on Bicyclist Safety

The *National Transportation Safety Board (NTSB)* issued its first [report](#) on bicyclist safety in 47 years. The report updates the NTSB's understanding of bicyclist safety in the U.S. by examining the prevalence and risk factors of bicycle crashes involving motor vehicles and assessing the most applicable countermeasures. The report also includes recommendations for improved roadway design, such as separated bicycle lanes and lower speeds on roads where motor vehicles and bicyclists share the roadway, and methods of enhancing the visibility of bicyclists through technology like adaptive headlights.

### Request for Applications for the 2020 Safe Routes to Parks Activating Communities Program

The *Safe Routes Partnership* invites communities and organizations working to improve safe and equitable access to parks to apply for the [2020 Safe Routes to Parks Activating Communities program](#). The program provides tailored technical assistance for seven communities to develop Safe Routes to Parks action plans and awards \$12,500 to each community to begin implementation of those plans. Applications may be submitted [here](#) until December 16.

### TRB Publishes Report on Strategies to Improve Pedestrian Safety

The *Transportation Research Board's National Cooperative Highway Research Program* released a [synthesis](#) of strategies and countermeasures to address pedestrian safety via traffic-speed management in urban environments. The report offers best practices, tools, and strategies that cities and local agencies can implement to redesign streets for speeds aligned with pedestrian safety goals.

### Report Examines Children Passenger Safety in Rideshare Vehicles

## WEBINARS

[November 15, 2:30-3:30 PM ET:](#)

Transportation and Research Education Center's From Confrontation to Partnership: City Regulation of Micromobility  
[November 20, 2:00-3:00 PM ET:](#)  
America Walks' Beyond the Physical: Mental and Social Benefits of Walkable Communities

[November 20, 3:00-4:00 PM ET:](#)

APBP's Aging in Place: Designing Communities to Support Mobility

[November 21, 3:00-3:30 PM ET:](#)

Eno Center for Transportation's Mobility as a Service: How to Share and Play Nice

[November 25, 11:00 AM-1:00 PM](#)

[ET:](#) TRB's Road Safety in Low- and Middle-Income Countries

[December 4, 1:00-2:30 PM ET:](#)

FHWA's Pedestrian and Bicyclist Safety in Work Zones

[December 5, 1:00-2:30 PM ET:](#)

American Trails' The Future of Transportation and Recreation Trail Projects Utilizing Youth and Conservation Corps (There is a fee)

[December 11, 2:00-3:00 PM ET:](#)

America Walks' Places for People: Highlights from the National Walking Summit-Columbus

[December 18, 3:00-4:00 PM ET:](#)

APBP's Education and Encouragement: Bringing the Right People Together (There is a fee)

## FHWA RELATED LINKS

[Environment Homepage](#)

[Bicycle/Pedestrian](#)

[Environmental Justice](#)

[Transportation Alternatives](#)

[Recreational Trails Program](#)

To submit comments or information for inclusion in the next HE Digest, click [here](#). Submissions must be made before 12 PM ET Wednesday.

The *Virginia Tech Transportation Institute* released a [report](#) that explores the current state of children passenger safety within rideshare vehicles. Through a series of focus groups and a nationwide survey, researchers identified substantial confusion on the part of parents and rideshare drivers on how to safely transport children in rideshare vehicles. The report offers a set of outreach tools and encourages efforts to offer greater clarity on existing regulations.



## Infrastructure

### FHWA Publishes Case Study on Wayfinding Signage Enhancements

The *Federal Highway Administration* published a [case study](#) highlighting wayfinding signage enhancements to the regional trail network in Black Hawk County, Iowa. The case study showcases the work by the *Iowa Northland Regional Council of Governments* to coordinate with local stakeholders and use Federal funding to develop a unified system of wayfinding signs for the trails in the area. The initiative enhanced the quality of life for residents and visitors by promoting active transportation and supporting local economic development.

### Study Analyzes Bus-Bicycle-Automobile Interactions and Conflicts

The *National Institute for Transportation and Communities* and the *Transportation Research and Education Center at Portland State University* released a [report](#) examining bus, bicycle, and automobile interactions and conflicts. Researchers observed these interactions at an intersection in Portland, Oregon, to analyze the number of bus-bicycle conflicts (as a proxy for safety) and to identify bus delays as a result of these interactions. The findings from the report suggest a potential need to relocate transit stops away from signalized intersections to enhance safety and reduce delays, and to improve pavement markings to reduce the risk of dangerous conflicts between bicyclists and buses.



## Innovation

### Case Study Released on Mobility-on-Demand Services

The *Eno Center for Transportation* published a [case study](#) examining mobility-on-demand (MOD) services in the Los Angeles and Puget Sound regions. MOD services include

ridehailing and on-demand micromobility services such as shared electric scooters and bicycles and are typically run by private companies. The case studies offer best practices and lessons learned from existing contracts and partnerships to facilitate knowledge sharing and encourage cooperation between private companies and public entities.

#### **TRB Publishes Report on the Impact of Emerging Technologies on Research Programs**

The *Transportation Research Board* published a [report](#) on the impact of transformational technologies on research processes and programs. The report also explores the potential societal impacts from the rise of autonomous vehicles, shared mobility, and additional emerging technologies.

#### **Report Examines Potential Impact of Connected Vehicle Technologies on Bicyclists**

The *Transportation Research and Education Center at Portland State University* published a [study](#) looking at strategies to increase bicycle mode share by expanding the use of connected vehicle (CV) technologies to bicycles. The report offers a discussion on how CV technologies may reduce barriers to bicycling by improving safety through bicycle-to-vehicle and bicycle-to-infrastructure communication. The report indicates that the widespread adoption of these technologies would better accommodate the needs of a more diverse set of riders helping to promote bicycling and enhance safety.



## **Accountability**

#### **Study Explores Navigation Options for Individuals with Visual Impairments**

The *Massachusetts Department of Transportation* published a [report](#) on navigation options for pedestrians with visual impairments as they move through transit stations. The report looks at a research program funded with *Federal Highway Administration* State Planning and Research funds to help the *Massachusetts Bay Transportation Authority* determine whether a specific navigation system for the visually impaired is suitable for system wide deployment.

#### **TRB Publishes Report on Pedestrian Navigation App**

The *Transportation Research Board* published a [report](#) on pathNav, a pedestrian navigation web app that utilizes smart data and a connected network of sidewalk and pathway data to improve accessibility and walkability. The report provides information on pathNav's ability to increase pedestrian safety and reduce trip and fall injuries; decrease social isolation of

people with disabilities and older adults; and increase public transit ridership. The report also examines the performance and acceptability of the app to determine commercial viability.

---

---

Update your subscriptions, modify your password or email address, or stop subscriptions at any time on your [Subscriber Preferences Page](#). You will need to use your email address to log in. If you have questions or problems with the subscription service, please contact [subscriber help](#).

This service is provided to you at no charge by [DOT FHWA Office of Planning, Environment, and Realty \(HEP\)](#).



U.S. Department of Transportation  
Federal Highway Administration

Federal Highway Administration | 1200 New Jersey Avenue, SE | Washington, DC 20590 | 202-366-4000

---

This email was sent to rkulpers@nwnmcog.org using GovDelivery Communications Cloud on behalf of: FHWA Office of Planning, Environment, and Realty (HEP) · 1200 New Jersey Avenue, SE · Washington, DC 20590 · 202-366-4000

**govDELIVERY** 



## Fw: NMDOT Govt to Govt Update - Week of 11/25/19

Robert Kuipers

Tue 11/26/2019 12:38 PM

To: jphoracek <jphoracek@co.cibola.nm.us>; jirving@co.mckinley.nm.us <jirving@co.mckinley.nm.us>; Scott A. Martin, P.E., PLS <scott.martin@sjcounty.net>; Stanley Henderson <shenderson@gallupnm.gov>; Donald Jaramillo <projects@grantsnm.gov>; publicworks@villageofmilan.com <publicworks@villageofmilan.com>; Larry Joe <ljoenavajodot.org>; ddeutsawe@poamail.org <ddeutsawe@poamail.org>; Gaylord Siow <gsiow@polnsn.gov>; Royce.Gchachu@ashiwi.org <Royce.Gchachu@ashiwi.org>; Shane Lewis <ShaneLewis@ramahnavajo.org>

Cc: gporter@co.cibola.nm.us <gporter@co.cibola.nm.us>; Nick Porell <nporell@sjcounty.net>; Alicia Santiago <asantiago@gallupnm.gov>; milanclerk@villageofmilan.com <milanclerk@villageofmilan.com>; Karen Bedonie <kbedonie@navajodot.org>; Raymond J. Concho, Jr. <RJConchojr@poamail.org>; Roxann Hughe <Roxann.Hughe@ashiwi.org>; Trina Martine <TrinaMartine@ramahnavajo.org>; Krueger, Neala, NMDOT <Neala.Krueger@state.nm.us>; Shutiva, Ron, NMDOT <ron.shutiva@state.nm.us>; joann.garcia2@state.nm.us <joann.garcia2@state.nm.us>; 'Lopez, Stephen, NMDOT' <Stephen.Lopez@state.nm.us>; marticia.holiday@state.nm.us <marticia.holiday@state.nm.us>; Santiago, Bill, NMDOT <Bill.Santiago@state.nm.us>; Kazmi, Arif, NMDOT <Arif.Kazmi@state.nm.us>

1 attachments (619 KB)

2019\_1203\_MPO Quarterly Agenda\_EPMPO\_Draft.doc;

RTPO members and DOT colleagues:  
NMDOT Govt. to Govt. update.

Robert Kuipers, RTPO Program Manager  
Northwest NM Council of Governments

"Over 45 years of moving the region forward"

(505) 722-4237

rkuipers@nwnmcog.org

---

**From:** Kozub, Rosa, NMDOT <Rosa.Kozub@state.nm.us>

**Sent:** Tuesday, November 26, 2019 11:25 AM

**To:** Andrew Wray <awray@las-cruces.org>; Dave Pennella <DPennella@mrcog-nm.gov>; Roger Williams <rwilliams@ELPASOMPO.ORG>; Steven Montiel <SMontiel@mrcog-nm.gov>; Holton, Mary <mholton@fmtn.org>; jarmijo@sccog-nm.com <jarmijo@sccog-nm.com>; Mary Ann Burr <mbsnmedd@plateautel.net>; Priscilla Lucero, SWCOG <PriscillaLucero@swnmcog.org>; Gaiser, Sandra <sgaiser@mrcog-nm.gov>; Erick Aune <ejaune@santafenm.gov>; Cerisse Grijalva <grijalvac1@swnmcog.org>; Sandy Chancey <schancey@epcog.org>; arael@sccog-nm.com <arael@sccog-nm.com>; Holton, Mary <mholton@fmtn.org>; Christina Stokes <cstokes@elpasompo.org>; vsoule@epcog.org <vsoule@epcog.org>; Evan Williams <ewilliams@nwnmcog.org>; Dennis Salazar <denniss@ncnmedd.com>; Michael McAdams <mmcadams@las-cruces.org>; Robert Kuipers <rkuipers@nwnmcog.org>; Brandon Howe <BHowe@mrcog-nm.gov>; Keith Wilson <kpwilson@ci.santa-fe.nm.us>; vsherman@las-cruces.org <vsherman@las-cruces.org>; Eduardo Calvo (ecalvo@elpasompo.org) <ecalvo@elpasompo.org>; rlopez@elpasompo.org <rlopez@elpasompo.org>; glopez@ELPASOMPO.ORG

<glopez@ELPASOMPO.ORG>; Bryan Miskimen <bmiskimen@ELPASOMPO.ORG>; Sedillo, Lesah R. <lsedillo@ncnmedd.com>; Hannah Burnham (haburnham@santafenm.gov) <haburnham@santafenm.gov>; lxyngve@santafenm.gov <lxyngve@santafenm.gov>  
**Cc:** Sandoval, Michael, NMDOT <Michael.Sandoval1@state.nm.us>; Valdez, Jerry P, NMDOT <JerryP.Valdez2@state.nm.us>; Griffin, Jessica, NMDOT <Jessica.Griffin@state.nm.us>; Shutiva, Ron, NMDOT <ron.shutiva@state.nm.us>; Sittig, Paul, NMDOT <Paul.Sittig@state.nm.us>; Herrera, Jolene M, NMDOT <JoleneM.Herrera@state.nm.us>; Sandoval, Sean, NMDOT <Sean.Sandoval@state.nm.us>; Watts, Danial, NMDOT <Danial.Watts@state.nm.us>; Vargas, John, NMDOT <John.Vargas@state.nm.us>; Maes, Rebecca, NMDOT <Rebecca.Maes@state.nm.us>; Baker, John J, NMDOT <JohnJ.Baker@state.nm.us>; Craven, William, NMDOT <William.Craven@state.nm.us>; Herrera, Melissa, NMDOT <melissa.herrera@state.nm.us>; Kazmi, Arif, NMDOT <Arif.Kazmi@state.nm.us>; Harris, David C, NMDOT <DavidC.Harris@state.nm.us>; Rodolfo Monge-Oviedo <rodolfo.monge-oviedo@dot.gov>; Glendenning, Shannon, NMDOT <Shannon.Glendenning@state.nm.us>; Olinger, Kevin, NMDOT <Kevin.Olinger@state.nm.us>; Herrera, Isabel, NMDOT <Isabel.Herrera@state.nm.us>; Nelson, David, NMDOT <David.Nelson@state.nm.us>; Krueger, Neala, NMDOT <Neala.Krueger@state.nm.us>; Chavez, Gabrielle, NMDOT <Gabrielle.Chavez@state.nm.us>; Gallegos, Dolores (FHWA) <dolores.gallegos@dot.gov>; Moriarty, Joseph, NMDOT <Joseph.Moriarty@state.nm.us>; Moore, Maggie, NMDOT <Maggie.Moore@state.nm.us>; Bach, Deborah, NMDOT <Deborah.Bach@state.nm.us>; Tallman, Sky, NMDOT <Sky.Tallman2@state.nm.us>; Leyba, Mikayla, NMDOT <Mikayla.Leyba@state.nm.us>; marcy\_demillion@nps.gov <marcy\_demillion@nps.gov>; Trujillo, Charles, NMDOT <Charles.Trujillo@state.nm.us>; Hudson, Debra A, NMDOT <DebraA.Hudson@state.nm.us>; Bachand, Jeanette, NMDOT <Jeanette.Bachand@state.nm.us>  
**Subject:** NMDOT Govt to Govt Update - Week of 11/25/19

Happy Thanksgiving! I hope you all have a nice start to the holiday season.

Please see the information below (and attached) for the latest updates on NMDOT information relevant to the MPOs and RTPOs. Please pass along relevant information to your member entities.

#### **USDOT Safety Data Initiative Notice of Funding Opportunity (NOFO)**

The USDOT announced a NOFO for its Safety Data Initiative called State and Local Government Data Analysis Tools for Roadway Safety, which "seeks to build the capacity of State, local and tribal governments to use innovative data tools and information to improve roadway safety." State, local, tribal governments, as well as MPOs and RTPOs are eligible to apply for funding. Applications are due by 1/17/20, and there is an informational webinar on 12/3/19 at 12:30pm, MST. More information can be found [here](#).

#### **Reminder: Annual Performance and Expenditure Reports (APERs)**

Final APERs are due from MPOs/RTPOs by 11/30. NMDOT will compile MPO/RTPO APERs with its APER and submit by 12/31 to FHWA-NM/FTA Region 6 for review and approval. Please ask your Liaison if you have any questions.

#### **Upcoming Meetings, Trainings, Webinars**

- 12/3, 9am-4pm, MPO Quarterly: El Paso MPO is hosting at the Sun Metro facilities (601 A. S. Santa Fe St, El Paso, TX 79901). Attached is a draft agenda. Please send additional agenda

items to Bryan Miskimen at [bmiskimen@ELPASOMPO.ORG](mailto:bmiskimen@ELPASOMPO.ORG). There's an optional tour of the El Paso Streetcar Facilities from 1:15-4pm.

- FHWA shared a series of webinars with NMDOT and our transportation planning partners. More information is available via the hyperlink embedded in the dates below:
  - [December 4, 1:00-2:30 PM ET](#): Pedestrian and Bicyclist Safety in Work Zones
  - [December 5, 2:00-3:30PM ET](#): TRB's Innovative Alternative Intersection and Corridor Studies using the HCM6
  - [December 12, 1:00-2:00PM ET](#): Innovation Exchange: Reducing Rural Road Departures
  - [December 16, 2:00-3:30PM ET](#): Crash Modification Factors Clearinghouse Annual Webinar
  - [December 18, 1:00-2:30PM ET](#): Talking Freight

Thanks,

Rosa Kozub | AICP

Gov't to Gov't Unit Supervisor

Statewide Planning Bureau

New Mexico Department of Transportation

P.O. Box 1149

Santa Fe, NM 87504

Cell: (505) 231-9869

Email: [Rosa.Kozub@state.nm.us](mailto:Rosa.Kozub@state.nm.us)



## **Fw: AASHTO PUBLICATIONS UPDATE - NOVEMBER 2019**

**Robert Kuipers**

Tue 11/26/2019 9:59 AM

**To:** jphoracek <jphoracek@co.cibola.nm.us>; jirving@co.mckinley.nm.us <jirving@co.mckinley.nm.us>; Scott A. Martin, P.E., PLS <scott.martin@sjcounty.net>; Stanley Henderson <shenderson@gallupnm.gov>; Donald Jaramillo <projects@grantsnm.gov>; publicworks@villageofmilan.com <publicworks@villageofmilan.com>; Larry Joe <ljoenavajodot.org>; ddeutsawe@poamail.org <ddeutsawe@poamail.org>; Gaylord Siow <gsiow@polnsn.gov>; Royce.Gchachu@ashiwi.org <Royce.Gchachu@ashiwi.org>; Shane Lewis <ShaneLewis@ramahnavajo.org>

**Cc:** gporter@co.cibola.nm.us <gporter@co.cibola.nm.us>; Nick Porell <nporell@sjcounty.net>; Alicia Santiago <asantiago@gallupnm.gov>; milanclerk@villageofmilan.com <milanclerk@villageofmilan.com>; Karen Bedonie <kbedonie@navajodot.org>; Raymond J. Concho, Jr. <RJConchojr@poamail.org>; Roxann Hughte <Roxann.Hughte@ashiwi.org>; Trina Martine <TrinaMartine@ramahnavajo.org>; Krueger, Neala, NMDOT <Neala.Krueger@state.nm.us>; Shutiva, Ron, NMDOT <ron.shutiva@state.nm.us>; joann.garcia2@state.nm.us <joann.garcia2@state.nm.us>; 'Lopez, Stephen, NMDOT' <Stephen.Lopez@state.nm.us>; marticia.holiday@state.nm.us <marticia.holiday@state.nm.us>; Santiago, Bill, NMDOT <Bill.Santiago@state.nm.us>; Kazmi, Arif, NMDOT <Arif.Kazmi@state.nm.us>

**RTPO members and DOT colleagues:**

The latest from AASHTO Publications.

**Robert Kuipers, RTPO Program Manager**

**Northwest NM Council of Governments**

"Over 45 years of moving the region forward"

(505) 722-4237

rkuipers@nwnmcog.org

---

**From:** AASHTO PUBLICATIONS <aashtopublications@ashto.org>

**Sent:** Monday, November 25, 2019 10:58 AM

**To:** Robert Kuipers <rkuipers@nwnmcog.org>

**Subject:** AASHTO PUBLICATIONS UPDATE - NOVEMBER 2019

## **AASHTO PUBLICATIONS MONTHLY NEWSLETTER**

**P AASHTO  
PUBLICATIONS**  
store.transportation.org





NOVEMBER 2019

Welcome to the November edition of the *AASHTO Publications Update*!

Instead of the usual overview of topics in this newsletter or preview of what's to come, in this season of thankfulness and gratitude, we want to take the time to thank you--our subscribers, customers, partners, and transportation colleagues--for your ongoing support and interest in our work, and we wish you a very happy season of thanksgiving.

The AASHTO Publications Team  
[aashtopublications@ashto.org](mailto:aashtopublications@ashto.org)

## NEW AND RECENT RELEASES

Here are our new and recently released publications!

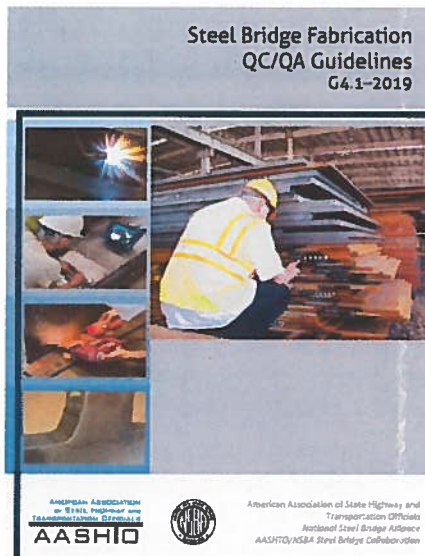


**Title:** Steel Bridge Erection Guide  
Specification, 3rd Edition, S10.1



**Item Code:** NSBASBEGS-3-OL

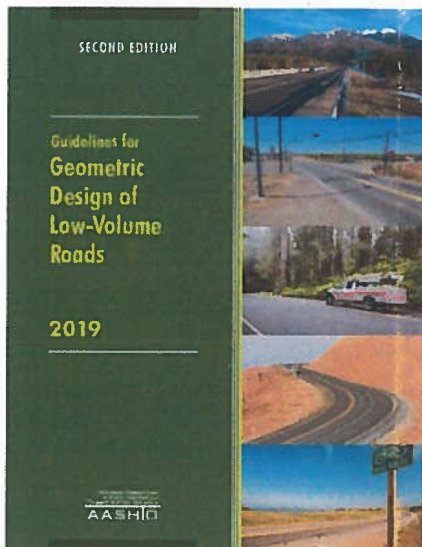
[Click here for details on how to download your free copy!](#)



## Steel Bridge Fabrication QC/QA Guidelines, G4.1

**Item Code:** NSBASBFQC-2-OL

[Click here for details on how to download your free copy!](#)



***Now Available in Paperback!***

## Guidelines for Geometric Design of Low-Volume Roads, 2nd Edition

**Item Code:** VLVLR-2

[Click to order this new paperback version!](#)

**2019 PUBLICATION RELEASES**

## AASHTO PUBLICATIONS—2019 EDITORIAL CALENDAR

### PUBLICATIONS RELEASED TO DATE

Following are the AASHTO publications released, to date, in 2019.

(Revised: 11/20/19)

TITLE (ITEM CODE)	PUBLICATION CATEGORY	FORMAT(S)	DATE RELEASED
<b>Manual for Bridge Element Inspection, 2nd Edition</b> (Item Code: MB2-2)	Bridges & Structures	Paperback PDF Download Print + PDF RN	3/25/19
<b>April 2019 Update to the Materials Standards</b> (Item Code: CM-19)	Materials, Testing & Pavement	Web-Based	4/1/19
<b>Survey of State Funding for Public Transportation—Final Report, 2019, Based on FY 2017 Data</b> (Item Code: RFP-13-AL)	AASHTO Reports	PDF Download	5/3/19
<b>Guidelines for Geometric Design of Lane-Volume Roads, 2nd Edition</b> (Item Code: VLVR-2-OL)	Design & Traffic	PDF Download	5/28/19
<b>2018 AASHTO Safety Survey</b> (Item Code: SS-18-OL)	AASHTO Reports	PDF Download	6/3/19
<b>June 2019 Update to the Materials Standards</b> (Item Code: CM-19)	Materials, Testing & Pavement	Web-Based	6/13/19
<b>July 2019 Update to the Materials Standards</b> (Item Code: CM-19)	Materials, Testing & Pavement	Web-Based	7/31/19
<b>2018 Interim Revisions to the LRFD Specifications for Structural Supports for Highway Bridges, Luminaires, and Traffic Signals, 1st Edition</b> (Item Code: LRFD-5-1-18-OL)	Bridges & Structures	PDF Download	8/13/19
<b>2018 Interim Revisions to the Standard Specifications for Structural Supports for Highway Bridges, Luminaires, and Traffic Signals, 1st Edition</b> (Item Code: LRFD-5-1-18-OL)	Bridges & Structures	PDF Download	8/13/19
<b>2018 Interim Revisions to the AASHTO LRFD Bridge Construction Specifications, 4th Edition</b> (Item Code: LRFD-10-18-OL)	Bridges & Structures	Localhost PDF Download	9/2/19
<b>2018 Interim Revisions to Guide Book Specifications for Bridge Temporary Works, 2nd Edition</b> (Item Code: CSBTW-2-11)	Construction & Right of Way	PDF Download	9/24/19

*Click below to download a list of the AASHTO publications we have released, to date, in 2019.*

Download our 2019 publication releases!

## PUBLICATIONS SPOTLIGHT: THE "AASHTO ESSENTIAL LIBRARY"

As you know, AASHTO publishes numerous technical standards and guidelines through the work of our technical committees, which are utilized by transportation agencies across the nation and worldwide.

The AASHTO "Essential Library" includes those AASHTO publications considered to be the preeminent and most foundational technical standards, guidelines, as well as transportation-related reports related to the design, construction, operation, maintenance, and administration of highways, streets, bridges, and related transportation structures and facilities.

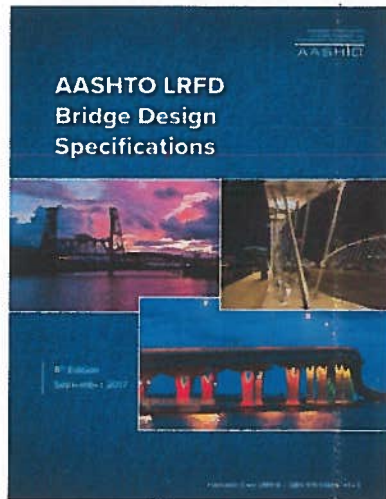
The current AASHTO Essential Library consists of the following sixteen (16) AASHTO publications:

## Bridges & Structures

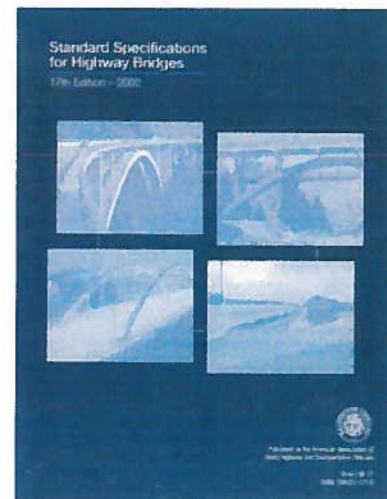
AASHTO LRFD Bridge Design Specifications, 8th Edition

Standard Specifications for Highway Bridges, 17th Edition



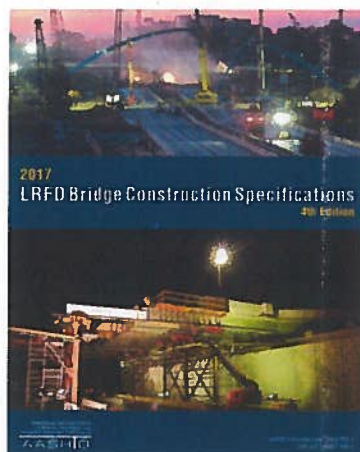


Click for more  
information.



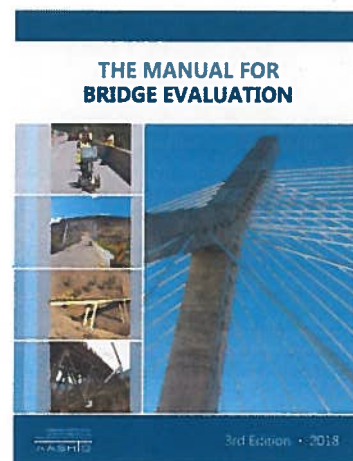
Click for more  
information.

### AASHTO LRFD Bridge Construction Specifications, 4th Edition



Click for more  
information.

### The Manual for Bridge Evaluation, 3rd Edition

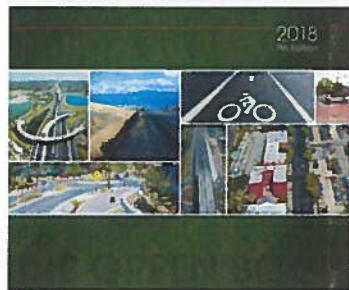


Click for more  
information.

## Design & Traffic



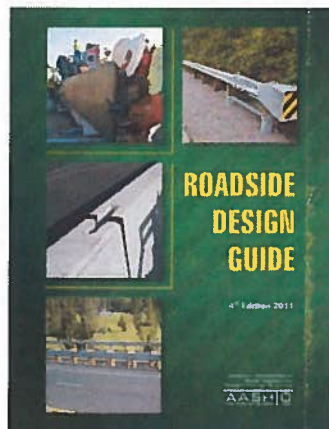
**A Policy on  
Geometric Design of  
Highways and Streets**



**A Policy on Geometric Design of  
Highways and Streets, 7th Edition  
(The "Green Book")**

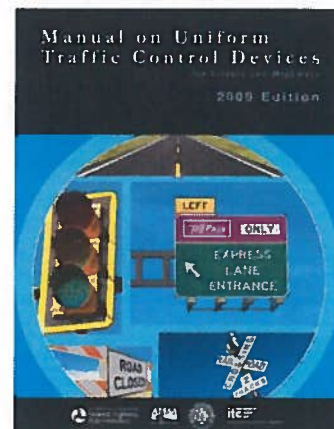
[Click for more information.](#)

**Roadside Design Guide, 4th  
Edition**



[Click for more information.](#)

**Manual on Uniform Traffic  
Control Devices, 2009 Edition**



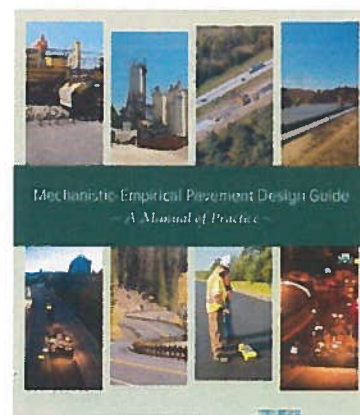
[Click for more information.](#)

## Materials, Testing, & Pavement

**Standard Specifications for  
Transportation Materials and  
Methods of Sampling and  
Testing, and AASHTO Provisional  
Standards, 2019 Edition (The  
"Materials Standards")**



**Mechanistic-Empirical Pavement  
Design Guide, 2nd Edition**



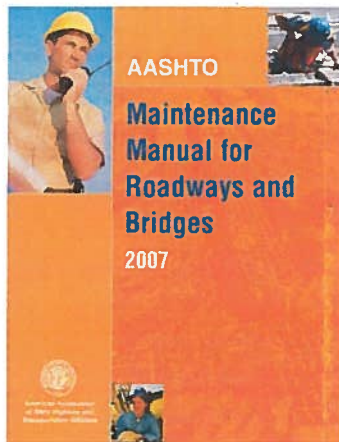


[Click for more information.](#)



[Click for more information.](#)

## Maintenance

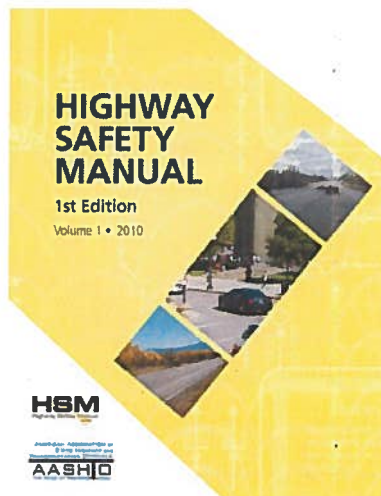


**AASHTO Maintenance Manual for Roadways and Bridges, 4th Edition**

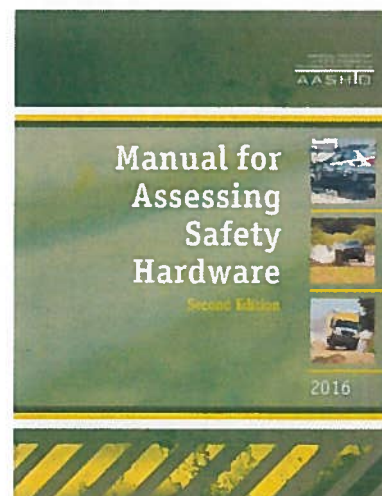
[Click for more information.](#)

## Safety

**Highway Safety Manual, 1st Edition**



**Manual for Assessing Safety Hardware, 2nd Edition**



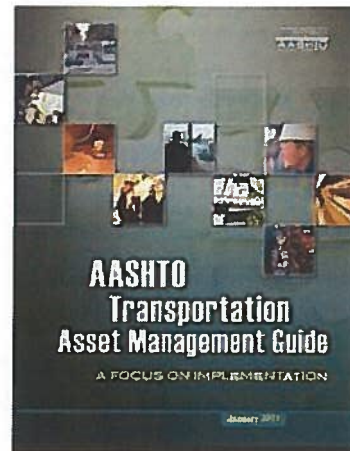
[Click for more information.](#)

[Click for more information.](#)

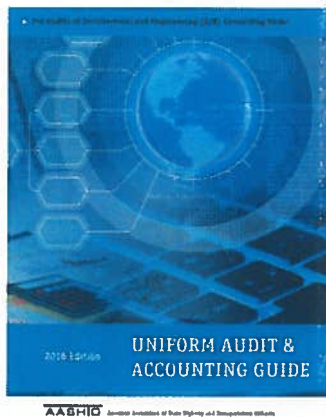
## Asset Management & Planning

**AASHTO Transportation Asset Management Guide: A Focus on Implementation, 1st Edition**

[Click for more information.](#)



## Administration & Economics



**Uniform Audit and Accounting Guide for Audits of Architectural and Engineering (A/E) Consulting Firms, 2016 Edition**

[Click for more information.](#)

## Reports

**2018 AASHTO Salary Survey**

[Click for more information.](#)







## AASHTO PUBLICATIONS CATALOG!



*Click below to download  
a free copy of the  
current AASHTO  
Publications Catalog!*

Click here to download the latest  
AASHTO Publications Catalog!

## PUBS IN THE PIPELINE

Here are some of the many publications we're currently working on!

**2020 Interim Revisions: Manual for Bridge Evaluation, 3rd Edition**  
(Item Code: MBE-3-I2)

**Guide for Design and Construction of Near-Surface Mounted Titanium Alloy Bars for Strengthening Concrete Structures, 1st Edition**  
(Item Code: NSMT-1)

**Mechanistic-Empirical Pavement Design Guide: A Manual of Practice, 3rd Edition**  
(Item Code: MEPDG-3)

**G13.1, Guidelines for Steel Girder Bridge Analysis, 3rd Edition**  
(Item Code: NSBASGBA-3-OL)

**Guide Specifications for Highway Construction, 10th Edition**  
(Item Code: GSH-10-UL)

**AASHTO PUBLICATIONS—2019 EDITORIAL CALENDAR**  
**PUBLICATIONS IN PRODUCTION**

Following are the AASHTO publications currently in production and tentatively scheduled for release in 2019/2020

(Revised: 11/20/19)		
TITLE/ ITEM CODE	PUBLICATION CATEGORY	FORMAT(S)
2019 Member Handbook for the National Bridge Inspectors, 1st Edition (Item Code: HB19-1)	Design & Structures	PDF Download
Guide for Design and Construction of Non- Surface Waterway Structures Using Reinforced Concrete Structures, 1st Edition (Item Code: GSH19-1)	Bridges & Structures	PDF Download
Portland Cement Concrete Pavement Design Guide: A Manual of Practice, 2nd Edition (Item Code: MSH19-1)	Design & Traffic	PDF Download
G13.1, Guidelines for Steel Girder Bridge Analysis, 3rd Edition (Item Code: NSBASGBA-3)	Bridges & Structures	PDF Download
Guide Specifications for Highway Construction, 10th Edition (Item Code: GSH-10-UL)	Construction & Design of Road	PDF Download

*Click below to download a  
list of the AASHTO  
publications currently in  
production.*

Download the list of  
publications currently in  
production!

*Thank you for subscribing to the  
AASHTO Publications Update!*

The AASHTO Publications Update (APU) newsletter is published monthly and distributed electronically by the Publications Department of the American Association of State Highway and Transportation Officials (AASHTO). Please direct any questions or comments about the newsletter to Carolyn Toye, AASHTO Publications Marketing Manager and APU editor, by email at [ctoye@aaashto.org](mailto:ctoye@aaashto.org).

© 2019 AMERICAN ASSOCIATION OF STATE HIGHWAY AND TRANSPORTATION OFFICIALS  
ALL RIGHTS RESERVED





# AASHTO

AASHTO | 444 North Capitol Street, N.W., Suite 249, Washington, DC 20001

[Unsubscribe rkuipers@nwnmcoq.org](mailto:rkuipers@nwnmcoq.org)

[Update Profile](#) | [About Constant Contact](#)

Sent by [aashtopublications@ashto.org](mailto:aashtopublications@ashto.org) in collaboration with

**Constant Contact** 

Try email marketing for free today!

## **Fw: Reminder: New courses to bolster your safety and/or concrete knowledge**

**Robert Kuipers**

Fri 11/22/2019 9:53 AM

**To:** jphoracek <jphoracek@co.cibola.nm.us>; jirving@co.mckinley.nm.us <jirving@co.mckinley.nm.us>; Scott A. Martin, P.E., PLS <scott.martin@sjcounty.net>; Stanley Henderson <shenderson@gallupnm.gov>; Donald Jaramillo <projects@grantsnm.gov>; publicworks@villageofmilan.com <publicworks@villageofmilan.com>; Larry Joe <ljoe@navajodot.org>; ddeutsawe@poamail.org <ddeutsawe@poamail.org>; Gaylord Siow <gsiow@polnsn.gov>; Royce.Gchachu@ashiwi.org <Royce.Gchachu@ashiwi.org>; Shane Lewis <ShaneLewis@ramahnavajo.org>

**Cc:** gporter@co.cibola.nm.us <gporter@co.cibola.nm.us>; Nick Porell <nporell@sjcounty.net>; Alicia Santiago <asantiago@gallupnm.gov>; milanclerk@villageofmilan.com <milanclerk@villageofmilan.com>; Karen Bedonie <kbedonie@navajodot.org>; Raymond J. Concho, Jr. <RJConchojr@poamail.org>; Roxann Hughte <Roxann.Hughte@ashiwi.org>; Trina Martine <TrinaMartine@ramahnavajo.org>; Krueger, Neala, NMDOT <Neala.Krueger@state.nm.us>; Shutiva, Ron, NMDOT <ron.shutiva@state.nm.us>; joann.garcia2@state.nm.us <joann.garcia2@state.nm.us>; 'Lopez, Stephen, NMDOT' <Stephen.Lopez@state.nm.us>; marticia.holiday@state.nm.us <marticia.holiday@state.nm.us>; Santiago, Bill, NMDOT <Bill.Santiago@state.nm.us>; Kazmi, Arif, NMDOT <Arif.Kazmi@state.nm.us>

**RTPO members and DOT colleagues:**

**More T3 Training news I missed sending out last week.**

**Robert Kuipers, RTPO Program Manager**

**Northwest NM Council of Governments**

**"Over 45 years of moving the region forward"**

**(505) 722-4237**

**rkuipers@nwnmcog.org**

---

**From:** TC3 <tc3@ashto.org>

**Sent:** Wednesday, November 13, 2019 10:45 AM

**To:** Robert Kuipers <rkuipers@nwnmcog.org>

**Subject:** Reminder: New courses to bolster your safety and/or concrete knowledge



# Reminder: New Courses Added to Inspection of Concrete and Construction Safety Series

Earlier this year, we launched part of the Inspection of Concrete series and a few courses from the Construction Safety Awareness series—and this month, new courses have been added to both.

We've launched the final three courses in the Inspection of Concrete series: Introduction to Concrete, AASHTO Designation T 152, and AASHTO Designation T 23. These courses are ideal for anyone involved in inspecting, sampling, or testing fresh concrete.

We've also launched two new courses that are part of the Construction Safety Awareness series: one on scaffolding safety and one on fall protection. These courses are relevant to anyone that will be working at, or exposed to, a construction site.

## Inspection of Concrete Series

The courses in this series include all of the steps to prepare for, conduct, and report findings of several AASHTO test methods related to sampling and testing fresh concrete. The following three courses are brand new this month:

- [Basics of Concrete](#) (TC3MS030-19-T1) **50% Off for Non-Members!**
- [AASHTO Designation: T 152 – Air Content by the Pressure Method](#) (TC3MS035-19-T1)
- [AASHTO Designation: T 23 – Making and Curing Test Specimens](#) (TC3MS036-19-T1)

As a reminder, the following four courses were launched in August:

- AASHTO Designation: [R 60 – Sampling of Concrete](#) (TC3MS031-19-T1)
- AASHTO Designation: [T 309 – Temperature of Concrete](#) (TC3MS032-19-T1)
- AASHTO Designation: [T 119 – Slump of Fresh Concrete](#) (TC3MS033-19-T1)
- AASHTO Designation: [T 121 – Density, Yield, and Air Content](#) (TC3MS034-19-T1)

## Construction Safety Awareness Series



This series focuses on job site safety and health hazards. We have launched a total of five courses to date, and there will be a total of 16 courses in this series once it is completed in the next few months. The two newest courses are detailed below.

- [Scaffolding Safety](#) (TC3TS019-19-T1): This course focuses on scaffolding safety on the jobsite. Scaffolds are temporary elevated platforms that construction workers use for working safely at elevations. An estimated 2.3 million construction workers, or 65 percent of the construction industry, work on scaffolds frequently. Using scaffolds properly can help prevent workplace accidents and injuries. Knowing what to do and when to do it can save lives. **50% Off for Non-Members!**
- [Fall Protection](#) (TC3TS020-19-T1): This course focuses on protecting workers from falls. In the United States construction industry, falls are the leading cause of on-the-job deaths. Standards for fall protection deals with both the human and equipment-related issues in protecting workers from fall hazards.

As a reminder, the following previously launched courses could also address some of your workplace safety training needs:

- [Recognition and Avoidance of Unsafe Conditions](#) (TC3TS016-19-T1)
- [Personal Protective Equipment](#) (TC3TS017-19-T1)
- [Electrical Safety](#) (TC3TS018-19-T1)

## Did You Know?

- More than 90 percent of the TC3 curriculum is eligible for professional development hours (PDHs). When a trainee takes a PDH-eligible course, the training hours can contribute toward continuing education for licensure renewal.
- We've updated our website! The AASHTO Bookstore is now the [AASHTO Store](#), which includes both AASHTO publications and TC3 technical trainings. The website features a new look, a more user-friendly experience, and an improved digital shopping cart.

## Don't Forget!

TC3 offers [prepaid training subscriptions](#), available for purchase through the AASHTO Store. These subscription options allow organizations to purchase TC3 courses at discounted prepaid rates for their employees or members, which saves training costs. Available options include annual unlimited classes per user and bulk-hour pricing.

AASHTO member states that [financially contribute](#) to TC3 as a technical service program already have unlimited TC3 training available for all employees and do not require subscriptions.



TC3 is an AASHTO technical service program focused on the web-based training of front-line workers in the areas of construction, maintenance, and materials.

[tc3.transportation.org](http://tc3.transportation.org)

[store.transportation.org](http://store.transportation.org)

**Download TC3's Mobile App Today!**

Available for [iOS](#) and [Android](#) users.

American Association of State Highway and Transportation Officials (AASHTO) | 444 North Capitol Street, NW, Suite 249, Washington, DC 20001

[Unsubscribe rkuipers@nwnmcog.org](mailto:rkuipers@nwnmcog.org)

[Update Profile](#) | [About Constant Contact](#)

Sent by [tc3@aaashto.org](mailto:tc3@aaashto.org) in collaboration with

**Constant Contact** 

Try email marketing for free today!

## Fw: New Steel Bridge Fabrication Publication

Robert Kuipers

Mon 11/18/2019 8:37 AM

To: jphoracek <jphoracek@co.cibola.nm.us>; jirving@co.mckinley.nm.us <jirving@co.mckinley.nm.us>; Scott A. Martin, P.E., PLS <scott.martin@sjcounty.net>; Stanley Henderson <shenderson@gallupnm.gov>; Donald Jaramillo <projects@grantsnm.gov>; publicworks@villageofmilan.com <publicworks@villageofmilan.com>; Larry Joe <ljoe@navajodot.org>; ddeutsawe@poemail.org <ddeutsawe@poemail.org>; Gaylord Siow <gsiow@pol-nnsn.gov>; Royce.Gchachu@ashiwi.org <Royce.Gchachu@ashiwi.org>; Shane Lewis <ShaneLewis@ramahnavajo.org>

Cc: gporter@co.cibola.nm.us <gporter@co.cibola.nm.us>; Nick Porell <nporell@sjcounty.net>; Alicia Santiago <asantiago@gallupnm.gov>; milanclerk@villageofmilan.com <milanclerk@villageofmilan.com>; Karen Bedonie <kbedonie@navajodot.org>; Raymond J. Concho, Jr. <RJConchojr@poemail.org>; Roxann Hughte <Roxann.Hughte@ashiwi.org>; Trina Martine <TrinaMartine@ramahnavajo.org>; Krueger, Neala, NMDOT <Neala.Krueger@state.nm.us>; Shutiva, Ron, NMDOT <ron.shutiva@state.nm.us>; joann.garcia2@state.nm.us <joann.garcia2@state.nm.us>; 'Lopez, Stephen, NMDOT' <Stephen.Lopez@state.nm.us>; marticia.holiday@state.nm.us <marticia.holiday@state.nm.us>; Santiago, Bill, NMDOT <Bill.Santiago@state.nm.us>; Kazmi, Arif, NMDOT <Arif.Kazmi@state.nm.us>

Greetings RTPO members and DOT Colleagues:

The latest from AASHTO Publications.

Robert Kuipers, RTPO Program Manager

Northwest NM Council of Governments

"Over 45 years of moving the region forward"

(505) 722-4327

rkuipers@nwnmcog.org

---

**From:** AASHTO PUBLICATIONS <aashtopublications@aashto.org>

**Sent:** Friday, November 15, 2019 2:23 PM

**To:** Robert Kuipers <rkuipers@nwnmcog.org>

**Subject:** New Steel Bridge Fabrication Publication

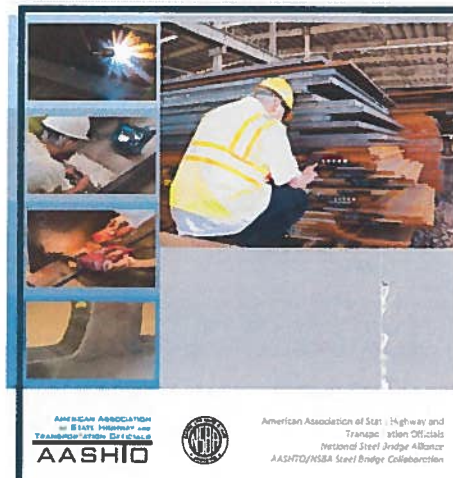
## AASHTO PUBLICATIONS WEEKLY UPDATE



Steel Bridge Fabrication  
QC/QA Guidelines  
G4.1-2019

**NEW!**





## Steel Bridge Fabrication QC/QA Guidelines, G4.1

AASHTO recently released the second edition of the *Steel Bridge Fabrication QC/QA Guidelines, G4.1*, as part of the AASHTO—National Steel Bridge Collaboration.

The *Steel Bridge Fabrication QC/QA Guidelines, G4.1*, represents the consensus of a diverse group of professionals: State DOTs, consulting engineers, fabricators, erectors, contractors, details, suppliers, and academics. Its purpose is to provide guidance to Owner Agencies, Fabricators, and Contractors for maintaining and ensuring quality inspection and verification standards for fabrication of steel bridges.

These guidelines, which supersede S4.1, provide information that is complementary to applicable welding codes and AISC standards and will be useful for developing a Fabricator Quality Control (QC) System and corresponding Quality System Manual. Where AISC certification is not required, owners and fabricators should be familiar with applicable AISC requirements and incorporate similar provisions as appropriate.

[Click here for information on downloading a free copy.](#)

## **ABOUT THE AASHTO/NSBA STEEL BRIDGE COLLABORATION**

AASHTO and the National Steel Bridge Alliance (NSBA) work together to develop specifications, codes, standards, and policies in an effort to unify the existing diverse requirements governing steel bridge construction.

AASHTO—NSBA Steel Bridge Collaboration publications are available to download, free of charge, on the AASHTO Store.

For a complete list of all AASHTO—NSBA Steel Bridge Collaboration publications, visit the AASHTO Store online at [store.transportation.org](http://store.transportation.org); and search the term "NSBA".

Click here for a list of all AASHTO—NSBA Steel Bridge  
Collaboration Publications

## Want More Information About AASHTO Publications?

Click here to visit the  
AASHTO Store!



Click here to download  
the Publications Catalog!



## Thank You!

This weekly update is published electronically by the Publications Department of the American Association of State Highway and Transportation Officials (AASHTO). Please direct any questions or comments about this update to Carolyn Toye, AASHTO Publications Marketing Manager, by email at [ctoye@aaashto.org](mailto:ctoye@aaashto.org).

© 2019 AMERICAN ASSOCIATION OF STATE HIGHWAY AND TRANSPORTATION OFFICIALS  
ALL RIGHTS RESERVED



AASHTO | 444 North Capitol Street, N.W., Suite 249, Washington, DC 20001

[Unsubscribe rkuiipers@nwnmcog.org](mailto:Unsubscribe_rkuiipers@nwnmcog.org)

[Update Profile](#) | [About Constant Contact](#)

Sent by [aashtopublications@ashto.org](mailto:aashtopublications@ashto.org) in collaboration with

**Constant Contact** 

Try email marketing for free today!

## **Fw: Reminder: THIS MONTH IN AASHTO PUBLICATIONS—NOVEMBER 2019**

**Robert Kuipers**

Tue 11/12/2019 9:49 AM

**To:** jphoracek <jphoracek@co.cibola.nm.us>; jirving@co.mckinley.nm.us <jirving@co.mckinley.nm.us>; Scott A. Martin, P.E., PLS <scott.martin@sjcounty.net>; Stanley Henderson <shenderson@gallupnm.gov>; Donald Jaramillo <projects@grantsnm.gov>; publicworks@villageofmilan.com <publicworks@villageofmilan.com>; Larry Joe <ljoe@navajodot.org>; ddeutsawe@poemail.org <ddeutsawe@poemail.org>; Gaylord Siow <gsiow@pol-nsn.gov>; Royce.Gchachu@ashiwi.org <Royce.Gchachu@ashiwi.org>; Shane Lewis <ShaneLewis@ramahnavajo.org>

**Cc:** gporter@co.cibola.nm.us <gporter@co.cibola.nm.us>; Nick Porell <nporell@sjcounty.net>; Alicia Santiago <asantiago@gallupnm.gov>; milanclerk@villageofmilan.com <milanclerk@villageofmilan.com>; Karen Bedonie <kbedonie@navajodot.org>; Raymond J. Concho, Jr. <RJConchojr@poemail.org>; Roxann Hughte <Roxann.Hughte@ashiwi.org>; Trina Martine <TrinaMartine@ramahnavajo.org>; Krueger, Neala, NMDOT <Neala.Krueger@state.nm.us>; Shutiva, Ron, NMDOT <ron.shutiva@state.nm.us>; joann.garcia2@state.nm.us <joann.garcia2@state.nm.us>; 'Lopez, Stephen, NMDOT' <Stephen.Lopez@state.nm.us>; marticia.holiday@state.nm.us <marticia.holiday@state.nm.us>; Santiago, Bill, NMDOT <Bill.Santiago@state.nm.us>; Kazmi, Arif, NMDOT <Arif.Kazmi@state.nm.us>

**RTPO members and DOT colleagues:**

**The latest from AASHTO Publications.**

**Robert Kuipers, RTPO Program Manager**

**Northwest NM Council of Governments**

"Over 45 years of moving the region forward"

(505) 722-4237

rkuipers@nwnmcog.org

---

**From:** AASHTO PUBLICATIONS <aashtopublications@ashto.org>

**Sent:** Monday, November 11, 2019 1:51 PM

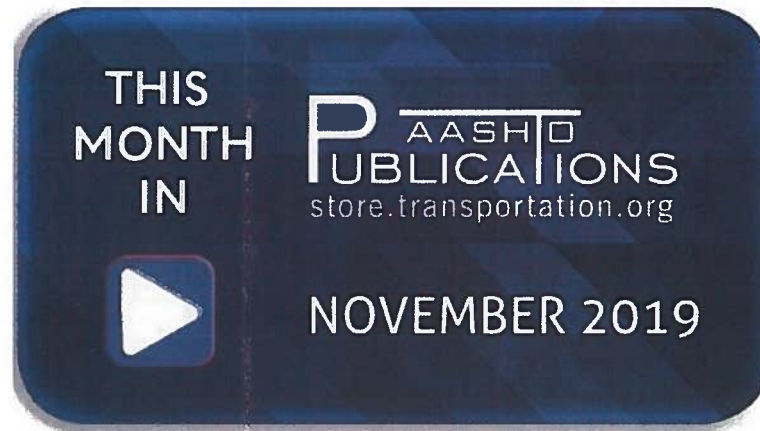
**To:** Robert Kuipers <rkuipers@nwnmcog.org>

**Subject:** Reminder: THIS MONTH IN AASHTO PUBLICATIONS—NOVEMBER 2019



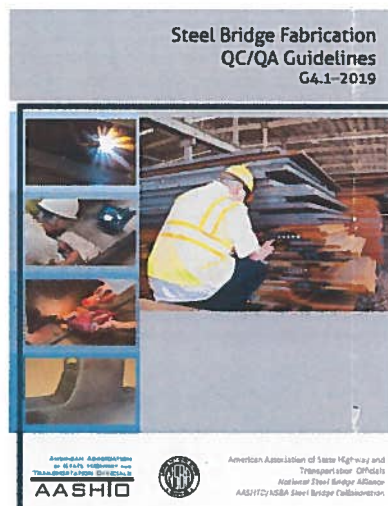
## **"THIS MONTH IN AASHTO PUBLICATIONS!"**

*Click the video button below to "see" what's happening  
this month in AASHTO Publications!*



## Video Highlights

*Here are some of the publications featured in this month's  
video!*



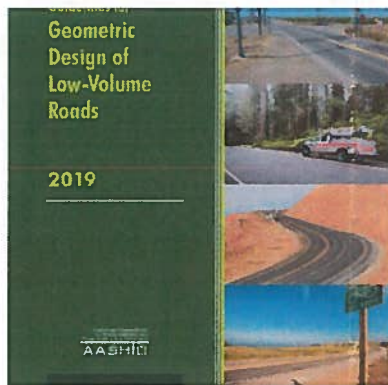
**Steel Bridge Fabrication QC/QA  
Guidelines, G4.1**

**Item Code: NSBASBFQC-2-OL**

[Click here for more information.](#)



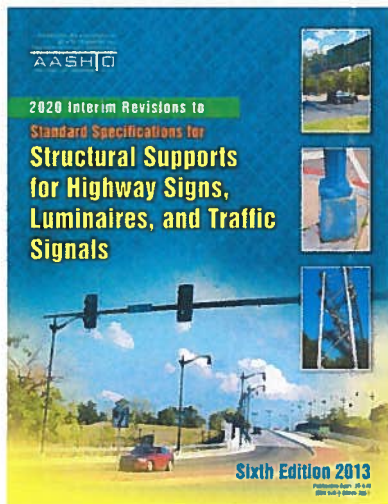
***(Now Available in Print!)***



## Guidelines for Geometric Design of Low-Volume Roads, 2nd Edition

Item Code: VLVLR-2

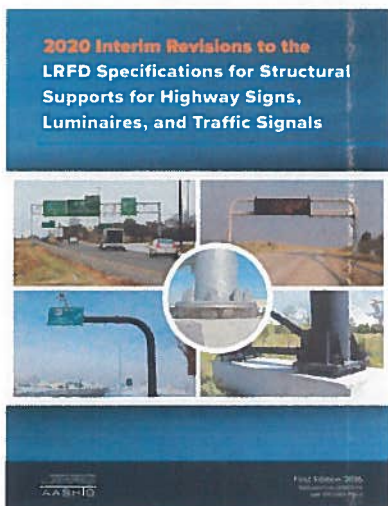
[Click here for more information.](#)



## 2020 Interim Revisions to the Standard Specifications for Structural Supports for Highway Signs, Luminaires, and Traffic Signals, 6th Edition

Item Code: LTS-6-I3-OL

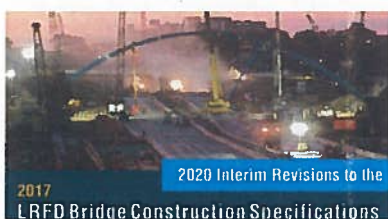
[Click here for more information.](#)



## 2020 Interim Revisions to the LRFD Specifications for Structural Supports for Highway Signs, Luminaires, and Traffic Signals, 1st Edition

Item Code: LRFDLTS-1-I4-OL

[Click here for more information.](#)



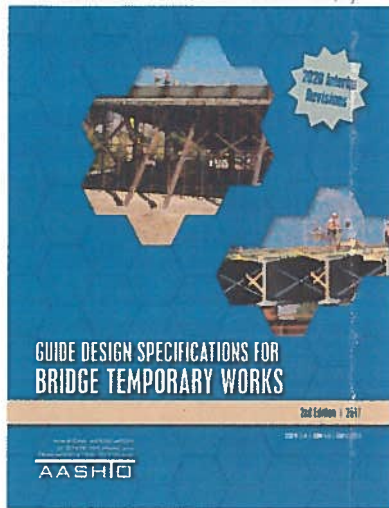
## 2020 Interim Revisions to the AASHTO LRFD Bridge Construction Specifications, 4th Edition





Item Code: LRFDCONS-4-I1-UL

[Click here for more information.](#)



2020 Interim Revisions to the  
AASHTO Guide Design  
Specifications for Bridge  
Temporary Works, 2nd Edition

Item Code: GSBTW-2-I1-UL

[Click here for more information.](#)

Want more information  
about AASHTO publications?



*Download the  
AASHTO Publications  
Catalog!*

[Click here to download.](#)

This email is being distributed electronically by the Publications Department of the American Association of State Highway and Transportation Officials (AASHTO). Please direct any questions or comments about this update or about AASHTO publications to Carolyn Toye, AASHTO Publications Marketing Manager, by email at [ctoye@aaashto.org](mailto:ctoye@aaashto.org).



AASHTO | 444 North Capitol Street, NW, Suite 249, Washington, DC 20001

[Unsubscribe rkuipers@nwnmcoq.org](mailto:rkuipers@nwnmcoq.org)

[Update Profile](#) | [About Constant Contact](#)

Sent by [aaashtopublications@aaashto.org](mailto:aaashtopublications@aaashto.org) in collaboration with



Try email marketing for free today!



## **Fw: Low Cost Road Improvements. Register Now!**

**Robert Kuipers**

Tue 12/3/2019 2:36 PM

To: jphoracek <jphoracek@co.cibola.nm.us>; jirving@co.mckinley.nm.us <jirving@co.mckinley.nm.us>; Scott A. Martin, P.E., PLS <scott.martin@sjcounty.net>; Stanley Henderson <shenderson@gallupnm.gov>; Donald Jaramillo <projects@grantsnm.gov>; publicworks@villageofmilan.com <publicworks@villageofmilan.com>; Larry Joe <ljoe@navajodot.org>; ddeutsawe@poemail.org <ddeutsawe@poemail.org>; Gaylord Siow <gsiow@pol-nsn.gov>; Royce.Gchachu@ashiwi.org <Royce.Gchachu@ashiwi.org>; Shane Lewis <ShaneLewis@ramahnavajo.org>

Cc: gporter@co.cibola.nm.us <gporter@co.cibola.nm.us>; Nick Porell <nporell@sjcounty.net>; Alicia Santiago <asantiago@gallupnm.gov>; publicworks@grantsnm.gov <publicworks@grantsnm.gov>; milanclerk@villageofmilan.com <milanclerk@villageofmilan.com>; Karen Bedonie <kbedonie@navajodot.org>; Raymond J. Concho, Jr. <RJConchojr@poemail.org>; Roxann Hughte <Roxann.Hughte@ashiwi.org>; Trina Martine <TrinaMartine@ramahnavajo.org>; Krueger, Neala, NMDOT <Neala.Krueger@state.nm.us>; Shutiva, Ron, NMDOT <ron.shutiva@state.nm.us>; joann.garcia2@state.nm.us <joann.garcia2@state.nm.us>; marticia.holiday@state.nm.us <marticia.holiday@state.nm.us>; Santiago, Bill, NMDOT <Bill.Santiago@state.nm.us>; Kazmi, Arif, NMDOT <Arif.Kazmi@state.nm.us>

**RTPO members and DOT colleagues:**

**The latest offerings from UNM-LTAP training program.**

**Robert Kuipers, RTPO Program Manager**

**Northwest NM Council of Governments**

**"Over 45 years of moving the region forward"**

**(505) 722-4237**

**rkuipers@nwnmcog.org**

---

**From:** NM-LTAP <ltap@unm.edu>

**Sent:** Tuesday, December 3, 2019 1:13 PM

**To:** Robert Kuipers <rkuipers@nwnmcog.org>

**Subject:** Low Cost Road Improvements. Register Now!

[View this email in your browser](#)

**Reduce Roadway Fatalities with Low Cost  
Road Improvements**  
**New Mexico LTAP courses to keep our state safe.**



The holiday season is upon us. In the next month, more than 55 million people will hit the road for trips over 50 miles. At NM-LTAP we thought this would be a good time to talk about the safety of our roadways. Every year, over 12,000 people die on American roadways- about 30 people per day. Worse still, New Mexico had the highest rate of pedestrian deaths per capita in 2017 and 2018.

New Mexico LTAP is passionate about making our roadways safer for you, your family, and all roadway users. Join us for a course on Low Cost Road Improvements aimed to improve the safety of our urban and rural roadways. We also want to keep you, as members of the transportation industry, safe. So we are providing ATSSA Traffic Control Technician and Supervisor courses to end the year.

This holiday season, give yourself the gift of knowledge. The state, and all of our roadway users, will thank you.

Happy Holidays,  
New Mexico Local Technical Assistance Program

## **Low Cost Road Improvements**

This workshop shows participants ways to reduce fatalities and injuries caused by road departures and collisions with fixed objects, as well as collision at rural intersections.

This course also addresses measures to improve pedestrian safety. Included are examples of low-cost maintenance and safety improvements on roads.

**December 11, 2019 in Carlsbad, NM**

New Mexico State University Carlsbad, CAMA 101

9:00 AM – 5:00

Register [here](#) for credit card payments

To register by check or po, click [here](#).

## **Safer Rural Roadways–Innovation Exchange Webinar**

Roadside hazards can threaten your rural road drivers with blind curves, slippery surfaces, shoulder drop offs, or other run off the road risks. These roadside hazards can be counteracted with a systematic plan of proven safety countermeasures. Come learn how this Every Day Counts innovation to Focus on Reducing Rural Roadway Departures (FoRRRxW) can improve safety, reduce crashes and injuries, while saving lives and reducing costs.

**December 12, 2019 from 1:00 PM to 2:30 pm (EST)**

Online course.

Register [here](#) for this free course

## **ATSSA Traffic Control Technician**

Offered as an introduction to the basic principles of temporary work zone traffic control, this one-day training course is designed to instruct the participant in the underlying principles of temporary traffic control as set forth in the Manual on Uniform Traffic Control Devices (MUTCD). The instructor will provide the students with the practical knowledge, techniques, and instruction on the installation and maintenance of traffic control devices to enable them to apply practical concepts. Students are required to complete a written examination and will receive a certificate of completion. This course is a prerequisite course for the Traffic Control Supervisor course.

**December 17, 2019 in Belen, NM**

City of Belen Business Center 715 S. Main St. Belen, NM 87002

9:00 AM – 5:00

This course is now full but serves as a pre-requisite for the ATSSA Traffic Control Supervisor Course. If you have already taken this course, you are eligible for the Traffic Control Supervisor on December 18-19.

### **ATSSA Traffic Control Supervisor**

Participants will receive two days of advanced training, geared to the specific job related duties of the supervisor. This training course is intended to meet the needs of today's work zone Traffic Control Supervisor. Critical lifesaving knowledge will be provided in this course and will include multimedia and group activities to solve real problems involved in the design and implementation of temporary traffic control for work in the roadway right-of-way. **As a prerequisite for this course you must have successfully completed an ATSSA Traffic Control Technician (TCT) Course (80% or greater.)** Upon completion of the two day course and passing a written examination (80% or greater), participants can apply for certification.

**December 18-19, 2019 in Belen, NM**

City of Belen Business Center 715 S. Main St. Belen, NM 87002

9:00 AM – 5:00

Register [here](#) for credit card payments

To register by check or po, click [here](#).



---

This email was sent to [rkuipers@nwnmcog.org](mailto:rkuipers@nwnmcog.org)  
[why did I get this?](#) [unsubscribe from this list](#) [update subscription preferences](#)  
New Mexico LTAP · 1 University of New Mexico · Msc01 1070 · Albuquerque, NM 87131-0001 · USA



**Fw: TTAP Registration Flyer - Planning and Procurement - Dec 2-5 - Southwest Region - BR.pdf**

Robert Kuipers

Tue 11/26/2019 11:57 AM

To: Larry Joe <ljoe@navajodot.org>; Raymond J. Concho, Jr. <RJConchojr@poamail.org>; Gaylord Siow <gsiow@pol-nsn.gov>; Royce.Gchachu@ashiwi.org <Royce.Gchachu@ashiwi.org>; Shane Lewis <ShaneLewis@ramahnavajo.org>; Karen Bedonie <kbedonie@navajodot.org>; Roxann Hughte <Roxann.Hughte@ashiwi.org>; Trina Martine <TrinaMartine@ramahnavajo.org>; Alicia Santiago <asantiago@gallupnm.gov>; Shutiva, Ron, NMDOT <ron.shutiva@state.nm.us>  
Cc: ddeutsawe@poamail.org <ddeutsawe@poamail.org>; jphoracek <jphoracek@co.cibola.nm.us>; jirving@co.mckinley.nm.us <jirving@co.mckinley.nm.us>; Stanley Henderson <shenderson@gallupnm.gov>; Donald Jaramillo <projects@grantsnm.gov>; publicworks@villageofmilan.com <publicworks@villageofmilan.com>

 2 attachments (156 KB)

TTAP Registration Flyer - Planning and Procurement - Dec 2-5 - Southwest Region - BR.pdf; ATT00001.txt;

**RTPO Tribal (and other) members:**

**FYI for TTAP training coming up Dec. 2-5 in Acomita;**

**follow up with Dave or Raymond on the exact location for this training,  
and share this news with your respective transportation departments.**

**(505-552-5190 / ddeutsawe@poamail.org / RJConchojr@poamail.org)**

Robert Kuipers, RTPO Program Manager

Northwest NM Council of Governments

"Over 45 years of moving the region forward"

(505) 722-4237

rkuipers@nwnmcog.org

---

From: David Deutsawe <DDeutsawe@poamail.org>

Sent: Friday, November 22, 2019 1:53 PM

To: Robert Kuipers

Subject: TTAP Registration Flyer - Planning and Procurement - Dec 2-5 - Southwest Region - BR.pdf

Good afternoon Bob,

Would you please send this out to our RTPO membership?



## **Tribal Technical Assistance Program**

Acoma, NM  
Instructor: Barbara Richard

Cost: **FREE**

### **TTAP Planning & Procurement Training - December 2-5, 2019**

---

#### ☐ **DEC 2 | 8:30 - 12:00 "DEVELOPING YOUR TRANSPORTATION IMPROVEMENT PLAN"**

Developing your Tribal Transportation Improvement Plan (TTIP) can be challenging, especially for low funded Tribes. In this 3.5-hour class, students will receive guidance on basic elements of developing strategies for transportation projects that are eligible for funding within the next 3-5 years. The hands-on activity will include group participation to complete an online FHWA TTIP Template.

#### ☐ **DEC 2 | 1:00 - 4:30 "LONG RANGE TRANSPORTATION PLAN"**

Long Range Transportation Planning (LRTP) is a cooperative, coordinated, communication-driven process by which long and short-range transportation improvement priorities are determined which impact the Environment, the Economy, Land Use, Social Equality and Safety. In this 3.5-hour class, students will receive guidance on the basic components of the LRTP which include the plans, programs and process. A fun "LRTP Jeopardy" competition will challenge the participants knowledge of commonly used acronyms and abbreviations, some tribal history, and general knowledge about the planning process.

---

#### ☐ **DEC 3 | 8:30 - 12:00 "PROJECT PRIORITIZATION"**

Project Prioritization strengthens the Tribes ability to strategically plan and address tribal transportation needs. In this 3.5-hour class, students will receive guidance on the basic steps of Project Prioritization and practical application of techniques for performing tasks. The formal prioritizing of transportation projects heightens opportunities for funding and partnership. Hands-on activities will include the development of a Project Data Book and a Project Summary Spreadsheet.

#### ☐ **DEC 3 | 1:00 - 4:30 "CONTRACT SPECIFICATION WRITING"**

Learning the key components of a contract specification enables a specification author to write effective contract specifications for transportation projects. Drafting a specification requires input from the field, experience and a thorough understanding of the item being specified. Transportation professionals typically write specifications, however smart specification authors will utilize a team of experts to gather as much information as possible in order to write an effective specification. This 3.5-hour class exposes the student to the key elements of a specification, the types of specifications, the proper way to construct a specification and other transportation related applications of a specification.

☐ **DEC 4 | 8:30 - 12:00 "CONTRACT EXECUTION"**

Contract Execution provides the "Who", "What", and "Why" of a transportation project contract while defining the responsibilities and obligations of the Tribe and the contractor. This 3.5-hour class is designed to enable the learner to define the rights of the Tribe and the Contractor with respect to ownership of the project and obligations of each upon termination of the development activities.

☐ **DEC 4 | 1:00 - 4:30 "EVALUATION AND SELECTION OF CONSULTANTS"**

Evaluation and Selection of Consultants is the process by which a Tribe must decide on the service need; how broad of a list of consultants to have for initial consideration; how to develop the proposal; which selection process to use; what criteria to use; and who will be involved in the selection. In this 3.5-hour class, students will receive guidance on the basic process of selecting a consultant and/or contractor. Students will complete this class by reviewing a set of engineer firms (AE Firms) submittals to an agency's Request for Proposals/Qualifications. After reviewing students will determine the most qualified proposals based upon criteria established. The student/learner will walk away with the knowledge of how to better select a consultant based upon qualifications.

---

☐ **DEC 5 | 8:30 - 12:00 "CONTRACT COST NEGOTIATIONS"**

Contract Cost and Negotiation looks at a case study of the most expensive mile of subway track on earth. This review covers nine interesting reasons of how NOT to build a project. This 3.5-hour class is designed to enable learners on ways to begin thinking critically about how to look at contracting challenges for better transportation project planning and design; early and continuous innovations; right-of-way phasing; real-time pricing and accelerated design that may require additional cultural and educational shifts.

☐ **DEC 5 | 1:00 - 4:30 "DATA USE IN PLANNING"**

Data Use in Planning addresses transportation planning challenges; how emerging transportation data, technologies and application can be integrated with existing systems; and how advanced data and intelligent transportation systems (ITS) can be used to reduce congestion, keep travelers safe, protect the environment, and support economic vitality. In this 3.5-hour class, students will receive an insight into current transportation data technology and how it is revolutionizing transportation safety and mobility while reducing costs and environmental impacts. A student Transportation History Trivia competition will provide a fun perspective of how transportation has evolved and how rapidly transportation is progressing.

---

**To register:** Check beside the classes you would like to attend. Email this form to Barbara Richard at [info.ttap@virginia.edu](mailto:info.ttap@virginia.edu) or call 833-484-9944 or visit [ttap.enrollware.com](http://ttap.enrollware.com).

Name \_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_

Tribe \_\_\_\_\_

---

[www.ttap-center.org](http://www.ttap-center.org)  
[info.ttap@virginia.edu](mailto:info.ttap@virginia.edu)  
833-484-9944

Turn for more classes  
and registration  
information



## **Fw: TTAP in Brief - 11/11/19 Newsletter Attached**

Robert Kuipers

Mon 11/18/2019 8:43 AM

To: jirving@co.mckinley.nm.us <jirving@co.mckinley.nm.us>; Larry Joe <ljoe@navajodot.org>; ddeutsawe@poamail.org <ddeutsawe@poamail.org>; Gaylord Siow <gsiow@pol-nsn.gov>; Royce.Gchachu@ashiwi.org <Royce.Gchachu@ashiwi.org>; Shane Lewis <ShaneLewis@ramahnavajo.org>  
Cc: Alicia Santiago <asantiago@gallupnm.gov>; Karen Bedonie <kbedonie@navajodot.org>; Raymond J. Concho, Jr. <RJConchojr@poamail.org>; Roxann Hughte <Roxann.Hughte@ashiwi.org>; Trina Martine <TrinaMartine@ramahnavajo.org>; Shutiva, Ron, NMDOT <ron.shutiva@state.nm.us>; Angelina Grey <agrey@nwnmcog.org>

 1 attachments (491 KB)

TTAP\_in\_Brief\_November\_20191111.pdf;

NWRTPO Tribal Members:

With appreciation to one of our best - Angelina Grey;  
here's more news from TTAP.

Robert Kuipers, RTPO Program Manager

Northwest NM Council of Governments

"Over 45 years of moving the region forward"

(505) 722-4327

rkuipers@nwnmcog.org

---

**From:** Angelina Grey <agrey@nwnmcog.org>

**Sent:** Friday, November 15, 2019 2:04 PM

**To:** Robert Kuipers <rkuipers@nwnmcog.org>

**Subject:** Fw: TTAP in Brief - 11/11/19 Newsletter Attached

FYI

--

Angelina

---

**From:** Info@TTAP <info.ttap@virginia.edu>

**Sent:** Friday, November 15, 2019 1:12 PM

**To:** Info@TTAP <info.ttap@virginia.edu>

**Subject:** TTAP in Brief - 11/11/19 Newsletter Attached

See attached for this edition of **TTAP In Brief - Newsletter** featuring:

- Native Village of Chauthbaluk: One-on-One Guidance on Creating a Road Inventory

- Santa Clara Pueblo: Making Public Meetings More Productive
- Cheyenne and Arapaho Tribes: Getting a Handle on Your Road Network Using GIS and GPS
- TTAP Safety Subject Matter Expert, Todd Morrison: Roadway Safety Tips

**Tribal Technical Assistance Program (TTAP)**

Email: [info.ttap@virginia.edu](mailto:info.ttap@virginia.edu)

Phone: 833-484-9944 (toll free)

[www.ttap-center.org](http://www.ttap-center.org)



# TTAP in Brief

## One-on-One Guidance on Creating a Road Inventory

For an outsider, the Native Village of Chauthbaluk seems both small and distant. The village of 124 tribal members is located on the Kuskokwim River, about 150 miles northeast of the Bering Sea and 300 miles west of Anchorage. But despite its size and location, it maintains its small network of gravel roads in excellent condition, ensuring residents have access to the village school, store and post office building, the tribal office, and airport throughout the year. And thanks to the efforts of Vernon Peterson, the village's transportation planner, Chauthbaluk is on its way to creating a modern GIS-based road map with data on road condition as well as a comprehensive inventory of features.

"Vernon was really eager to learn more about GIS mapping and develop a system he could use to present his ideas for road improvement to the Chauthbaluk Traditional Council," says Mike Morgan, a TTAP asset and data management trainer, who met Peterson last June at a TTAP session in Bethel, about 100 miles west of Chauthbaluk. Peterson had some familiarity with Google Earth before coming to the workshop, and Morgan helped him build on that knowledge to map his road network during the program. "Vernon filled out the map with landmarks like tribal members' houses," Morgan notes.

## Combining Technical Assistance with Training

Because it never really gets dark in western Alaska in June, Morgan saw an opportunity to include a road assessment once training was completed. He worked one-on-one with Peterson to create a geo-located video of the tribe's roads that could be dropped into the Google Earth map that Peterson created during the early part of the week. Their goal: create as complete a picture as time would allow of road conditions.

One of the issues documented by the video system is a byproduct of climate change. Warming is particularly pronounced in northern latitudes — it reached 90 degrees in Bethel for the first time ever this summer — and the additional heat is beginning to cause the permafrost to melt. When this happens under a road, the road slumps. Working with Morgan, Peterson recorded instances of this on video and entered the information into the GIS system so that he could highlight it in conversations with funders. At the same time, they talked about such issues as the need to cut back vegetation and the effects of the new sanitary sewer line on the roadway. "Mike was a really good source of information," Peterson says.

Peterson has already shared the video with a member of the tribal council, who told him that creating this record was a great idea. But as Morgan points out, with Peterson's help the training and technical assistance that TTAP provided could have an impact not just on Chauthbaluk but also on other native villages up and down the river. "If asked, I would like to share what I learned so that other villages can start mapping their road network," Peterson says.



**Tribal Technical  
Assistance Program**



Chauthbaluk Inventory Map



Chauthbaluk Conditions Map



Chauthbaluk Conditions Google Earth Map



## Making Meetings More Productive

Whether their purpose is to meet NEPA requirements, roll out a proposed tribal transportation plan, or encourage tribal members' input on a specific road project, public meetings are an essential part of program delivery. "In virtually every case, public meetings have the potential to make a plan or projects better," says Marc Shepard, a TTAP course instructor with over 30 years' experience in transportation, project management, and project communications. "That's because people who drive your roads day in and day out can provide information that would be difficult to gather otherwise."

As it turns out, holding an effective public meeting is more easily said than done. Every transportation professional has experienced meetings undercut by poor attendance and controversy. We asked two transportation experts at the Santa Clara Pueblo — Tribal Transportation Director Suzette Shiji and Transportation Planner Mary Lou Valerio — to weigh in on how to ensure a good meeting. Here are few points that they emphasized:

- Provide ample notice. "We do our best to notify tribal members well in advance, both in our newsletter and through our bulletin board," Valerio says. "Giving people early notice and then reinforcing it is very important."
- Have the experts on hand. At a recent tribal meeting to present transportation proposals that had been fast-tracked, Shiji made sure that engineers and environmental consultants who worked on the projects were on hand to answer questions. "Just their presence at the meeting gave our projects that much more credibility," she says.
- Stay after the meeting. Not everyone is comfortable speaking in front of others. Shiji and Valerio urge transportation professionals to mingle with the tribal members after the meeting, giving them the opportunity to ask questions or make comments.
- Consider a follow-up meeting. If tribal members ask for substantial changes in a project, think about holding a follow-up meeting to review your response. "Just holding a follow-up shows that you value members' input and are committed to transparency," Shiji says. "When people feel appreciated, they are more likely to attend the next meeting."

### Try an Open House

Not all public meetings have to be formal affairs. TTAP's Shepard advocates an open-house style, where tribal members can circulate around a series of exhibits on a project, watch a short video presentation, and chat with transportation staff and outside experts. Attendees can comment on the project in writing or provide input to a staff member at a comment table.

However you organize your meetings, Shepard notes, they serve the same purpose: ensuring that you take advantage of the wisdom of tribal members and create projects that best serve their needs.

## Getting a Handle on Your Road Network Using GIS and GPS

"What are your priorities?" Whether it is your tribal council or a funding agency asking the question, it is up to tribal transportation professionals to make an informed case for importance of a project. Making that recommendation requires experience and judgment but it also has to be backed by a road inventory that indicates important features and road conditions. As Mike Morgan, one of TTAP's specialists in asset and data management, says, "The first step in prioritizing your projects is to know what you have. The second is to know the condition of what you have."

GIS and GPS make it much easier to enter data and to communicate it. TTAP's asset and data management program gives participants the knowledge they need to map their road network using GIS programs like Google Earth, enter important road features, and conduct a consistent and dependable maintenance condition assessment.

Throughout this process, Morgan says, it is important for transportation professionals to keep in mind what they want to accomplish. "What will you be presenting to your tribal council at the end of the day?" he asks. "That's what you want to focus on." For instance, if installing guardrails at key locations is important, it is critical to document the places where they are needed.

### Video Condition Assessment

Samuel Riffel, an experienced transportation planner with the Cheyenne and Arapaho Tribes, attended one of Morgan's TTAP training sessions and was particularly interested in a system Morgan introduced to create geo-tagged video of tribal roads.

One advantage of this system is precision. With a video system, professionals can examine every foot of roadway and mark just those portions in need of improvement, saving money on repairs. Another is efficiency. A vehicle-based video system reduces the time it takes to assess road condition and map features. For a jurisdiction as large as the Cheyenne and Arapaho Tribes, which includes 1,125 miles of road spread over nine counties in western Oklahoma, the advantages of a system are straightforward. But even for smaller tribes, the benefits can be substantial.

Currently, BIA is in the process of importing its RIFDS database to GIS. Riffel believes by incorporating a video system like the one Morgan described, the Cheyenne-Arapaho will be better prepared to incorporate RIFDS data when BIA unveils its new system.

He also points out another advantage of a GIS inventory system. "You can publish the data online for tribal members to examine from the comfort of their homes," Riffel says. "They could watch the video of the routes they use and give us feedback. That would increase our ability to create a transportation plan that really reflects their needs."

## TTAP Technical Assistance: A Customized Resource to Build the Skills of Your Transportation Workforce



Contact 833-484-9944 or [info.ttap@virginia.edu](mailto:info.ttap@virginia.edu) to consult with a TTAP expert.

The TTAP team of subject matter experts (SMEs) is a wonderful tribal resource, providing customized support to help build the technical knowledge and capabilities of tribal workforces. Serving as technical mentors, SMEs help with specific tribal questions. They provide guidance and resources for transportation workers to expand their skills and increase their capabilities to resolve future issues in-house.

Some technical assistance requests arise during classroom training when class materials prompt students to think actively about problems in their communities that can be resolved with guidance from an expert mentor. Technical assistance is also generated through direct outreach, incoming inquiries and post-class follow-up.

# You Can Help Save Lives and Reduce Injuries

Todd Morrison, TTAP Safety Subject Matter Expert

The statistics are startling. From 2012 to 2016, there were 2,907 known Native American and Alaska Native traffic-related fatalities, according to the [National Highway Traffic Safety Administration](#). Maybe you have lost a loved one or know someone who has. The numbers can be better, however, and everyone can play a part in preventing roadway fatalities.

To figure out how to prevent these fatalities, we must study the data. Since it is known that crashes in tribal areas are under-reported, the first step is to ensure crashes are reported to the tribal transportation planner and grants manager. The more data we have, the clearer the picture. In addition, good data greatly improves your chances of obtaining grant funding to correct the safety issues that contribute to crashes in the first place.

Even with incomplete data, it is known that motor vehicle crashes are the leading cause of death from unintentional injury among Native Americans and Alaska Natives ages 1 to 44. To address the problem, a tribal transportation safety steering committee, made up of representatives from many tribal governments and federal agencies, examined data from NHTSA's Fatality Analysis Reporting System (FARS). The committee produced a report in 2017, titled [Tribal Transportation Strategic Safety Plan](#), that identified five emphasis areas of special concern.

## Emphasis 1: Occupant Protection (seat belts, car seats, helmets, airbags)

In 51 percent of Native American fatalities, occupant protection was not used. In tribal areas, seat belt use has been tracked at 78 percent. The overall U.S. average usage is 90 percent. Here's the second thing that you can do: wear your seat belt, make sure everyone else in the vehicle does, and make sure to use child car seats even for short trips.



## Emphasis 2: Roadway Departures

In 63 percent of Native American fatalities, the driver left the roadway resulting in a crash. One-quarter of these crashes occurred in curves. How can you reduce this? Stay on the road. Easier said than done at times, but eliminating distractions is essential. Don't text or use electronic devices while driving and pay attention to warning signs and posted speed limits.



Your roads department can provide good maintenance of gravel or unpaved roads, striping, signage, a clear roadside and gentle slopes. You should report to your local road owner any signs that are down, that have been vandalized or are no longer reflective at night. Also report drainage issues and damaged guardrail.

## Emphasis 3: Impaired Driving

Forty percent of Native American fatalities involved impaired driving, compared to 36 percent of fatal crashes across the U.S. involving an impaired driver. You can help to reduce this by drinking responsibly and helping others to do so. Don't drive if you've been drinking. Offer to give someone a ride if they have been drinking and you have not. Be a good enough friend to take the keys away from a buddy who has been drinking.



## Emphasis 4: Pedestrian Safety

Eleven percent of Native Americans roadway fatalities occurred when a pedestrian was struck by a vehicle. This number is 3.5 times greater than other segments of the population. The majority of these happened at night in rural areas and in 77 percent of the cases, the individual was walking along or in the road. What can you do? Walk on a sidewalk or path when one is available. If you must walk on the shoulder or in the road, face traffic. Be seen by wearing reflective or bright clothing. Never walk near the road while impaired by alcohol or drugs.



## Emphasis 5: Availability of Public Safety Services

In 44 percent of the fatalities in tribal lands, the time from when emergency medical services were notified to when the victim arrived at the hospital was more than an hour. On average, this number for the U.S. is 23 percent. Road safety experts have a term for it: the "golden hour." Getting medical attention as quickly as possible after sustaining an injury greatly increases your chances of living. How can you help? Consider becoming a community volunteer and take some basic medical training. Provide your information to local EMS, and let them know you're willing to help. It's quite possible you could be first on the scene and provide lifesaving assistance.



## Top 10 Ways to Reduce Roadway Fatalities

1. Report crashes to your roads department and grants manager.
2. Wear seatbelts and use car seats even for short trips.
3. Stay on the road. Don't drive distracted.
4. Don't drive if you've been drinking.
5. Never walk on roadways while impaired.
6. Wear reflective or bright clothing while walking.
7. Walk on the sidewalk or path. If you must walk on the shoulder, face traffic.
8. Take the keys away from someone who has been drinking and give them a ride.
9. Report damaged signs, guardrails, or drainage issues.
10. Take some basic medical training and become a community volunteer.





## TTAP Online Learning: A Free Resource to Extend Your Transportation Knowledge

Sharpen your understanding of critical transportation topics!

Commit just 6-8 hours over 4 weeks!

Learn at your pace!

Advance your career development!

Improve safety and performance

on tribal roads!

Earn 6 contact learning hours!

**TTAP online learning modules are a terrific resource to complement or extend classroom learning. Check out our 4-week instructor-led online classes.**

### Asset and Data Management

Foundations for Using GIS  
Introduction to Asset and Data Management  
Introduction to GPS

### Maintenance and Operations

Gravel Road Maintenance and Design  
Erosion and Sediment Control  
Pipe Installation and Maintenance

### Planning and Procurement

Contract Specification Writing  
Developing Your TIP  
Procurement 101  
Project Prioritization  
Single Audit

### Motor Vehicle Injury Prevention

Basic Child Passenger Safety Awareness  
Car Seat Checkpoints and Child Passenger Safety Distribution Programs

### Project Delivery

Introduction to Construction Inspection  
Emergency Relief Projects  
Getting Your Project Started  
Utility Coordination

### Safety

Crash Data Analysis  
Improving Safety at Intersections  
Low Cost Safety Improvements  
Road Safety Assessments

**Need the information more quickly?**

TTAP also offers 2-hour online learning modules. Find out more about online learning and register at [ttap-center.org/online-training-schedule/](http://ttap-center.org/online-training-schedule/).

## Contact Us



### TTAP Center

Beth O'Donnell, Director  
434-924-6362  
[ttap@virginia.edu](mailto:ttap@virginia.edu)

Valerie Rudman, Logistics Coordinator  
434-924-2806  
[logistics.ttap@virginia.edu](mailto:logistics.ttap@virginia.edu)

Walt Catlett, Director of Education and Outreach  
501-804-6140  
[walt.ttap@virginia.edu](mailto:walt.ttap@virginia.edu)



### FHWA Center for Local Aid Support

Victoria Peters, Director  
720-963-3522  
[victoria.peters@dot.gov](mailto:victoria.peters@dot.gov)

Andy Byra, Program Specialist  
720-963-3550  
[andy.byra@dot.gov](mailto:andy.byra@dot.gov)

Danielle Mathis-Lee, Program Specialist  
720-235-0528  
[danielle.mathis-lee@dot.gov](mailto:danielle.mathis-lee@dot.gov)

## Meet TTAP's Subject Matter Experts

### Asset and Data Management

John Burton | 501-992-7545  
[john.ttap@virginia.edu](mailto:john.ttap@virginia.edu)

Mike Morgan | 479-422-7687  
[mike.ttap@virginia.edu](mailto:mike.ttap@virginia.edu)

### Maintenance and Operations

James Bailey | 817-487-0595  
[james.ttap@virginia.edu](mailto:james.ttap@virginia.edu)

Scott Johnson | 903-574-8329  
[scott.ttap@virginia.edu](mailto:scott.ttap@virginia.edu)

### Planning and Procurement

Barbara Richard | 501-350-4602  
[barbara.ttap@virginia.edu](mailto:barbara.ttap@virginia.edu)

Diann Wilson | 405-380-3047  
[diann.ttap@virginia.edu](mailto:diann.ttap@virginia.edu)

### Project Delivery

Kim Johnson | 972-632-7000  
[kim.ttap@virginia.edu](mailto:kim.ttap@virginia.edu)

Marc Shepherd | 409-656-0128  
[marc.ttap@virginia.edu](mailto:marc.ttap@virginia.edu)

### Safety

Ed Demming | 970-249-8806  
[ed.ttap@virginia.edu](mailto:ed.ttap@virginia.edu)

Todd Morrison | 270-404-4870  
[todd.ttap@virginia.edu](mailto:todd.ttap@virginia.edu)

### Motor Vehicle Injury Prevention

Kelly Powell | 561-312-3770  
[kelly.ttap@virginia.edu](mailto:kelly.ttap@virginia.edu)

### Road Scholar Certification Program

Tony DeCresie | 813-995-8872  
[tony.ttap@virginia.edu](mailto:tony.ttap@virginia.edu)

## Overview

The Federal Highway Administration (FHWA) Office of Innovative Program Delivery's Center for Local Aid Support launched the Tribal Technical Assistance Program (TTAP) Center 2-year pilot project in 2018 as a transportation resource for tribal communities across the country.

The TTAP Center provides comprehensive transportation training, both in the classroom and online, as well as technical assistance to tribal communities. These activities help to build skills and expertise to ensure the safety and performance of tribal roads and the continuous professional development of tribal transportation workforces.



U.S. Department of Transportation  
Federal Highway Administration



**Tribal Technical  
Assistance Program**

## **Fw: Updated Information for the Regional TTAP Consultation Workshops**

Robert Kuipers

Tue 11/12/2019 9:04 AM

**To:** Larry Joe <ljoe@navajodot.org>; Karen Bedonie <kbedonie@navajodot.org>; ddeutsawe@poamail.org <ddeutsawe@poamail.org>; Raymond J. Concho, Jr. <RJConchojr@poamail.org>; Gaylord Siow <gsiow@polnsn.gov>; Royce.Gchachu@ashiwi.org <Royce.Gchachu@ashiwi.org>; Roxann Hughte <Roxann.Hughte@ashiwi.org>; Shane Lewis <ShaneLewis@ramahnavajo.org>; Trina Martine <TrinaMartine@ramahnavajo.org>; Alicia Santiago <asantiago@gallupnm.gov>  
**Cc:** Shutiva, Ron, NMDOT <ron.shutiva@state.nm.us>; Krueger, Neala, NMDOT <Neala.Krueger@state.nm.us>

 2 attachments (319 KB)

DTLL\_11-7-2019\_Revision.pdf; 20841\_FHWA\_OIPD\_CLAS\_Flyer\_v03.pdf;

RTPO Tribal members:

Unfortunately this conflicts with the public hearings being conducted by NMDOT on the rule making for future LGTPF funds at DOT District 6 - on the same day.

Depending on the value of either meeting, you might have to divide up your team! Wishing you the best in this regard!

Robert Kuipers, RTPO Program Manager

Northwest NM Council of Governments

"Over 45 years of moving the region forward"

(505) 722-4237

rkuipers@nwnmcog.org

---

**From:** Angelina Grey <agrey@nwnmcog.org>

**Sent:** Tuesday, November 12, 2019 8:00 AM

**To:** Robert Kuipers <rkuipers@nwnmcog.org>

**Cc:** Evan Williams <ewilliams@nwnmcog.org>

**Subject:** Fw: Updated Information for the Regional TTAP Consultation Workshops

Bob,

Here's some important information for tribes regarding the TTAP Program.  
Please forward to your partners.

Thanks,  
Angelina

---

**From:** Christy Ladd <christy.ladd@ohkay.org>

**Sent:** Monday, November 11, 2019 4:13 PM

**Cc:** Sybil Cota <sybil.cota@ohkay.org>; Benny Lujan <benny.lujan@ohkay.org>; Roberta Chavez



<roberta.chavez@ohkay.org>

**Subject:** Fw: Updated Information for the Regional TTAP Consultation Workshops

Good Afternoon Everyone and happy Veterans Day!

Please see attached from Victoria Peters concerning the TTAP Program.

**The meeting date and location for the SW consultation has not changed. It is still scheduled for November 20th at IAIA.**

The second attachment identifies AASHTO TC3 and NHI on-line training that will be available to Tribes for free.

Thanks; hope to see you all at the TTAP consultation on November 20th; and at the Tribal Safety Summit November 21-22!

Please let me know if you have any questions!

---

**From:** Peters, Victoria (FHWA) <Victoria.Peters@dot.gov>

**Sent:** Sunday, November 10, 2019 6:36 PM

**Subject:** Updated Information for the Regional TTAP Consultation Workshops

Hello,

Previously I sent a letter identifying the locations for the upcoming regional TTAP consultation sessions. Since that time, we have had some last-minute changes. The previous letter has been updated to reflect this information and can be found attached. Tribes in each region will also receive an additional email with more information on their specific regional workshop. The new information (red) is as follows:

Midwest	Central Wisconsin Airport 100 CWA Drive Mosinee, WI 54455	Dec 3, 2019
	*This date was changed due to space availability for the Western session.	

Western 2019	Sahara West Library  9600 W. Sahara Avenue Las Vegas, NV 89117	Dec 10,
	* Eliminates the need for individuals to enter through security and use escorts to move about in the building.	

Pacific	East Valley Community Center 2245 E. Valley Parkway	Jan 9, 2020
---------	--	-------------

Escondido, CA 92027

\* Original facility was double booked.

Rocky Mountain

Western Native Voice

Jan 24, 2020

310 N. 27<sup>th</sup> Street

Billings, MT 59103

\* Wrong venue previously cited.

I have also included with this email a flyer on how to access the sponsored on-line training. To register and access the AASHTO TC3 and NHI on-line training you will need to use your professional email address such as [John.Doe@tribe-nsn.org](mailto:John.Doe@tribe-nsn.org). Your access to the sponsored training is verified by your agency's email domain. If you do not have an organizational email address, please contact us directly at [CLAS@dot.gov](mailto:CLAS@dot.gov). For the AASHTO TC3 courses, you will also have to use the promo code, D5X3-B3D9-52CB-4XCX, when registering for a class to reduce the cost to \$0.00. Sponsored access to these resources are for tribal employees and local government agencies only. The TTAP self-paced courses also remain available at <https://ttap-center.org/online-learning/>

Letters continue to be sent to tribes with more information on their regional consultation workshop. Please contact me directly or at [CLAS@dot.gov](mailto:CLAS@dot.gov) if you have any additional questions.

Sincerely,  
Victoria

*Victoria Peters, P.E.*

*Director, Center for Local Aid Support*

*Federal Highway Administration*

*Phone: 720-963-3522*

*Email: [Victoria.Peters@dot.gov](mailto:Victoria.Peters@dot.gov)*

## Fw: NADO's Rural Transportation News

Robert Kuipers

Tue 11/26/2019 10:47 AM

To: jphoracek <jphoracek@co.cibola.nm.us>; jirving@co.mckinley.nm.us <jirving@co.mckinley.nm.us>; Scott A. Martin, P.E., PLS <scott.martin@sjcounty.net>; Stanley Henderson <shenderson@gallupnm.gov>; Donald Jaramillo <projects@grantsnm.gov>; publicworks@villageofmilan.com <publicworks@villageofmilan.com>; Larry Joe <ljoe@navajodot.org>; ddeutsawe@poamail.org <ddeutsawe@poamail.org>; Gaylord Siow <gsiow@pol-nsn.gov>; Royce.Gchachu@ashiwi.org <Royce.Gchachu@ashiwi.org>; Shane Lewis <ShaneLewis@ramahnavajo.org>  
Cc: gporter@co.cibola.nm.us <gporter@co.cibola.nm.us>; Nick Porell <nporell@sjcounty.net>; Alicia Santiago <asantiago@gallupnm.gov>; milanclerk@villageofmilan.com <milanclerk@villageofmilan.com>; Karen Bedonie <kbedonie@navajodot.org>; Raymond J. Concho, Jr. <RJConchojr@poamail.org>; Roxann Hughte <Roxann.Hughte@ashiwi.org>; Trina Martine <TrinaMartine@ramahnavajo.org>; Carrie Kissel <ckissel@nado.org>; Krueger, Neala, NMDOT <Neala.Krueger@state.nm.us>; Shutiva, Ron, NMDOT <ron.shutiva@state.nm.us>; joann.garcia2@state.nm.us <joann.garcia2@state.nm.us>; 'Lopez, Stephen, NMDOT' <Stephen.Lopez@state.nm.us>; marticia.holiday@state.nm.us <marticia.holiday@state.nm.us>; Santiago, Bill, NMDOT <Bill.Santiago@state.nm.us>; Kazmi, Arif, NMDOT <Arif.Kazmi@state.nm.us>

RTPO members and DOT colleagues:

With appreciation to Carrie Kissel from the National Association of Development Organizations (which includes nation-wide COG's) who shares these opportunities with us; please note the funding opportunities targeting rural areas and small towns - such as our region.

Robert Kuipers, RTPO Program Manager  
Northwest NM Council of Governments  
"Over 45 years of moving the region forward"  
(505) 722-4237  
rkuipers@nwnmcog.org

---

**From:** Carrie Kissel <ckissel@nado.org>  
**Sent:** Monday, November 25, 2019 9:51 AM  
**To:** Robert Kuipers <rkuipers@nwnmcog.org>  
**Subject:** NADO's Rural Transportation News

Having trouble viewing this email? [Click here](#)



Mobility and safety funding opportunities, presentations, and more!



## Rural Transportation News

Learn about funding opportunities announced this fall, as well as other informational resources related to rural and small metropolitan regional transportation planning and programs, and review the transportation projects and other winners from the NADO Impact Awards and Excellence in Regional Transportation Awards.

Visit our website

### USDOT Announces Funding Opportunities on Mobility, Safety

The U.S. Department of Transportation (USDOT) has announced a Notice of Funding Opportunity (NOFO) for the Federal Transit Administration's (FTA) FY 2020 [Mobility for All Pilot Program](#). The \$3.5 million program seeks to improve mobility options and access to community services for older adults, individuals with disabilities, and people with low incomes. Funds will be awarded for innovative capital projects that seek to improve the coordination of non-emergency transportation services for the transportation disadvantaged. Eligible applicants are designated or direct recipients of 5307, 5310, or 5311 FTA program funds. The application deadline is **January 6, 2020**. For more information on this opportunity, click [here](#).

In addition, USDOT has released a [Notice of Funding Opportunity](#) (NOFO) through its [Safety Data Initiative](#). Up to \$3 million is available for up to 12 awards to build the capacity of state, local, regional, and tribal governments to use innovative data tools and information to improve roadway safety. Metropolitan planning organizations and regional governments, which could include regional development organizations or regional transportation planning organizations, are eligible to apply, as well as their local government members or state partners. Applications are due **January 17, 2020**. Registration is now open for a [webinar discussing the NOFO](#), to occur December 3 at 2:30 p.m. ET.

### USDOT Shares Information on ROUTES, Rural Programs, and NEPA at NADO Annual Training Conference

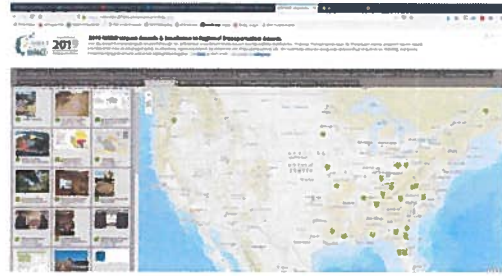
During the 2019 National Association of Development Organizations (NADO) Annual Training Conference in Reno, Nevada, USDOT officials from the Office of the Secretary of Transportation, Build America Bureau, and Federal Transit Administration shared information about the new USDOT initiative Rural Opportunities to Use Transportation for Economic Success (ROUTES), as well as project financing opportunities and rural transit programs in the conference closing plenary session. View the presentation materials [here](#).

In a separate session, USDOT staff from the Infrastructure Permitting Improvement Center provided information on the National Environmental Policy Act (NEPA) and Permitting 101. This presentation covered the basics of NEPA and key terms to understand, the three categories of project review (Categorical Exclusions, Environmental Assessments, and Environmental Impact Statements) and how they apply, other environmental resource laws and federal, state, and local

regulations that apply, as well as USDOT's Environmental Tools that aid in linking planning with NEPA, preparing documents, and understanding the process. View the slides [here](#).

## Learn about Noteworthy Transportation Projects through the NADO Awards Programs

In 2019, NADO, the NADO Research Foundation, and RPO America recognized several transportation-related projects through its Impact Awards and Excellence in Regional Transportation Awards programs. Learn more about the award-winning projects through the [2019 NADO Awards Story Map](#). Many thanks to [CivicLens](#) for developing the Story Map for NADO.



## More New Resources

Several recently released resources from the NADO Research Foundation, federal agencies, and other partners are available that can provide information for rural transportation planning.

- [NADO RF Staff Share Research at Transit Conference](#)
- [Funding Available to Support Teams Applying for the 2020 Walkability Action Institute](#)
- [NACo Releases Connected and Automated Vehicles Toolkit](#)
- [New Rural Bicycle Design Guide Available](#)

[View more new resources on www.RuralTransportation.org.](http://www.RuralTransportation.org)

## Upcoming Events

- [Webinar: Traffic Safety Culture](#) December 3 @ 3:00 - 4:00 p.m. ET, Western Transportation Institute Center for Health and Safety Culture
- [Webinar: Impacts of Automation: What States, Cities, and MPOs Need to Know](#) December 4 @ 1:00 - 2:30 p.m. ET, USDOT Intelligent Transportation Systems Joint Program Office
- [Webinar: Reducing Rural Road Departures](#) December 12 @ 1:00 - 2:30 p.m. ET, FHWA
- [2020 Transportation Research Board Annual Meeting](#) January 12 - 16, Washington, DC

NADO Research Foundation | 202.921.4440 | [info@nado.org](mailto:info@nado.org) | [www.NADO.org](http://www.NADO.org) | [www.RuralTransportation.org](http://www.RuralTransportation.org)

STAY CONNECTED:



NADO & NADO Research Foundation, 400 North Capitol Street, NW,  
Suite 388, Washington, DC 20001

**Fw: Reminder for Upcoming T3 Webinar: Impacts of Automation: What States, Cities, and MPOs Need to Know**

Robert Kuipers

Fri 11/22/2019 11:46 AM

To: jphoracek <jphoracek@co.cibola.nm.us>; jirving@co.mckinley.nm.us <jirving@co.mckinley.nm.us>; Scott A. Martin, P.E., PLS <scott.martin@sjcounty.net>; Stanley Henderson <shenderson@gallupnm.gov>; Donald Jaramillo <projects@grantsnm.gov>; publicworks@villageofmilan.com <publicworks@villageofmilan.com>; Larry Joe <ljoe@navajodot.org>; ddeutsawe@poemail.org <ddeutsawe@poemail.org>; Gaylord Siow <gsiow@pol-nsn.gov>; Royce.Gchachu@ashiwi.org <Royce.Gchachu@ashiwi.org>; Shane Lewis <ShaneLewis@ramahnavajo.org>  
Cc: gporter@co.cibola.nm.us <gporter@co.cibola.nm.us>; Nick Porell <nporell@sjcounty.net>; Alicia Santiago <asantiago@gallupnm.gov>; milanclerk@villageofmilan.com <milanclerk@villageofmilan.com>; Karen Bedonie <kbedonie@navajodot.org>; Raymond J. Concho, Jr. <RJConchojr@poemail.org>; Roxann Hughte <Roxann.Hughte@ashiwi.org>; Trina Martine <TrinaMartine@ramahnavajo.org>; Krueger, Neala, NMDOT <Neala.Krueger@state.nm.us>; Shutiva, Ron, NMDOT <ron.shutiva@state.nm.us>; joann.garcia2@state.nm.us <joann.garcia2@state.nm.us>; 'Lopez, Stephen, NMDOT' <Stephen.Lopez@state.nm.us>; marticia.holiday@state.nm.us <marticia.holiday@state.nm.us>; Santiago, Bill, NMDOT <Bill.Santiago@state.nm.us>; Kazmi, Arif, NMDOT <Arif.Kazmi@state.nm.us>

RTPO members and DOT colleagues:

Another T3 Webinar from USDOT on automated vehicles.

Sorry if I'm an old fashioned guy, but the idea of robotic vehicles on the same road I'm traveling on creeps me out!

What happens if while in a garage, a mouse chews off a wire?!!

What happens if an electrical surge fries part of the "robot brain"!

Time will tell!!

Robert Kuipers, RTPO Program Manager

Northwest NM Council of Governments

"Over 45 years of moving the region forward"

(505) 722-4237

rkuipers@nwnmcog.org

---

**From:** ITS JPO <volpe@public.govdelivery.com>

**Sent:** Friday, November 22, 2019 10:13 AM

**To:** Robert Kuipers <rkuipers@nwnmcog.org>

**Subject:** Reminder for Upcoming T3 Webinar: Impacts of Automation: What States, Cities, and MPOs Need to Know



**U.S. Department of Transportation**

Intelligent Transportation Systems

Joint Program Office

**New Archives**

[View All](#)

[FTA Transit Automation](#)  
[Research: Transit Bus](#)





## T3 Webinar: Impacts of Automation: What States, Cities, and MPOs Need to Know

More information and to register:

[Register Here](#)

**Hello,**

The U.S. Department of Transportation (U.S. DOT) Intelligent Transportation Systems (ITS) Joint Program Office (JPO) Professional Capacity Building (PCB) Program invites you to an upcoming Talking Technology and Transportation (T3) Webinar.

**Title: Impacts of Automation: What States, Cities, and MPOs Need to Know**

**Date: Wednesday, December 4, 2019**

**Time: 1:00 PM - 2:30 PM ET**

**Cost: All T3 webinars are free of charge.**

**PDH: 1.5** [View PDH Policy](#)

*T3 and T3e Webinars are brought to you by the Intelligent Transportation Systems (ITS) Professional Capacity Building (PCB) Program of the U.S. Department of Transportation's (USDOT) ITS Joint Program Office (JPO). References in this webinar to any specific commercial products, processes, or services, or the use of any trade, firm, or corporation name is for the information and convenience of the public, and does not constitute endorsement, recommendation, or favoring by the USDOT.*

## Background

The U.S. Department of Transportation (USDOT) is hosting a series of webinars on the key issues and opportunities facing automated vehicle (AV) and transportation systems. This 90-minute webinar will explore the likely

[Automation Market Assessment](#)

[Transportation Management Centers Streaming Video Sharing and Distribution](#)

[Consideration of Current and Emerging Transportation Management Center Data](#)

[ITS ePrimer Webinar: Port Operations](#)

[Signal Timing Optimization for Improved Mobility and Air Quality](#)

## Related Links

[View All](#)

[National Highway Institute.](#)

[ITS ePrimer](#)

[ITS Standards Training Modules](#)

[ITS Case Studies](#)



impacts of automation, performance measures for AV testing, and what transportation planners are doing to consider automation in the long-range planning process.

## Target Audience

The target audience includes States, metropolitan planning organizations (MPOs), and other agencies that support automation testing and deal with long-range planning.

## Learning Objectives

The objectives of this webinar are that the audience will learn about:

- The basics of driving automation systems being deployed today, those that are in testing, and applications that may be many years in the future.
- Potential impacts of automation, including safety, mobility, and accessibility.
- What can be done to consider automation in long-range planning.

## Host



**Kevin Dopart, Vehicle Safety and Automation Program Manager, USDOT Intelligent Transportation Systems Joint Program Office (ITS JPO)**

Mr. Dopart is the ITS JPO Program Manager for Vehicle Safety and Automation. His research program develops connected vehicle communications technologies and applications to increase the safety and mobility of surface transportation users while reducing their environmental impacts. Previously, Kevin worked for Noblis, Inc. and the (now defunct) Congressional Office of Technology Assessment, and began his career flying P-3 Orion aircraft worldwide for a U.S. Navy oceanographic research squadron. Kevin has BS and MS degrees from the Massachusetts Institute of Technology (MIT) in Aeronautical and Astronautical Engineering.

## Presenters




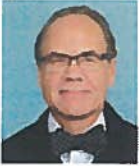
**Joshua Cregger, Technology Policy Analyst, John A. Volpe National Transportation Systems Center, USDOT**

Mr. Cregger is a Technology Policy Analyst in the Technology Innovation and Policy Division at Volpe. Joshua supports a variety of work related to connected and automated vehicles, as well as the data gathered using those technologies. In addition to his work with the Federal Transit Administration (FTA), Joshua provides support to the ITS JPO, the Federal Highway Administration (FHWA), and other USDOT modal administrations. Prior to joining Volpe, Mr. Cregger worked for the Center for Automotive Research (CAR) in Ann Arbor, Michigan. During his time at CAR, he co-authored numerous studies on a variety of topics, including connected and automated vehicles, other advanced automotive and manufacturing technologies, and economic development.



**Scott Smith, Senior Operations Research Analyst, John A. Volpe National Transportation Systems Center, USDOT**

 Dr. Smith is a Senior Operations Research Analyst with more than 25 years of experience in applying technology to improve transportation operations and safety across all modes. Scott's work has included impact assessment for automation and support to FHWA on advanced travel modeling. He is U.S. co-chair of the Impact Assessment subgroup of the Trilateral (EU-US-JPN) Automation in Road Transportation Working Group. Before joining Volpe, Dr. Smith worked in private industry developing decision support tools to assist motor carriers and railroads with operations, and shippers with transportation procurement. He holds a Doctorate in Civil Engineering from MIT.



**Jeremy Raw, Community Planner, FHWA Office of Planning, USDOT**

Mr. Raw coordinates research and deployment of advanced modeling and data analysis techniques for transportation planning and of planning applications for national data sets. Jeremy's recent work has included data collection, analysis, and modeling of bicycle and pedestrian transportation; planning for connected and automated vehicles; and developing strategic planning models.

---

## Recently added to the T3 Webinar Archives:

**Title:** FTA Transit Automation Research: Transit Bus Automation Market Assessment

**Webinar Date:** Thursday, November 7, 2019

**View Webinar:** <https://connectdot.connectsolutions.com/pobix0qdzxsd/?proto=true>

[Read More](#)



Questions?  
[Contact Us](#)

### SUBSCRIBER SERVICES:

[Manage Your Profile](#) | [Unsubscribe From All](#) | [Subscriber Help](#)

---

This email was sent to rkuipers@nwnmcog.org using GovDelivery Communications Cloud on behalf of: U.S. DOT Volpe Center 55  
Broadway · Cambridge, MA 02142 · 617-494-2224

## Fw: ITS PCB Update

Robert Kuipers

Tue 11/12/2019 11:40 AM

To: jphoracek <jphoracek@co.cibola.nm.us>; jirving@co.mckinley.nm.us <jirving@co.mckinley.nm.us>; Scott A. Martin, P.E., PLS <scott.martin@sjcounty.net>; Stanley Henderson <shenderson@gallupnm.gov>; Donald Jaramillo <projects@grantsnm.gov>; publicworks@villageofmilan.com <publicworks@villageofmilan.com>; Larry Joe <ljoe@navajodot.org>; ddeutsawe@poamail.org <ddeutsawe@poamail.org>; Gaylord Siow <gsiow@pol-nsn.gov>; Royce.Gchachu@ashiwi.org <Royce.Gchachu@ashiwi.org>; Shane Lewis <ShaneLewis@ramahnavajo.org>

Cc: gporter@co.cibola.nm.us <gporter@co.cibola.nm.us>; Nick Porell <nporell@sjcounty.net>; Alicia Santiago <asantiago@gallupnm.gov>; milanclerk@villageofmilan.com <milanclerk@villageofmilan.com>; Karen Bedonie <kbedonie@navajodot.org>; Raymond J. Concho, Jr. <RJConchojr@poamail.org>; Roxann Hughte <Roxann.Hughte@ashiwi.org>; Trina Martine <TrinaMartine@ramahnavajo.org>; Krueger, Neala, NMDOT <Neala.Krueger@state.nm.us>; Shutiva, Ron, NMDOT <ron.shutiva@state.nm.us>; joann.garcia2@state.nm.us <joann.garcia2@state.nm.us>; 'Lopez, Stephen, NMDOT' <Stephen.Lopez@state.nm.us>; marticia.holiday@state.nm.us <marticia.holiday@state.nm.us>; Santiago, Bill, NMDOT <Bill.Santiago@state.nm.us>; Kazmi, Arif, NMDOT <Arif.Kazmi@state.nm.us>

RTPO members and DOT colleagues:

More news on intelligent transportation systems.

Robert Kuipers, RTPO Program Manager

Northwest NM Council of Governments

"Over 45 years of moving the region forward"

(505) 722-4237

rkuipers@nwnmcog.org

---

**From:** ITS PCB Program <usdotfhwa@public.govdelivery.com>

**Sent:** Friday, November 8, 2019 7:33 AM

**To:** Robert Kuipers <rkuipers@nwnmcog.org>

**Subject:** ITS PCB Update

Having trouble viewing this email? [View it as a Web page](#)



## Upcoming USDOT Webinar: Transportation System Management and Operations (TSMO) and the Mobility on Demand (MOD) Vision: Concepts and Examples

November 20, 1:00 - 2:30 PM ET –



The [MOD Research Program](#)—a joint U.S. Department of Transportation (USDOT) initiative co-led by the [Intelligent Transportation Systems Joint Program Office \(ITS JPO\)](#), [Federal Transit Administration \(FTA\)](#), and [Federal Highway Administration \(FHWA\)](#)—is producing a monthly MOD webinar series, which will continue into 2020.

This webinar, the first of the series, will help participants understand how synergies between TSMO and MOD efforts in a region can enable new options and better approaches to supply and demand on the transportation system. Two recent and ongoing regional and state efforts in this area will be presented, as well as recent research and reference materials from FHWA on TSMO and its role in supporting MOD and travel demand management.

[Read More](#)

## ITS Training & Other News



Source: USDOT

**Upcoming USDOT  
Webinar: Situation Data**



Source: USDOT

**Upcoming T3 Webinar:  
Transportation**



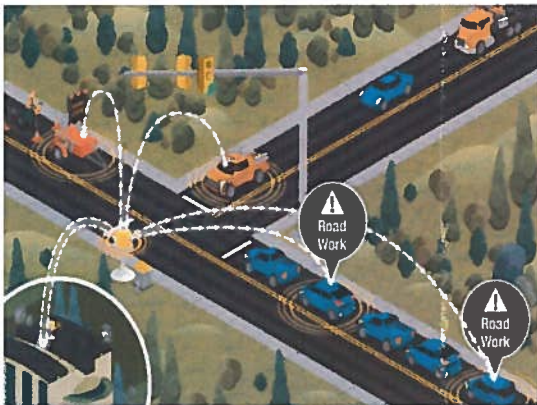
## Warehouse (SDW) Project

---

November 19, 12:30 - 1:30 PM ET –

This webinar, hosted by the [ITS JPO](#), will provide an update on the SDW, an open source, proof-of-concept data exchange system developed to assist early adopters in testing and deploying interoperable connected vehicle technologies, and to facilitate data sharing at a national level. The software is now available for others to use and modify to support their own connected vehicle deployments and services.

This webinar will provide an overview of how the SDW was developed, including a high-level view of the system architecture, deployment, and outputs.



Source: USDOT

## From Our Partners: Connected Work Zones: Mapping Toolchain Overview Webinar

---

November 22, 1:00 - 2:30 PM ET –

The [Crash Avoidance Metrics Partners \(CAMP\) LLC](#), working in collaboration with FHWA, recently developed a suite of software products referred to as the

## Management Center (TMC) Information Technology Security

---

November 19, 1:00 - 2:30 PM ET –

Cybersecurity is a worldwide concern. In many cases, TMCs and intelligent transportation systems (ITS) infrastructure are exposed to the Internet, thus increasing the risk of cyber threats to these transportation facilities and infrastructure.

This T3 webinar summarizes an effort by [FHWA](#) and the [TMC Pooled Fund Study](#) to develop recommended practices for organizations with limited resources and cybersecurity expertise, as well as for TMCs looking to increase their system maturity in the area of cybersecurity.



Source: PIARC

## From Our Partners: Road Safety in Low- and Middle-Income Countries Webinar

---

November 25, 11:00 AM - 1:00 PM ET –

Crashes on roadways are a leading cause of death and injuries globally. While many higher income countries have made significant steps toward improved safety

Reduced Speed Zone Warning/Work Zone Software Toolchain for use in a connected vehicle environment. The toolchain is intended to be a resource to assist state and local DOTs in creating the information needed to describe lane configurations of work zones and other areas with reduced speed or lane drops. This webinar, produced by the [National Operations Center of Excellence](#), will introduce the software toolchain and encourage state and local DOTs to download, test, and use the it.

performance outcomes, lower- and middle-income countries have not been as successful. This [Transportation Research Board](#) webinar will provide an overview of the safe system approach for road design by addressing road user needs, especially for vulnerable users. The presenters will discuss updates to the World Road Association (PIARC) road safety manual, describe national road strategies, identify limitations on the road, and discuss how these topics may lead to a safer road system.

## Contact Us

Michelle Noch, ITS PCB Program Manager  
USDOT ITS Joint Program Office

*For questions about topics in this training letter, please contact [ITS\\_Help@dot.gov](mailto:ITS_Help@dot.gov) or (866) 367-7487.*

## More Information

[ITS PCB Program](#)

[ITS JPO](#)

[Sign up for the ITS JPO News Alerts](#)

## Stay Connected

### SUBSCRIBER SERVICES:

[Manage Subscriptions](#) | [Unsubscribe from ITS PCB Update](#) | [Help](#)

---

This email was sent to [rkuipers@nwnmcog.org](mailto:rkuipers@nwnmcog.org) using GovDelivery Communications Cloud on behalf of: U.S. DOT Federal Highway Administration · 1200 New Jersey Ave., SE · Washington, DC 20590 · 202-366-4000

**govDELIVERY** 