

NORTHWEST NEW MEXICO COUNCIL OF GOVERNMENTS



BOARD OF DIRECTORS FALL QUARTERLY MEETING

January 13, 2022

Hybrid Meeting via [Zoom](#) – 10AM

Farmington Civic Center | 200 W. Arrington Street | Farmington, NM

Streamed at www.facebook.com/NWNMCOG

AGENDA

TIME	TOPIC	PRESENTER
10:00 am	I. PRELIMINARY BUSINESS A. Call to Order/Introductions: ESTABLISH QUORUM B. Agenda & Minutes: REVIEW & APPROVAL	Billy Moore Chair
10:15 am	II. KEY PROGRAMS A. NM Finance Authority Presentation B. Rural & Frontier Ombudsman C. Legislative Session Preview	John Brooks Managing Lender, NMFA Authority Shanna Sasser, DFA Ombudsman
11:00 am	III. EXECUTIVE/STAFF REPORT A. Staff Summary Report, 2 nd Quarter (October – December 2021) B. Strategic Session – Part #2 Recommendations REVIEW & DISCUSSION 1. FY2022 Work Program 2. Membership Dues Increases C. Revolving Loan Fund 1. Report & Proposed RLF Plan Changes REVIEW & APPROVAL	Evan Williams Executive Director Jim Cox, CPA RLF Committee Chair
11:30 pm	IV. FINANCIAL REPORT A. FY 2022 (Q2) Financial Reports: REVIEW & APPROVAL B. FY 2022 Budget Revision #2: REVIEW & APPROVAL C. Audit Status	Evan Williams Armando Sanchez CPA, Loftis Group
11:45 pm	V. ANNOUNCEMENTS; OTHER BUSINESS A. Partner Spotlights B. FY2022 Board Meeting Calendar C. Announcements & General Comments	Evan Williams
12:00 pm	VI. ADJOURNMENT [LUNCH ON YOUR OWN]	Downtown Farmington



NORTHWEST NEW MEXICO COUNCIL OF GOVERNMENTS

MINUTES

BOARD OF DIRECTORS

FALL MEETING

OCTOBER 20, 2021

Hybrid Meeting – McKinley County Training Center, Gallup, NM
Held via ZOOM | Streamed & Recorded to [Facebook](#)

I. PRELIMINARY BUSINESS

A. CALL TO ORDER/INTRODUCTIONS/QUORUM.

Chairman *Billy Moore* (McKinley County) convened the meeting of the Board of Directors at 10:11AM. Roll call proceeded and in attendance were 15 Board Representatives/Alternatives, representing a quorum 8 of the 9 voting entities of the Board (89%), along with COG staff, guests, and their CPA.

BOARD MEMBERS IN ATTENDANCE:

CIBOLA COUNTY:	Judy Horacek; Martha Garcia <i>[excused]</i> ; Dr. Christine Lowery
MCKINLEY COUNTY:	Billy Moore; Anthony Dimas, Jr.; Robert Baca
SAN JUAN COUNTY:	Jim Cox
CITY OF AZTEC:	Michael Padilla Sr. <i>[excused]</i> ; Paul Eckert
CITY OF BLOOMFIELD:	Jason Thomas
CITY OF FARMINGTON:	Julie Baird
CITY OF GALLUP:	Fran Palochak; Louie Bonaguidi; Michael Schaaf;
CITY OF GRANTS:	Erik Garcia <i>[excused]</i> ; Vanessa Chavez <i>[excused]</i>
VILLAGE OF MILAN:	Roseanne Lopez; Linda Cooke Jeff Kiely, Board Emeritus

PRESENTERS & GUESTS IN ATTENDANCE:

Armando Sanchez, CPA
Warren Unsicker, CECD, City of Farmington

STAFF IN ATTENDANCE:

EXECUTIVE DIRECTOR:	Evan Williams
ADMINISTRATIVE ASSISTANT:	Martina Whitmore
PLANNING TEAM:	Michael Sage, Brandon Howe, Martina Whitmore, Robert Kuipers; Angelina Grey

B. AGENDA & MINUTES ADOPTION.

Chairman *Moore* provided an overview of the day's agenda topics. Chairman *Moore* reviewed the minutes of July 28, 2021 for review and approval. Staff updated attendance of Board Emeritus.

ACTION: *Michael Schaaf* (Gallup) moved and *Fran Palochak* (Gallup) seconded adoption of the agenda and minutes. Motion carried by acclamation.

C. ICIP RESOLUTION 2021-05.

The Infrastructure Capital Improvement Plan (ICIP) is an annual requirement by the State of New Mexico. The Council of Governments submitted its ICIP on time, which included two priorities: (1) Building Improvements and (2) Vehicle. Based on due date, staff is asking the

Board to ratify and approve the resolution required by Local Government Division.

ACTION: *Anthony Dimas, Jr.* (McKinley Count) moved and *Michael Schaaf* (Gallup) seconded to ratify and approve the resolution. Motion carried by acclamation.

D. HOLIDAY CALENDAR.

Staff presented the annual holiday calendar for approval including 12 holidays. There was a discussion about how each entity was handling recent Federal designation of holidays, e.g. Juneteenth. Based on discussion, Mr. Williams was directed to poll staff on these holidays.

ACTION: *Fran Palochak* (Gallup) moved and *Michael Schaaf* (Gallup) seconded to approve the holiday as presented with up to 12 holidays, but leave to management to determine if holidays are warranted to be substituted. Motion carried by acclamation.

II. SPECIAL PRESENTATIONS

All presentations are available as part of the agenda packet that is up on our website: <http://www.nwnmcog.com/board.html>

Due to the absence of the presenters, Evan Williams covered them as follows:

Erica Velarde, TRANE, provided a shortened presentation of how communities can benefit from Energy Efficiency Performance Contracting.

Trisha Korbas, EDA, *What's Cooking at EDA?* Evan Williams reviewed with the Board what COG and partners have done in positioning the region for investment including the Build Back Better grant submission and other pots of funding available at: <https://www.eda.gov/ARPA/>

Federal Infrastructure Package was postponed as a final bill is being negotiated in Congress.

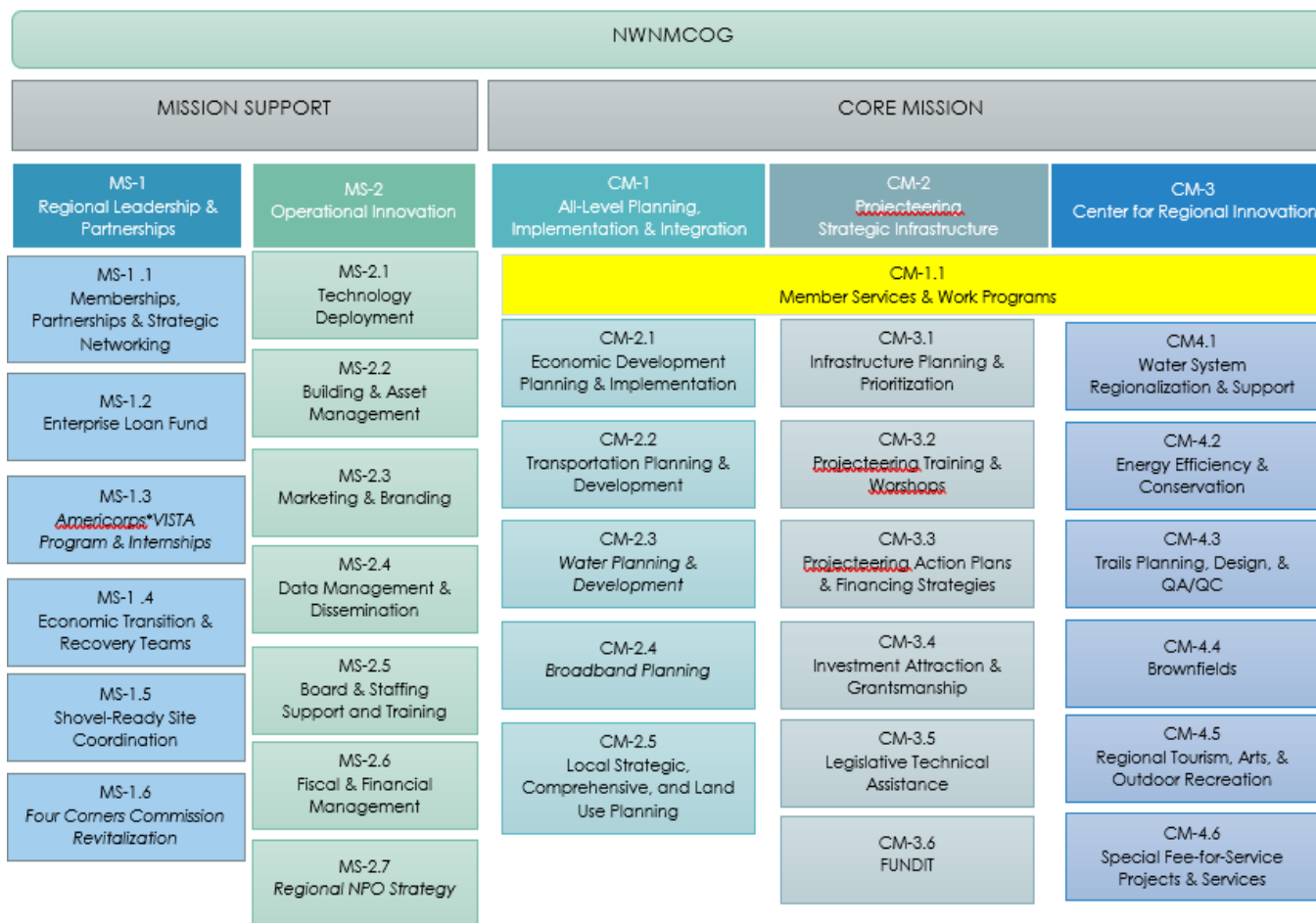
Comments:

- One comment was about the reference to Jim Hooper being with Pueblo of Laguna. COG staff will provide information regarding interactions on economic development projects.
- Another was about providing information and looking at the unintended consequences of Hydrogen and other energy sector to avoid environmental and social issues that were left behind from other energy booms. COG offered to add this topic to future agendas and mentioned that November 10, 2021, the bi-county authority will be arranging a very detailed meeting of presentations on these issues that all Board members are invited to. A supplemental comment was made that this meeting should just be on the economic benefits but also have good science from those without a stake and balance the presentations to provide a triple-E perspective of Energy, Economy, and the Environment.

III. EXECUTIVE/STAFF REPORT

- A. Staff Summary Report:** Executive Director *Williams* provided a summary of the past quarter's key activities and issues by referencing the latest [Connecting the Dots publication](#).
- B. Work Program.** Mr. Williams said he would reserve his comments on this for the Strategic Session but as presented in July the following representation that provides a visual of the draft

update, which does not change base programs and member services, but does add (in italics) so new spaces the COG feels it needs to expand into, such as, broadband planning, water development, and creating a non-profit organization for the region.



C. Building Report: Mr. Williams provided the following Building Report:

BACKGROUND. At the May 15, 2019, COG Board of Directors meeting a Building Committee was approved and selected to support the Executive Director and his staff in prioritizing, procuring, and executing improvements. This Committee is made up of Maryann Ustick, Mayor Modey Hicks, and Darrell Jimson.

ACTIONS TO DATE. August 7, 2019: The Committee met in Gallup including C.B. Strain, Gallup Planning Department to discuss current needs, plans, and problems. After the discussion, the Committee decided to the following priorities:

- (1) Fixing the roofs and drainage on both buildings;
- (2) Preparing the back building for a funded mural project by GallupARTS and MainStreet;
- (3) Utility upgrades, including the electrical issue in basement tagged by the Gallup Fire Department in their inspection report and other utility upgrades and tie-ins to the Alleyway Project.

They decided to contract these and complete them, then see how much funding would remain before deciding on other priorities.

WORK TO DATE [September 2019 – June 2021]:

Improvement Type	Summary	Budget	Funding Source	Status
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Main Roof	Utilized CES to contract Commercial Roofing, LLC. McKinley County managed final walk-through.	\$90,000	\$75,000 Capital Outlay (2019) \$15,000 COG Funds	Completed June 2020
Back Building Roof	Utilized CES to contract Commercial Roofing, LLC. McKinley County managed final walk-through.	\$134,222	\$124,740 Capital Outlay (2020) \$9,482 COG Funds	Completed June 2021
Fiber Project	Due to timing of the alleyway improvement, the COG did engage Sacred Wind on upgrading the COG building with fiber. Executive Director did authorize the connection and upgrade of this service as it will significant upsides in terms of capacity. The upgrade includes re-wiring inside building and new phone units. We are hoping for completion, transition, and switching billing over by February 1, 2020.	\$5,000	\$5,000 COG Funds	Completed February 2020
Mural Project	COG staff primed and painted the building in coordination with the Mural Project.	\$2,500	\$2,500 COG Funds \$10,000 Mural/GMACD	Completed
Garden Project	COG designed and created a garden on front of building to beautify and model growing practices.	\$2,500	\$2,500 COG Funds \$500 Annually	Completed

WORK ANTICIPATED:

Improvement Type	Summary	Budget	Funding Source	Status
Utility and Electrical Wiring	To upgrade to three-phase power and correct electrical wiring in the basement		\$150,000 Capital Outlay (2021) APRA Funding	
Windows Replacement				
Interior Finishes and Upgrades				
Interior Office Remodeling & Upgrade	Working with McKinley County on upgraded the COG office to function as part of their Continuity Plan.			In Design
Gates	To secure building.	\$5,000	COG Funds	City to Manufacture (in-kind)

The COG thanks all Legislators who have provided capital outlay over the past three (3) years, especially Senator Shannon Pinto (\$125,000) and Representative Harry Garcia (\$25,000) that provided funds in 2021 as this information is now publicly available and disclosed.

D. Revolving Loan Fund (RLF) Program Revisions: Jim Cox, RLF Loan Committee Chair provide the following overview:

BACKGROUND. In February 2021, the Northwest New Mexico Council of Governments was awarded \$900,000 by the US Economic Development to capitalize a revolving loan fund to address the economic development needs of small businesses and entrepreneurs impacted by the COVID-19 pandemic in Cibola, McKinley and San Juan counties. The project aims to create 100 jobs and retain 100 jobs.

ACTIONS TO DATE. The Northwest New Mexico Council of Governments (NWNMCOG) has worked extensively to ready for relaunch the Enterprise Loan Fund (ELF).

In August 2021, the NWNMCOG Board of Directors approved policies and procedures for the ELF. In addition, the NWNMCOG Board of Directors took action to appoint Jim Cox, CPA, COG Board member for San Juan County, as the Loan Committee Chair for the ELF.

With adoption of policies and procedures, the NWNMCOG is ready to move as loan are closed \$900,000 from US EDA coffers into a local bank account.

WORK TO DATE [February – October 2021]:

Through a professional services contract, the National Development Council (NDC) has been retained to provide the NWNMCOG with program and technical assistance.

Weekly calls between NWNMCOG and NDC on program development have centered on finalizing the following components:

- Policies & Procedures
- Loan Intake & Analysis
- Loan Approval & Closing
- Portfolio Management & Reporting
- Federal Program Compliance
- Federal Program Reporting
- Program Marketing
- Loan Committee

As part of NDC's technical assistance, NWNMCOG is currently participating in ED 201 – Business Credit Analysis, a financial analysis course which is part of NDC's Economic Development Professional (EDFP) certification program.

Since his appointment, Mr. Jim Cox has been participating in weekly calls between the NWNMCOG and the National Development Council (NDC) regarding program development in anticipation of program launch.

WORK ANTICIPATED:

NWNMCOG is moving toward program launch. Items remaining include:

1. Finalize Loan Approval & Closing Documents
2. Complete Legal Review of All Program Documents
3. Recruit Loan Committee Members
4. Assemble & Convene Loan Committee

Upon a final notice to proceed, the Enterprise Loan Fund anticipates begin taking loan applications no later than January 2022.

RECOMMENDATION

The NWNMCOG Board of Directors to empower the Executive Committee to approve ELF Loan Committee members and revise the RLF Policy accordingly. Approve the preliminary list to pitch serving as members:

Name	Type	County
Jim Cox, Deputy County Manager	Loan Committee Chair	San Juan County
Doug Decker, Attorney	Legal	McKinley County
Brett Newberry, Newberry & Associates	CPA	McKinley County
<i>Recommendation Needed</i>	Real Estate	Cibola County
Mac Juarez, Continental Divide Electric Coop	Utilities	Cibola County
Alvin Thompson, Thompson Store	Micro-business	Tribal
Darryl Tsabetsaye, Major Market	Micro-business	Tribal
Ken Hare, Blanco Basin Land and Cattle	Developer	San Juan County
<i>Quality Center for Business, Director</i>	Incubator	San Juan County
John Faverino, 3e Energy Services	General Contractor	San Juan County
Mark Horn, Pinnacle Bank	Banking	McKinley County
Joshua Bollacker, Four Corners Community Bank	Banking	San Juan County

ACTION: *Fran Palochak* (Gallup) moved and *Michael Schaaf* (Gallup) seconded the motion to approve the initial and proposed members above and empower the Executive Committee to review and approve any other needed members recommended by Jim Cox and Evan Williams. Motion carried by acclamation.

IV. FINANCIAL REPORT

- A. First Quarter, FY2022 Financial Reports:** Armando Sanchez, CPA provided a brief overview of the first quarter financial reports provided in the Board packet. He discussed the major shift of collecting the member dues annually at the beginning of the Fiscal Year rather than quarterly as major benefit for COG cashflow, which historically has been an issue for the COG.

ACTION: *Jim Cox* (San Juan County) moved and *Louie Bonaguidi* (Gallup) seconded, to accept the FY2021 Financial Report, Quarter #1 as presented. Motion carried by acclamation.

- B. FY2022 Budget, Revision #1:** Mr. Williams presented this budget revision from FY2021 that included several new projects and funds.

ACTION: *Fran Palochak* (Gallup) moved and *Robert Baca* (McKinley County) seconded, to accept the FY2021 Budget, Revision #5 as presented. Motion carried by acclamation.

- C. Audit Status:** Mr. Sanchez provided the Board an update on the FY2021 audit and that

everything appears good and we are expected to deliver on time.

V. ANNOUNCEMENTS; OTHER BUSINESS

- A. **Partner Spotlights**: Axie Navas, Director, Outdoor Recreation Division, provided a quick report on grant funding awards and new opportunities coming from the Division.
- B. **2022 Board Meeting Calendar**. Mr. Williams reviewed the approved COG Board Calendar. Next meeting will be January 19, 2021, which will be held as a hybrid in San Juan County. COG staff was directed to change the date due to Legislative Session conflicts and poll the Board on an alternate date.
- C. **Announcements & General Comments**: No announcements to report.

VI. ADJOURNMENT

ACTION: *Michael Schaaf* (Gallup) moved and *Fran Palochak* (Gallup) seconded, to adjourn. Motion carried. Chairman Moore again thanked the City of Grants for hosting and assisting with Annual Luncheon and adjourned the meeting of the Board of Directors at 11:59AM. Motion carried by acclamation.

NOTE: There was a strategic session with the Board after the meeting that lasted two hours and no actions were taken.

Respectfully submitted,

Evan J. Williams
Board Secretary and Executive Director

ATTEST: _____
Billy W. Moore
Board Chair



NORTHWEST NEW MEXICO COUNCIL OF GOVERNMENTS
STATE PLANNING DISTRICT #1

STAFF SUMMARY REPORT
FY 2022/ 2ND QUARTER

FOR THE PERIOD: **October 1, 2021 – December 31, 2021**

The State Grant-in-Aid (SGIA) work program is utilized by the State Planning Districts to develop a dynamic framework of integrated general services to support planning, development, and technical assistance activities as a regional service to local and state government. This report reflects functions and tasks in the approved FY2022 Work Program and Budget. The following are functions and tasks completed by the Northwest New Mexico Council of Governments during the second quarter of FY2022:

Function 1:	<u>Organizational Management.</u> Provide for general administration and development of the Planning District organization, including management of the State Grant-in-Aid in conjunction with other grants and programs, building organizational capacity, sustainability, and networking with other Planning Districts and with a multi-sector variety of public and private institutions in service to the regional development mission.
QUARTERLY ACTIVITY HIGHLIGHTS & RECAP	
<p>(1) <u>Resource Development:</u> This quarter, staff continued to work on diversifying and expanding services:</p> <ul style="list-style-type: none">• <u>Revolving Loan Fund:</u> COG has worked vigorously to develop and stand up a Revolving Loan Fund. Program is still in the development stages and is expected to go live in Quarter 3. <p>(2) <u>Quarterly Planners Meeting:</u> The COG has instituted quarterly planners' meetings to review, discuss and plan for upcoming work plans both locally and regionally. Many SGIA activities are featured during this internal workshop.</p> <p>(3) <u>Financial Audit:</u> COG Executive Director and Finance Administrator Martina Whitmore worked closely with hired CPAs and the audit firm to successfully complete and submit the FY2021 financial audit to the Office of the State Auditor.</p>	

TASK TRACKING		
TASK	DUE DATE	STATUS

1.1 Professional Development Provide ongoing professional development training or continuing education classes for staff, i.e., training, webinars, professional conferences.		Q1	<ul style="list-style-type: none"> ✓ Angelina Grey participated in the following: Tribal Planners Roundtable, ICIP 101 workshop, OSE "50-year water plan", Capital Outlay Process Workshop, RCAC Water Systems Workshop, CDBG Opportunities workshop, Planning, Vetting, application funding workshop, Water Trust Board application training, NM Brownfields webinar, and the Capital Outlay Form training webinar. ✓ Brandon Howe participated in IEDC Economic Development Basic 5-day course, ICIP 101 workshop, EDA: Travel, Tourism and Outdoor Rec webinar, EDA: Assistance to Coal Communities webinar, CDBG opportunities workshop, Planning, Vetting, application funding workshop, NM Brownfields webinar.
		Q2	<ul style="list-style-type: none"> ✓ Angelina Grey participated in the following: KSU-TAB "Tribal Resilience/Indigenous Planning" Workshop, Brownfields Technical Assistance Webinar, Tribal & Indigenous Climate Adaptation Webinar Parts 1 & 2, NMDOT Strategic Highway Safety Plan, NRWA Software Solutions and Infrastructure Bill Webinar, CDBG Implementation Training Workshops, KSU-TAB "Putting the Pieces Together" Webinar Parts 1 & 2, APA "Growing Water Smart" Webinar, APA "Moving from aspiration to action" webinar, RCAP "Using Mapping to Improve W.U. Operations", EPA WLA Security Summit Day 1 -3, APA "Planning for Innovation in Transportation" Webinar, NM Data Users Conference, ITEP Tribal & Indigenous Climate Adaptation Webinar, APA "The many faces of traditional and non-traditional planning", NADO IJA Infrastructure Bill Webinars, APA NM Conference. ✓ Carrie House participated in the following: NM Data Users Conference
		Q3	
		Q4	
1.2 Board Training & Support Provide workshops and training as needed to COG boards and committees, i.e., annual workshop, handbook for board members.		Q1	<ul style="list-style-type: none"> ✓ Board Meeting and Annual Luncheon (July 28th) was held in Grants at the Coyote Del Malpais Golf Course ✓ COG Executive Committee Meeting (July 27th) was held at the COG office in Gallup.
		Q2	<ul style="list-style-type: none"> ✓ Board Meeting (October 20th) was held in Gallup at the McKinley County Administrative Complex. ✓ COG Executive Committee Meeting (October 20th) was held in Gallup at the McKinley County Administrative Complex
		Q3	
		Q4	

1.3 Networking Facilitate & strengthen working relationships with local, tribal, state, federal, nonprofit, and private sector agencies, and partners.		Q1	<ul style="list-style-type: none"> ✓ Cibola Coffee w/ Managers: COG has attended two Coffee with the Managers meetings during the quarter. Meetings are public forum for citizens within Cibola County to address needs to area managers. ✓ Water Commons: COG continued it programming of the newly established Water Commons regional forum. COG hosted two Water Commons meetings during the quarter. ✓ Water Summit: COG staff co-hosted the inaugural water summit in McKinley County. The summit provided a day full of presentations on various topics regarding water planning and was well attended. ✓ NewMARC: COG attended the first quarter meeting virtually on September 21st. NewMARC is the forum for all COGs to discuss federal, state, and local activity.
		Q2	<ul style="list-style-type: none"> ✓ Cibola Legislative Forum: COG staff coordinated and hosted the annual Cibola Area Legislative Forum in Grants on December 22nd. The forum included numerous local and tribal governments, special districts, educational and health care institutions along with area legislators. ✓ Tribal Planners Round Table: Angelina Gray attended the Tribal Planners Round Table virtually which a forum for all things tribal planning.
		Q3	
		Q4	

1.4 SGIA Administration Submit Annual Work Program/Certification, audit, reports, and invoices to the Local Government Division.		
1.4.1 AWP & Certification Submit annual work program packet including certification by the end of each State fiscal year in compliance with DFA requirements.	Annual	<ul style="list-style-type: none"> ✓ Annual work program and certification was submitted and approved
1.4.2 Audit Submit audit report to Local Government Division upon release by State Auditor.	Q1 - Q2	<ul style="list-style-type: none"> ✓ Executive Director Evan Williams and Finance Administrator Martina Whitmore worked closely with hired Certified Public Accountant and the audit firm conduct a formal audit for the COG. Audit was successfully submitted to the Office of the State Auditor and is pending review.
1.4.3 Reporting & Invoicing	Quarterly	✓ FY2021 Q4: Completed
		✓ FY2022 Q1: Completed
		✓ FY2022 Q2:
		✓ FY2022 Q3:

Function 2:	Local Government Support. Provide a range of technical assistance services and guidance to local governments and to other public entities in the region, focused on identifying, cultivating, financing, and implementing investable community development projects.
QUARTERLY ACTIVITY HIGHLIGHTS & RECAP	
<p>(1) Capital Outlay: The COG has provided invaluable assistance to local governments, tribal entities, and special districts to review priority infrastructure projects, and develop requests for capital funding from the New Mexico Legislature. The COG has assisted 7 local governments, 10 tribal entities, 3 Special Districts.</p> <p>(2) Planning & Technical Support: This quarter the COG has worked with Cibola County to update the Comprehensive Plan which will guide development activities for the next 5 years and to develop a Strategic Plan which encompasses more immediate actions to improve county operations and service.</p>	

TASK TRACKING			
TASK	DUE DATE	STATUS	
2.1 General Technical Assistance			
2.1.1 Policy Assistance Identify and develop policy needs and issues that are viable legislative initiatives and assist in promoting and tracking these initiatives throughout the legislative process.	Ongoing	Q1	✓COG staff monitored and provided guidance to local governments regarding American Rescue Plan Act (ARPA) funding and other COVID-19 related programs at the Federal and State Level.
		Q2	✓ COG staff has monitored relevant policy decisions from the 2021 2 nd Special Session of the New Mexico Legislature. ✓ COG staff has monitored Federal Infrastructure Bill policy and has distributed information.
		Q3	
		Q4	
2.1.2 Funding Provide guidance to local governments to help meet basic eligibility requirements for receiving government funding for community and economic development activities.	Ongoing	Q1	✓ COG continued to email #GrantOps, and provide a filter, funnel, and follow-up approach to COVID-19 opportunities and other annual state programs such as CDBG, NMFA Water Trust Board, Local Government Planning Fund, Youth Conservation Corps.
		Q2	✓ COG continued to email #GrantOps, and provide a filter, funnel, and follow-up approach to COVID-19 opportunities and other annual state programs such as NMFA Water Trust Board, Local Government Planning Fund, Youth Conservation Corps, Corporate Recreation Grants, etc.
		Q3	
		Q4	

<p>2.1.3 Fiscal Agency</p> <p>Provide fiscal agent services as mutually agreed upon with member governments in connection with Executive Order 2013-006. i.e., including capital outlay appropriations, Community Development Block Grant, and Water Trust Board funding.</p>	Ongoing	<p>✓ Q2: COG service as fiscal agent for 2 remaining projects on behalf of two member governments (Milan & Bloomfield), working with local and State staff to produce agreements and smooth over bureaucratic issues.</p>
<p>2.1.4 Asset Management</p> <p>Provide guidance to local governments upon request to improve capacity to manage infrastructure, such as development of asset management plans.</p>	Ongoing	<p>✓ Q2: No asset management activities were conducted during the first quarter.</p>
<p>2.1.5 Planning & Technical Support</p> <p>Provide related technical assistance, such as census data, land use planning, comprehensive plans, and mapping, upon request and availability of resources.</p>	Q2	<p>✓ <u>Cibola County Comprehensive Plan</u>: COG staff has assisted Cibola County with the update of the Comprehensive Plan.</p> <p>✓ <u>Cibola Strategic Plan</u>: COG staff has assisted Cibola County with the development of a strategic plan.</p> <p>✓ <u>Grants Bio-Park Feasibility/Master Plan</u> – COG staff has participated in the development of the Grants Bio-Park Feasibility/Master Plan and has provided technical assistance as needed.</p> <p>✓ <u>Regional Plans</u>: COG staff has also participated in the Prewitt/Milan Transportation Study and has guided consultants to develop a process for examination of the transportation network for increased freight volume.</p>
<p>2.2 ICIP Management</p>		
<p>2.2.1 Trainings</p> <p>Collaborate with the Local Government Division to organize and host Infrastructure Capital Improvement Plans (ICIPs) training in the COG region.</p>	Ongoing	<p>Q1 The COG co-hosted with Local Government Division the Planning, Vetting, Application & Funding training which is a part of a larger training series leading into the legislative and CDBG application seasons.</p>
		<p>Q2 COG did not organize or host any training opportunities this quarter.</p>
		<p>Q3</p>
		<p>Q4</p>
<p>2.2.2 Plan Development</p> <p>Provide technical assistance to local governments in updating, utilization and monitoring of local ICIPs upon request.</p>	Ongoing	<p>Q1 COG staff assisted member governments and special districts with the update of Infrastructure Capital Improvement Plans prior to the September 3rd and 17th deadlines.</p>
		<p>Q2 COG staff has assisted member governments and special districts with the update of ICIPs this quarter.</p>
		<p>Q3</p>
		<p>Q4</p>

2.2.3 Funding Analysis Work with local governments and the legislature to prioritize, evaluate, and recommend projects for compatible funding sources.	Ongoing	Q1	COG staff continues to hold projecteering sessions with member governments to identify funding sources and development financing strategies to ensure implementation of priority projects.
		Q2	COG staff assisted the McKinley County, City of Gallup, City of Grants and the Village of Milan with projecteering and funding strategy development for priority infrastructure projects. COG staff as worked with numerous local governments, tribal entities, and special districts with the submission of Capital Outlay requests to the NM Legislature.
		Q3	
		Q4	
2.3 CDBG Support			
2.3.1 Inform & Notify Provide information to staff and officials regarding the Community Development Block Grant (CDBG) programs and training events.	Ongoing	Q2: COG staff continued to monitor timelines and schedules and has shared info with participating entities and will continue to act as liaison for members who are applying and implementing CDBG.	
2.3.2 Application Selection & Development Provide technical assistance as requested to local municipalities and counties to identify, select, and develop eligible applications for projects for CDBG funding.	Ongoing	Q2: COG staff has worked with the City of Grants to update the Washington Avenue Drainage application that was submitted last year but was not funded. Staff regrouped with the project team and was tasked with developing a complete and improved application. The application was successfully submitted to LGD and the city is awaiting award notification. (\$750,000)	
2.3.3 Presentations Assist local CDBG applicants in preparation of presentations to the Community Development Council.	Q2	Q2: COG staff developed and co-presented the Washington Avenue CDBG project to the Community Development Council on	
2.3.4 Implementation Provide technical assistance as requested to implement awarded CDBG projects.	Ongoing	Q2: COG staff continued to provide assistance to McKinley County and the City of Gallup on their construction grants. Staff has provided copies of exhibits and have worked with the new project managers to ensure documentation of implementation activities.	
2.3.5 Project Administration Provide project administration as mutually agreed upon to member governments to implement CDBG projects, i.e., monitoring, procurement, pay requests and closeout.	Ongoing	Q2: Currently, the COG is not contracted for project administration services, but does serve as the fiscal agent for the Village of Milan. Staff has regular and routine discussions and check-ins on progress with staff.	

Function 3:	<u>Integrated Planning & Development.</u> Incorporate common and core regional work programs, such as the Regional Transportation Planning Organization (RTPO), the Economic Development Administration (EDA) and the State Grant-In-Aid (SGIA), into a unified statewide model.	
QUARTERLY ACTIVITY HIGHLIGHTS & RECAP		
<p>(1) <u>Grant and Project Technical Assistance:</u> COG was able to assist entities in applying for grants to fund critical infrastructure and planning projects. In the second quarter the COG was able to help apply for \$8,218,686 in grant funding to aid in local government work.</p> <p>(2) <u>Revolving Loan Fund:</u> COG has continued to work towards standing up the revolving loan fund. This quarter the COG has submitted reports and draw requests, has recruited members to sit on the Loan Committee, and has developed and finalized the RLF loan application.</p>		
TASK TRACKING		
Task	Due Date	Status
3.1 COG Partnership Partner with other regional Planning Districts to focus resources, streamline reporting, administrative compliance, and identify best practices as well as needs.	Ongoing	Q2: COG continues to participate in weekly EDA calls with other Regional Planning Districts to develop plans, programs, and projects to aid in economic recovery during and post pandemic. COG has also participated in NewMARC to discuss regional issues with other Council of Governments.
3.2 Outreach & Marketing Provide outreach and marketing for local government inclusion into the integrated planning process, such as FUNDIT, Comprehensive Economic Development Strategy (CEDS), etc.	Ongoing	Q2: COG continued to promote and distribute the NWNM CEDS and has used the plan to inform regional and local economic development activities. COG staff also informed economic development partners of FUNDIT and has assisted multiple entities with applications to participating in the program.
3.3 Related Planning & Development Initiatives Include related planning initiatives into the integrated planning model as Planning District staff and financial resources permit, such as regional water planning, Legislative Jobs Council, energy initiatives, workforce, etc.	Ongoing	<u>Regional Plans:</u> COG completed the Comprehensive Economic Development Strategy Plan and continues to work on the update of the Zuni Mountains Trails & Conservation Plan. Plans are developed in a manner that allow seamless inclusion into statewide plans. <u>Local Plans:</u> COG staff has assisted Cibola County with the update of the Comprehensive Plan and the development of a Strategic Plan. <u>Economic Development Reports:</u> COG staff has worked on the update to the Cibola County Target Industry Analysis.

3.3.1 Grantsmanship & Project Technical Assistance (TA):			
CLIENT	GRANT/SOURCE	AMOUNT	STATUS
McKinley County	EPA Water Infrastructure Improvements for the Nation (WIIN): The COG developed, submitted, and was awarded a WIIN grant from EPA to aid in water regionalization efforts, conduct trainings for small water systems and to develop and host a water summit.	\$154,751	Awarded
McKinley County	NMFA Water Trust Board (WTB): The COG assisted McKinley County and Williams Acres Water and Sanitation District with an application to the NMFA Water Trust Board to fund Phases II & III of the Williams Acres water supply project.	\$3,000,000	In Review
McKinley County	Governors American Rescue Plan Act Funding: COG staff assisted McKinley County to develop a request for ARPA funds from the Governor to assist with water supply infrastructure for the Williams Acres Community.	\$340,000	In Review
City of Gallup	Youth Conservation Corps (YCC): COG assisted the City of Gallup with the development of a new YCC grant to continue the local YCC program. The proposal is focused on trail development within the County.	\$149,999	In Review

City of Gallup	NMDOT Congestion Mitigation & Air Quality (CMAQ): COG assisted the City of Gallup with the development of an application to NMDOT for CMAQ funds to complete the road diet construction along Nizhoni Blvd.	\$2,654,687	In Review
Cibola County	NMEDD Trails + Grant: COG assisted Cibola County with the development of an application to the NMEDD Trails + grant to fund a portion of the expenses for the Quartz Hill Trail Project.	\$25,000	Awarded
City of Grants	Community Development Block Grant (CDBG): The COG assisted with the resubmission of the city's CDBG application for Washington Avenue Drainage. The project will improve stormwater drainage along the corridor and ties into the reconstruction of Mesa View Elementary and the Grants Bio-Park.	\$750,000	In Review
City of Grants	NMDOT Transportation Alternatives Program (TAP): COG assisted with the development of an application to NMDOT for TAP funds to complete the 2 nd Street Shared Loop Path around Grants High School.	\$749,740.50	In Review
Village of Milan	Governors American Rescue Plan Act Funding: COG staff assisted the Village of Milan to develop a request for ARPA funds from the Governor to assist with utility replacement along Airport Road.	\$500,000	In Review
Village of Milan	T-Mobile Hometown Grant: COG staff developed the application for the Village to purchase and install Playground Equipment at Kearns and Milan Soccer Fields.	\$49,258.80	In Review

3.3.2 Healthy Communities: COG staff has remained in contact with the UNM Prevention and Research Center on the VIVA Connects program in eastern Navajo Nation. Activities have been put on hold due to Covid-19.

3.3.3 Workforce: The NWNMCOG has partnered with NM Workforce Solutions and Greater Gallup Economic Development Corporation (GGEDC) to develop an industry-driven workforce development program for various cohorts and job skills that currently are in high demand for local, high-paying jobs. COG has continued partnership with the industrial workforce program.

3.3.4 Economic & Tourism Development: The COG team continued to administer the multi-year contract with the US Economic Development Administration.

Project highlights for this quarter include:

NATIONAL LEVEL

Economic Development Administration (EDA):

- Applications & Awards:

3.2 Application Support: EDA and COG continued to have successful project consultations meetings twice a month that include project consultations on the following projects, several of which have or will be submitting applications based on guidance and support.

CONTACT(S)	PROJECT	TOTAL INVESTMENT NEEDED	MATCH (20%)
Sammy and Marie Chioda Business Owners	Brewery Project: expansion of existing business into a micro-brewery. Need for remodel and equipment funding. https://sammyscsgallup.com/	\$150,000	\$30,000
Mike Stark San Juan County	La Plata Industrial Park: to review and re-group on the Economic Adjustment Assistance grant application pending to extend infrastructure for this industrial park.	\$3,500,000	\$700,000
Julie Baird & Warren Unsicker City of Farmington	Lake Farmington: to build out infrastructure and amenities to expand uses and tourism opportunities. Request is \$2,000,000. https://farmingtonnm.org/listings/farmington-lake	\$5,900,000	\$3,900,000

	Whitewater Project: multi-phased project to develop whitewater improvements along the Animas and San Juan rivers to expand tourism and outdoor recreation opportunities.		
Erin Havens San Juan College Harvest Food Hub & Kitchen	Harvest Hub Project: This project fulfills an important gap in both the agricultural infrastructure of the region and the local economy. The kitchen incubator and processing will be an integral part of expanding food and agricultural job opportunities within San Juan County by providing start-up space new and emerging farmers and businesses.		
Sharlene Begay Platero and Beatrice Navajo Nation	Several projects including broadband to Shiprock Business Park and wastewater to Churchrock Industrial Park.		
Michael Sage Greater Gallup Economic Development Corporation	Greater Gallup Industrial Workforce Program: to scale this program from pilot.		
Sumitra Shinde Wild Spirit Wolf Sanctuary	Tourism Expansion Project: ADA tour path with expanded facilities.	\$300,000	\$25,000 (in-kind)
Prestene Garnenez Navajo Community Development Corporation	Navajo Community min-CEDS Plan: and several different community, economic, and tourism related projects including mixed use and housing components.		
Rhonda Ray & Chris Lang RMCHCS	RMCHCS Improvements Project: To construct energy and infrastructure improvements to upgrade the hospital and health care facility to continue to operate and be able to grow services.	\$2M	\$5M
Raymond Concho, Jr. Pueblo of Acoma	Acoma Utility Headquarters: The Pueblo of Acoma has created several tribal utilities as enterprises of the tribe including water, wastewater, electric, and broadband. They are in need of an office for public to pay bills, house and protect equipment, and house staff. Looking at indigenous communities funding.		

3.3 Build Back Better Regional Challenge. COG was the lead applicant on a \$75M+ proposal built from the region and based on the Energy to Logistics to Manufacturing (ELM) strategy. Unfortunately, this application was denied and did not make the cut for Phase II>

3.4 District CARES Program. The COG is continuing to implement this \$400,000 CARES Act application to EDA under its non-competitive pool of funding including its contractor Eric Ghahate as Recovery Coordinator. This quarter, COG worked on implementing its Spending Plan including several investments in supplies and contractors.

3.5 Assistance to Coal Communities Grant Application. [The COG was awarded a second \\$988,400 grant under EDA's ACC program. This quarter, final design was completed for the Milan Industrial Park with 90% design and COG staff continued to engage Navajo Nation for a scope-of-work for Fort Wingate Master Plan. COG continues to invest in the Four Corners Economic Development Corporation.](#)

3.6 Revolving Loan Fund. [Under the competitive CARES Act program,](#) COG was awarded an application for \$990,000 to develop a COVID-19/CARES Act RLF. This quarter, COG made major progress including submission of reports, draw requests, Loan Committee membership recruitment, and loan application finalization.

3.7 G.A.L.L.U.P CARES Planning Grant: The City of Gallup and Greater Gallup Economic Development Corporation were awarded \$600,000 for an autonomous and airport plan to promote the area as Mobility USA. They held the [Gallup Mobility Hub](#) virtual economic roundtable on February 11-12, 2021 and procured a contractor for the Mobility piece of the

project. This quarter, the Mobility Plan was adopted by City Council and moved forward including strategic planning of what it needed most next.

3.8 EDA-COG Weekly Check-in: The COG and Trisha Korbass, Economic Development Representative (EDR) continued to facilitate weekly video conference calls to share information on COVID-19.

- **Statewide CEDS Plan:** The COG continued to support the State of New Mexico Department of Economic Development roll-out its award for \$1,500,000 to update the statewide plan and a state recovery plan to interlink with Regional CEDS and Recovery Plans. This quarter, COG staff reviewed final plan that was published, distributed, and advertised throughout the State.
- **Regional CEDS Plan:** Michael Sage finalized the Regional CEDS "[La Ristra Northwest](#)" update including re-designing the CEDS committee and recruiting participation. A presentation was made to COG Board on October 21, 2020 with final approval on April 21, 2021. This quarter, COG was finalized public comment section and submitted to EDA who provided final approval. COG is still researching how to update this document on StatsAmerica website.

Census 2020/Stats America: COG staff attended multiple trainings on Stats America during this quarter.

EPA Brownfields Coalition: The COG continued promote this opportunity and discuss sites for assessment work. This quarter, COG supported NM Environment Department grant application efforts including locating additional sites throughout the District. The program is being transitioned over to Angelina Gray, Associate Planner.

STATE LEVEL

"FUND IT" Initiative: COG executive staff attended periodic meetings of the "FUNDIT Task Force" established by the State Economic Development Department for multi-agency vetting and co-financing of economic development projects. This quarter, COG supported RMCH hospital with proposals and presentations.

Opportunity Zones: During this quarter, COG continued look for potential projects within opportunity zones.

NM LEDA Applications: COG staff supported LEDA applications in all three counties for industrial park infrastructure needs.

COVID-19: The COG has taken an active role in the mitigation, response, and recovery from this crisis including conferences calls with State agencies and disseminating information from the CARES Act.

REGIONAL LEVEL

National Development Council: The COG and its partners engaged this non-profit for services that could help our whole region including a Grow Fund, RLF support, and financial review on project deals. COG used its technical assistance to drill-down on establishing a NPO arm of the COG, CEDS Project Portfolio development, and standing up the RLF. This quarter, COG lead a meeting and provided a letter of support to continue this program.

“POWER” Assistance to Coal Communities: The COG continues to work on projects and investments needed for this program.

SET Initiative-US Department of Agriculture-Rural Development (USDA-RD): The COG has joined a group headed by NM State University (NMSU) that has interest in regrouping and resurrecting this rural initiative. COG has submitted an AmeriCorps* VISTA proposal aimed at bringing the capacity needed. This plan was incorporated into the CEDS.

Adventure Tourism. COG staff continued service on the Board of Directors of Adventure Gallup & Beyond, Inc., and served as an integral part of its initiatives, including collaborative work on the *Zuni Mountains Trails Partnership* Master Plan with the US Forest Service and other stakeholders. COG work, this quarter, included:

- (1) **Zuni Mountains Trail Project:** During this quarter, COG began updating the Master Trails & Conservation Master Plan that guides this project. Three construction projects were ramped up.
- (2) **Mount Taylor and Zuni Mountains Collaborative:** staff also continued attending these joint-county meetings and supporting subcommittees for NM579 Lobo Canyon Bike Lanes, Grants Trail Project, La Mosca Road Project, and Equestrian Staging Area.
- (3) **Northside Mecca Project:** continue to look for investments to purchase this amazing [asset](#).

Trail of the Ancients Byway and Four Corners Geotourism Website: The COG has assumed a leadership role in applying for national certification of our regional byway, NM Trail of the Ancients and looking to take over ownership and management responsibilities of this website as a marketing and asset inventory asset to promote authentic trips and travel in our region. <https://fourcornersgeotourism.com/> [This byway did receive national designation.](#)

Broadband: COG staff is supporting a Four Corners regional broadband project and individual applications to build out redundancy in Northwest NM. The COG is eager to utilize an EDA-CARES grant headed by the Department of Information Technology (DOIT) to develop more deployment projects.

San Juan County

Four Corners Economic Development (4CED): COG staff continued a contract for services based on our EDA ACC #2 grant.

Planning Grant Resources: COG continues to lead on applications for NMFA funding or Legislative funding to provide funding to complete strategic planning such as updating target industry, asset-mapping especially for hydrogen industry, and workforce assessment and alignment of career pathways.

La Plata Industrial Park: COG supported LEDA and EDA applications for this critical project that supports potential jobs from PESCO, Kinder Morgan, and the Film Back Lot.

McKinley County

McKinley County Industrial Park: COG participated in site master planning and spec-building planning for this new park including identification of funding options for design and build-out of onsite and offsite infrastructure including wastewater extension.

Coal Avenue Commons: Funded through National Endowment for the Arts, the COG is a lead partner in re-designing downtown Gallup through a creative placemaking approach. Phase II was fully funded by Transportation Project Fund, and Phase I was completed and opened to the public.

Greater Gallup Economic Development Corporation, Inc. The COG continued its active partnership with the GGEDC, including:

- Gallup Executive Directors' Association (GEDA) – COG staff continued to attend these meetings.
- Economic Roundtable: COG staff participated in 2022 Roundtable focused on autonomous vehicle industry and mobility.

Cibola County

Milan Industrial Park: COG staff completed a LEDA application the State Economic Development Department.

3.3.5 Transportation: Report for October thru December for the N.W. Regional Transportation Planning Organization; Quarterly highlights as follows:

Long Range Planning:

- Staff participated with Wilson & Co. who are helping Twin Lakes, Mexican Springs and Tohatchi Chapters conduct their US491 major roadway intersection RSA's – to line out future improvements.
- Staff participated in a Tribal RSA Virtual Workshop, and an AZ DOT RSA presentation with focus on our region; along with a National Truck Parking webinar (very relevant to our region).
- Pueblo of Zuni completed and presented their Long Range Transportation Plan update.

Technical Support & Data Management:

- COG staff continued collecting data supporting recreational trail development in our region.
- COG staff assisted Cibola Count with the generation of transportation maps for the Comprehensive Plan.
- COG staff assisted the City of Gallup with the generation of trail maps for the YCC trail program.

Project Development & Monitoring:

- Extensive development of RTIPR this quarter to finalize by February, 2022. This years RTIPR totals at \$185,910,679.00 as follows: Roadway - \$45,339,124; Bridges - \$50,812,230; Planning & Studies - \$4,770,000; TAP - \$5,788,208; RTP - \$23,249,000; CMAQ - \$4,053,137; FLAP - \$2,264,000; TPF - \$46,031,864; and finally our regional Public Transportation Programs - \$3,003,116.
- Participation with Wilson & Co. to execute Road Safety Audits for Twin Lakes, Mexican Springs and Tohatchi Chapters.
- Correspondence with NMDOT to develop a public transportation transfer station in Gallup for Zuni Ashiwi Transit, Gallup Express, and Navajo Transit.

Other Activities and Projects:

- Carrie House continues building recreational trails in the Zuni Mountains – now on the Cibola County side.
- Participated in a special Gallup City Council meeting to cover the Gallup Mobility Hub Plan opportunity.
- Submitted a variety of pictures and documents to Shannon Glendenning of NMDOT for submission to FHWA for our now nationally designated Trail of the Ancients Scenic Byway corridor.

General RTPO Support:

- Election of new RTPO leaders anticipated for our January 12, 2022 meeting.
- Pushing RTPO members to complete their annual FFY2021 RTPO member survey.

RTPO Administration:

- Conducted an RTPO RWP amendment this quarter to add hours to function #3, and another amendment to carry forward FFY2021 remaining funds into FFY2022.
- Completed the FFY2021 Annual Performance and Expenditure Report.

Respectfully submitted
on behalf of the COG staff,



Evan J. Williams, Executive Director

FOR MORE INFORMATION, TAP RESOURCES AND FOLLOW THE COG VIA:

Website: www.nwnmcog.com

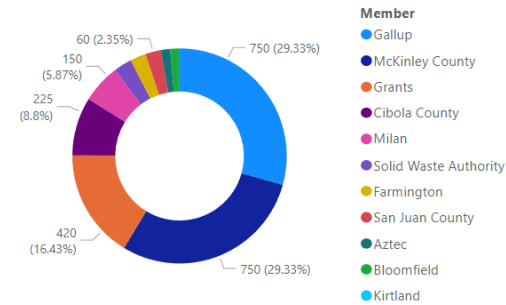
Facebook: <https://www.facebook.com/NWNMCOG>

Twitter: <https://twitter.com/NWNMCOG>

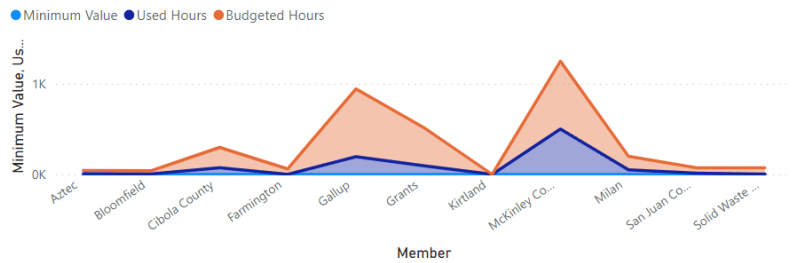
YouTube: [NWNMCOG](https://www.youtube.com/NWNMCOG)

Northwest New Mexico Council of Governments
MEMBER HOURS REPORT
FY2022
as of December 31, 2021

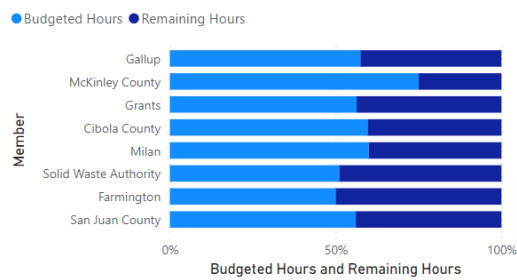
Budgeted Hours by Member



Minimum Value, Used Hours and Budgeted Hours by Member



Budgeted Hours and Remaining Hours by Member

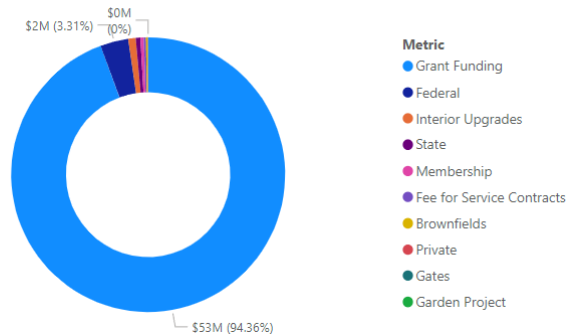


Fund #	Member	Budgeted Hours	Used Hours	Remaining Hours
210	Aztec	36	8.00	28.00
220	Bloomfield	36	5.00	31.00
110	Cibola County	225	73.00	152.00
230	Farmington	60	0.00	60.00
240	Gallup	750	195.00	555.00
250	Grants	420	94.50	325.50
270	Kirtland	0	0.00	0.00
120	McKinley County	750	500.50	249.50
260	Milan	150	50.00	100.00
130	San Juan County	60	13.00	47.00
310	Solid Waste Authority	70	3.00	67.00
2350		2557	942.00	1,615.00

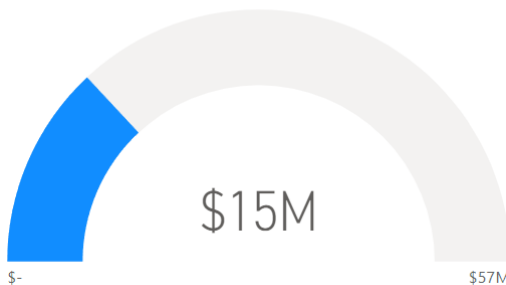
Northwest New Mexico Council of Governments
IMPACT BY THE NUMBERS
Performance Report, FY22
as of September 30, 2021

Metric	Impact Area	Goal	Progress	Gap
Brownfields	Investment	\$110,000	\$-	\$(110,000)
Federal	Leverage	\$1,876,104	\$886,104	\$(990,000)
Fee for Service Contracts	Leverage	\$144,000	\$170,225	\$26,225
Garden Project	Building Improvements	\$600	\$600	\$-
Gates	Building Improvements	\$5,000	\$-	\$(5,000)
Grant Funding	Investment	\$53,480,000	\$13,055,461	\$(40,424,539)
Interior Upgrades	Building Improvements	\$500,000	\$150,000	\$(350,000)
Membership	Dues	\$224,500	\$221,500	\$(3,000)
Private	Leverage	\$25,000	\$-	\$(25,000)
State	Leverage	\$310,000	\$304,000	\$(6,000)
Total		\$56,675,204	\$14,787,890	\$(41,887,314)

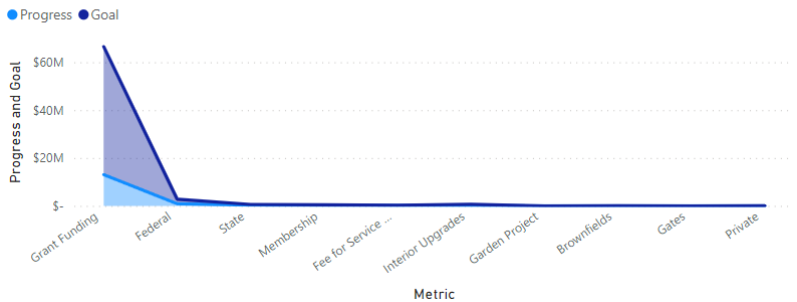
Goal by Metric



Progress, Minimum Value and Goal



Progress and Goal by Metric



NWNMCOG

MISSION SUPPORT

CORE MISSION

MS-1
Regional Leadership & Partnerships

MS-2
Operational Innovation

CM-1
All-Level Planning, Implementation & Integration

CM-2
Projecteering Strategic Infrastructure

CM-3
Center for Regional Innovation

MS-1.1
Partnerships & Networking

MS-2.1
Technology Deployment

CM-1.1
Economic Development Planning & Implementation

CM-2.1
Infrastructure Planning & Priorization

CM-3.1
Water System Regionalization & Support

MS-1.2
Enterprise Loan Fund

MS-2.2
Building & Asset Management

CM-1.2
Transportation Planning & Development

CM-2.2
Projecteering Training & Workshops

CM-3.2
Energy Efficiency & Conservation

MS-1.3
*Americorps*VISTA Program & Internships*

MS-2.3
Marketing & Branding

CM-1.3
Water Planning & Development

CM-2.3
Projecteering Action Plans & Financing Strategies

CM-3.3
Trails Planning, Design, & QA/QC

MS-1.4
Economic Transition & Recovery Teams

MS-2.4
Data Management & Dissemination

CM-1.4
Broadband Planning

CM-2.4
Investment Attraction & Grantsmanship

CM-3.4
Brownfields

MS-1.5
Shovel-Ready Site Coordination

MS-2.5
Board & Staffing Support and Training

CM-1.5
Local Strategic, Comprehensive, and Land Use Planning

CM-2.5
Legislative Technical Assistance

CM-3.5
Regional Tourism, Arts, & Outdoor Recreation

MS-1.6
Four Corners Commission Revitalization

MS-2.6
Fiscal & Financial Management

CM-2.6
FUNDIT

CM-3.6
Special Fee-for-Service Projects & Services

MS-2.7
Regional NPO Strategy

Northwest New Mexico Council of Governments
MEMBERSHIP DUES SUMMARY, FY 2004 - FY 2022

*Updated
1.10.2022*

	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
VOTING MEMBERS										
Cibola County	\$20,000	\$20,000	\$20,000	\$22,500	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000
Village of Milan	\$10,000	\$12,500	\$12,500	\$11,500	\$12,500	\$12,500	\$12,500	\$12,500	\$13,500	\$13,500
City of Grants	\$30,000	\$35,000	\$35,000	\$33,750	\$37,500	\$37,500	\$37,500	\$37,500	\$37,500	\$37,500
Subtotal, CIBOLA	\$60,000	\$67,500	\$67,500	\$67,750	\$75,000	\$75,000	\$75,000	\$75,000	\$76,000	\$76,000
McKinley County	\$45,000	\$50,000	\$50,000	\$56,250	\$62,500	\$62,500	\$62,500	\$62,500	\$65,000	\$65,000
City of Gallup	\$50,000	\$50,000	\$50,000	\$35,495	\$62,500	\$62,500	\$62,500	\$62,500	\$65,000	\$65,000
Subtotal, McKINLEY	\$95,000	\$100,000	\$100,000	\$91,745	\$125,000	\$125,000	\$125,000	\$125,000	\$130,000	\$130,000
San Juan County	\$15,000	\$15,000	\$25,000	\$30,000	\$35,000	\$35,000	\$37,500	\$5,000	\$20,000	\$20,000
City of Aztec	\$10,000	\$10,000	\$10,000	\$15,000	\$15,000	\$18,750	\$18,750	\$1,000	\$2,000	\$3,000
City of Bloomfield	\$10,000	\$10,000	\$10,000	\$15,000	\$18,750	\$18,750	\$18,750	\$0	\$2,000	\$5,000
City of Farmington	\$35,000	\$35,000	\$35,000	\$39,375	\$43,750	\$43,750	\$43,750	\$5,000	\$25,000	\$25,000
Subtotal, SAN JUAN	\$70,000	\$70,000	\$80,000	\$99,375	\$112,500	\$116,250	\$118,750	\$11,000	\$49,000	\$53,000
TOTAL, All Voting Members	\$225,000	\$237,500	\$247,500	\$258,870	\$312,500	\$316,250	\$318,750	\$211,000	\$255,000	\$259,000
GROWTH <DECLINE>		5.6%	4.2%	4.6%	20.7%	1.2%	0.8%	-33.8%	20.9%	1.6%
AFFILIATE MEMBERS										
NWNM Reg'l Solid Waste Auth	\$1,000	\$1,000	\$1,000	\$2,000	\$2,500	\$0	\$0	\$4,000	\$7,500	\$7,500
Special Use Districts, Other	\$2,000	\$2,000	\$2,000	\$2,000	\$2,500	\$0	\$0	\$0	\$0	\$0
Native American Entities	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Subtotal, Affiliate Members	\$3,000	\$3,000	\$3,000	\$4,000	\$5,000	\$0	\$0	\$5,000	\$7,500	\$7,500
TOTAL, MEMBERSHIP FUND	\$228,000	\$240,500	\$250,500	\$262,870	\$317,500	\$316,250	\$318,750	\$216,000	\$262,500	\$266,500

2014	2015	2016	2017	2018	2019	2020	2021	2022	Proposed 2023	Proposed 2024	Proposed 2025	Proposed 2026
\$25,000	\$25,000	\$25,000	\$25,000	\$22,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,500	\$21,013	\$21,538	\$22,076
\$13,500	\$13,500	\$13,500	\$13,500	\$13,500	\$13,500	\$13,500	\$13,500	\$13,500	\$13,838	\$14,183	\$14,538	\$14,901
\$37,500	\$37,500	\$37,500	\$37,500	\$37,500	\$20,000	\$37,500	\$37,500	\$37,500	\$38,438	\$39,398	\$40,383	\$41,393
\$76,000	\$76,000	\$76,000	\$76,000	\$73,000	\$53,500	\$71,000	\$71,000	\$71,000	\$72,775	\$74,594	\$76,459	\$78,371
\$65,000	\$65,000	\$65,000	\$65,000	\$65,000	\$65,000	\$65,000	\$65,000	\$65,000	\$66,625	\$68,291	\$69,998	\$71,748
\$65,000	\$65,000	\$65,000	\$65,000	\$65,000	\$65,000	\$65,000	\$65,000	\$65,000	\$66,625	\$68,291	\$69,998	\$71,748
\$130,000	\$130,000	\$130,000	\$130,000	\$130,000	\$130,000	\$130,000	\$130,000	\$130,000	\$133,250	\$136,581	\$139,996	\$143,496
\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$5,000	\$5,000	\$5,000	\$10,000	\$20,000	\$35,000	\$35,875
\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$6,000	\$12,000	\$18,000	\$18,450
\$10,000	\$10,000	\$10,000	\$0	\$1,000	\$3,000	\$3,000	\$3,000	\$3,000	\$6,000	\$12,000	\$18,000	\$18,450
\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$10,000	\$20,000	\$35,000	\$35,875
\$38,000	\$38,000	\$38,000	\$28,000	\$29,000	\$31,000	\$16,000	\$16,000	\$16,000	\$32,000	\$64,000	\$106,000	\$108,650
\$244,000	\$244,000	\$244,000	\$234,000	\$232,000	\$214,500	\$217,000	\$217,000	\$217,000	\$238,025	\$275,176	\$322,455	\$330,516
-5.8%	0.0%	0.0%	-4.1%	-0.9%	-7.5%	1.2%	0.0%	0.0%	9.7%	15.6%	17.2%	2.5%
\$7,500	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500	\$7,688	\$7,880	\$8,077	\$8,279
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$7,500	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500	\$7,688	\$7,880	\$8,077	\$8,279
\$251,500	\$251,500	\$251,500	\$241,500	\$239,500	\$222,000	\$224,500	\$224,500	\$224,500	\$245,713	\$283,055	\$330,532	\$338,795



NWNMCOG | NORTHWEST NEW MEXICO COUNCIL OF GOVERNMENTS

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US Economic Development District #1
NM State Planning District #1
www.nwnmcog.com
Executive Director | *Evan Williams*

Memorandum

DATE: January 6, 2022

TO: COG Board of Directors

FROM: Jim Cox, Loan Committee Chairman
Evan Williams, Executive Director

cc: Michael Sage, Economic Development Manager

RE: Enterprise Loan Fund (ELF) Report

A. BACKGROUND

In February 2021, the Northwest New Mexico Council of Governments was awarded \$990,000 by the US Economic Development to capitalize a revolving loan fund to address the economic development needs of small businesses and entrepreneurs impacted by the COVID-19 pandemic in Cibola, McKinley and San Juan counties. The project aims to create 100 jobs and retain 100 jobs. Originally created in 1996, the Enterprise Loan Fund was awarded \$990,000 in February 2020 from the US Economic Development Administration (EDA) CARES Act funding. The Enterprise Loan Fund intends to use its recent capitalization of funds to provide business loans ranging from \$20,000 to \$100,000.

B. ACTIONS TO DATE

In August 2021, the NWNMCOG Board of Directors approved policies and procedures for the ELF. In addition, the NWNMCOG Board of Directors took action to appoint Jim Cox, CPA, COG Board member for San Juan County, as the Loan Committee Chair for the ELF.

In September 2021, the NWNMCOG executed a professional services contract with National Development Council to provide underwriting services as well as technical and program assistance.

C. WORK TO DATE

For the period of October – December 2021, the following items outline our work to date:

- October: The NWNMCOG Board of Directors approved nominations for the RLF Loan Committee and empowered the Executive Committee to review and approve any other needed members recommended by Jim Cox and Evan Williams.
- November: In November 2021, program forms including application intake, business analysis review, loan report summary, and closing documents are developed.

- December:
 - Orientation training with US Economic Development Administration for reporting and financial compliance including utilization of Salesforce CRM software to track and report loan activity.
 - Began populating the Loan Committee which is envisioned as an 11-member committee with members drawn from the tri-county area and representing segments of the regional economy. Diverse background and skill sets will be an asset of the Loan Committee.

The following Loan Committee members have been approved by the COG Board of Directors and have formally accepted through submission of a Letter of Commitment.

Name	Type	County
Jim Cox, Deputy County Manager	Loan Committee Chair	San Juan County
Doug Decker, Attorney	Legal	McKinley County
Brett Newberry, Newberry & Associates	CPA	McKinley County
Mac Juarez, Continental Divide Electric Coop	Utilities	Cibola County
Alvin Thompson, Thompson Store	Micro-business	Tribal
Ken Hare, Blanco Basin Land and Cattle	Developer	San Juan County
John Faverino, 3e Energy Services	General Contractor	San Juan County
Joshua Bollacker, Four Corners Community Bank	Banking	San Juan County

D. WORK ANTICIPATED

The RLF Loan Program will launch this quarter (January – March 2022) with key program readiness milestones identified as follows:

1. Assemble & Orientate Loan Committee
2. Launch RLF Website
3. Open RLF Application Portal
4. Begin Reviewing Received Applications

E. RECOMMENDATION

Executive Director Williams and Loan Committee Chairman Jim Cox are recommending two actions:

1. Any interim changes of the RLF Plan needed to align with internal procedures as presented and discussed at the NWNMCOG Board of Directors;
2. Blessing the Executive Committee's approval of the following additional members to the ELF Loan Committee members:

Name	Type	County
Elizabeth Munoz-Hamilton, Gallup Living	Real Estate	McKinley County
Mario Hooee, Zuni MainStreet	Non-Profit/Tribal	McKinley County
Heather Porter, RE/Max	Real Estate	Cibola County
Dawn Faacka, WESST	Business Assistance	San Juan County