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NORTHWEST NEW MEXICO COUNCIL OF GOVERNMENTS

## Northwest Regional Transportation Planning Organization (NWRTPO)

### Agenda Item #VI: Transportation Project Fund

**Subject:** Transportation Project Fund (TPF) Guidance

**Prepared for:** April 14 NWRTPO meeting

**Date:** 4/8/21

#### BACKGROUND

- **Why?** NMDOT is issuing a Transportation Project Fund (TPF) Call for Projects commencing April – August 2021
- **Purpose.** Prepare for this project funding opportunity which requires a minimum 5% local match.
- **Discussion/Finalization.** The NWRTPO will finalize a list of TPF projects at the April 14 meeting.

#### CURRENT WORK

- NWRTPO staff requested and gathered priority projects for TPF funds - one from each member government for inclusion in our RTIPR pending qualification.

#### ANTICIPATED WORK

- Members have been asked to **submit one project choice by April 7** for our April 14 meeting where RTPO staff will include projects in our RTIPR for consideration to move forward based on qualification.
- Members may choose projects not funded in the first round of LGTPF projects, or projects already listed in our current RTIPR from other federal source categories, but cannot add new projects which haven't already been vetted by the RTPO.
- With a short application timeframe of April – August members are advised to gear up for efficient development of required documentation as NMDOT guidance is issued.
- While this state funded opportunity is less restrictive than federal funding, it remains best if Non-Tribal members have approved local Title VI and ADA Plans in place.
- Staff will forward the TPF Guidance provided from the NMDOT as soon as it becomes available.

#### ATTACHMENTS

- Guidance for TPF Call for Projects provided thus far

#### BUDGET IMPACT

- None

#### ACTION ITEM

- Members will vote to approve projects submitted for consideration, for inclusion in our RTIPR.

## Transportation Project Fund

Robert Kuipers <rkuipers@nwnmcog.org>

Wed 3/24/2021 12:14 PM

To: jphoracek <jphoracek@co.cibola.nm.us>; Rodney Skersick <rskersick@co.mckinley.nm.us>; Nick Porell <nporell@sjcounty.net>; Strain, Clyde <cstrain@gallupnm.gov>; Donald Jaramillo <projects@grantsnm.gov>; manager@villageofmilan.com <manager@villageofmilan.com>; Larry Joe <ljoe@navajodot.org>; Marco Sells <msells@navajodot.org>; David Deutsawe <DDeutsawe@poamail.org>; Elroy Keetso <ekeetso@pol-nsn.gov>; Royce Gchachu <Royce.Gchachu@ashiwi.org>; Dorothy Claw <DorothyClaw@ramahnavajo.org>  
Cc: Donna Fambrough <Donna.Fambrough@co.mckinley.nm.us>; Alicia Santiago <asantiago@gallupnm.gov>; Mark Teshima <publicworks@grantsnm.gov>; milanclerk@villageofmilan.com <milanclerk@villageofmilan.com>; Leanne Roy <lroy@navajodot.org>; Raymond J. Concho, Jr. <RJConchojr@poamail.org>; Sharon Hausam <shausam@pol-nsn.gov>; Roxann Hughte <Roxann.Hughte@ashiwi.org>; TomMartine@ramahnavajo.org <TomMartine@ramahnavajo.org>

 4 attachments (1 MB)

DOC033.pdf; NMDOT\_PFF\_2019 Update.docx; LGTPF Call for Projects Guidance\_2019, ew\_FINAL.pdf; LGTPF\_Timeline & Required Documentation.pdf;

RTPO members:

It looks like we'll have another "Transportation Project Fund" opportunity in the near future, with a short time frame to pursue the funding. Bearing this in mind, I'm attaching some guidance. We would like our members to get **one proposed priority project for this fund** (which has no functional classification restrictions) to myself (Bob Kuipers - rkuipers@nwnmcog.org) **by April 7.** We still don't have any kind of application form from DOT for this fund - so until we get one, just use the PFF (attached) to describe your project.

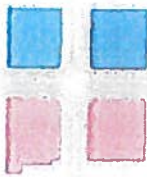
Attached is the guidance we have thus far as follows:

- p.1: My / COG guidance and a list of LGTPF (now TPF) projects funded for our region in 2019.
- p.2-3: A letter from our Transportation Commissioner Charles Lundstrom regarding transportation opportunities that are forthcoming including the TPF fund
- p.4: COG guidance for our process address to our Dist. 6 Transportation Commissioner
- p.5: a general timeline we anticipate for the upcoming TPF process
- p.6: Guidance from NMDOT for ranking (prioritizing) TPF projects
- p.7: a list of our previous (2019) project submissions with those funded highlighted in red from what then was called the "Local Govt. Transportation Project Fund"

I am also attaching some 2019 guidance from the previous LGTPF call for projects to help our members gear up with a relatively short timeframe for this funding. We don't know what the state will require this year, but I would imagine it will be similar to the guidance from 2019.

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Robert Kuipers, RTPO Program Manager  
Northwest NM Council of Governments  
"Over 45 years of moving the region forward"  
(505) 722-4237  
rkuipers@nwnmcog.org



March 18, 2021

Dear Tribal/Local Public Agency (T/LPA):

This letter is to inform you that this year is ramping up to be a landmark year for transportation investments in the State of New Mexico and the entire country. The perfect storm is building that could include:

- Capital outlay investments and your Local Government Road fund applications already submitted;
- Upwards of \$400M one-time, non-recurring State funding including another round of the Transportation Projects Fund (formerly the Local Government Transportation Projects Fund);
- Typical Federal funding and programs via our biennial call for transportation projects process;
- Various rounds of COVID-19 funding from different bills including CARES Act, Relief Act, and the new American Rescue Plan; and
- Potential restoration of the Federal earmarks and a Federal Infrastructure package.

While I do not have all the details on this funding, its availability, and how it will be distributed, prioritized, or awarded, I can tell you to get ready to go fast in order to position your communities for the best chances to get critical projects funded.

As Transportation Commissioner, my role and responsibility is to make sure that critical and impactful transportation investments are made in District 6 and throughout the State of New Mexico. I need to balance needs and priorities for our interstates, to State highways, roads, and bridges, and for regionally significant and local priority projects. To assist us both in positioning projects for funding, I need to enlist your help in doing your homework, preparing project information, paying attention to application timelines and deadlines, and prioritizing your projects that are most ready to go and have the greatest impact on your people, its economy, and the State of New Mexico.

I will be looking to the District 6 staff and the Regional Transportation Planning Organization (RTPO) for their leadership in providing key information and technical assistance. The Northwest RTPO meets virtually every month on the 2<sup>nd</sup> Wednesday at 10AM – information updated at: <http://www.nwnmcog.com/rtpo-meetings.html>

I realize many elected officials and managers delegate responsibility at these meetings and in the application process during the open Call for Transportation Projects, but I would suggest taking a more direct, proactive, and aggressive approach as typically you get out what you invest in these processes.

I will commit to doing my best in coordinating and providing information via the RTPO and by direct contact with each City and County Manager and participating in the key steps in the Call for Transportation Projects process to inform myself on how to position and advocate for my District's needs.

This is a huge opportunity to get our backlog of needs met, revitalize our economy, get people working, and recover in way that makes our region better and more resilient than ever before.

We are stronger together and louder when we speak with one voice!

Sincerely,

A handwritten signature in blue ink, appearing to read 'Charles Lundstrom', with a long horizontal flourish extending to the right.

Charles Lundstrom, Transportation Commissioner  
District 6



## RTPO members:

Below is our strategy to keep our region "ahead of the game".

Please get your priority project to RTPO Coordinator [rkuipers@nwmnco.org](mailto:rkuipers@nwmnco.org) by April 7

As NMDOT provides guidance and application forms, RTPO coordinator will forward to RTPO members.

### Steps:

- (1) BK - LGTPF approved or funded on TPF list
- (2) BK - review all old LGTPF applications
- ~~(3) BK - review all old LGTPF applications~~
- (4) List to Charles with Internal process ← our DOT Transportation Commissioner
- (5) Governor Action
- (6) NMDOT Guidance
- (7) EW (managers/mayors) and BK (email RTPO members)
- (8) BK ~~list~~ RTPO rep - Walk them through the process, including swapping projects, and top priority.

- Status of last project if funded last round.

- (9) April 7 - recommendation - RTPO member deadline to submit their TPF project priority to RTPO coordinator R. Kuipers
- (10) April 14 - RTPO Meeting.
  - ↳ virtual mtg. - we will prioritize one project for each of our member governments

### LGTPF Projects in Northwest New Mexico - funded in FFY 2019

DISTRICT	ENTITY	PROJECT TITLE	STATE	ENTITY	TOTAL
5	City of Bloomfield	East Blanco Bridge Project Phase II	\$90,250	\$4,750	\$95,000
5	City of Farmington	San Juan Boulevard Resurfacing Project	\$546,250	\$28,750	\$575,000
5	San Juan County	County Road 5500 Bridge Replacement Project	\$2,375,000	\$125,000	\$2,500,000
6	Cibola County	County Road 18B	\$902,500	\$47,500	\$950,000
6	City of Gallup	East Nizhoni Blvd Reconstruction Project	\$332,500	\$17,500	\$350,000
6	City of Grants	Washington Bridge Replacement	\$1,425,000	\$75,000	\$1,500,000
6	McKinley County	Manuelito Canyon Bridge and Road Improvements	\$2,850,000	\$150,000	\$3,000,000
6	Village of Milan	Haystack Phase II	\$120,248	\$6,329	\$126,577
6	Navajo Nation - Baahaali Chapter	Baahaali Transfer Station Access Road Improvements	\$281,437	\$14,813	\$296,250
6	Navajo Nation - Bahast'ah Chapter	Highway 491 Roadway Safety Audit	\$142,500	\$7,500	\$150,000
6	Navajo Nation - Mexican Springs Chapter	Navajo Route 30 and US Highway 491 Safety Audit	\$19,000	\$1,000	\$20,000
6	Navajo Nation - Tohatchi Chapter	Highway 491 Roadway Safety Audit	\$71,250	\$3,750	\$75,000
6	Pueblo of Acoma	SP 130 Veterans Blvd Roadway Project	\$1,136,912	\$59,837	\$1,196,749
6	Pueblo of Laguna	Interstate 40 Concrete Box Underpass	\$1,900,000	\$100,000	\$2,000,000
TOTAL			\$12,192,847	\$641,729	\$12,834,576

\* • Cibola County  
• McKinley County  
• San Juan County  
• City of Gallup  
• City of Grants  
• Village of Milan

• Northern Navajo (incl NM portion of Ft. Def. Agency)  
• Eastern Navajo  
• Pueblo of Acoma  
• Pueblo of Laguna  
• Pueblo of Zuni  
• Ramah Navajo

**April**

- MPO/RTPO's review and rank applications per State criteria and ask for revisions if necessary
- Applications due to NMDOT by 4/30

**May**

- List of applicants compiled for Secretary and submitted for Secretary's recommendation

**June/July**

- Receive recommended project list from Secretary and begin compiling data for STC

**August**

- Submit recommended project list to STC for review by 8/1
- Go to Commission for approval of the LGTPF Budget
- After Commission approval send out Selected/Rejected letter
- Project Oversight Division (POD) begins Drafting Agreements and sends them out to Districts for processing





Local Government Transportation Project Fund (LGTPF)  
Project Prioritization Criteria – DRAFT  
March 2, 2020

The draft criteria below reflect the discussion between the Metropolitan Planning Organizations (MPOs), Regional Transportation Planning Organizations (RTPOs), and NMDOT at the Project Prioritization Criteria Discussion on Feb. 21, 2020. Once these criteria are finalized, NMDOT will develop an LGTPF-specific application, including the Required Criteria. It will be a Word document so MPOs/RTPOs that decide to include additional criteria will be able to add their own questions.

MPOs and RTPOs that rank their planning-area's LGTPF project applications must, at a minimum, use the Required Criteria to rank their projects. MPOs and RTPOs may also use additional criteria to rank their projects, as desired by their member entities. MPOs and RTPOs may assign points and weights to the Required Criteria and Optional Criteria (if using) as desired, to reflect regional priorities. Most importantly, the MPO/RTPO must provide a ranked list to the NMDOT District Office. This will communicate the MPO's/RTPO's highest priority projects to the District Office.

If an MPO/RTPO elects not to rank projects, the NMDOT District Office will use the Required Criteria to rank projects from the District area. However, this ranking may not align with the highest priority projects as defined by the MPO or RTPO.

**Required Project Prioritization Criteria:**

1. Planning: Is this project identified as a priority on a local or regional planning or programming document? And/or is this project consistent with local or regional plans
2. Project readiness:
  - a. If awarded, will the applicant be able to start spending the money within 3 months from receiving the fully executed project agreement?
  - b. Does the recipient have necessary budget for match?
  - c. Does the recipient have other necessary agreements, such as signal or lighting (if applicable)?
3. Priority Bridge: Is this project addressing a bridge on the NMDOT's Local Bridge Priority List for Replacement / Rehabilitation? (Note: this list is available from the respective District Office.)
4. Phasing:
  - a. Is this project part of a phased project previously funded with other state funds (e.g. Local Government Road Fund, Municipal Arterial Program, capital outlay, etc.)?
  - b. Is this project part of a phased project previously funded with LGTPF? If so, what year?

**Optional Project Prioritization Criteria, as discussed at the Feb. 21, 2020 meeting:**

1. Safety:
  - a. Have there been crashes in the project area?
  - b. Will this project reduce crashes in the area? If yes, please explain.
2. Multimodal: Does the project increase or improve multimodal options (i.e. transit, bicycle or pedestrian infrastructure)? If yes, please explain.
3. Pavement Category Suggestion: If using Safety and Multimodal, one idea was to create a separate category for Pavement projects, as it may be hard to compare a multimodal to a pavement preservation project.
4. Other, as desired by an MPO's/RTPO's member entities

**New Mexico Transportation Project Fund**  
**2021 Applications for the NWRTPO**

- 1) **Cibola County:** County Road 1 (Marquez Road) – Preliminary Engineering and Design (incl. ROW, clearances / easements ) in order to plan, design and construct road, bridge, and drainage improvements – 4.1 miles east of CR1 intersection with NM-279 - requested amount: \$500,000.
- 2) **McKinley County:** County Road 43-A (Superman Canyon Road) – Superman Canyon IV – design and construct bridges 3, 4 and 4A on Superman Canyon Road – requested amount: \$2,000,000
- 3) **City of Gallup:** Coal Avenue Commons: reconstruct Coal Avenue from 1<sup>st</sup> to 2<sup>nd</sup> Street including the 2<sup>nd</sup> Street intersection and the downtown walkway – requested amount: \$3,500,000 (add from TAP list)
- 4) **City of Grants:** Roosevelt Avenue Bridge Replacement – to complete design and construct the replacement of Roosevelt Bridge including additional drainage improvements and below grade trail connection to Grants Arroyo Trail – requested amount: \$2,200,000
- 5) **Village of Milan:** Airport Road: Street reconstruction with drainage improvements to prevent future flooding – requested amount: \$2,750,000
- 7) **Northern Navajo:** US64 / Beclabito Chapter Road intersection: Intersection safety improvements to provide PER, ROW and design thru construction to add street lighting – requested amount: \$900,000
- 8) **Pueblo of Acoma:** NM 124 Realignment: NM124 realignment and NM124 / US I-40 underpass to NM 117 – preliminary engineering and design (including clearances) – requested amount: \$1,000,000
- 9) **Pueblo of Laguna:** L24 – Rainfall Road I-40 Concrete Box Underpass – expand the underpass for safe traffic, pedestrian and bike interface and egress – requested amount: \$2,000,000
- 10) **Ramah Navajo:** NM53 / BIA Rt. 125 intersection and BIA 125 improvements – Intersection and BIA125 road reconstruction improvements to 2 miles south of intersection, including shoulder improvements and deceleration / acceleration lanes at intersections – requested amount: \$1,573,000

**NWRTPO Total: \$16,423,000**



## 2019 LGTPF Projects

### **Cibola County:**

- CR-1 Marquez Road: preliminary engineering, Utilities, ROW - \$500,000
- CR18b Bridge Project: **\$950,000 - funded**

### **McKinley County:**

- CR-1: Road repairs & storm drainage - \$500,000
- CR-6: Road repairs & storm drainage - \$812,500
- CR-77: Road repairs & storm drainage – 500,000
- Manuelito Canyon Bridge and Road Repair: **\$3,000,000 - funded**
- Solid Waste Access Road: Road repairs & storm drainage - \$200,000
- CR-43-A Superman Canyon Road: Construction – full bridge replacement - \$3,800,000

### **City of Gallup:**

- Gallup Transportation Plan: Preliminary Engineering - \$300,000
- East Nizhoni Blvd: Reconstruction (\$4,232,000) - **\$350,000 – funded for design**

### **City of Grants:**

- 2<sup>nd</sup> Street CBC Project: School access off 2<sup>nd</sup> St. & watershed channelization - \$1,500,000
- Washington Ave. Bridge Replacement: **\$1,500,000 - funded**

### **Village of Milan:**

- Berryhill Street: Roadway reconstruction - \$545,000
- Haystack Phase II: Roadway and drainage repairs - **\$126,577 - funded**

### **Eastern Navajo:**

- Baahaali (Bread Springs) Chapter: Solid Waste Transfer Station Road Chip Seal Improve - **\$296,250 – funded**
- Bahastl'ah (Twin Lakes) Chapter: Road Safety Audit: **\$150,000 – funded**
- Mexican Springs Chapter: N-30 / US491 intersection safety audit: **\$20,000 – funded**
- Tohatchi Chapter: US491 RSA for community intersections: **\$75,000 - funded**

### **Northern Navajo:**

- Beclabito Chapter: Roadway lighting from US64 intersection to Chapter (1 mile) - \$892,500

### **Pueblo of Acoma:**

- Haaku Road SP38: Preliminary Engineering, Utilities, ROW - \$2,900,000
- NM124 Realignment: Preliminary Engineering, Utilities, ROW - \$1,000,000
- Pinsbaari Drive Trail: Bike & Ped trail along this corridor - \$950,000
- SP130 Veteran's Blvd.: Road reconstruction 1.8 miles - **\$1,196,749 - funded**

### **Pueblo of Laguna:**

- I-40 Concrete Box Underpass – L24 Rainfall Road - **\$2,000,000 - funded**



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## Northwest Regional Transportation Planning Organization (NWRTPO)

### Agenda Item #VII:

**Subject:** NWRTPO Call for Projects Guide: FFY2021

**Prepared for:** NWRTPO members to review and authorize at April 14 meeting.

**Date:** 4/9/21

#### BACKGROUND

- **Why?** Every two years (biennial basis) the NWRTPO engages a Call for Projects process to invite new projects into the NWRTPO RTIPR for our local municipal, tribal and county member governments. This process engages a series of document forms and meetings to assure that proposed new projects are both local / regional priorities, and qualify for state and federal funding.
- **Purpose.** To engage the NWRTPO members in a review of the proposed process going forward to qualify new projects for inclusion in the FFY2022 RTIPR for the NWRTPO.
- **Discussion/Finalization.** RTPO members will vote at our May 14 meeting to approve and authorize the NWRTPO Call for Projects related to documentation submission and meeting dates which typically should commence in May-June, 2021 and conclude with a finalized RTIPR for the NWRTPO in February, and the DOT District Office RTIP (Zipper) in March, 2022.

#### CURRENT WORK

- RTPO members will review the Call for Projects process, and schedule for the FFY2022 RTIPR, and vote to approve and authorize the NWRTPO Call for Projects, perhaps with any recommended edits.

#### ANTICIPATED WORK

- RTPO members to vote on approval and authorization of the FFY2021 – FFY2022 NWRTPO Call for Projects process and requirements at the April 14 meeting.

#### ATTACHMENTS

- NWRTPO Call for Transportation Projects Guide.

#### BUDGET IMPACT

- None.

#### ACTION ITEM

- Members to vote for approval and authorization for FFY2021 – 2022 NWRTPO Call for Projects Guide at our May 14 meeting.

**NORTHWEST REGIONAL TRANSPORTATION PLANNING ORGANIZATION (NWRTPO)**



# Northwest New Mexico Call for Transportation Projects Guide

## NWRTPO PROJECT SUBMISSION SCHEDULE & PROCESS

April 2021



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# **Northwest New Mexico Call for Transportation Projects Guide**

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## **Items Included:**

- **Description and Overview of the Call for Transportation Projects**
- **RTIPR Background and Process**
- **Program Matrix of Example and Possible Sources**
- **Timeline of the Process**
- **Eligibility and NWRTPO Members by Jurisdiction**
- **Sample of Project Feasibility Form**



# Call for Transportation Projects

## Description and Overview.

The Northwest Regional Transportation Planning Organization (NWRTPO) is assisting in NM Department of Transportation (NMDOT) in a comprehensive call for transportation projects. Transportation projects can include all modes and methods of travel including roads, bridges, trails, scenic byways, rail, air, transit, etc. The process for collecting new projects will start with the submission of a Project Feasibility Form (PFF). The general public, stakeholders, or non-NWRTPO entities will need to gain permission from their appropriate jurisdiction and the PFF must be submitted by the NWRTPO member representing that jurisdiction on the Committee. A list of these members is provided in this package.



All projects, even projects currently listed in our Regional Transportation Improvement Program Recommendation (RTIPR), **will need** to submit a PFF. The RTPO is trying to clear this list to remove outdated project information and provide consultations on the feasibility of the projects. If you've already submitted in previous years – an as of yet unfunded project – consult with the RTPO manager – Robert Kuipers, who can send you the previously submitted PFF and let him know if any changes or updates are needed (as opposed to re-doing the whole PFF) to save time and trouble.

To find out if your project is on the RTIPR, please feel free to contact our office or review through our website at: [http://www.nwnmcog.com/uploads/1/2/8/7/12873976/rtipr\\_updated\\_condensed.pdf](http://www.nwnmcog.com/uploads/1/2/8/7/12873976/rtipr_updated_condensed.pdf)

Further, the NWRTPO and NMDOT are looking for projects that will advance on region's long-range transportation plan, which can be found at:

[http://www.nwnmcog.com/uploads/1/2/8/7/12873976/rtp\\_2020\\_final.pdf](http://www.nwnmcog.com/uploads/1/2/8/7/12873976/rtp_2020_final.pdf)

Additional information on the NWRTPO can also be found on this webpage.

In this guidance is a list of examples and possible project sourcing and programs to help showcase what types of projects are possible and are suitable to be submitted with a Project Feasibility Form.

Many of the available funding sources will place value on projects that are supported by Comprehensive Plans, Transportation Plans and Studies (Regional, State, and Tribal), Infrastructure Capital Improvement Plans, and those that went through the Project Feasibility Form process. For specific, Transportation Alternative Program (TAP) and Recreational Trails Program (RTP) projects, we would encourage you to look at the supplemental guidance found in NMDOT's "Active Transportation and Recreational Programs Guide".

[http://www.nwnmcog.com/uploads/1/2/8/7/12873976/nmdot\\_tap-rtp\\_guide\\_ffy20-21.pdf](http://www.nwnmcog.com/uploads/1/2/8/7/12873976/nmdot_tap-rtp_guide_ffy20-21.pdf)

NOTE: Submitting a PFF does not guarantee funding from any of these sources, and additional information will be required and in some cases a separate grant application may be needed.



- (2) Project is functionally classified or qualifies for an FHWA program;
- (3) Project is technically feasible, based on engineer review; and
- (4) Requesting entity has the capacity to take on or manage Federal funding.

**Role of the Prioritization Process:**

Based upon the regional goals articulated in the RTP, and the statewide goals in the 2040 Plan, each RTPO will create a project prioritization process. This is the process that will be used to rate and rank the projects in each RTPO's RTIPR.

The standardized project prioritization process to score and rank projects included in the applicable RTIPR must be consistent with the NMDOT 2040 Long Range Multimodal Transportation Plan and each RTPO's RTP. Examples for creating a prioritization process can be found in the Active Transportation and Recreational Programs Guide (see sections on "application scoring factors" and "application scoring matrix") and the Project Prioritization Process for Small Urban Areas developed and used by the Mid Region Metropolitan Planning Organization.

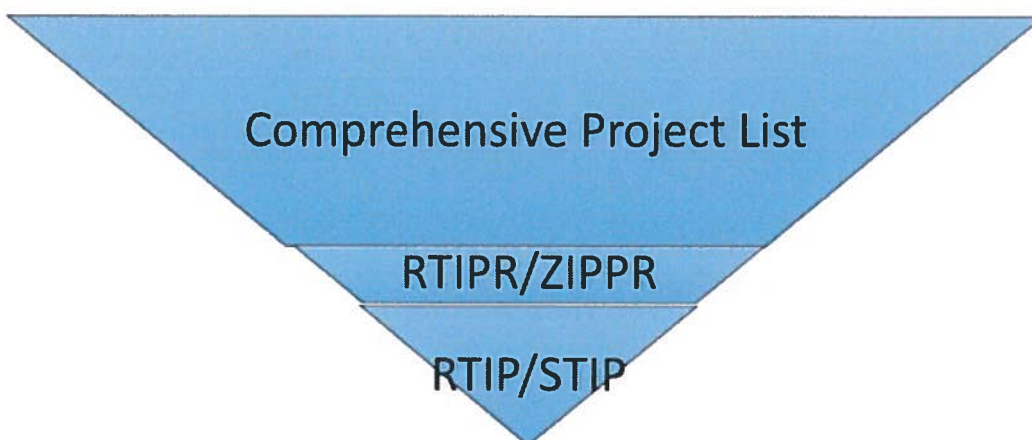
**Role of the RTIPR:**

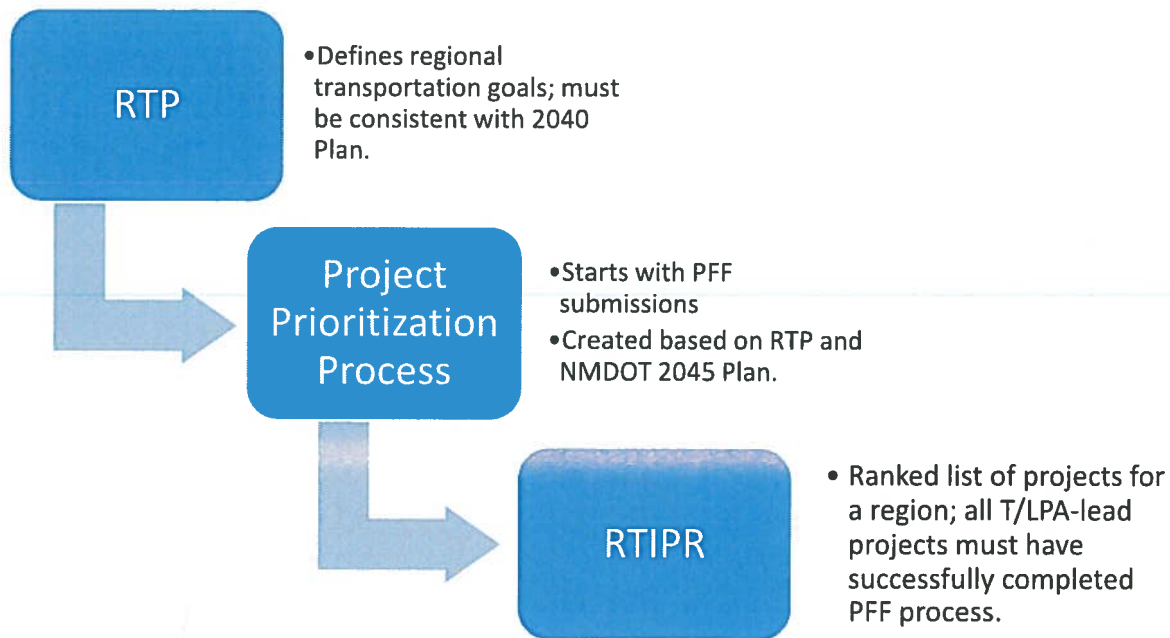
The RTIPR should include both NMDOT-lead and T/LPA-lead projects.

The RTPOs will issue a call for projects according to their individual application cycles. Following submittal of all T/LPA projects (with an approved PFF) to the RTPO planner, the RTPO planner will coordinate a rating and ranking process with the RTPO board. The RTPO board will utilize the adopted criteria to rate and rank projects based on project characteristics and the extent to which they meet the articulated goals of the RTP and 2040 Plan. The resulting ranked list of projects is considered the RTIPR. The RTIPR is then submitted to the District and used for consideration by the state in developing the State Transportation Improvement Program (STIP).

All projects on the RTIPR should be confirmed with the sponsoring agency on a bi-annual basis in coordination with NMDOT's call for RTP, TAP and other projects, to ensure that the sponsoring agency still wants to pursue funding for that project.

**Simple Process Flowchart:**





#### Northwest RTPO Prioritization Process:

The Prioritization Process is intended to assist local and tribal entities, as well as, the RTPO Policy & Technical Committee in aligning proposed projects with the established vision, mission and goals that are highlighted in the State and Regional Transportation Plans.

Projects which are proposed to be included in the RTPO's Transportation Improvement Program Recommendations (RTIPR) will be evaluated and ranked based on data, studies and qualitative factors consistent with regional priorities and federal areas of emphasis.

The Prioritization Process is a new tool developed that will be incorporated as part of the Northwest RTP Update at the recommendation of NMDOT following its review of the RTPO's decision-making processes. Project prioritization methodologies, and similar tools, are widely used in regional transportation and many other settings. These tools may differ in their complexity and their use of quantitative and qualitative evaluation, including cost-benefit analyses and numeric thresholds for measured standards. Our Prioritization Process is intended to be refined and recalibrated over time through its use and re-evaluation. In particular, as the data collection capacity of the RTPO grows, more numeric comparisons can be employed. Our Prioritization Process is intended to help formalize the review of projects, further align project selection with established goals, allow for flexibility in comparisons, and enhance the transparency of the decision-making process.

**STEP 1: Project Feasibility Form.** Our Prioritization Process will be used to develop the RTPO's RTIPR. So, projects will be submitted in response to this "Call for Transportation Projects" guidance and begin as Project Feasibility Forms (PFFs). PFF will be submitted as per the timeline established in this Call for Transportation Projects guidance, and thence distributed to NMDOT, District staff, Regional Design staff, and RTPO staff for review. A mandatory PFF consultation meeting will be held with the entity to discuss the project, and result in a go- or no-go decision by the District Engineer or his/her designee. RTPO staff will provide a PFF Consultation Report back to the entity outlining information including suggestions on alternative funding sources and technical assistance providers.




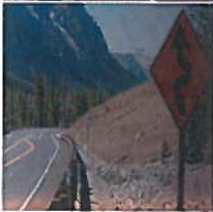




**STEP 2: Project Prospectus Form.** Projects that are approved to move forward will then need to submit a Project Prospectus Form (PPF) (which now replaces the Project Identification Form – PIF) and other application documents depending on Federal funding program. These documents are again distributed to NMDOT, District staff, Regional Design staff, and RTPO staff for review, as well as RTPO members.








**STEP 3: Project Presentations.** Entities will decide which projects they want to present for scoring. Project presentations are developed by each entity and are presented at the *December* monthly meeting. The presentation template assists the entity to pull information from the PPF and present it in the exact order as the scoring criteria. **A copy of the presentation templates for Roadway/Bridges and Active Transportation & Recreational Programs can be provided.** Entities can request assistance from the RTPO staff, especially in terms of, data and maps. At this meeting, the RTPO Policy & Technical Committee members will evaluate each project and presentation, using the scoring criteria. **A copy of the scoring criteria for Roadway/Bridges and Active Transportation & Recreational Programs can also be provided.**

**STEP 4: RTIPR Approval Process.** RTPO will collect and compile each member scoring criteria form, and this will be the basis for the draft RTIPR presented to the RTPO Policy & Technical Committee in *January*. RTPO members can discuss prioritization of project, especially those that receive similar scores, and based on consensus members may make modifications to the scoring, findings and project ranking. Their discussion will be brought back in the form of a recommendation to the RTPO Policy & Technical Committee in *February*, which will further review the project ranking and vote to establish the RTIPR.

**STEP 5: ZIPPR.** Since our RTPO region overlaps with several different NMDOT Districts and RTPO regions, our staff works collaboratively with other RTPO to create a unified RTIPR that then goes to the appropriate District office as a recommended list.

**STEP 6: Regional Transportation Improvement Program (RTIP).** Ultimately, the final Regional Transportation Improvement Program lists are finalized and submitted by the District office; these are fiscally constrained projects that are funded and get incorporated into the Statewide Transportation Improvement Program (STIP).

PROGRAM	DESCRIPTION	EXAMPLES OF ELIGIBLE OPPORTUNITIES
Bicycle, Pedestrian, Equestrian Program (BPE)	Provides development of bicycle, walking, and horse trails – often alongside traffic corridors	Bicycle lanes, multi-use trails, “share the road” roadway designations, bicycle facilities, etc. 
Federal Lands Access Program (FLAP)	Formerly known as Public Lands Highway, this program provides funding for projects that focus on access, mobility, safety, connectivity, economic development, and natural resource protection in Federal lands <a href="http://flh.fhwa.dot.gov/programs/flap/">http://flh.fhwa.dot.gov/programs/flap/</a>	Projects that mitigate a known safety issue; parking or rest areas; provision for pedestrians and bicycles; provides facilities for alternative modes; connects to additional routes serving Federal lands; operation and maintenance of transit facilities; or improves roadway surface and/or bridge condition(s). 
Federal Lands Transportation Program (FLTP)	The FLTP complements the Federal Lands Access Program. Where the Access Program provides funds for State and local roads that access the Federal estate, the FLTP focuses on the transportation infrastructure owned and maintained by Federal lands management agencies. <a href="http://flh.fhwa.dot.gov/programs/fltp/">http://flh.fhwa.dot.gov/programs/fltp/</a>	
Highway Safety Improvement Program (HSIP)	Assists agencies with studying hazardous traffic conditions and funding stand-alone engineering type safety improvements to transportation facilities or non-construction traffic safety enforcement, education, or emergency medical services related programs to reduce risks of future severe crashes <a href="http://safety.fhwa.dot.gov/hsip/">http://safety.fhwa.dot.gov/hsip/</a>	Proposed road safety audits, site-specific safety projects, multi-location system wide safety projects, and/or transportation safety programs on state highways and bridges 
Long-Range, Federal Lands, and/or Tribal Transportation Planning & Studies	Provides funding for planning-related projects that emphasize long-range time frames	Long-range transportation planning, bicycle-pedestrian plans, corridor plans, or “complete streets” studies 
Transportation Alternative Project (TAP)	Formerly known as Transportation Enhancements, this program combines several funding programs and seeks projects that expand travel choices and improve the transportation experience for all users by integrating modes and improving the cultural, historic and environmental aspects of our transportation infrastructure	Planning, design, and construction of on-road and off-road trail facilities, construction of turnouts, overlooks, and viewing areas, historic preservation of transportation facilities, removal of outdoor advertising, recreation trail program projects, scenic byway program projects, and safe routes to school program projects, etc. 

PROGRAM	DESCRIPTION	EXAMPLES OF ELIGIBLE OPPORTUNITIES
Safe Routes to School Program (SRTS)	SRTS funding supports infrastructure development to create or improve safety features for school related traffic or pedestrians. <b><u>Now funded from TAP pool of funding.</u></b>	<p>Sidewalk improvements, traffic calming and speed reduction improvements, pedestrian and bicycle crossing improvements, on-street and off-street bicycle facilities, traffic diversion improvements, public awareness campaigns, traffic education and enforcement, student sessions on bicycle and pedestrian safety, and funding for training, volunteers, and managers of SRTS programs</p>  <p>Motorized vehicle parks and facilities, hiking trails, urban trails, joint use trails and facilities.</p>
Recreational Trails Program	Provides funding for motorized and non-motorized trails and supporting infrastructure. Currently, there is a separate program other than the TAP pool.	
Federal Transit Administration Section 5310	Provides Federal funding for seniors and individuals to serve the transportation needs of elderly persons and persons with disabilities who reside in "small urban areas"	<p>Para-transit services, or flexible route bus services in small urban areas</p> 
Federal Transit Administration Section 5311	The rural program that is formula based and provides funding to states for the purpose of supporting public transportation in rural areas, with population of less than 50,000. Funding for capital, operating, and administrative expenses for public transportation projects that meet the needs of rural communities.	<p>Examples of eligible activities include: capital projects; operating costs of equipment and facilities for use in public transportation; and the acquisition of public transportation services, including service agreements with private providers of public transportation services.</p> 
Special Studies	Additional studies not mentioned in other programs, such as special traffic studies	<p>Traffic studies, corridor studies, bicycle/pedestrian count studies, etc.</p> 
Roadways & Bridges	Projects that are determined to be functional classified can be prioritized through the STIP and receive funding	<p>Roadway improvements, lane expansion, widening, interchange development and bridge replacement</p> 
Federal Aviation Admin. Airport Improvement Program	Provides grants to public agencies — and, in some cases, to private owners and entities -- for the planning and development of public-use airports that are included in the National Plan of Integrated Airport Systems (NPIAS). <a href="http://www.faa.gov/airports/aip/">http://www.faa.gov/airports/aip/</a>	
BUILD Discretionary Grants	Provides a unique opportunity for the DOT to invest in road, rail, transit and port projects that promise to achieve critical national objectives. <a href="https://www.transportation.gov/BUILDgrants">https://www.transportation.gov/BUILDgrants</a> .	<p>Each project is multi-modal, multi-jurisdictional or otherwise challenging to fund through existing programs, including port, rail, planning, transit, road, and BPE projects. 7/19/18 deadline</p>
NM Transportation Project Fund	Annual funding at approximately \$40M and does not require functional classification. Requires 5% local match without waiver.	<p>Flexible program for many types of transportation projects including: roads, bridges, multi-modal, parking lots, etc. Re</p>

**NWRTPO**  
**Call for Transportation Projects Schedule**  
**April 2021 – March 2022**

Task	Timeframe/Due Date	Responsible Party
<b>NWNM RTPO Approves and Releases Call for Projects Guide</b>	April 14 2021	RTPO Staff
<b>General Announcement of NMDOT Active Transportation and Recreational Programs Guide and CMAQ Program</b>	May 2021	NMDOT
<b>Technical Assistance</b> Contact the NWRTPO to set up a time and place with District staff	May - June 2021	RTPO & District Staff
<b>Project Feasibility Forms (PFF) Due on or Before</b> Must be submitted by an Approved RTPO Member	June 11, 2021	RTPO Member
<b>PFF Review and set up Consultations</b>	June 14 - 25, 2021	All
<b>Mandatory Project Consultation Meetings</b> between RTPO Member, Local Entity Representative/Official, RTPO staff, DOT Liaison, and District Staff. Project Consultation Report due 5 working days after.	June 28 - 30	All
<b>◊ Based on decision and recommendation by District staff, project and RTPO Member will be directed to:</b> <ul style="list-style-type: none"> <li>• Prepare and submit a Project Prospectus Form (PPF) for inclusion and prioritization in the Regional Transportation Improvement Program Recommendations (RTIPR), or</li> <li>• Detail other options for projects and/or funding</li> </ul>	July 2021	All
<b>Project Prospectus Forms (PPF) and (or) TAP/RTP/CMAQ Applications due</b> (Must be submitted by appropriate RTPO Member)	September 10, 2021	RTPO Members
<b>PPFs and Applications are vetted by RTPO Staff.</b>	September 13 - October 1, 2021	RTPO Staff
<b>PPFs and Applications sent to RTPO members for review</b>	October 1, 2021	RTPO Staff
<b>Project presentations and scoring by RTPO Members.</b> Location to be determined by RTPO meeting schedule	November 10, 2021	RTPO Members
<b>Draft RTIPR is presented to the NWRTPO Committee meeting</b> Location to be determined by RTPO meeting schedule	January 12, 2022	RTPO Staff
<b>Final RTIPR is approved by NWRTPO Committee.</b> Location to be determined by RTPO meeting schedule	February 9, 2022	RTPO Staff
<b>District 6 RTIPR ("zipper") Meeting</b> to finalize recommendations and priorities for inclusion into the Statewide Transportation Improvement Program (STIP) Location to be determined by RTPO meeting schedule	March 9, 2022	All



### Eligible Entities for Transportation Funds

- Local & Tribal Governments
- Regional Transportation Authorities
- State & Federal Natural Resource or Public Land Agencies
- Transit Agencies
- School Districts, Local Education Agencies or Schools

### Ineligible Entities

- Nonprofits as direct grant recipients. Nonprofits are eligible to partner with any eligible entity, if state or local requirements permit.
  - Businesses & Individuals; though these may partner with an eligible entity project sponsor to carry out a project.
- For municipal, County, and tribal government entities interested in applying for a project, please inform, coordinate, and involve the following Northwest Regional Transportation Planning Organization (NWRTPO) representatives for your respective jurisdiction. Other entities or individuals are encouraged to do the same. Below are the jurisdictions that the NWRTPO will be considering applications from for this "Call for Projects".

For more information, feel free to contact Robert Kuipers, RTPO Program Manager (505) 722-4327; [rkuipers@nwnmcog.org](mailto:rkuipers@nwnmcog.org)

<b>NWRTPO Members</b>	
<b>Cibola County</b>	<b>Judy Horacek, Projects Coordinator</b> 505-285-2557; <a href="mailto:iphoracek@co.cibola.nm.us">iphoracek@co.cibola.nm.us</a>
<b>McKinley County</b>	<b>Rodney Skersick, Road Superintendent</b> 505-722-2303; <a href="mailto:Rodney.Skersick@co.mckinley.nm.us">Rodney.Skersick@co.mckinley.nm.us</a>
<b>San Juan County (Non-MPO)</b>	<b>Nick Porell, Deputy Department Administrator, Public Works</b> 505-334-4530; <a href="mailto:nporell@sjcounty.net">nporell@sjcounty.net</a>
<b>Gallup</b>	<b>Clyde Strain, Public Works Director</b> 505-863-1290; <a href="mailto:shenderson@gallupnm.gov">shenderson@gallupnm.gov</a>
<b>Grants</b>	<b>Don Jaramillo, Special Projects Coordinator</b> 505-285-3981; <a href="mailto:projects@grantsnm.gov">projects@grantsnm.gov</a>
<b>Milan</b>	<b>Sarah Austin, Village Manager</b> 505-285-6694; <a href="mailto:manager@villageofmilan.com">manager@villageofmilan.com</a>
<b>Navajo Nation – Northern Agency</b>	<b>Larry Ute Joe, Senior Planner</b> 928-640-1657; <a href="mailto:ljoel@navajodot.org">ljoel@navajodot.org</a>
<b>Navajo Nation – Eastern Agency</b>	<b>Marco Sells, Senior Planner</b> 928-674-2136; <a href="mailto:msells@navajodot.org">msells@navajodot.org</a>
<b>Pueblo of Acoma</b>	<b>Dave Deutsawe, Director – Public Works</b> 505-552-5190; <a href="mailto:ddeutsawe@puebloofacoma.org">ddeutsawe@puebloofacoma.org</a>
<b>Pueblo of Laguna</b>	<b>Elroy Keetso, Tribal Planner</b> 505-552-1201; <a href="mailto:eketso@pol-nsn.gov">eketso@pol-nsn.gov</a>
<b>Pueblo of Zuni</b>	<b>Royce Gchachu, Program Manager</b> 505-782-7116; <a href="mailto:royce.gchachu@ashiwi.org">royce.gchachu@ashiwi.org</a>
<b>Ramah Navajo</b>	<b>Dorothy Claw, Ramah DOT</b> 505-775-3264; <a href="mailto:DorothyClaw@ramahnavajo.org">DorothyClaw@ramahnavajo.org</a>

If you are located in the Farmington MSA (of the Cities Farmington, Bloomfield, and Aztec), please contact the Farmington MPO, to discuss projects and process with them directly. Contact Information: (505) 599-1392



<NAME RTPO/MPO>

**T/LPA PROJECT FEASIBILITY FORM (PFF)**

For assistance, contact XXXXX, RTPO/MPO Planner, at phone number or email

**GENERAL INFORMATION**

Preparation Date: \_\_\_\_\_

Project Title: \_\_\_\_\_

Requesting T/LPA: \_\_\_\_\_

Governing Body Approval:  
YES \_\_ NO \_\_ PENDING \_\_

Person in Responsible Charge: \_\_\_\_\_

Phone: \_\_\_\_\_

**PROJECT DESCRIPTION**

Project Type (Circle/boldface/underline all that apply):

ROADWAY TRANSPORTATION ALTERNATIVE

BRIDGE

SAFETY

OTHER

If you chose "OTHER" please clarify here:

Route Number and/or Street Name: \_\_\_\_\_

Project Termini: \_\_\_\_\_ Beginning Mile point \_\_\_\_ Ending Mile point \_\_\_\_

Total length of proposed project: \_\_\_\_\_

Project Phases to be included in request (Circle/boldface/underline all that apply):

PRELIMINARY ENGINEERING

CONSTRUCTION  
TESTING

CONSTRUCTION MANAGEMENT &

**NATIONAL PERFORMANCE GOALS**

Goals to be addressed (circle/boldface/underline all that apply):

System Reliability | Freight Movement & Economic Vitality | System Connectivity | Infrastructure Condition  
Safety | Congestion Reduction | Environmental Sustainability | Reduced Project Delivery Delays

Justification of how this project meets or addresses the goals circled above (use additional pages if necessary):

Begin typing here:

### PROJECT COSTS:

Column A			Column B	
If project is <u>not</u> phased, complete column A only.			Total Phases No. (1, 2, 3, I, II, III, etc.):	
If project is phased, list the amount of funding being currently requested in Column A and complete Column B.			The amount below represents the cost of the entire project and will be greater than Column A.	
Project Cost: \$			Total Project Cost: \$	
<b>Percentage Estimates:</b>			Phased projects are usually large and divided into parts or phases. If you wish to supply any additional information, list comments here:	
Total Local Match	%	\$		
Total Federal Share	%	\$		
	<b>100%</b>			

DISTRICT REVIEW:				
By:	Date:	Recommended:	Yes	No
T/LPA REVIEW:				
By:	Date:	Recommended:	Yes	No

Type district comments here. Box will expand as needed.

### Topics to discuss during PFF meetings:

- Is the Tribal/Local Public Agency (T/LPA) familiar with the NMDOT T/LPA Handbook? Has the person in responsible charge attended one of the T/LPA Handbook trainings?
- The Americans with Disabilities Act of 1990 requires public agencies with more than 50 employees to create a transition plan to achieve program accessibility requirements. (Except tribal entities)
  - Does the LPA have an approved plan on file with the NMDOT?
  - If the LPA has fewer than 50 employees, has NMDOT received an official letter listing employee names and positions (to include part time employees but not elected officials)?
  - LPAs with fewer than 50 employees still need an ADA policy. Does the LPA have an ADA policy?
- Does the LPA have an approved Title VI plan on file with the NMDOT? (Tribal entities are not required to have a Title VI plan).
- Is this project included in any other planning documents? (Comprehensive Plan, ICIP, etc.)

- Is the project within NMDOT ROW? If so, does the district support the project?
  - Are agreements necessary for maintenance and operations? (Lighting agreements, landscaping, etc.)
- Is there a need for proprietary items or brand-specific items on this project? If so, Public Interest Finding/certification is required and should be discussed.
- Does the T/LPA have the minimum match required for the project? Is the T/LPA using in kind match: entity furnished items/labor/materials/equipment? This needs to be approved up front and written into the agreement.
- The T/LPA needs to understand the reimbursement process and be prepared to pay all costs up front. The T/LPA must follow district instructions for submitting invoices for reimbursement.
  - Does the T/LPA have the capability to pay all costs up front?
  - Does the T/LPA have the capability to adhere to 90 day project closeout process?
- Certified testing is required during construction and is eligible for reimbursement.
  - Has the T/LPA included funding for testing in the consultant management estimate above or does the T/LPA have certified employees that can provide materials testing?
- Does the T/LPA know the Buy America requirements for steel and iron?
  - **NOT the same as Buy American, this is not reimbursable or allowed on federal projects**
- The T/LPA must follow the NMDOT specifications as outlined in the "Specs for Highway and Bridge Construction" unless the appropriate NMDOT Design Center grants permission prior to design for the T/LPA to use other specs.
- Does the T/LPA have maintenance and operations costs accounted for?
- Does the T/LPA have a good track record for responsible use/tracking of federal funds? Have they met closeout deadlines? Have they successfully completed other federally funded projects in a timely manner?
- Has the T/LPA had any issues with design/construction in the past?
- Does the T/LPA have major audit findings that would prevent them from being a responsible fiscal agent?





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## Northwest Regional Transportation Planning Organization (NWRTPO)

### Agenda Item #VIII: Transportation Project Fund

**Subject:** Transportation Project Fund (TPF) Proposed Member Projects

**Prepared for:** April 14 NWRTPO meeting

**Date:** 4/8/21

#### BACKGROUND

- **Why?** NMDOT is issuing a Transportation Project Fund (TPF) Call for Projects commencing April – August 2021
- **Purpose.** Prepare for this project funding opportunity which requires a minimum 5% local match.
- **Discussion/Finalization.** The NWRTPO will finalize a list of TPF projects at the April 14 meeting.

#### CURRENT WORK

- NWRTPO staff requested and gathered priority projects for TPF funds - one from each member government for inclusion in our RTIPR pending qualification.

#### ANTICIPATED WORK

- Members have been asked to **submit one project choice by April 7** for our April 14 meeting where RTPO staff will include projects in our RTIPR for consideration to move forward based on qualification.
- Members may choose projects not funded in the first round of LGTPF projects, or projects already listed in our current RTIPR from other federal source categories, but cannot add new projects which haven't already been vetted by the RTPO.
- With a short application timeframe of April – August members are advised to gear up for efficient development of required documentation as NMDOT guidance is issued.
- While this state funded opportunity is less restrictive than federal funding, it remains best if Non-Tribal members have approved local Title VI and ADA Plans in place.
- Staff will forward the TPF Guidance provided from the NMDOT as soon as it becomes available.

#### ATTACHMENTS

- Guidance for TPF Call for Projects provided thus far
- List of proposed projects from NWRTPO members for FFY2021 - 2022

#### BUDGET IMPACT

- None

#### ACTION ITEM

- Members will vote to approve projects submitted for consideration, for inclusion in our RTIPR.

**New Mexico Transportation Project Fund**  
**2021 Applications for the NWRTPPO**

- 1) **Cibola County:** County Road 1 (Marquez Road) – Preliminary Engineering and Design (incl. ROW, clearances / easements ) in order to plan, design and construct road, bridge, and drainage improvements – 4.1 miles east of CR1 intersection with NM-279 - requested amount: \$500,000.
- 2) **McKinley County:** County Road 43-A (Superman Canyon Road) – Superman Canyon IV – design and construct bridges 3, 4 and 4A on Superman Canyon Road – requested amount: \$2,000,000
- 3) **City of Gallup:** Coal Avenue Commons: reconstruct Coal Avenue from 1<sup>st</sup> to 2<sup>nd</sup> Street including the 2<sup>nd</sup> Street intersection and the downtown walkway – requested amount: \$3,500,000 (add from TAP list)
- 4) **City of Grants:** Roosevelt Avenue Bridge Replacement – to complete design and construct the replacement of Roosevelt Bridge including additional drainage improvements and below grade trail connection to Grants Arroyo Trail – requested amount: \$2,200,000
- 5) **Village of Milan:** Airport Road: Street reconstruction with drainage improvements to prevent future flooding – requested amount: \$2,750,000
- 7) **Northern Navajo:** US64 / Beclabito Chapter Road intersection: Intersection safety improvements to provide PER, ROW and design thru construction to add street lighting – requested amount: \$900,000
- 8) **Pueblo of Acoma:** NM 124 Realignment: NM124 realignment and NM124 / US I-40 underpass to NM 117 – preliminary engineering and design (including clearances) – requested amount: \$1,000,000
- 9) **Pueblo of Laguna:** L24 – Rainfall Road I-40 Concrete Box Underpass – expand the underpass for safe traffic, pedestrian and bike interface and egress – requested amount: \$2,000,000
- 10) **Ramah Navajo:** NM53 / BIA Rt. 125 intersection and BIA 125 improvements – Intersection and BIA125 road reconstruction improvements to 2 miles south of intersection, including shoulder improvements and deceleration / acceleration lanes at intersections – requested amount: \$1,573,000

**NWRTPPO Total: \$16,423,000**



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**Northwest Regional Transportation Planning Organization  
(NWRTPO)**

**Agenda Item #IX: Review and Approve NWRTPO  
Meeting Schedule: May 2021 – April 2022**

**Subject:** RTPO members will review, approve and authorize NWRTPO Meeting Schedule for FFY2021 - 2022

**Prepared for:** April 14, 2021 meeting

**Date:** 4/9/21

**BACKGROUND**

- **Why?** On an annual basis the RTPO agrees to and authorizes a meeting schedule (second Wednesday of each month) from May of the current year thru April of the following year.
- **Purpose.** Schedule and publish for the public annual RTPO monthly meetings
- **Discussion/Finalization.** RTPO members will vote to approve and authorize our NWRTPO meeting schedule for May, 2021 thru April 2022

**CURRENT WORK**

- Staff will present the Annual meeting schedule for RTPO members approval and authorization

**ANTICIPATED WORK**

- Each of our 12 member governments will take turns hosting a meeting on a monthly basis throughout the year. Each year Northern and Eastern Navajo trade off on hosting a meeting – as our March meeting is always hosted at NMDOT District 6 to finalize the D-6 RTIP document based on projects from McKinley and Cibola Counties – NWRTPO, Sandoval County – MRRTPO and Catron County – SWRTPO.

**ATTACHMENTS**

- Proposed annual meeting schedule for FFY2021 - 2022

**BUDGET IMPACT**

- None

**ACTION ITEM**

- RTPO member will vote to approve and authorize the NWRTPO Meeting Scheduler for FFY2021 – May thru FFY2022 - April

## Public Notice

The Northwest Regional Transportation Planning Organization (NWRTPO) Committee is scheduled to meet as follows. All meetings are open and accessible to the public. **Due to COVID-19** and New Mexico Open Meetings Act guidance, **all virtual meetings will be hosted using the call-in number and access code listed below.** All meetings are subject to change including shifting to a virtual meeting due to COVID-19 or other emergency situations. All information is available and updated at: <http://www.nwnmcog.com/rtpo-meetings.html>

Wednesday, May 12, 2021 @ Grants Public Library, 1101 N. First Street, Grants, NM

Wednesday, June 9, 2021 @ Ashiwi College & Career Center, 67 Rt. 301 North – off Hwy. 53, Zuni, NM

Wednesday, July 14, 2021 @ San Juan County Fire Operations Center, 209 South Oliver Drive, Aztec, NM

Wednesday, August 11, 2021 @ Laguna Public Works Department, I-40 Exit 114 to NM124 Roundabout, then east on Old US66, then left on L55 Rodeo Road, north to first parking lot, Pueblo of Laguna, NM

Wednesday, September 8, 2021 @ Pueblo of Acoma Tribal Auditorium, 33 Pinsbaari Drive, Acoma, NM

Wednesday, October 13, 2021 – Navajo Nation (somewhere in Crownpoint – Eastern Agency)

Wednesday, November 10, 2021 @ Gallup Eastside Fire Station, 3700 Churchrock Street, Gallup, NM

Wednesday, December 8, 2021 @ Ramah Navajo Chapter, 434 BIA Rt. 125, Pine Hill, NM  
(MP 4.2 south on BIA Rt. 125 from NM53 intersection in Mountain View)

Wednesday, January 12, 2022 @ Cibola County Management Office, 700 E. Roosevelt Ave., Grants, NM

Wednesday, February 9, 2022 @ McKinley County Office of Emergency Management, 2221 Boyd Ave., Gallup, NM

Wednesday, March 9, 2022 @ NM Department of Transportation District 6 Office, 1919 Pinon Drive, Milan, NM

Wednesday, April 13, 2022 @ Milan Parks & Recreation Office, 409 Airport Road, Milan, NM

**For Virtual Meetings: Phone Number: 515-606-5166 | Access Code: 301965**  
**Meetings can be viewed on Microsoft Teams website (log in via Teams Calendar)**

Meetings are scheduled to begin at 10:00am and end when all business is concluded.

The purpose of these meetings is to review, discuss, and take any needed action on transportation issues of importance to the region, which includes Cibola, McKinley, and San Juan Counties. Attendance is welcome from all city, county and tribal governments and stakeholders within the northwest region. Interested citizens are welcome to attend.

For additional information, please contact: RTPO Program Manager Robert Kuipers at the Northwest New Mexico Council of Governments, 106 West Aztec, Gallup, NM 87301. Phone: (505) 722-4327.

Pursuant to the Americans With Disabilities Act of 1990 and Title VI of the Civil Rights Act of 1964, unless compelling reasons dictate otherwise, public meetings and hearings conducted by the RTPO in conjunction with the NMDOT will be held in accessible buildings and are open to the public. Given reasonable notice, interpreters and readers will be available to the hearing and visually impaired, and to those with limited English proficiency. Contact ADA Coordinator, Charles E. Trujillo or current staffer, at NMDOT (505) 470-6739.





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## Northwest Regional Transportation Planning Organization (NWRTPO)

### Agenda Item #X: Reports, Updates & Announcements

**Subject:** Discussion / Presentation Items

**Prepared by:** Robert Kuipers, NWRTPO

**Date:** 4/9/21

BACKGROUND
<ul style="list-style-type: none"><li>• <b>Why?</b> Update RTPO members on news, training, funding, and other items of special interest</li><li>• <b>Purpose.</b> Keep RTPO members up to date on critical information from NWRTPO and NMDOT sources</li></ul>
Informational Items
<b>Regional News &amp; Updates</b> <ul style="list-style-type: none"><li>• Regional Work Program Status Report</li><li>• RTPO Report</li><li>• Member Reports</li></ul>
<b>Member Special Reports:</b> <ul style="list-style-type: none"><li>• None submitted prior to the meeting</li></ul>
<b>NMDOT Reports:</b> <ul style="list-style-type: none"><li>• G to G Liaison: Neala Krueger</li><li>• Tribal Liaison: Ron Shutiva</li><li>• District 6: JoAnn Garcia &amp; staff; District 5: James Mexia, Stephanie Medina</li></ul>
<b>News, Training &amp; Funding Opportunities:</b> <ul style="list-style-type: none"><li>• <u>FHWA Planning, Environment &amp; Realty Reports</u>: 3/29/21, 4/9/21</li><li>• <u>NMDOT Govt. to Govt. Update</u>: no reports</li><li>• <u>AASHTO Publications</u>: no reports</li><li>• <u>NMDOT / UNM-LTAP</u>: Provides a very robust collection of training opportunities – staff forward news to members as it comes out from this source – reference at <a href="http://ltap.unm.edu">ltap.unm.edu</a> – <u>Online courses notice</u> forwarded to members as LTAP emails come in</li><li>• 3/3 – <u>NM Functional Classification Change Guide and Change Request Form</u></li><li>• 3/3 – <u>Funding &amp; Training Opportunities</u>: American Indian / Alaska Native Tourism Association (AIANTA)</li><li>• 3/4 – <u>Every Day Counts News</u></li><li>• 3/4 – <u>INFRA Grant News</u>: Infrastructure For Rebuilding America</li><li>• 3/12 – <u>NMDOT Spring Traffic Safety Campaigns</u></li><li>• 3/12 – <u>Local Government Road Fund</u>: March 15 deadline and Clearance Certification information</li><li>• 3/17 – <u>NADO News</u>: National Association of Development Organizations</li><li>• 3/29 – <u>T&amp;I Member Designated Project Requests</u>: funding opportunity</li><li>• <u>Title VI Training</u> is available to MPO's and RTPO's from Lisa Neie – Civil Rights Manager for FHWA New Mexico. These trainings can be customized to address member concerns and issues for their regions, if provided to her in advance. Based on training length, we could provide it at one of our meetings.</li></ul>

**Members please note:** none of these documents will be included in the full meeting package due to the physical size and the electronic megabyte size going forward – all of the cited documents have already been emailed in advance of the RTPO monthly meeting to our NWRTPO members. Some of the citations are ongoing from month to month regarding ongoing training or funding opportunities.



## NWRTPO | Northwest Regional Transportation Planning Organization

### Monthly Report – April, 2021

- A. 2020 NWRTPO RTIPR Update:** The NWRTPO conducted an “RTIPR Revision” this year rather than a full call for projects. This is due to the fact that not much funding is anticipated until at least 2021 or 2022. Therefore the NWRTPO simply asked members to submit Project Feasibility Forms (PFF’s) rather than a full call for projects, in order to get new projects or new phases into the RTIPR this year. Staff completed the RTIPR for review at our January meeting, and approval / authorization at our February meeting. The DOT District 5 RTIP (Zipper) will take place in March, and we’re waiting to hear from DOT District 6 as to when their “Zipper” will take place.
- B. Local Government Transportation Project Fund:** The State of New Mexico recently initiated a new LGTPF fund to support transportation needs across New Mexico, complimenting the ongoing Local Govt. Road Fund. This fund provides \$50 million statewide and is not restrained by federal functional classification requirements. In 2019 a total of 22 projects were submitted from the NWRTPO, (along with 2 from the SWRTPO and 4 from the MRRTPPO) – totaling 28 projects for the DOT Dist. 6 region. *The NWRTPO region was awarded just over \$12 million.* Eleven member governments of the NWRTPO and Farmington MPO were funded for 14 projects which are now underway. Presently funding for LGTPF projects is not anticipated until FFY2021; nonetheless, the NWRTPO will program and prioritize current (remaining / unfunded from FFY2019) and any new LGTPF projects within the FFY2020 biennial RTIPR. The LGTPF Fund has been officially renamed to the Local Transportation Project Fund (LTPF) and now officially includes Tribal communities.
- C. GIS Data Gathering, Mapping and Compiling Work:** COG staff Carrie House continues to provide technical assistance and GIS mapping for development of 66 new miles of recreational trails in the Zuni Mountains in McKinley and Cibola Counties during FFY18 – FFY21; and continues contributing GIS mapping for regional transportation infrastructure. RTPO staff need to follow up with our three Pueblos – Laguna, Acoma and Zuni regarding the opportunity to include their transportation mapping and data into our regional portfolio, based on what each Pueblo is willing to share. The NWCOG was the only New Mexico recipient of a NADO Impact Award for the ongoing development of recreational trails in the Zuni Mountains of McKinley and Cibola Counties. **The Navajo Nation will soon be developing 80 miles of recreational trails in the Chuska Mountain range, complimenting the 200 miles of rec. trails being developed in the Zuni Mtns.**
- D. NMDOT LRTP and NWRTPO Regional Transportation Plan:** RTPO staff have conducted major updates to our R.T.P. at this time, which was approved and authorized at our January 2021 meeting. The NMDOT (State plan) has come into the 4/5-year major update cycle so they too conducted a more major update in 2020 which continues in 2021. Our RTPO updates our plan on an annual basis; nonetheless, staff undertook a more comprehensive update with RTPO members June – December, in sync. with the NMDOT LRTP update. More updates are anticipated in FFY2021.
- E. Trail of the Ancients Scenic Byway is Nationally Designated:** President Trump signed the “Reviving America’s Scenic Byways Act of 2019” into law re-establishing the Scenic Byway Program but presently without funding. Nonetheless this provided the NWRTPO the opportunity to undertake a demanding process to pursue national designation for parts of our New Mexico TOA byway portion. RTPO and COG staff submitted the 2020 application for national designation for portions of our New Mexico Trail of the Ancients Scenic Byway. The entire TOA byway corridor is shared by Counties in the 4-Corners region of Utah, Arizona, New Mexico and Colorado; the Utah and Colorado corridors are already nationally designated. **We recently received news that major portions of our New Mexico corridor is now designated as a National Byway corridor!** We can now support and work on the Arizona portion of the four state byway, which is primarily on Navajo Nation lands. Historically across the nation regions who achieved national scenic byway status have enjoyed a major and positive impact on tourism and resulting economic growth. With the return of the federal Scenic Byway Program after a multi-year period when the program went away, **we are reconstructing the TOA Byway Council for New Mexico, and undertaking the challenging responsibility shared by participating counties to monitor and improve the national corridor, along with stronger participation in funding the byway, in collaboration with NMDOT staff.**
- F. News, Training and Funding Opportunities:** The following training and funding opportunities have recently emerged:
- FHWA Planning, Environment & Realty Reports: 3/29/21, 4/9/21
  - NMDOT Govt. to Govt. Update: none this month
  - AASHTO Publications: none this month
  - NMDOT / UNM-LTAP: Provides a very robust collection of training opportunities – staff forward news to members as it comes out from this source – reference at [tap.unm.edu](http://tap.unm.edu) – Online courses notice forwarded to members as LTAP emails come in.
  - 3/3 NM Functional Classification Change Guide and Change Request Form
  - 3/3 Amerian Indian Alaska Native Tourism Association (AIANTA): Funding and Training Opportunities
  - 3/4 – Every Day Counts News
  - 3/4 – INFRA Grant News: (Infrastructure For Rebuilding America)
  - 3/12 - Local Govt. Road Fund: project proposals are due March 15!!
  - 3/12 – NMDOT Spring Traffic Safety Campaigns
  - 3/17 – NADO news (National Association of Development Organizations)
  - 3/29-4/6 – T&I Member Designated Project Requests: Funding opportunity
  - Title VI Training is available to MPO’s and RTPO’s from Lisa Neie – Civil Rights Manager for FHWA New Mexico. These trainings can be customized to address member concerns and issues for their regions, if provided to her in advance. Based on training length, we could provide it at one of our meetings.

# **RTPO APER Budgeted Staff Hours Summary** **FFY2021**

March / Q-2 Monthly Report											
Function	Budgeted Hours	Q1	Jan-21	Feb-21	Mar-21	Q2	Q3	Q4	Total Actual hours	Balance	Percentage budgeted differs from actuals*
1	200	163.75	26.00	6.00	32.00	64.00	0.00	0.00	227.75	-27.75	13.88%
2	200	0.00	5.00	0.00	17.00	22.00	0.00	0.00	22.00	178.00	-89.00%
3	450	75.00	47.00	46.50	152.00	245.50	0.00	0.00	320.50	129.50	-28.78%
4	350	17.00	14.50	22.50	45.00	82.00	0.00	0.00	99.00	251.00	-71.71%
5	450	85.75	28.50	31.50	105.50	165.50	0.00	0.00	251.25	198.75	-44.17%
6	450	59.50	40.75	33.50	107.25	181.50	0.00	0.00	241.00	209.00	-46.44%
TOTAL	2100	401.00	161.75	140.00	458.75	760.50	0.00	0.00	1161.50	938.50	-44.69%

\*If budgeted hours differ from actual hours by more than 20% in any function, provide a narrative explanation below

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March Q-2 Expenditure Summary  
FFY2021

	Q1 Request	Jan-21	Feb-21	Mar-21	Q2 Request	Q3 Request	Q4 Request	Total Budgeted Amount	Requests YTD (incl. current request)	Balance
a. Personnel	\$ 15,254.25	\$ 5,160.59	\$ 4,295.93	\$ 4,463.50	\$ 13,920.02	\$ -	\$ -	\$ 54,070.00	\$ 29,174.27	\$ 24,895.73
b. Fringe Benefits	\$ 3,578.21	\$ 1,197.98	\$ 1,156.16	\$ 1,107.22	\$ 3,461.36	\$ -	\$ -	\$ 13,588.00	\$ 7,039.57	\$ 6,548.43
c. Travel & Training	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,023.00	\$ -	\$ 5,023.00
d. Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
e. Supplies	\$ 114.97	\$ 80.33	\$ 5.28	\$ -	\$ 85.61	\$ -	\$ -	\$ 4,591.00	\$ 200.58	\$ 4,390.42
f. Contractual	\$ 5,347.23	\$ 1,065.66	\$ 728.16	\$ 728.16	\$ 2,521.98	\$ -	\$ -	\$ 14,878.00	\$ 7,869.21	\$ 7,008.79
g. Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
h. Other	\$ 3,446.70	\$ 1,112.03	\$ 1,422.73	\$ 1,349.22	\$ 3,883.98	\$ -	\$ -	\$ 14,100.00	\$ 7,330.68	\$ 6,769.32
TOTAL	\$ 27,741.36	\$ 8,616.59	\$ 7,608.26	\$ 7,648.10	\$ 23,872.95	\$ -	\$ -	\$ 106,250.00	\$ 51,614.31	\$ 54,635.69
Local Match (20%)	\$ 5,548.27	\$ 1,723.32	\$ 1,521.65	\$ 1,529.62	\$ 4,774.59	\$ -	\$ -	\$ 21,250.00	\$ 10,322.86	\$ 10,927.14
Federal Share (80%)	\$ 22,193.09	\$ 6,893.27	\$ 6,086.61	\$ 6,118.48	\$ 19,098.36	\$ -	\$ -	\$ 85,000.00	\$ 41,291.45	\$ 43,708.55

Control Number: PE21010	Invoice # 476				TOTAL	Local Match (20%)	Federal Share (80%)
Work Authorization (09/30/2020)					\$ 106,250.00	\$ 21,250.00	\$ 85,000.00
Quarter							
Q1 ending 12/31					\$ 27,741.36	\$ 5,548.27	\$ 22,193.09
Q2 ending 3/31					\$ 23,872.95	\$ 4,774.59	\$ 19,098.36
Q3 ending 6/30					\$ -	\$ -	\$ -
Q4 ending 9/30					\$ -	\$ -	\$ -
	BALANCE				\$ 54,635.69	\$ 10,927.14	\$ 43,708.55

\*line items in excess of \$500 require a detailed explanation. Single purchases over \$500 require invoices and proof of payment



## NWRTPO 2020 "Virtual Orientation" Guide

### **Slide 1 - Introduction and Overview of the Northwest New Mexico Council of Governments:**

Hello, my name is Bob Kuipers, I work for the NWNM Council of Governments. The COG as it's better known is a regional planning and development agency, covering the counties of San Juan, McKinley and Cibola, and the communities therein. The COG manages a variety of programs that serve and generate resources for the region. Today, we're going to provide an introduction of the Regional Transportation Planning Organization.

### **Slide 2 - Cover:**

- Self-introduction: Bob Kuipers tasked as Program Manager
- Our current Chair is Dave Deutsawe – Pueblo of Acoma
- Our current Vice-Chair is Don Jaramillo – City of Grants



### **Slide 3 – NWRTPO Function:**

- The NWRTPO region includes San Juan, McKinley and Cibola Counties, Cities of Gallup, Grants and Village of Milan, Navajo Nation, Pueblos of Acoma, Laguna & Zuni. Farmington, Aztec and Bloomfield constitute the Farmington MPO.
- Each participating local government (T/LPA = Tribal & Local Public Agency) can assign a primary and alternate RTPO representative to the NWRTPO
- The NWRTPO meets on the second Wednesday of each month, and attending members collaborate and coordinate on multi-modal project development and maintenance.
- All primary and alternate members qualify to speak and/or vote on both technical and policy issues.
- All meetings are advertised and open to the public and stakeholders. Meetings are advertised (annually) in the Gallup Independent, and (monthly) in the Cibola Citizen.

### **Slide 4 - NWRTPO Member Governments:**

- The NWRTPO has representatives from the following local governments in our region:
  - Pueblo of Acoma
  - Pueblo of Laguna
  - Pueblo of Zuni
  - Eastern Navajo Agency
  - Northern Navajo Agency
  - Cibola County
  - McKinley County
  - San Juan County
  - City of Gallup
  - City of Grants
  - Village of Milan
  - Ramah Navajo

### **Slide 5 – NMDOT Participation & Oversight:**

- NMDOT Representatives who meet with or have responsibility for collaboration with MPO's and RTPO's include:
- Statewide oversight for all RTPO's and MPO's:
  - Jessica Griffin – NMDOT Multimodal Planning and Programs Bureau Chief
  - Rosa Kozub – Govt. to Govt. Unit Supervisor
  - Ron Shutiva – Tribal Liaison

- Examples of the representatives who serve or have served as NMDOT liaisons to our NWRTPO:
  - Neala Krueger – NWRTPO Liaison
  - Ron Shutiva – Tribal Liaison
  - JoAnn Garcia, Bill Santiago – NMDOT District 6 (Larry Maynard – Dist. 6 Lead Engineer)
  - James Mexia, Stephanie Medina – NMDOT District 5 (Paul Brasher – Dist. 5 Lead Engineer)

#### Slide 6 – NWRTPO “Elements”:

- Projects: NWRTPO Projects include multi-modal development of transportation infrastructure and services, with a biennial process for qualifying and listing projects in our **RTIPR** (*Regional Transportation Improvement Program Recommendations*). On an annual basis RTPO members review and rank our region’s public transportation funding applications.
- Planning: NWRTPO members and staff meet monthly to plan and report progress on development of transportation infrastructure and services within our region.
- Resources: The NWRTPO draws funding for transportation project development from a wide variety of state and federal sources, which may alternate from year to year (*new names / new sources*).

#### Slide 7 – NWRTPO / NMDOT Districts:

- The NMDOT Districts do not line up with RTPO regions. For example – in our region, San Juan County and Northern Navajo is in NMDOT District 5; McKinley and Cibola Counties and the communities and Pueblos therein along with Eastern and Ramah Navajo are in NMDOT District 6.

#### Slide 8 – NWRTPO Management:

- Staff develop a biennial (2-year) Regional Work Program and an annual budget.
- Staff organize and facilitate monthly RTPO meetings, assuring equal public access regardless of disabilities.
- Staff manage RTPO membership, develop - update and maintain **Bylaws** for RTPO function and process, maintain and update an RTPO website, and submit quarterly reports to NMDOT detailing work accomplished.
- Staff help report professional development and training opportunities to members, and plan their own professional development. Staff inform members on funding or project opportunities and deadlines, and act as a liaison between NMDOT and local governments to resolve project issues, with assistance from our NMDOT Liaison.

#### Slide 9 – NWRTPO Planning:

- The NMDOT produces a Regional Long-Range Transportation Plan every 5 years that sets goals, objectives, actions, and performance measures for our region and its transportation vision. It is updated periodically to keep it current.
- Our Regional Transportation Plan is incorporated and rolled-up into the State’s Transportation Plan that is also completed every 5 years.
- The NWRTPO Public Participation Plan are reviewed and typically approved every year at our January meeting.

- The NWRTPO updates their **Regional Transportation Improvement Program Recommendations (RTIPR)** on a biennial basis – projects or phases that have been completed are taken out and proposed next phases or new projects are incorporated into the RTIPR update. One pathway for projects on the RTIPR is to be prioritized by the District and NMDOT on the STIP or Statewide Transportation Improvement Program. The STIP is a multi-year plan that includes specific funding levels by year for project implementation. This plan is fiscally constrained so that project costs do not exceed estimated revenues. The STIP does have the ability to set projects in outyears as projects that can be moved in if other projects are not ready for implementation or if additional resources are available.
- The RTIPR looks at a variety of transportation projects, not just roads and bridges, including projects like planning, trails, Federal Lands projects, and many others.
- Available funding and pertinent RTIPR categories can fluctuate and change over time, as funding cycles and categories can alternate from federal sources, so the RTIPR remains a flexible document, responding to changing federal priorities or advancing transportation technology.

**Slide 10: - NWRTPO Planning continued:**

- The RTPO updates and approves **Title VI Plan** and an **Open Meetings Act Resolution** every year at our January meeting to ensure participation for all citizens regardless of race, color, national origin, age, or ability.
- Many times transportation projects can be the missing piece in economic development and another pathway to fund transportation projects not prioritized in the STIP are through Economic Development sources like the US Economic Development Administration (EDC).
- One example of how the NWNMCOG and NWRTPO can assist is the **Zuni Mountains Trail Project** that is attempting to plan, design, and build a large trail system that extends across the two counties of Cibola and McKinley counties. The COG helped many project partners in developing a Trails & Conservation Master Plan for this project.
- NWRTPO members participate in **Corridor Studies** with examples cited on this slide, as well as **Road Safety Audits**.

**Slide 11 – NWRTPO Projects:**

- RTPO staff and NMDOT colleagues (slide 4) can advise members for development of **Project Feasibility Forms** (PFF's) and **Project Prospectus Forms** (PPF's) for transportation project inclusion in the RTIPR; some of which can undergo prioritization ranking by the RTPO – based on which project types categorized in the RTIPR in which they will reside. The NWRTPO has worked with members to trim down the RTIPR in recent years to only include projects that qualify for federal funding through the NMDOT.
- PFF's provide an initial template for proposing a local project for funding – the information enables RTPO members and DOT staff to assess and discuss whether the project is ready to proceed to an initial or next phase of development, qualifies for federal funding, and appears ready for execution within timelines for the proposed development – whether planning, design, clearances or construction.
- PPF's for all local projects approved to move forward, provide more detailed information regarding the steps and outcomes the project will require and deliver, a more exact listing of

anticipated costs, who at the local level is in charge, is the project supported in other local plans (ICIP, LRTP, Bike/Ped or Mainstreet Plans), are proposed timelines realistic for project completion, and finally does the project:

<ul style="list-style-type: none"> <li>• Improve multimodal safety</li> <li>• Support economic vitality</li> <li>• Improve freight movement</li> <li>• Improve multi-modal access</li> </ul>	<ul style="list-style-type: none"> <li>• Provide environmental and quality of life benefits</li> <li>• Provide better system integration, management and long term preservation</li> </ul>
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- RTPPO and DOT staff along with RTPPO members can track the progress of transportation projects thru the RTIPR and STIP and can assist members with additional funding strategies. Typically, transportation projects can take a long-time to get to completion and have to cobble together funding sources from various pots.
- On an annual basis – usually at a winter meeting, RTPPO members rate and rank Public Transportation funding applications for 5311 (public transit) and 5310 (elderly & handicapped) providers.

#### **Slide 12 – NWRTPPO Project Process:**

- RTPPO members can bring project ideas or problems to the RTPPO for discussion and advisement from RTPPO or DOT staff, along with other RTPPO members with similar experience.
- Discussion usually results in decisions whether to a) enter the project into the RTIPR process for possible funding from the NMDOT STIP; or b) consider alternate funding strategies for projects which do not qualify for federal funding or need alternative sources.

#### **Slide 13 – NWRTPPO Alternative Process – T/LPA driven process:**

- One of the ways the RTPPO can help with local lead projects that do not qualify for Federal funding is develop alternative funding strategies through programs like State Capital Outlay, Economic Development programs, and many others.
- We are happy to sit down with any RTPPO members to flesh out a plan and provide some insights that your entity can lead on.

#### **Slide 14 - NWRTPPO Alternative Process continued – NMDOT driven process:**

- In this case, RTIPR projects that qualify for federal funding – once prioritized and programmed in the STIP, these projects are implemented by DOT and the District staff as long as estimated resources are available.

#### **Slide 15 – NM FUNDIT:**

- An economic development project that also requires transportation infrastructure improvements can apply funding toward transportation improvements as well as other infrastructure.
- For executing the transportation aspect of this funding, it is advisable to collaborate and coordinate with the NM Economic Development Dept., local and tribal Economic Development Organizations (incl. Navajo RBD), Council of Governments staff, and NMDOT District staff.



**Slide 16 – NWRTPO Project Development:**

- Many proposed projects may require the following steps:
  - Feasibility assessment, traffic impact analysis, or road safety audits
  - Preliminary engineering report
  - Design and clearances
  - Construction
  - Maintenance
- This slide provides a wide variety of potential government non-transportation sources of funding; and suggests pursuing private sector funding as well.

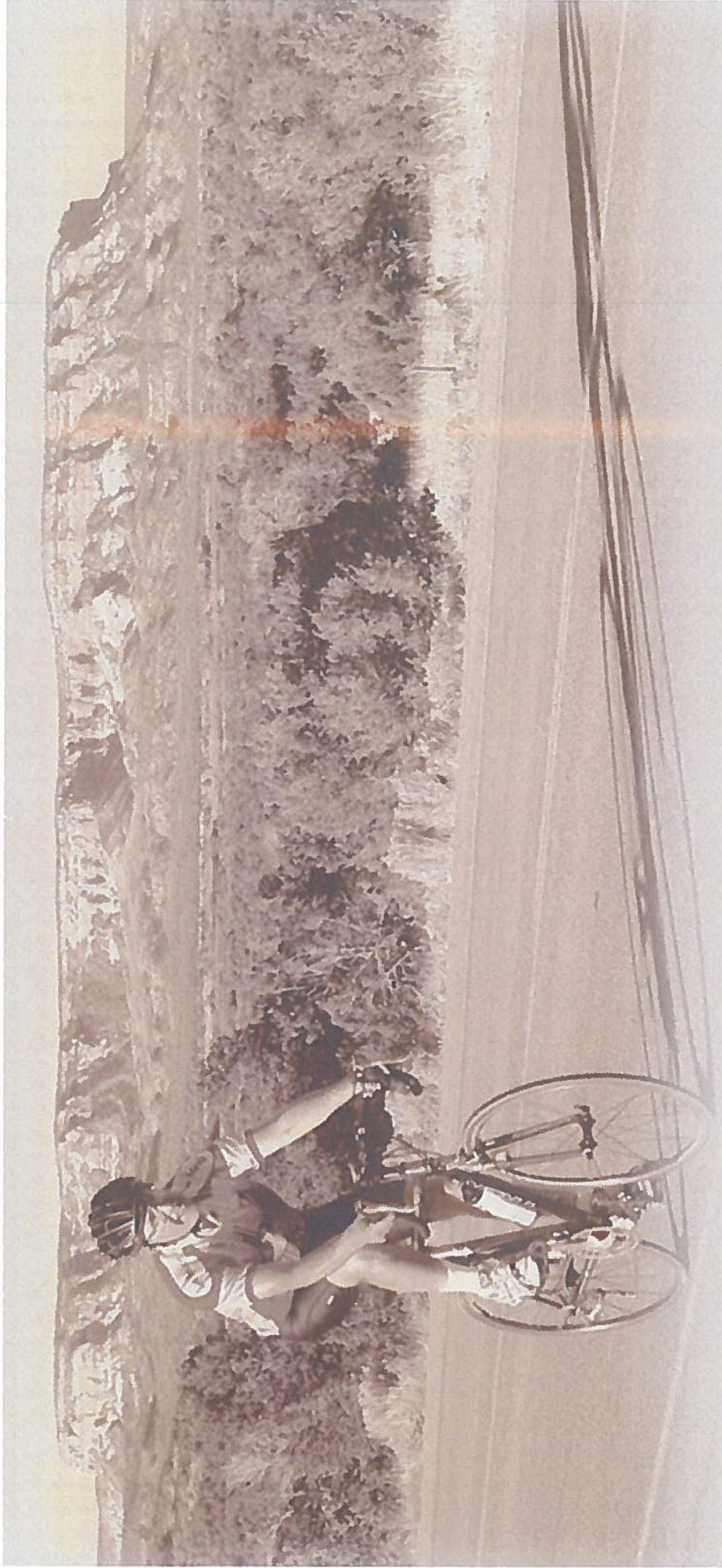
**Slide 17 – RTIPR Update Schedule:**

The typical biennial RTIPR update is around a lengthy process starting with the issuance of a “Call for Transportation Projects” that occurs in April. The schedule is outlined officially in our Call for Transportation Projects guide but typically has the following steps and time periods.

- July: Project Feasibility Forms due (PFF’s)
- August: Project Consultation meetings, where RTPO, District, and NMDOT staff sit down and discuss project readiness.
- October: Project Prospectus Forms’s (PPF’s) due for all proposed projects qualifying for the RTIPR and its project type categories.
- November or December NWRTPO meeting: project presentations to the RTPO committee for prioritization or general support.
- January – NWRTPO meeting: Draft RTIPR presented for any final edits
- February NWRTPO meeting: Final RTIPR approved by RTPO members
- March: NMDOT District 6 “Zipper” meeting – including projects from other RTPO’s within each District.

**Slide 18 – NWRTPO – COG office contact:**

- NWRTPO – Robert Kuipers / 505-722-4327 / [rkuipers@nwnmcog.org](mailto:rkuipers@nwnmcog.org) / 106 W. Aztec Ave. Gallup, NM 87301 / [www.nwnmcog.com](http://www.nwnmcog.com)



## NORTHWEST NEW MEXICO REGIONAL TRANSPORTATION PLANNING ORGANIZATION

# NWRTPO

David Deutsawe (Pueblo of Acoma) *Chair*

Don Jaramillo (City of Grants) *Vice-Chair*

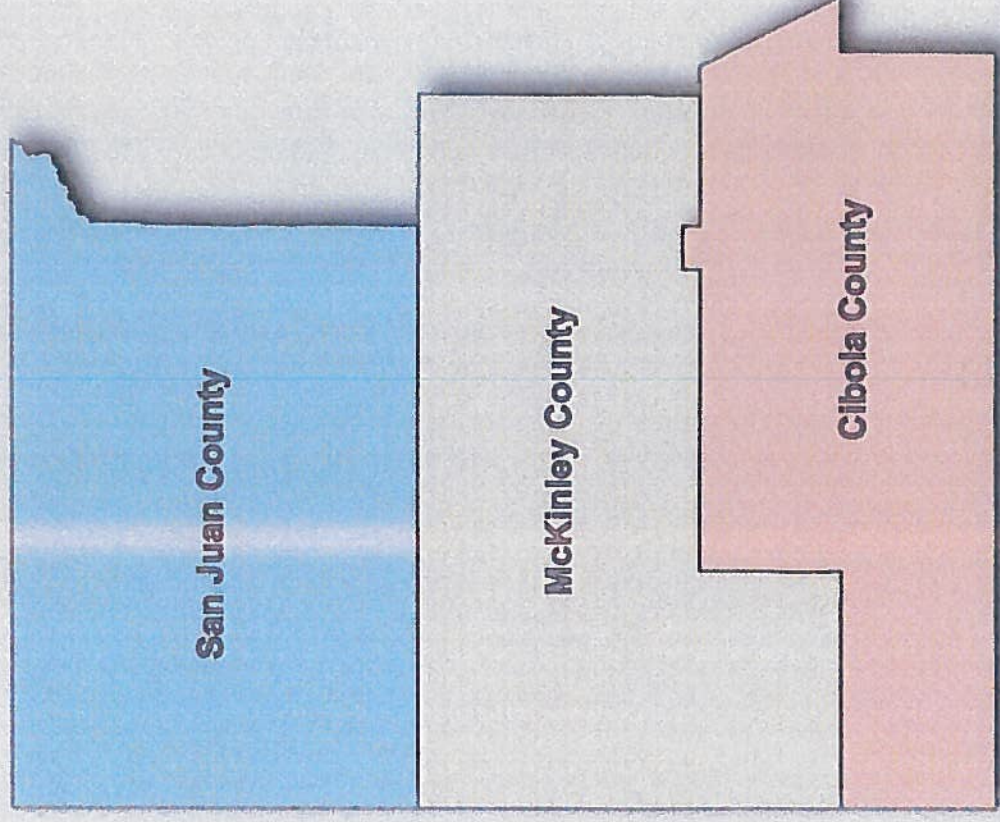
Robert Kuipers *Planner*

Evan Williams *Executive Director / Program  
Manager*



# NWRTPO FUNCTION

- ❖ Representatives from each T/LPA in the 3-county area
  - 1 Member & 1 Alternate
  - Counties, Municipalities, Tribes
  - Except Aztec, Bloomfield, Farmington (MPO)
- ❖ Meet on a monthly basis at alternating locations
  - NMDOT District 5 & District 6 offices
  - Central NMDOT Administration
- ❖ Policy & Technical Committees combined Nov 2011
- ❖ Collaborate & coordinate on multi-modal projects
- ❖ Development & maintenance of transportation infrastructure shared between various T/LPA
- ❖ Meetings are open to public and multi-modal transportation providers and users





# NWRTPO MEMBERS

ENTITY	MEMBER
Acoma Pueblo	David Deutsawe, Chair
Laguna Pueblo	Elroy Keetso
Zuni Pueblo	Royce Gchachu
Navajo Nation	Marco Sells (Eastern) Larry Joe (Northern)
Cibola County	Judy Horacek
McKinley County	Rodney Skersick
San Juan County	Nick Porell
City of Gallup	Clyde Strain
City of Grants	Don Jaramillo, Vice Chair
Village of Milan	Sarah Austin
Ramah Navajo	Dorothy Claw

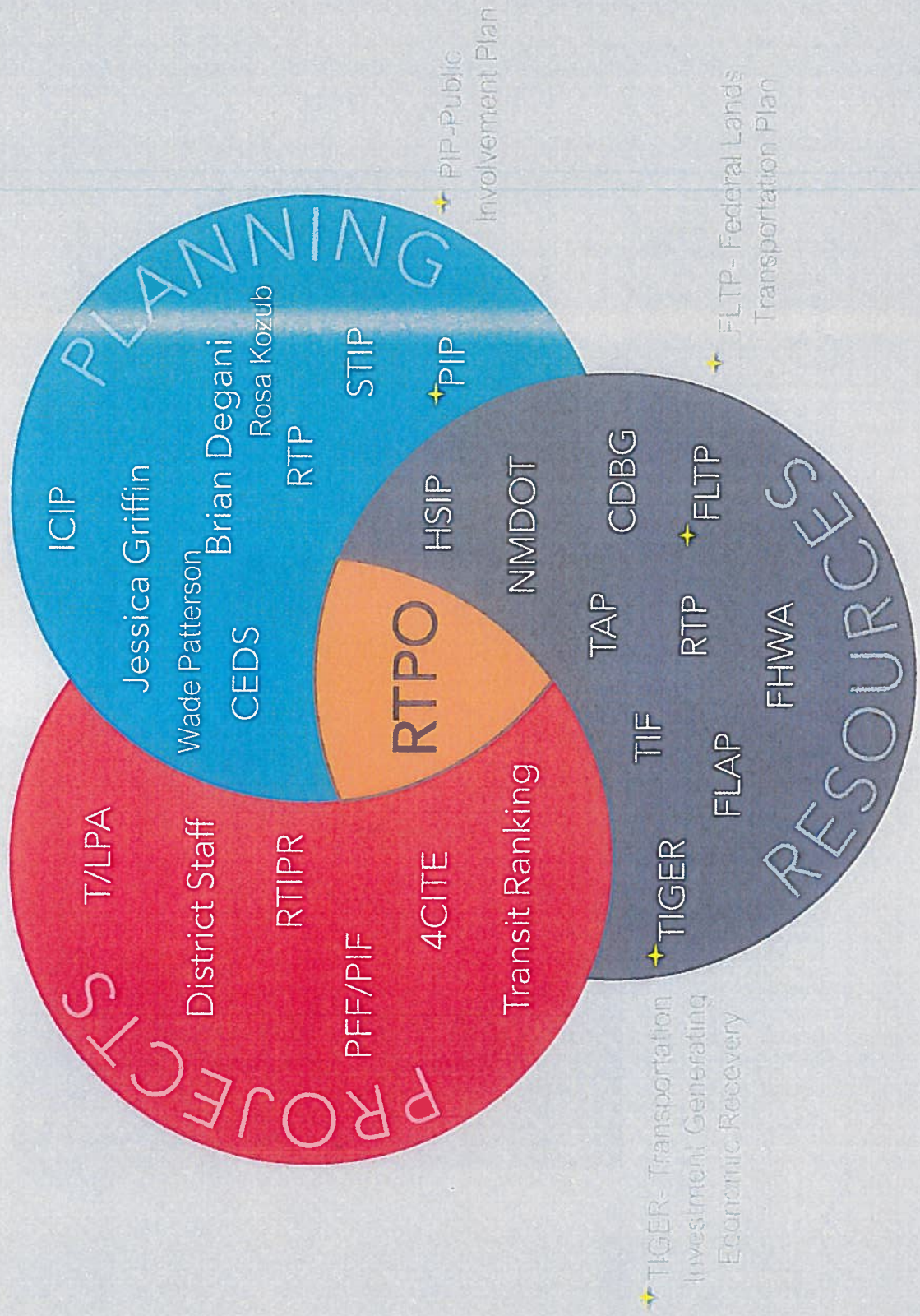


# NWRTPO NMDOT LIAISON

DIVISION	LIAISON
Planning Division	Jessica Griffin Rosa Kozub
Government to Government	Neala Krueger
Tribal Liaison	Ron Shutiva
District 6 Engineers	Larry Maynard Joann Garcia
District 5 Engineers	Paul Brasher James Mexia / Stephanie Medina



# NWRTPO ELEMENTS

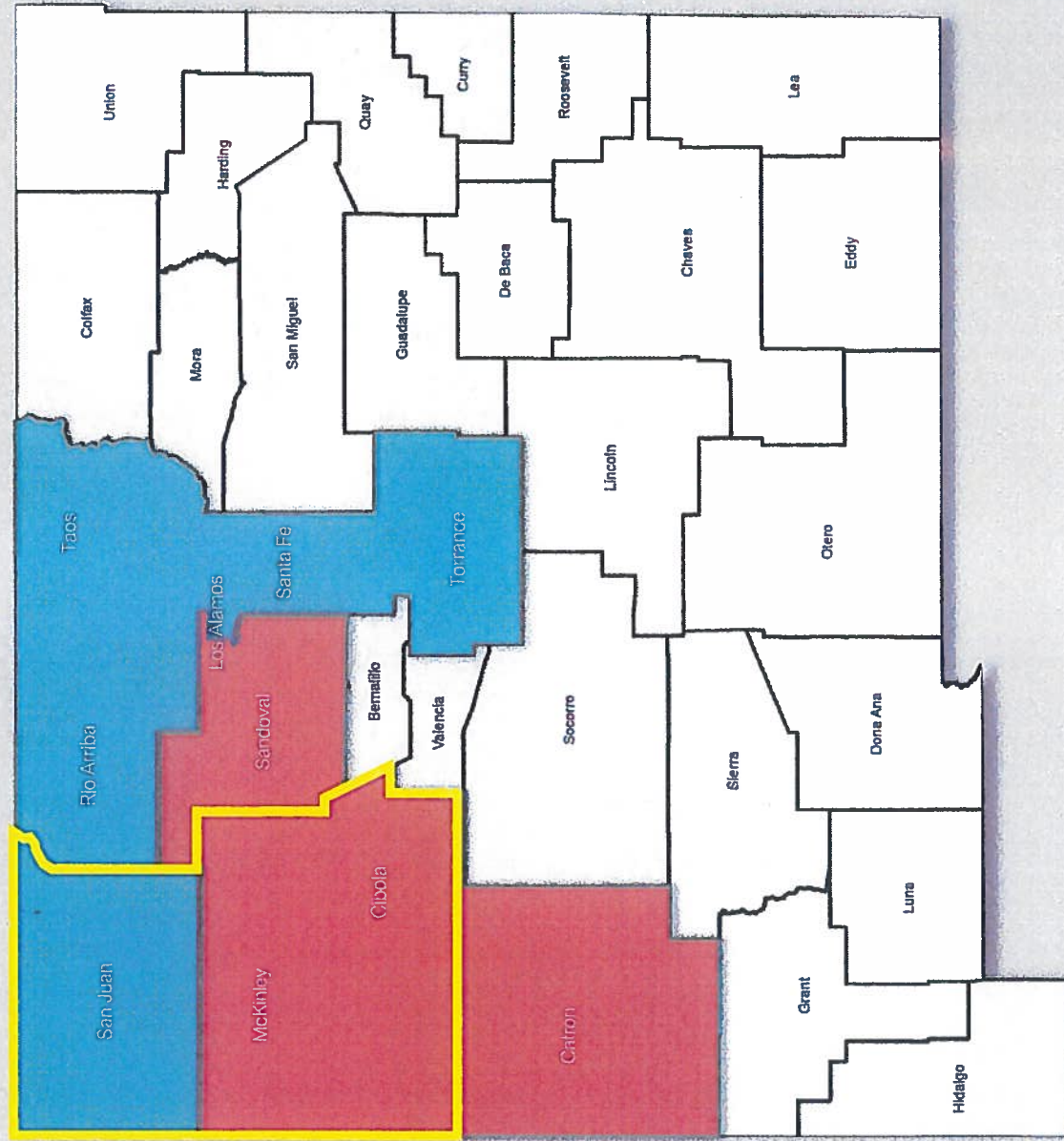




# NWRTPO NMDOT DISTRICTS

District 5

District 6





# NWRTPO MANAGEMENT

## **WORK PROGRAM**

- ❖ Develop a 2-year regional work program and an annual budget.

## **MANAGEMENT & REPORTING**

- ❖ Organize and facilitate all RTPO meetings according to PPP (Public Participation Plan)
- ❖ Manage the RTPO membership
- ❖ Develop and maintain Bylaws
- ❖ Maintain RTPO website with updated information ([www.nwnmcog.com/regional-transportation-planning-organization-rtpo.html](http://www.nwnmcog.com/regional-transportation-planning-organization-rtpo.html))
- ❖ Submit quarterly reports with detailed descriptions of work accomplished

## **TRAINING & INFORMATION**

- ❖ Coordinate training & professional development opportunities
- ❖ Provided information to members about funding opportunities and project deadlines.
- ❖ Act as a liaison between NMDOT and T/LPA to resolve project issues.



# NWRTPO PLANNING

- ❖ New Mexico Transportation Plan -[www.dot.state.nm.us](http://www.dot.state.nm.us)>NM 2040 Plan link (15mb)
  - ❖ Northwest New Mexico Regional Transportation Plan-[www.nwnmcog.com](http://www.nwnmcog.com)>RTPO Link
  - ❖ Public Involvement Plan (PIP) also known as Public Participation Plan
  - ❖ Project Feasibility Forms (PFF) NWRTPO submitted 60 PFF's for FY17 - 39 projects were approved, 36 PIF's
  - ❖ Regional Transportation Improvement Program Recommendations (RTIPR) Six(6)Categories
    - 1) Roadway Projects
    - 2) Planning & Studies Projects
    - 3) TAP/ RTP (Active Transportation and Recreational programs)
    - 4) Bridge Projects
    - 5) Federal Lands Access Program (FLAP)
    - 6) Safety Projects
    - 7) N.M. Transportation Project Fund
- FY 21 RTIPR - 44 RTIPR projects were approved (or continued) in the amount of \$95,292,000



# NWRTPO PLANNING cont.

- ❖ Comprehensive Economic Development Strategy (CEDS)
- ❖ Zuni Mountains Master Trails & Conservation Master Plan –[www.nwnmcog.com/zmtpl](http://www.nwnmcog.com/zmtpl)
- ❖ Conduct or participate in corridor studies
  - Farmington Rail Study
  - Navajo Nation Inland Port Feasibility Study and Energy Logistics Park
  - NM 371 Corridor Study, I-40 West Gallup Study
  - Four Corners Intermodal Transloading Equinox (4CITE) Master Plan
  - FFY2021 – Prewitt / Milan Transportation Master Plan
- ❖ 2021 NMDOT District 5 & 6 Zipper recommendations for the NWRTPO region are still forthcoming.



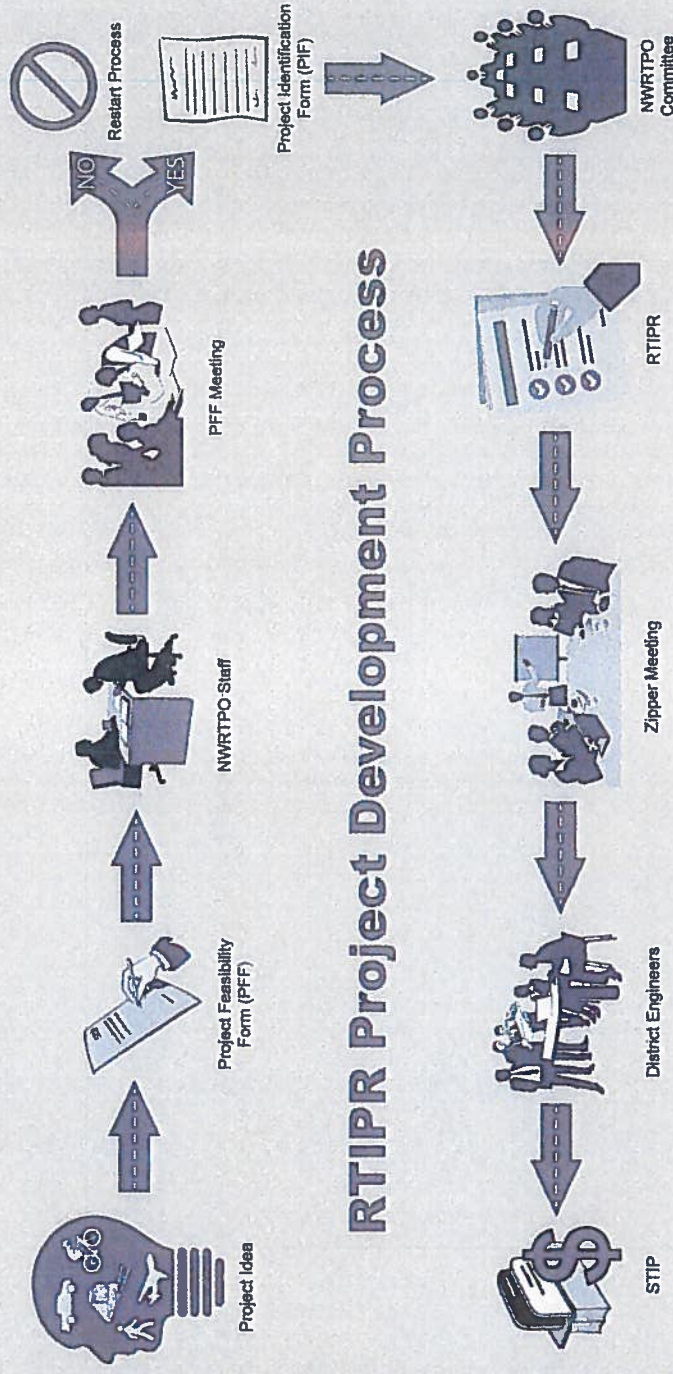
# NWRTPO PROJECTS

## PROJECTEERING

- ❖ Assist members to develop PFFs and PIFs
- ❖ Track the progress of transportation projects
- ❖ Rank and rate projects into RTIPR
- ❖ Assist members in financing strategies

## RTIPR

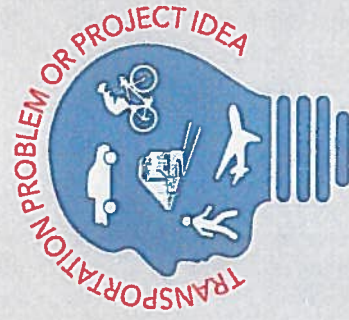
- ❖ Transit Applications Prioritization
- ❖ Regional Transportation Improvement Program Recommendations (RTIPR)



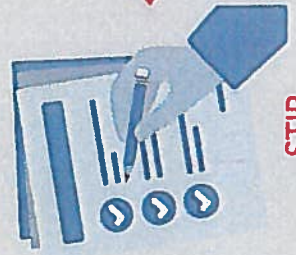
## RTIPR Project Development Process



# NWRTPO PROJECT PROCESS



Project idea or transportation problem brought to the RTPO Committee by an RTPO member

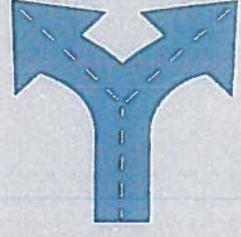


RTIPR Process



RTPO partners help refine, support and direct project for funding

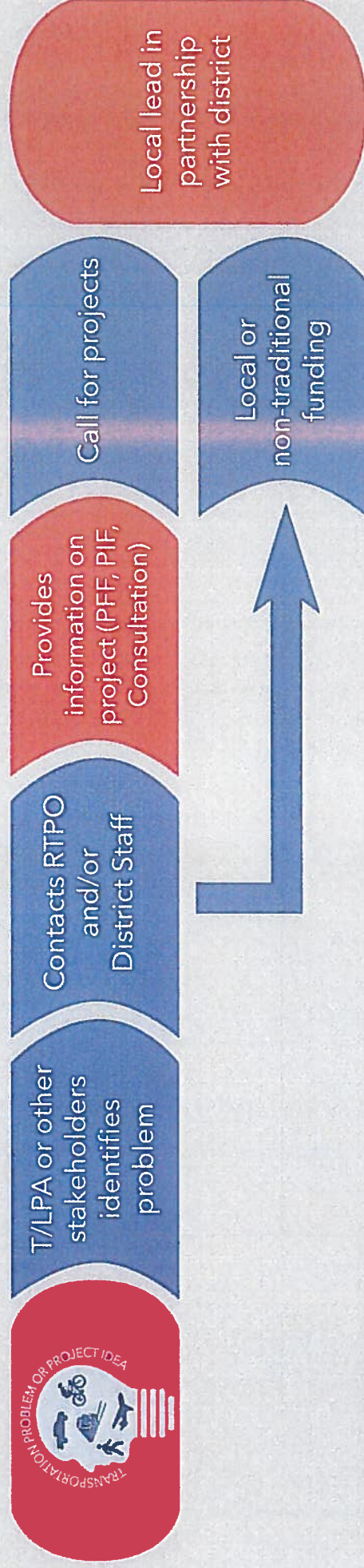
Alternative Processes





# NWRTPO ALTERNATIVE PROCESS

## T/LPA DRIVEN PATHWAY



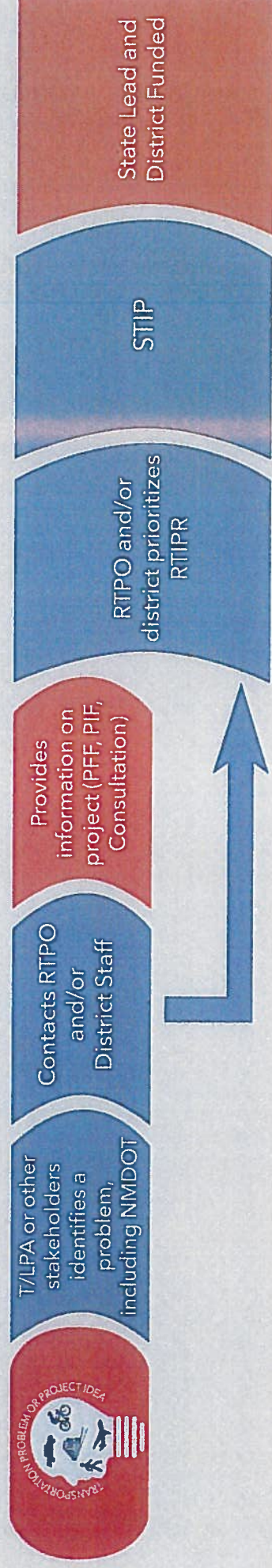
## SCENARIO EXAMPLE

1. Local businesses along a state highway: Provide funding for feasibility study/road safety audit.
2. T/LPA applies and is funded for Transportation Alternative Program (TAP) and State Capital Outlay to design and construction project.
3. Coordinate ROW, environmental, public outreach, design, and construction with District and Central Regional Design.
4. Maintenance will usually be pushed toward the T/LPA since it initiated the project.



# NWRTPO ALTERNATIVE PROCESS

## NMDOT OR DISTRICT DRIVEN PATHWAY



## SCENARIO EXAMPLE

1. NMDOT funds and provides a Road Safety Audit along a state highway due to concerns from the school district and NMDOT.
2. District prioritizes project in RTIPR and the STIP, funds identified within District budget.
3. District coordinates ROW, environmental, public outreach, design, and construction.
4. Maintenance will remain with NMDOT since it initiated the project.



# NWRTPO NM FUNDIT

**An Economic or Community Development Project That Needs Viable Transportation Improvements**

An economic or community development project identifies a transportation need (private, tribal, or local)

## **CONTACT TECHNICAL ASSISTANCE PROVIDERS:**

(To help create a customized Project Development & financing Plan)

- New Mexico Economic Development Department (Regional Representatives)
- Economic Development Organizations (EDO), including Navajo RBDO
- Council of Governments Staff (RTPO and EDD)
- New Mexico DOT District Staff

New Mexico  
FUNDIT



# NWRTPO PROJECT DEVELOPMENT



## Non-Transportation Sources of Funding – or apply at NM's FUNDIT

- Private Sector Financing
- New Mexico Finance Authority Local Government Planning Fund (monthly)
- Local Government Division/DFA Community Development Block Grant (CDGB) Planning Grant (ongoing)
- New Mexico Capital Outlay (annual)
- USDA Socially-Disadvantaged Groups Grant
- DHHS-ACF: Dept. of Health & Human Services-Admin. For Children & Families, Administration for Native Americans, Social and Economic Development Strategies
- New Mexico Indian Affairs Department- Tribal Infrastructure Fund (annual)
- Navajo Nation: Business & Industrial Fund and 1% Set-Aside Business Activity Tax

- Private Sector Financing
- Community Development Block Grant (CDBG) Economic Development Grant
- New Mexico Legislative Capital Outlay (annual)
- Economic Development Administration
- Local Economic Development Act (LEDA)
- New Mexico Indian Affairs Department- Tribal Infrastructure Fund (annual)
- Navajo Nation: Business & Industrial Fund and 1% Set Aside Business Activity Tax



# NWRTPO RTIPR UPDATE

## FFY 20-21 Scheduled Dates

## RTIPR Revision Process:

October 14, 2020

PFF submission due date

October - November

Project Review & Consultation Meetings

December

RTIPR Finalized

January 13, 2021

Draft RTIPR presented

February 10

Final RTIPR approved

March 10

ZIPPER meeting

Call for Transportation Projects Issued in Even Years – Next Call in April  
2022



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